

Giselle Hale, Mayor
Diana Reddy, Vice Mayor
Alicia C. Aguirre, Council Member
Lissette Espinoza-Garnica,
Council Member
Jeff Gee, Council Member
Diane Howard, Council Member
Michael A. Smith, Council Member



MINUTES

MEETING LOCATION
CITY OF REDWOOD CITY
COUNCIL CHAMBERS
1017 Middlefield Road
Redwood City, CA 94063
www.redwoodcity.org

JOINT CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY REGULAR MEETING Monday, June 13, 2022 6:00 PM

1. **CALL TO ORDER** – Mayor Hale called the meeting to order at 6:01 p.m.
2. **ROLL CALL** – Council Members Aguirre, Gee, Howard, Smith, Vice Mayor Reddy and Mayor Hale were present. Council Member Espinoza-Garnica was absent.

Staff present: City Manager Melissa Stevenson Diaz, Assistant City Attorney Eleonor Ignacio and City Clerk Pamela Aguilar.

3. **PLEDGE OF ALLEGIANCE**
Mayor for a Day Contest Winner Katherine Elizabeth Morales led the pledge of allegiance.
4. **PRESENTATIONS/ACKNOWLEDGEMENTS**
 - 4.A. **Welcoming Star Award - Cyclismo Café**
Jihan Bayyari and daughters Iman and Ayah accepted the award.
5. **PUBLIC COMMENT ON THE CONSENT CALENDAR, MATTERS OF COUNCIL INTEREST AND ITEMS NOT ON THE AGENDA**

The following members of the public spoke:

- Leticia Cuevas
- Perla Pimentel
- Sister Kristina Helsley
- Bill Newell
- Emily Prado
- Hugo Torres
- Pablo
- David Valdivias
- Chris Robell
- Lindsay Raike

- Adrian Brandt
- Francisco Munoz
- Marcelene Luna

6. CONSENT CALENDAR

Mayor Hale and Council Members Howard and Aguirre stated that due to residing within 500 feet of the project sites, they will be recusing themselves from item 6O.

Motion and second, Howard and Smith, to approve all item on the Consent Calendar, except 6O, passes 6-0-1 by electronic vote, with Council Member Espinoza-Garnica absent.

Vice Mayor Reddy stated that item 6O must receive a majority of votes from the quorum of present Council Members. Because there are only three Councilmembers without a conflict, a random means of selection was used to select one of the conflicted officials to establish a quorum for this vote pursuant to FPPC regulations. The Assistant City Attorney offered three straws in varying length to Council Members Aguirre, Howard, and Mayor Hale. Council Member Aguirre drew the shortest straw and therefore participated in the vote on item 6O to complete the quorum.

Motion and second, Smith and Gee, to approve item 6O, passes 4-0-3 by electronic vote, with Council Member Howard and Mayor Hale recused, and Council Member Espinoza-Garnica absent.

6.A. Annual Appropriations Limit for Fiscal Year 2022-23 (501) Reso 16047 (0031)

Recommendation:

Adopt a resolution establishing the Appropriations Limit for Fiscal Year 2022-23.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

6.B. Fiscal Year 2021-22 year-end budget amendments (501) Reso 16048 (0034)

Recommendation:

Adopt a resolution appropriating and transferring certain funds for specified purposes to conform the budgeted amounts to actual revenues or expenditures for transactions that have occurred or are anticipated to occur during FY 2021-22.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

6.C. Amendments to term and compensation to Agreement for Professional Services with West Coast Code Consultants, Inc. and Agreement for Professional Services with True North Compliance Services, Inc. for Fiscal Year 2022-23 (304) MO 22-093

Recommendation:

By motion, approve and authorize the City Manager to execute the following:

1. Amendment No. 3 to Agreement for Professional Services with West Coast Code Consultants, Inc. (WC3) for building inspection and plan review services to increase compensation by \$1,430,000 for a total contract amount of \$5,230,000, and extend contract to June 30, 2023; and
2. Amendment No. 3 to Agreement for Professional Services with True North Compliance Services, Inc. (True North) for building inspection and plan review services, to increase compensation by \$1,200,000 for a total contract amount of \$2,100,000 and extend contract to June 30, 2023.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

6.D. Annexation of 762 Hillcrest Drive, Assessor's Parcel Number 058-271-050, to the Oak Knoll Sewer Maintenance District (607) Reso 16049 (0030)

Recommendation:

Adopt a resolution consenting to the new sewer service annexation of 762 Hillcrest Drive, Assessor's Parcel Number 058-271-050, to the Oak Knoll Sewer Maintenance District (District) subject to the following conditions and approving and authorizing the City Manager to execute an Annexation Agreement with the Property Owner:

1. District pays a sewer facilities fee of \$960 to the City;
2. District pays a wastewater treatment capacity fee of \$2,136 to the City; and
3. The property owner agrees to consent to future annexation of the property to the City.

CEQA:

This is not a project under California Environmental Quality Act (CEQA). If the activity were considered a project under CEQA, it is categorically exempt pursuant to CEQA Guidelines Section 15319 (Class 19) because it involves the annexation of an existing home to a special district.

6.E. Utility Agreement with the California Department of Transportation to relocate the City's reclaimed water line over Cordilleras Creek Bridge (304) MO 22-094

Recommendation:

By motion approve and authorize the City Manager to execute a Utility Agreement with the California Department of Transportation for the relocation of the City of Redwood City's reclaimed water line over Cordilleras Creek Bridge, a part of the California Department of Transportation Bridge and Culvert Replacement Project along US Route 101/Postmile 7.13.

CEQA:

Categorically Exempt - Class 2. Replacement or reconstruction

6.F. Final acceptance of 2019-2020 Watermain Replacement Project - Southdale Way & Marsh Road (304) MO 22-095

Recommendation:

By motion, accept the 2019-2020 Watermain Replacement Project - Southdale Way & Marsh Road, and authorize the release of bonds and retention according to City procedures.

CEQA:

Categorically Exempt - Class 1. Existing Facilities, and Categorically Exempt - Class 2. Replacement or reconstruction.

6.G. Levy of Benefit Assessments for Fiscal Year 2022-23 for the Seaport Boulevard Landscape Maintenance District (507) Reso 16050 (0032)

Recommendation:

Adopt a resolution requesting and authorizing the County Controller to levy the Benefit Assessments for the Seaport Boulevard Landscape Maintenance District in the amount of \$212,500 and authorizing the County Tax Collector to collect such assessments for the tax roll year 2022-2023.

CEQA:

This is not a project under California Environmental Quality Act (CEQA). Furthermore, this activity is categorically exempt from the California Environmental Quality Act (CEQA) under California Code of Regulations, Title 14, Section 15301 (Class 1) because the assessments, if approved, will fund the repair and maintenance of existing utilities.

6.H. Amendment No. 1 to agreement with County of San Mateo to provide fire and emergency services to Service Area 8 (SA8) (North Fair Oaks and Sub-Zone of San Mateo County) (304) MO 22-096

Recommendation:

By motion, approve and authorize the City Manager to execute Amendment No. 1 to the Agreement between the County of San Mateo and the City of Redwood

City for providing fire protection and emergency response services for the fire protection sub-zone located in County service area No. 8 (North Fair Oaks) and extending the term for an additional 15 years.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

6.I. City of Redwood City Americans with Disabilities Act Self Evaluation and Transition Plan (205) MO 22-097

Recommendation:

By motion, accept the proposed Americans with Disabilities Act and Section 504 of the Rehabilitation Act Self-Evaluation and Transition Plan and the Summary of Priorities and Financial Plan for Physical Barrier Removal, and authorize the City Manager or her designee to update the plans as needed to respond to changes in equity data, available funding, or other factors.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

6.J. Agreement with All City Management Services for crossing guard services (304) MO 22-098

Recommendation:

By motion, determine that due to the availability of the services, there is only one reasonable and practicable source for the required service and the contract may be awarded without a competitive bidding process, and approve and authorize the City Manager to execute a one-year agreement not to exceed \$303,580 between the City of Redwood City and All City Management Services to provide crossing guard services for the Fiscal Year 2021-2022 (requires 5/7 vote).

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

6.K. Award Hawes Park LED Sports Lighting Project to Musco Sports Lighting, LLC (304) MO 22-099

Recommendation:

By motion, approve and authorize the City Manager to execute the contract documents and award the standard form contract for the Hawes Park LED Sports Lighting Project to Musco Sports Lighting, LLC of Oskaloosa, IA in the amount of \$308,191; and authorize the City Manager or their designee to increase the contract amount, if necessary, up to 10% of the amount awarded in an amount not to exceed \$30,819 for a total amount of \$339,010.

CEQA:

Categorically Exempt - Class 2. Replacement or reconstruction

- 6.L. Waive second reading and adopt ordinance amendments to Redwood City Code Chapter 30, Article XII, Parks Dedication (Redwood City Quimby Act Implementation Ordinance) and Redwood City Code Chapter 18, Article XVI, Parks Impact Fee (Parks Impact Fee Ordinance) to update current fees and implement new non-residential impact (301) Ord 2508 (0006) Ord 2509 (0007)**

Recommendation:

1. Waive second reading and adopt an ordinance of the City of Redwood City amending Sections 18.257, 18.258, 18.259 of Article XVI (Parks Impact Fee) of Chapter 18 of the Redwood City Municipal Code regarding Park Impact Fee; and
2. Waive second reading and adopt an ordinance of the City of Redwood City amending Sections 30.143, 30.144, 30.145 and 30.146 of Article XII (Parks Dedication) of Chapter 30 of the Redwood City Municipal Code.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

- 6.M. Approve Minutes of May 23, 2022 City Council meeting (301) MO 22-100**
- 6.N. Approve claims and checks from June 13, 2022 - June 27, 2022 and the usual and necessary payments through June 27, 2022 (303) MO 22-101**
- 6.O. Award of contract for the Speed Humps Project (Canyon, Edgewood, Hazel, Hudson, Oak) (304) MO 22-102**

Recommendation:

By motion, approve and authorize the City Manager to execute the standard form construction contract documents and award a contract for the Speed Humps Project (Canyon, Edgewood, Hazel, Hudson, Oak) to the lowest responsive and responsible bidder, R & M Paving Contractors, Inc. for their low bid of \$550,500; and by motion, authorize the City Manager, or their designee, to increase the contract amount, if necessary, up to 10% of the original contract amount, for a not to exceed total in the amount of \$605,550.

CEQA:

Categorically Exempt - Class 1. Existing Facilities

7. STAFF REPORTS

7.A. Approve allocation of one-time funds for utility rate payer assistance (501) MO 22-103

Assistant City Manager and Administrative Services Director Michelle Poché Flaherty gave a presentation.

There was no public comment.

Recommendation:

By motion, accept update on the status of delinquent utility payments and rate assistance usage, and approve the allocation of \$1.5 million in funds committed from the FY2020-21 and FY2021-22 budgets to provide utility rate payers with financial relief for solid waste, water and sewer utility bills.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

Motion and second, Howard and Smith, to accept update on the status of delinquent utility payments and rate assistance usage, and approve the allocation of \$1.5 million in funds committed from the FY2020-21 and FY2021-22 budgets to provide utility rate payers with financial relief for solid waste, water and sewer utility bills, passes 6-0-1 by electronic vote with Council Member Espinoza-Garnica absent.

8. PUBLIC HEARINGS

8.A. Five-year pilot program to collect sewer service charges on tax roll; public hearing and consideration of any protests related to collection of sewer service charges on the tax roll for residential customers with one dwelling unit per parcel; resolution authorizing the collection of sewer service charges on the tax roll for residential customers with one dwelling unit per parcel; and authorization for the City Manager to execute a compensation agreement with the County of San Mateo for collection of special charges

(802) Reso 16051 (0038)

MO 22-104

Public Works Services Director Terence Kyaw gave a presentation.

Mayor Hale opened the Public Hearing.

The following members of the public spoke:

- Albert Hernandez
- Ernie Schmidt

- Laura Aden
- Rob Lion
- Pat W.
- Chris Robell
- Barbara Valley

Mayor Hale closed the Public Hearing.

Recommendation:

1. Hold a public hearing and, if protests are not made by the property owners of a majority of the affected parcels, adopt a resolution adopting the Sewer Service Charges Report for Fiscal Year 2022-23 and authorizing the collection of sewer service charges on the tax roll; and
2. Approve and authorize the City Manager to execute an agreement for compensation to County of San Mateo for collection of special charges.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

Motion and second, Aguirre and Howard, to adopt a resolution adopting the Sewer Service Charges Report for Fiscal Year 2022-23 and authorizing the collection of sewer service charges on the tax roll; and approve and authorize the City Manager to execute an agreement for compensation to County of San Mateo for collection of special charges, passes 6-0-1 by electronic vote with Council Member Espinoza-Garnica absent.

9. STUDY SESSIONS

9.A. Fiscal Year 2022-23 Budget study session and date setting for the public hearing and adoption of the Fiscal Year 2022-23 Recommended Budget (501) Reso 16052 (0039)

City Manager Melissa Stevenson Diaz gave a presentation.

The following members of the public spoke:

- Angela Rogan on behalf of Rob Suefloughn
- David Sheeran
- Clara Jaeckel
- Ernie Schmidt
- Juliann Fussaro
- Martha Beatley
- Annie Tate
- Hanju Kim
- Vikas Mituri
- Anna Dagum

- Kathy Baird
- Pamela Erlich
- Lisa Antillón
- Trinidad Villagomez
- Luz Morales
- Ernestina Coline
- Jason Miles
- Amelia Garibay
- Taylor Pope
- Pat W
- Isabella Chu
- Marcelene Luna
- Laura Aden

Recommendation:

Receive and provide feedback regarding the FY 2022-23 Recommended Budget; and adopt a resolution setting June 27, 2022 as the date for the public hearing on and adoption of the Fiscal Year 2022-23 Budget, directing copies of the Fiscal Year 2022-23 Recommended Budget to be filed with the City Clerk, and authorizing and directing the City Clerk to publish notice of the availability of the Fiscal Year 2022-23 Recommended Budget and the date of the public hearing.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

Motion and second, Aguirre and Howard, to adopt a resolution setting June 27, 2022 as the date for the public hearing on and adoption of the Fiscal Year 2022-23 Budget, directing copies of the Fiscal Year 2022-23 Recommended Budget to be filed with the City Clerk, and authorizing and directing the City Clerk to publish notice of the availability of the Fiscal Year 2022-23 Recommended Budget and the date of the public hearing, passes 6-0-1 by electronic vote, with Council Member Espinoza-Garnica absent.

10. MATTERS OF COUNCIL INTEREST

10.A. City Council Member Report of Conferences Attended

10.B. City Council Committee Reports

- A. Personnel Sub-Committee** – Vice Mayor Reddy gave an update.
- B. Transportation / Mobility Sub-Committee** – Council Member Gee gave an update.

10.C. City Manager (Oral) Update – City Manager Melissa Stevenson Diaz reported that an emergency purchase authorization was made to repair a defected 48” sewer line at the Maple Street pump station, and that in accordance with the shared micromobility ordinance (scooter service), the City received an application from Bird, and is expected to launch service in mid-June.

11. ADJOURNMENT – Mayor Hale adjourned the meeting at 10:20 p.m.



Pamela Aguilar, CMC
City Clerk

Approved at the June 27, 2022 meeting