

Giselle Hale, Mayor
Diana Reddy, Vice Mayor
Alicia C. Aguirre, Council Member
Lissette Espinoza-Garnica,
Council Member
Jeff Gee, Council Member
Diane Howard, Council Member
Michael A. Smith, Council Member



MINUTES

MEETING LOCATION
CITY OF REDWOOD CITY
COUNCIL CHAMBERS
1017 Middlefield Road
Redwood City, CA 94063
www.redwoodcity.org

JOINT CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY REGULAR MEETING Monday, May 9, 2022 6:00 PM

1. **CALL TO ORDER** – Mayor Hale called the meeting to order at 6:00 p.m.
2. **ROLL CALL** – Council Members Aguirre, Espinoza-Garnica, Gee, Howard, Smith, Vice Mayor Reddy and Mayor Hale were present.

Staff present: City Manager Melissa Stevenson Diaz, City Attorney Veronica Ramirez and Assistant City Clerk Yessika Castro.

3. **PLEDGE OF ALLEGIANCE** – Council Member Smith led the pledge of allegiance.
4. **CLOSED SESSION**

The City Council convened a closed session at 6:02 p.m. for a conference with legal counsel regarding existing litigation pursuant to paragraph (1) of subdivision (d) of California Government Code Section 54956.9, and labor negotiations pursuant to California Government Code Section 54957.6. One member of the public, Johanna Rasmussen, gave public comment. The closed session adjourned at 7:00 p.m.

4.A. Closed session regarding existing litigation pursuant to paragraph (1) of subdivision (d) of California Government Code Section 54956.9, and labor negotiations pursuant to California Government Code Section 54957.6

1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Litigation has been initiated formally pursuant to paragraph (1) of subdivision (d) of California Government Code Section 54956.9:

Name of Case:

Daniel Smith v. City of Redwood City, Workers' Compensation Appeals
Board Case No. ADJ12525124

2. CONFERENCE WITH LABOR NEGOTIATORS

Closed session regarding labor negotiations pursuant to California Government Code Section 54957.6:

City's Negotiators: Melissa Stevenson Diaz, City Manager
Kelly Tuffo, Liebert Cassidy Whitmore
Michelle Katsuyoshi, Human Resources Director

Employee Organizations: Redwood City Police Officers Association
Redwood City Police Supervisors Association
San Mateo County Firefighters IAFF Local 2400

5. PRESENTATIONS/ACKNOWLEDGEMENTS

5.A. Mayor for a Day contest winners

Mayor for a Day contest winners Cassandra Amaya and Katherine Elizabeth Morales were present to accept their Certificates of Recognition and read their essays.

5.B. Proclamation recognizing Asian American Pacific Islander Heritage Month

President of the Organization of Chinese Americans San Mateo Jennifer Kaminsky, President of the San Mateo Chapter of the Japanese Americans Citizens League and Board Member of the Asian Pacific Islander Caucus of San Mateo County Steve Okamoto, and President and Executive Director of the Asian Pacific Islander Caucus of San Mateo County Wayne Lee were all present to accept the proclamation.

5.C. Proclamation recognizing Mental Health Month

Dr. Daryl Tilghman from StarVista was present to accept the proclamation.

6. PUBLIC COMMENT ON CONSENT CALENDAR, MATTERS OF COUNCIL INTEREST, AND ITEMS NOT ON THE AGENDA

The following members of the public spoke:

- Kaia Eakin
- Chris Robell
- Brad Anderson
- Johanna Rasmussen
- Mike Schrader
- Jane Stahl
- George Smith

7. CONSENT CALENDAR

Motion and second, Aguirre and Smith, to approve all items on the Consent Calendar, passes unanimously by electronic vote.

7.A. Agreement with Pacific Secured Equities to provide workers' compensation administration services for the City's self-insured workers' compensation program (304) MO 22-072

Recommendation:

By motion, approve and authorize the City Manager to execute a three-year term agreement with Pacific Secured Equities doing business as Intercare Holdings Insurance Services, Inc. to act as Third Party Administrator for the City's self-insured workers' compensation program effective July 1, 2022 through June 30, 2025 in an amount up to \$1,504,807, including City Manager authority to extend the agreement by two additional one-year terms, for a total not to exceed contract amount of \$2,579,283.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

7.B. Final acceptance of construction improvements for the 515 Cleveland development project and release of associated bonds (304) MO 22-073

Recommendation:

By motion, accept the construction improvements for the 515 Cleveland development and authorize release of the bonds in accordance with the improvement agreement.

CEQA:

This activity is not a project under the California Environmental Quality Act (CEQA). The Planning Commission previously made the findings that the project itself was Categorically Exempt - Class 32. In-Fill Development Projects.

7.C. Subdivision map and associated agreements for the development at 31 Center Street by Redwood 31 Center Street LLC (304) MO 22-074

Recommendation:

1. By motion, approve the Final Map No. 2021-001, the Subdivision Map for 31 Center Street;
2. By motion, approve and authorize the City Manager to execute a Subdivision Improvement Agreement with Redwood 31 Center Street LLC; and
3. By motion, approve and authorize the City Manager to execute a Landscape Maintenance Agreement with Redwood 31 Center Street LLC.

CEQA:

Categorically Exempt - Class 32. In-Fill Development Projects

7.D. Software Support Services Agreement for Sun Ridge Systems, Inc., a Records Integrated Management System, for a period of three years (304) MO 22-075

Recommendation:

By motion, determine that due to its compatibility with City systems and fitness for a particular use, there is only one reasonable and practicable source for the required service and the contract may be awarded without a competitive bidding process, and approve and authorize City Manager to execute the Software Support Services Agreement with Sun Ridge Systems, Inc. for software upgrades and maintenance services for the Redwood City Police Department's Records Integrated Management System for services from February 8, 2022 through February 7, 2025 in an amount not to exceed \$272,357 (requires 5/7 vote).

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

7.E. Approve letter to San Mateo County asking that the County adopt an ordinance creating a buffer zone around reproductive health facilities in unincorporated Redwood City (205) MO 22-076

Recommendation:

By motion, approve letter to the San Mateo County Board of Supervisors requesting that the County of San Mateo adopt an ordinance creating a buffer zone around reproductive health facilities in unincorporated Redwood City.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

7.F. Local Initiatives Support Corporation (LISC) grant amendment to extend contract to provide outreach and application assistance for the State Emergency Rental Assistance Program through June 30, 2022 (304) MO 22-077

Recommendation:

By motion, approve and authorize the City Manager to sign Amendment No. 2 to Agreement between Local Initiatives Support Corporation (LISC) and the City of Redwood City in the amount of \$55,000 for a total contract of \$157,000 to be used to support the Department of Treasury Emergency Rental Assistance Program being administered by the State of California as the State Emergency Rental Assistance Program (ERAP) or CA COVID Rent Relief.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

7.G. Agreement with SCA of CA, LLC for street sweeping services in an amount not to exceed \$621,140 (304) MO 22-078

Recommendation:

By motion, approve and authorize the City Manager to execute a one-year Agreement for Services with SCA of CA, LLC for street sweeping services in an amount not to exceed \$621,140, including City Manager authority to extend the agreement for two additional two-year terms, for a total contract amount not to exceed \$3,218,622.

CEQA:

This activity is not a project under California Environmental Quality Act (CEQA). In the event this activity is considered a project under CEQA, it is Categorically Exempt - Class 1. Existing Facilities

7.H. Award Red Morton Community Center Structural Reinforcement Project to Southwest Construction & Property Management (304) MO 22-079

Recommendation:

By motion, approve and authorize the City Manager to execute the contract documents and award the standard form contract for the Red Morton Community Center Structural Reinforcement Project to Southwest Construction & Property Management of San Bruno, CA for their responsive and responsible low total bid of \$137,600; and authorize the City Manager or their designee to increase the contract amount, if necessary, up to 10% of the amount awarded in an amount not to exceed \$13,760 for a total amount of \$151,360.

CEQA:

Categorically Exempt - Class 1. Existing Facilities

**7.I. Tentative Agreement for a successor Memorandum of Understanding between the City of Redwood City and the Service Employees International Union Local 521, and Amendments to the City of Redwood City Classification and Salary and Wage Plan for employees represented by SEIU and classification of Landscape Supervisor, and FY 2021-22 Budget Amendment due to increased salary and benefit costs (304) MO 22-080
Reso 16041 (0025)
Reso 16042 (0026)**

Recommendation:

1. By motion, approve Tentative Agreement for a successor Memorandum of Understanding relative to wages, hours, and other terms and conditions of employment for employees in the Service Employees International Union (SEIU) Local 521 for the period February 1, 2022 through January 31, 2025, and authorize the City Manager to execute successor Memorandum of Understanding;
2. Adopt a resolution amending the City's Compensation and Salary and Wage Plan for employees represented by SEIU and for classification of Landscape Supervisor; and
3. Adopt a resolution appropriating and transferring certain funds for increased salary and benefit costs related to the Service Employees International Union (SEIU) Local 521 agreement that begins in FY 2021-22.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

- 7.J. Approve Minutes of April 25, 2022 City Council meeting (301) MO 22-081**
- 7.K. Approve claims and checks from May 9, 2022 - May 23, 2022 and the usual and necessary payments through May 23, 2022 (303) MO 22-082**

8. PUBLIC HEARINGS

- 8.A. Annual Action Plan for the Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME) Program - Fiscal Year 2022-2023 (454) Reso 16043 (0024) MO 22-083**

Housing Leadership Manager Alin Lancaster gave a presentation.

There was no public comment.

Recommendation:

1. Adopt a resolution approving the 2022-2023 Annual Action Plan and application for Community Development Block Grant and Home Investment Partnerships program funds; certifying that the City has followed its adopted Community Participation Plan; and authorizing the execution and filing of all documents pertaining thereto; and
2. By motion, authorize the City Manager to execute funding agreements with the organizations identified in the 2022 Action Plan.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

Motion and second, Howard and Espinoza-Garnica, to:

- 1. Adopt a resolution approving the 2022-2023 Annual Action Plan and application for Community Development Block Grant and Home Investment Partnerships program funds; certifying that the City has followed its adopted Community Participation Plan; and authorizing the execution and filing of all documents pertaining thereto; and**
- 2. By motion, authorize the City Manager to execute funding agreements with the organizations identified in the 2022 Action Plan.**

The motion passes unanimously by electronic vote.

- 8.B. Public hearing to consider amendments to the City Charter as recommended by the City Council’s Governance Sub-Committee for submittal to Redwood City voters at the next general election on Tuesday, November 8, 2022**

(205) MO 22-084

Assistant City Manager Alex Khojikian gave a presentation.

The following members of the public spoke:

- Clara Jaeckel
- Rona Gundrum
- Chris Robell

Recommendation:

1. Hold a public hearing to consider amendments to the City Charter as recommended by the City Council’s Governance Sub-Committee for submittal to Redwood City voters at the next general election on Tuesday, November 8, 2022; and
2. By motion, direct staff to prepare a resolution and other documents necessary to submit the proposed charter amendments to the voters at the November 8, 2022 general election.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

Motion and second, Espinoza-Garnica and Smith, to direct staff to prepare a resolution and other documents necessary to submit the proposed charter amendments to the voters at the November 8, 2022 general election, passes unanimously by electronic vote.

9. STAFF REPORTS

9.A. Proposed Police Advisory Committee (PAC) Work Plan for FY 2022-2023 (209) MO 22-085

Chief of Police Dan Mulholland and Equity and Inclusion Officer Briana Evans introduced the item, and Police Advisory Committee Chair Jim Hartnett gave a presentation.

There was no public comment.

Recommendation:

By motion, approve the proposed Police Advisory Committee Work Plan for FY 2022-2023.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

Motion and second, Espinoza-Garnica and Howard, to approve the proposed Police Advisory Committee Work Plan for FY 2022-2023, passes unanimously by electronic vote.

10. MATTERS OF COUNCIL INTEREST

Mayor Hale made an announcement regarding the current Boards, Commissions and Committees recruitment.

10.A. City Council Member Report of Conferences Attended – Mayor Hale reported on the Progress Seminar from April 29 to May 1, which most City Council Members attended.

10.B. City Council Committee Reports

A. Equity and Social Justice Sub-Committee – Mayor Hale reported that the May 6 Equity and Social Justice Sub-Committee was cancelled due to lack of quorum, and the committee is scheduled to meet in June.

10.C. City Manager (Oral) Update – City Manager Melissa Stevenson Diaz reported on the following:

- San Mateo County Health Department updates on Covid-19 cases, recommended safety precautions and a test-to-treat program
- Transit District Environmental Impact Report (EIR) available through June 21, and an upcoming Planning Commission hearing on June 7
- Sewer line failure and repair at 1485 Veterans Boulevard

- Request for Proposals (RFP) issued for increased civilian homeless outreach services

11. ADJOURNMENT – Mayor Hale adjourned the meeting at 9:59 p.m.

A handwritten signature in blue ink that reads "Yessika Castro". The signature is written in a cursive style with a large, looping initial "Y".

Yessika Castro, CMC, CPMC
Assistant City Clerk

Approved at the May 23, 2022 meeting