

RESOLUTION NO. 16093

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF REDWOOD CITY ADOPTING THE CONFLICT OF INTEREST CODE FOR THE CITY OF REDWOOD CITY AND REPEALING RESOLUTION NO. 15911

WHEREAS, the Political Reform Act of 1974, as amended (Cal.Gov. Code § 81000, et seq.) (“Act”), requires state and local government agencies to adopt and promulgate a conflict of interest code; and

WHEREAS, the Fair Political Practices Commission (“FPPC”) has adopted a regulation, which contains the terms of a standard conflict of interest code, that can be incorporated by reference by a local agency as the agency’s conflict of interest code (2 Cal. Code of Regulations §18730); and

WHEREAS, Section 87306.5 of the Act requires that conflict of interest codes be reviewed and, if appropriate, revised biennially in even-numbered years; and

WHEREAS, by Resolution No. 15911, adopted November 23, 2020, this Council adopted a Conflict of Interest Code (the “Code”) for the City of Redwood City (“City”), by adopting by reference 2 Cal. Code of Regulations Section 18730, as that section may be amended from time to time, and by also approving as exhibits, disclosure categories for certain designated positions within various City departments; and

WHEREAS, the attached Exhibit “A” (“Exhibit”) describing the disclosure categories for the designated positions have been revised to reflect current personnel status; and

WHEREAS, this City Council, as the Code reviewing body for the City, has determined that the Exhibits accurately set forth those positions and corresponding

disclosure categories for each of the Departments, Boards, Commissions, Committees and consultants as specified in the Exhibits.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF REDWOOD CITY AS FOLLOWS:

Section 1. Conflict of Interest Code Adopted. The terms of 2 Cal. Code of Regulations Section 18730, as may be amended from time to time by the FPPC, are hereby incorporated by reference and, along with the attached Exhibit, constitute the Code of the City, which is considered the “agency” within the purview of the Code.

Section 2. Statements of Economic Interests. By April 1st of each year, designated employees, members of the City Boards, Commissions and Committees and consultants will file with the City Clerk their statements of economic interest for the prior calendar year. The City Clerk will be and will perform the duties of the City filing officer. Statements of Economic Interest will be available for inspection and reproduction pursuant to Government Code Section 81008.

Section 3. Savings Clause. Any change provided for in the Code will not affect or excuse any offense or act committed or done or omission or any penalty or forfeiture incurred or accruing under any other conflict of interest code, nor will it affect any prosecution, suit, or proceeding pending, or any judgment rendered in connection with any other conflict of interest code.

Section 4. Repeal. City Council Resolution No. 15911 is hereby repealed in its entirety.

Section 5. Effective Date. This Resolution will be effective upon its adoption.

* * *

Passed and adopted by the Council of the City of Redwood City at a
Joint City Council/Successor Agency Board/Public Financing Authority Meeting
thereof held on the 14th day of November 2022 by the following votes:

AYES: Aguirre, Espinoza-Garnica, Gee, Howard, Martinez
Saballos, Reddy and Mayor Hale

NOES: None

ABSENT: None

ABSTAINED: None

RECUSED: None



Giselle Hale
Mayor of the City of Redwood City

Attest:



Pamela Aguilar, CMC
City Clerk of Redwood City

I hereby approve the foregoing resolution this
17th day of November 2022.



Giselle Hale
Mayor of the City of Redwood City

EXHIBIT “A”

LISTED BELOW ARE THE DESIGNATED POSITIONS IN THE LOCAL AGENCY THAT ARE REQUIRED TO FILE DISCLOSURE STATEMENTS.

Disclosure Category 1 is defined as: All investments and business positions in business entities, interests in real property, and sources of income from entities in, or doing business in, or subject to the jurisdiction of the City of Redwood City.

Disclosure Category 2 is defined as: All investments and business/board positions in business or non-profit in, or doing business in, Redwood City or requesting funds from any Committee.

Disclosure Category 3 is defined as: All investments and business positions in any business entity and income from sources that manufacture, distribute, sell or otherwise provide products, services, supplies, materials, machinery or equipment of a type utilized by the position’s respective department with the City of Redwood City.

| <u>Persons subject to the Conflict of Interest Code</u> | <u>Disclosure Category</u> |
|--|-----------------------------------|
| ADMINISTRATIVE SERVICES DEPARTMENT—FINANCE | |
| (Assistant City Manager/Administrative Services Director files original with the FPPC in Sacramento, through the City Clerk) | |
| Assistant Director of Administrative Services | 1 |
| Information Technology Manager | 1 |
| Financial Services Manager | 1 |
| Revenue Services Manager | 1 |
| Revenue Services Manager | 1 |
| Management Analyst/Deputy Treasurer | 1 |
| Capital Improvement Program Manager | 1 |
| Principal Analyst – Finance <u>Administrative Services</u> | 1 |
| 1 | |
| Software Development Supervisor | 1 |
| Supervising Information Technology Analyst | 1 |
| ADMINISTRATIVE SERVICES — HUMAN RESOURCES | |
| Human Resources Director | 1 |
| Senior Human Resources Analyst | 1 |
| Principal Analyst — Worker’s Compensation | 1 |
| CITY ATTORNEY DEPARTMENT <u>(No changes)</u> | |
| (City Attorney files original with FPPC in Sacramento) | |
| Senior Assistant City Attorney | 1 |
| Assistant City Attorney | 1 |
| Deputy City Attorney | 1 |
| CITY CLERK DEPARTMENT <u>(No changes)</u> | |

| | |
|----------------------|---|
| City Clerk | 1 |
| Assistant City Clerk | 1 |

CITY MANAGER DEPARTMENT

(City Manager files original with FPPC in Sacramento through the City Clerk)

| | |
|---------------------------------------|----------|
| Assistant City Manager(s) | 1 |
| Deputy City Manager | 1 |
| <u>Equity and Inclusion Officer</u> | <u>1</u> |
| Economic Development Manager | 1 |
| Housing Leadership Manager | 1 |
| Housing and Human Concerns Committee | |
| 7 members – Appointed by City Council | 2 |

COMMUNITY DEVELOPMENT AND TRANSPORTATION

| | |
|---|---|
| Community Development and Transportation Director | 1 |
|---|---|

PLANNING DIVISION

| | |
|---|----------|
| Asst. Community Development and Transportation Director | 1 |
| <u>Planning Manager</u> | <u>1</u> |
| Principal Planner | 1 |
| Senior Planner | 1 |
| Associate Planner | 1 |
| Assistant Planner | 1 |
| Contract Planner | 1 |
| <u>Senior Construction Technician</u> | <u>1</u> |
| GIS Manager | 1 |
| Management Analyst I | 1 |
| Management Analyst II | 1 |
| Architectural Advisory Committee | |
| 5 members – Appointed by Planning Commission | 1 |
| Historic Resources Advisory Committee | |
| 5 members – Appointed by Planning Commission | 1 |
| Planning Commission | |
| 7 members – Appointed by City Council | 1 |
| Subdivision Committee | |
| 3 members – Selected as defined in Section 30.6 of the Redwood City Municipal Code, as may be amended from time to time | |

BUILDING INSPECTION AND CODE ENFORCEMENT DIVISION (No changes)

| | |
|---------------------------------------|---|
| Building Official | 1 |
| Senior Building Inspector | 1 |
| Plan Checker | 1 |
| Board of Building Review | |
| 5 members – Appointed by City Council | 1 |

ENGINEERING DIVISION (No changes)

| | |
|---------------------|---|
| Engineering Manager | 1 |
|---------------------|---|

| | |
|---|---|
| City Engineer | 1 |
| Supervising Civil Engineer | 1 |
| Senior Civil Engineer | 1 |
| Senior Transportation Planner | 1 |
| Senior Transportation Coordinator | 1 |
| Parking and Transportation Demand Manager | 1 |
| Transportation Advisory Committee | |
| 7 Members – Appointed by City Council | 1 |

FIRE DEPARTMENT (No changes)

| | |
|---------------------|---|
| Fire Chief | 1 |
| Deputy Fire Chief | 1 |
| Battalion Chiefs | 1 |
| Fire Marshal | 1 |
| Deputy Fire Marshal | 1 |

HUMAN RESOURCES DEPARTMENT

| | |
|--|----------|
| <u>Human Resources Director</u> | <u>1</u> |
| <u>Human Resources Manager</u> | |
| <u>Senior Human Resources Analyst</u> | <u>1</u> |
| <u>Principal Analyst – Worker’s Compensation</u> | <u>1</u> |

REDWOOD CITY PUBLIC LIBRARY *(No changes)*

| | |
|---------------------------------------|---|
| Library Director | 1 |
| Library Division Managers | 1 |
| Library Services Supervisors | 3 |
| Specialist Librarian | 3 |
| Librarian II | 3 |
| Management Analyst I | 3 |
| Library Board | |
| 7 members – Appointed by City Council | 2 |

PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT *(No changes)*

| | |
|---|---|
| Parks, Recreation and Community Services Director | 1 |
| Assistant Parks, Recreation and Community Services Director | 1 |
| Consultants | 1 |
| Parks, Recreation and Community Services Manager | 1 |
| Recreation Supervisor | 1 |
| Management Analyst II | 1 |
| Administrative Assistant | 1 |
| Parks Supervisor | 1 |
| Parks Landscape Architect | 1 |
| Parks and Recreation Commission | |
| 7 members – Appointed by City Council | 2 |
| Arts Commission | |
| 7 members – Appointed by City Council | 2 |

~~Fair Oaks Community Center Advisory Board (currently not active)~~
~~7 members – Appointed by City Council~~ ~~2, 3~~

Senior Affairs Commission
7 members – Appointed by Council 2

Note: The City representative to the Board of Trustees, San Mateo County Mosquito and Vector Control District, files through the District.

POLICE DEPARTMENT *(No changes)*

Chief of Police 1
Deputy Chief 1
Police Captains 1
Lieutenant(s) 1
Training Sergeant 1

PORT OF REDWOOD CITY *(No changes)*

Port Manager, Executive Director 1*
Director, Finance and Administration 1*
Director, Operations 1*
Attorney to Port 1*
Board Port of Commissioners
5 members – Appointed by City Council 1*

Disclosure Category 1* is defined as: All interests in real property, investments and business positions in business entities and income from sources located in, or doing business in, the “Port Area” (as that term is defined in Section 50 of the Charter of the City of Redwood City).

PUBLIC WORKS SERVICES *(No changes)*

Public Works Director 1
Assistant Public Works Services Director 1
Public Works Superintendent 3
Public Works Field Supervisor 3
Management Analysts I, II 3
Custodial Supervisor 3
Water Resources Specialist 3
Fleet Supervisor 3
Lead Equipment Mechanic 3
Facilities Maintenance Supervisor 3
Utilities Field Supervisor 3