

Giselle Hale, Mayor
Diana Reddy, Vice Mayor
Alicia C. Aguirre, Council Member
Lissette Espinoza-Garnica,
Council Member
Jeff Gee, Council Member
Diane Howard, Council Member
Elmer Martinez Saballos,
Council Member



MINUTES

MEETING LOCATION
CITY OF REDWOOD CITY
COUNCIL CHAMBERS
1017 Middlefield Road
Redwood City, CA 94063
www.redwoodcity.org

Virtual via Zoom:
redwoodcity.zoom.us
Meeting ID: 994 8182 5639

JOINT CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY REGULAR MEETING AGENDA Monday, October 3, 2022 6:00 PM

1. **CALL TO ORDER** – Mayor Hale called the meeting to order at 6:00 p.m.
2. **ROLL CALL** – All Council Members were present.

Staff present: City Manager Melissa Stevenson Diaz, City Attorney Veronica Ramirez and City Clerk Pamela Aguilar.

3. **PLEDGE OF ALLEGIANCE** – Council Member Aguirre led the pledge of allegiance.

4. **PRESENTATIONS/ACKNOWLEDGEMENTS**

- 4.A. **Proclamation recognizing Indigenous Peoples Day**

San Mateo County Native Indigenous Peoples Initiative (NIPI) Co-Chairs Gloria Gutierrez and Silvia Salcedo accepted the proclamation.

- 4.B. **Energy Efficiency Day Proclamation and Peninsula Clean Energy update**

Peninsula Clean Energy CEO Jan Pepper accepted the proclamation and gave a presentation.

- 4.C. **Presentation by California Department of Insurance**

California Department of Insurance Outreach Analyst Mary Beth Bykowski gave a presentation.

5. **PUBLIC COMMENT ON THE CONSENT CALENDAR, MATTERS OF COUNCIL INTEREST AND ON ITEMS NOT ON THE AGENDA**

The following members of the public spoke:

- Bill Newell
- Jeremy Van Wert

- Timothy Andriese
- Katie Goetz
- Alison Madden
- Chris Robell
- Clara Jaeckel
- Kate Hiester
- Taylor Pope
- Kris Johnson
- Nancy Goodban
- Betsy
- Barbara Valley
- Marcelene Luna
- Paul Bocanegra
- Carina Merrick

6. CONSENT CALENDAR

Council Member Gee stated that he will be recusing himself from voting on item 6K – although he does not have a direct conflict of interest with the project, his parent company has worked on other projects with Google, Inc., and he is recusing himself from voting on this item out of an abundance of caution.

Motion and second, Aguirre and Howard, to approve the Consent Calendar, except item 6K, passes 7-0 by roll call vote.

Motion and second, Howard and Espinoza-Garnica, to approve item 6K, passes 6-0-1 by roll call vote, with Council Member Gee recused.

- 6.A. Expand current utility rate assistance program to include solid waste customers beginning January 1, 2023, with credits funded using \$20,000 in one-time funds allocated in the FY 2022-23 Adopted Budget, and funded using late payment penalties beginning in FY 2023-24 (501) Reso 16081 (0069)**

Recommendation:

Adopt a resolution authorizing the Public Works Director to expand the City's utility bill assistance program to include solid waste customers beginning January 1, 2023, with credits funded using \$20,000 in one-time funds allocated in the FY 2022-23 Adopted Budget, and funded using late payment penalties beginning in FY 2023-24.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

- 6.B. Resolution authorizing the Public Works Director to create and administer an assistance program funded by \$100,000 in one-time funds to assist utility customers facing financial hardship during the transition to sewer service charges billed through the San Mateo County tax roll (501) Reso 16085 (0068)**

Recommendation:

Adopt a resolution authorizing the Public Works Director to create and administer an assistance program for utility customers with sewer service charges billed through the San Mateo County tax roll.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

- 6.C. Amendment to the City of Redwood City's Classification and Salary and Wage Plan to establish the classification of Firefighter Trainee, retitle and update the classification of Firefighter/Paramedic, and retitle and update the classification of Principal Analyst – Finance (905) Reso 16083 (0072)**

Recommendation:

Adopt a resolution amending the City's Classification and Salary and Wage Plan to establish the classification of Firefighter Trainee, retitle the classification of Firefighter/Paramedic to Firefighter/Engineer, update the job description for the newly titled Firefighter/Engineer classification, retitle the classification of Principal Analyst – Finance to Principal Analyst – Administrative Services, and update the job description for the newly titled Principal Analyst – Administrative Services classification.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

- 6.D. Response to San Mateo County Grand Jury Report: "A Delicate Balance between Knowledge and Power: Government Transparency and the Public's Right to Know" (302) MO 22-161**

Recommendation:

By motion, approve letter responding to San Mateo County Civil Grand Jury Report titled "A Delicate Balance between Knowledge and Power: Government Transparency and the Public's Right to Know" and authorize the Mayor to execute and transmit the letter.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

- 6.E. Response to San Mateo County Civil Grand Jury Report: "Waiter! There's a Car in My Soup!" (302) MO 22-162**

Recommendation:

By motion, approve letter responding to San Mateo County Civil Grand Jury Report titled "Waiter! There's a Car in My Soup!" and authorize the Mayor to execute and transmit the response letter.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

6.F. Response to San Mateo County Grand Jury Report: "The Other Water Worry: Is Your Water Provider Prepared for the Big One?" (302) MO 22-163

Recommendation:

By motion, approve letter responding to San Mateo County Civil Grand Jury Report titled "The Other Water Worry: Is Your Water Provider Prepared for the Big One?" and authorize the Mayor to execute and transmit the letter.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

6.G. Approve distribution of National Opioids Settlement funds to San Mateo County to fund future opioid-remediation efforts led by San Mateo County (303) MO 22-164

Recommendation:

By motion, approve and authorize the City Manager or designee to elect direct payment of settlement funds from Distributors Settlement and Janssen Settlement in the National Opiate Litigation to the County of San Mateo.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

6.H. Stormwater Treatment Measures Maintenance and Dock Maintenance agreements with MCP Paragon Point, LLC for developments at 1 Lagoon Drive (304) MO 22-165

Recommendation:

1. By motion, approve and authorize the City Manager to execute a Stormwater Treatment Measures Maintenance Agreement with MCP Paragon Point, LLC; and
2. By motion, approve and authorize the City Manager to execute a Dock Maintenance Agreement with MCP Paragon Point, LLC.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

6.I. Three-year Geographic Information System (GIS) software enterprise license agreement with Environmental Systems Research Institute (ESRI) (304) MO 22-166

Recommendation:

By motion, determine that due to ESRI's software compatibility with the existing City programs, equipment and systems, there is only one reasonable and practicable source for the required service, and the contract may be awarded without a competitive bidding process; and approve and authorize the City Manager to execute the Enterprise License Agreement (ELA) for small governments with Environmental Systems Research Institute (ESRI) in the amount of \$182,220 for ESRI to provide the primary GIS technology used by City staff for a period of three years, July 28, 2022, through July 27, 2025; and authorize the City Manager to increase the amount of the agreement, if necessary, up to 10% not to exceed \$200,442. A sole source purchase shall be approved only on the affirmative votes of at least five members of the City Council.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

6.J. Parcel map and associated agreements for the development at 1417 Middlefield Road by Noventi Qoz Properties LLC (304) MO 22-167

Recommendation:

1. By motion, approve Parcel Map No. 2022-001, the Parcel Map for 1417 Middlefield Road;
2. By motion, approve and authorize the City Manager to execute a Subdivision Improvement Agreement with Noventi Qoz Properties LLC;
3. By motion, approve and authorize the City Manager to execute a Stormwater Treatment Measures Maintenance Agreement with Noventi Qoz Properties LLC; and
4. By motion, approve and authorize the City Manager to execute a Landscape Maintenance Agreement with Noventi Qoz Properties LLC.

CEQA:

This activity is not a project under California Environmental Quality Act (CEQA). However, the Planning Commission found that the contemplated development was exempt per California Environmental Quality Act (CEQA) pursuant to CEQA guidelines, section 15301(e) (Class 1. Existing Facilities). Further, under section 15300.2(f), there would be no significant adverse change to the historic resource as the architectural style will be retained and the distinctive materials, features and craftsmanship that characterize the property will be preserved. The development is harmonious with the existing development and will not adversely impact the character of the existing structure on site. Lastly, the

development includes the division of property into less than four parcels in an urbanized area zoned for residential use where no exceptions are required, which is categorically exempt from the requirements of CEQA Guidelines per Section 15315 (Minor Land Divisions).

6.K. Stormwater Treatment Measures Maintenance Agreements with Google, Inc. for Seaport Properties located at 1200 and 1600 Seaport Blvd.

(304) MO 22-176

Recommendation:

By motion, approve and authorize the City Manager to execute two Stormwater Treatment Measures Maintenance Agreements with Google, Inc. for Seaport Properties for properties located at 1200 and 1600 Seaport Blvd.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

6.L. Memorandum of Understanding (MOU) with the Port of Redwood City (Port) and Water Emergency Transportation Authority (WETA) for the planning, design and permitting phase of a proposed ferry terminal in Redwood City

(304) MO 22-168

Recommendation:

By motion, approve and authorize the City Manager to execute a Memorandum of Understanding (MOU) with Port of Redwood City (Port) and Water Emergency Transportation Authority (WETA) for the planning, design and permitting phase of a proposed ferry terminal in Redwood City, and further authorize the City Manager to execute MOU amendments within as necessary to facilitate the ongoing planning, design, and permitting phase.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

6.M. Update on the Veterans Memorial Offsite Traffic Calming – Package One project and the alternative design at the intersection of Vera Avenue/Valota Road

(702) MO 22-169

Recommendation:

By motion, consider the CEQA Addendum along with the 2019 EIR and approve and authorize staff to proceed with the alternative intersection design for the Vera Avenue/Valota Road intersection.

CEQA:

On December 16, 2019, the City Council certified the Final Environmental Impact Report for the Veterans Memorial Senior Center/YMCA project (2019

EIR) and approved Phase I of the project. Per CEQA Guidelines Section 15162(a), when an EIR has been certified, an addendum may be prepared if the changes or additions to the projects are considered necessary or that none of the conditions described in Section 15162(a) calling for preparation of a subsequent EIR or Negative Declaration have occurred. The Addendum to the 2019 EIR (Addendum) attached to the staff report confirms the changes to the project would not result in new or substantially more severe significant impacts than what was disclosed in the 2019 EIR. Pursuant to CEQA Guidelines Section 15164, the Addendum is prepared for City Council consideration along with the project changes.

6.N. Amendment No. 2 to agreement with LifeMoves as Safe Parking Site Program Operator and Community Outreach Case Managers for the City's Temporary Recreational Vehicle (RV) Safe Parking Program (304) MO 22-170

Recommendation:

By motion, approve and authorize the City Manager to sign Amendment No. 2 to Agreement for Services with LifeMoves to provide a limited time extension of services through February 28, 2023 relating to the City's Temporary Recreational Vehicle (RV) Safe Parking Program with an additional contract services amount of \$268,000 for a total contract amount not to exceed \$1,587,181.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

6.O. Amendment to agreement with Bayside Heating and Air Conditioning, Inc. dba CP Mechanical for HVAC Maintenance Services to increase the not to exceed amount to \$150,000 during the period of February 24, 2022-February 23, 2023, including City Manager authority to extend the Agreement for two additional two-year terms, with a potential total contract duration through February 23, 2027, for a total contract amount not to exceed \$750,000 (304) MO 22-171

Recommendation:

By motion, approve and authorize the City Manager to execute Amendment No. 1 to the one-year Agreement for Services with Bayside Heating and Air Conditioning, Inc. dba CP Mechanical to increase the not to exceed amount to \$150,000 during the period of February 24, 2022-February 23, 2023, including City Manager authority to extend the Agreement for two additional two-year terms, with a potential total contract duration through February 23, 2027, for a total contract amount not to exceed \$750,000.

CEQA:

Categorically Exempt - Class 1. Existing Facilities

6.P. Purchase of five 2023 Ford Explorer Hybrid Police Interceptors

(304) MO 22-172

Recommendation:

By motion, approve and authorize the City Manager to execute a Purchase Agreement for Goods, Commodities and Services for the purchase of five 2023 Ford Explorer Hybrid Police Interceptors from Towne Motor Company dba Towne Ford Sales in the amount of \$305,322.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

6.Q. Resolution declaring a continued state of local emergency and affirming findings on the need for the City Council and other City legislative bodies subject to the Ralph M. Brown Act to hold hybrid or virtual meetings pursuant to AB 361 to preserve public health and safety

(301) MO 22-173

Recommendation:

Adopt a resolution of the City Council of the City of Redwood City declaring a continued state of local emergency and need for the City Council and other City legislative bodies subject to the Ralph M. Brown Act to hold hybrid or virtual meetings in order to ensure the health and safety of the public.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

6.R. Approve Minutes of September 12, 2022 and September 28, 2022 City Council meetings

(301) MO 22-174

6.S. Approve claims and checks from October 3 - October 24, 2022 and the usual and necessary payments through October 24, 2022

(303) MO 22-175

7. STAFF REPORTS

7.A. City Council appointments to the Housing and Human Concerns Committee and Planning Commission

(209) MO 22-177

City Clerk Pamela Aguilar introduced the item.

There was no public comment.

Recommendation:

1. By roll call vote, appoint for the following:

- a. Four full-term seats on the Housing and Human Concerns Committee that will expire on May 31, 2026, and two partial term seats on the Housing and Human Concerns Committee that will expire on May 31, 2024; and
 - b. One full-term seat on the Planning Commission that will expire on June 30, 2026, and one partial term seat on the Planning Commission that will expire on June 30, 2024.
2. By motion, add the non-appointed applicants to the current applicant pool to fill any additional vacancies on the Housing and Human Concerns Committee and Planning Commission through January 31, 2023.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

By roll call vote, the following members were appointed to the Housing and Human Concerns Committee:

- **Kate Hiester (unanimous)**
- **Katie Goetz (Aguirre, Espinoza-Garnica, Howard, Martinez Saballos, Reddy, Hale)**
- **Kathy Martell (Aguirre, Espinoza-Garnica, Howard, Martinez Saballos, Reddy, Hale)**
- **Alma Montalvo (Aguirre, Espinoza-Garnica, Gee, Howard, Martinez Saballos, Reddy)**
- **Bill Newell (Aguirre, Espinoza-Garnica, Howard, Martinez Saballos, Reddy, Hale)**
- **Elan Scheinman (Gee, Howard, Martinez Saballos, Reddy, Hale)**

Elan Scheinman received the least number of majority votes and was appointed to one of the partial term seats expiring on May 31, 2024.

Motion and second, Reddy and Aguirre, to appoint Bill Newell to the remaining partial term seat on the Housing and Human Concerns Committee expiring on May 31, 2024, passes unanimously by roll call vote.

By roll call vote, the following member was appointed to the Planning Commission for a full-term seating expiring on June 30, 2026:

- **Rudy Espinoza (Aguirre, Espinoza-Garnica, Gee, Hale)**

By roll call vote, the following member was appointed to the Planning Commission for a partial term seat expiring on June 30, 2024:

- **Kimberly Koch (Martinez Saballos, Espinoza-Garnica, Gee, Hale)**

Motion and second, Espinoza-Garnica and Howard, to add the non-appointed applicants to the current applicant pool to fill any additional vacancies on the

Housing and Human Concerns Committee and Planning Commission through January 31, 2023, passes unanimously by roll call vote.

7.B. Update on the Community Wellness and Crisis Response Team Mental Health Partnership between the City of Daly City, City of Redwood City, City of San Mateo, City of South San Francisco, and the County of San Mateo

Chief of Police Dan Mulholland and Clinician Patricia Baker gave a presentation.

The following members of the public spoke:

- Paul Coats, Sr.
- Clara Jaeckel

Recommendation:

Receive update on the Community Wellness and Crisis Response Team Mental Health Partnership.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

No formal Council action was taken.

7.C. Waive first reading and introduce an ordinance amending Section 46.030 of the Code of the City of Redwood City relating to a city-wide minimum wage by adding a 5% cap on the annual cost of living increase to the minimum wage, including a catch-up provision, and rounding the minimum wage to the nearest five cents (301) MO 22-178

Assistant City Manager Alex Khojikian gave a presentation.

The following members of the public spoke:

- Clara Jaeckel
- Rosa Shields

Recommendation:

Waive first reading and introduce an ordinance amending Section 46.030 of the Code of the City of Redwood City relating to a city-wide minimum wage by adding a 5% cap on the annual cost of living increase to the minimum wage, including a catch-up provision, and rounding the minimum wage to the nearest five cents.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

Motion and second, Aguirre and Howard, to waive first reading and introduce an ordinance amending Section 46.030 of the Code of the City of Redwood

City relating to a city-wide minimum wage by adding a 5% cap on the annual cost of living increase to the minimum wage, including a catch-up provision, and rounding the minimum wage to the nearest five cents, passes unanimously by roll call vote.

7.D. Exception to Public Employee Pension Reform Act 180-Day waiting period to hire retired annuitant to perform extra help Communications Dispatcher duties (901) Reso 16084 (0066)

Human Resources Director Michelle Katsuyoshi gave a presentation.

There was no public comment.

Recommendation:

Adopt a resolution approving an exception to the Public Employees' Pension Reform Act 180-day waiting period to hire retired annuitant, Jennifer Meure, to perform critical extra help Communication Dispatcher duties.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

Motion and second, Aguirre and Gee, to adopt a resolution approving an exception to the Public Employees' Pension Reform Act 180-day waiting period to hire retired annuitant, Jennifer Meure, to perform critical extra help Communication Dispatcher duties, passes unanimously by roll call vote.

8. PUBLIC HEARINGS

8.A. Disposable foodware ordinance and Memorandum of Understanding with the County of San Mateo for education and enforcement activities (304) MO 22-179

Public Works Services Director Terence Kyaw introduced the item, and Public Works Superintendent Sindy Mulyono-Danre gave a presentation.

Mayor Hale opened the public hearing. The following members of the public spoke:

- Sally Liu
- Eileen Liu
- Alejandra Warren
- Chris Robell
- Kimberly Williams
- Kaavya Baliga

Recommendation:

1. Hold a public hearing and waive the first reading and introduce an ordinance repealing Redwood City Municipal Code Chapter 13, Article II and adopting a new Chapter 13, Article II regulating the use of disposable food service ware by food facilities; and
2. By motion, approve the Memorandum of Understanding between the City of Redwood City and the County of San Mateo for Disposable Food Service Ware Ordinance education and enforcement activities, and authorize the City Manager to execute said Memorandum of Understanding and make any minor, clarifying and conforming changes as approved by the City Attorney.

CEQA:

This ordinance is exempt from the environmental review requirements of California Environmental Quality Act (“CEQA”) pursuant to Section 15061 (b)(3) of Title 14 of the California Code of Regulations because it can be seen with certainty that there is no possibility that the provisions contained herein may have a significant effect on the environment. The Ordinance is also exempt from the requirements of CEQA pursuant to CEQA Guidelines Sections 15307 and 15308 of Title 14 of the California Code of Regulations as actions taken by regulatory agencies to assure the maintenance, restoration, enhancement of natural resources, or protection of the environment.

Motion and second, Reddy and Howard, to approve the Memorandum of Understanding between the City of Redwood City and the County of San Mateo for Disposable Food Service Ware Ordinance education and enforcement activities, and authorize the City Manager to execute said Memorandum of Understanding and make any minor, clarifying and conforming changes as approved by the City Attorney, passes unanimously by roll call vote.

9. STUDY SESSIONS

9.A. Study session on solid waste rate study to inform future rates and rate structures for solid waste services

Public Works Services Director Terence Kyaw gave a presentation.

The following members of the public spoke:

- Chris Robell

Recommendation:

Receive information on the solid waste rate study, and provide individual Council Member input. No final City Council action will occur at this meeting.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

A study session was held. No formal Council action was taken.

10. MATTERS OF COUNCIL INTEREST

10.A. City Council Referral: Future consideration of a resolution in support of Fixin' San Mateo County

City Manager Melissa Stevenson Diaz gave an overview of the Council referral process.

Recommendation:

Discuss whether to direct staff to return at a future City Council meeting with a proposed resolution in support of Fixin' San Mateo County, for City Council consideration.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

Motion and second, Howard and Reddy, to have Vice Mayor Reddy draft a letter outlining the City's support of Fixin' San Mateo County for approval by the full Council at a future meeting, passes unanimously by roll call vote.

10.B. City Council Member Report of Conferences Attended

Council Member Espinoza-Garnica reported on a conference attended by Service Employees International Union (SEIU) workers in Washington, D.C. titled "Women and Gender Expansive People of Color Running for Office."

Mayor Hale reported on attending Non-Profit Housing's (NPH) 43rd annual Affordable Housing Conference, held on October 3, regarding the Metropolitan Transportation Commission's (MTC) adoption of the transit oriented cities ordinance, where she spoke on Redwood City's transportation efforts.

10.C. City Council Committee Reports

- A. Climate Action Sub-Committee** – Mayor Hale gave an update.
- B. Governance Sub-Committee** – Council Member Gee gave an update.

10.D. City Manager (Oral) Update – City Manager Melissa Stevenson Diaz gave updates on the following:

- \$3.6 million grant from FEMA to hire additional staff towards training classifications and increasing diversity in the fire service

- Successful youth engagement bike ride event as part of the City's "Action, Create and Engage" (ACE) pilot program
- San Mateo County prescribed burn off of 280 and Cañada on October 8

11. ADJOURNMENT – Mayor Hale adjourned the meeting at 10:32 p.m.

A handwritten signature in black ink that reads "Pamela Aguilar". The signature is written in a cursive, flowing style.

Pamela Aguilar, CMC
City Clerk

Approved at the October 24, 2022 meeting.