

MAYOR JEFF GEE  
VICE MAYOR LISSETTE ESPINOZA-GARNICA  
COUNCIL MEMBER ALICIA C. AGUIRRE  
COUNCIL MEMBER KAIA EAKIN  
COUNCIL MEMBER DIANE HOWARD  
COUNCIL MEMBER ELMER MARTINEZ SABALLOS  
COUNCIL MEMBER CHRIS STURKEN

MINUTES

1017 MIDDLEFIELD ROAD  
REDWOOD CITY, CA

JOINT CITY COUNCIL/  
SUCCESSOR AGENCY/  
PUBLIC FINANCE AUTHORITY  
REGULAR MEETING  
Monday, February 27, 2023, 6:00 PM

1. **CALL TO ORDER** – Mayor Gee called the meeting to order at 6:02 p.m.
2. **ROLL CALL** - All Council Members were present. Council Members Martinez Saballos and Sturken attended virtually.

Staff: City Manager Melissa Stevenson Diaz, City Attorney Veronica Ramirez and City Clerk Pamela Aguilar.

3. **PLEDGE OF ALLEGIANCE** - Council Member Aguirre led the pledge of allegiance.
4. **CLOSED SESSION**

Mayor Gee called for public comment prior to convening the closed session. None was received.

The City Council convened a Closed Session at 6:07 p.m. to discuss the following:

**4.A. Conference with Legal Counsel - Anticipated Litigation**

**Initiation of litigation pursuant to paragraph (4) of subdivision (d) of California Government Code Section 54956.9: 24 cases**  
**Gov't Code § 54956.9(d)(4): “[b]ased on existing facts and circumstances, the legislative body of the local agency has decided to initiate or is deciding whether to initiate litigation.”**

The meeting reconvened into open session at approximately 7:09 p.m. No action was taken.

5. **PUBLIC COMMENT ON THE CONSENT CALENDAR, MATTERS OF COUNCIL INTEREST AND ON ITEMS NOT ON THE AGENDA**

The following members of the public spoke:

- Chris Robell
- Cameron Moody

- Debbie Joy

## 6. CONSENT CALENDAR

**Motion and second, Aguirre and Espinoza-Garnica, to approve Consent Calendar items A through F. The motion passed unanimously by roll call vote.**

**6.A. Award of contract for the Maple Street Shelter Hazardous Materials Remediation Project (304) MO-23-026**

Recommendation:

By motion, approve and authorize the City Manager to execute the contract documents and award the standard form contract for the Maple Street Shelter Hazardous Materials Remediation Project to Eisen Environmental of Martinez, CA for their responsive and responsible low total bid of \$279,750 and authorize the City Manager or the City Manager's designee to increase the contract amount, if necessary, up to 25% of the amount awarded, in an amount not to exceed \$349,688.

**6.B. Amendment No. 6 to Agreement with AECOM Technical Services, Inc. (AECOM) for design services for the 101/84 Interchange Reconstruction Project (304) MO-23-027**

Recommendation:

By motion, approve and authorize City Manager to execute Amendment No. 6 to the Agreement with AECOM to provide additional services in the not-to-exceed amount of \$565,440 for a total contract amount of \$9,435,248.

**6.C. Waive second reading and adopt an ordinance amending Article IX of Chapter 2 (Administration), Section 25.4.02 of Chapter 25 (Parks and Recreation Areas), and Section 40.4.1 of Chapter 40 (Historic Preservation) of the Redwood City Municipal Code to modify membership criteria for city boards, commissions, and committees to reduce barriers to participation and related administrative updates (301) ORD 2522 (0001)**

Recommendation:

Waive second reading and adopt an ordinance amending Article IX of Chapter 2 (Administration), Section 25.4.02 of Chapter 25 (Parks and Recreation Areas), and Section 40.4.1 of Chapter 40 (Historic Preservation) of the Redwood City Municipal Code to modify membership criteria for city boards, commissions, and committees to reduce barriers to participation and related administrative updates.

**6.D. Applications for the Prohousing Designation Program and Prohousing Incentive Pilot Program (405) Reso 16026 (0014), Reso 16027 (0015)**

Recommendation:

1. Adopt a resolution authorizing application to and participation in the Prohousing Designation Program; and
2. Adopt a resolution authorizing application for, and receipt of, Prohousing Incentive Pilot Program Funds.

**6.E. Approve February 11, 2023 Special City Council Minutes and February 13, 2023 Regular City Council Minutes (301) MO-23-028**

**6.F. Approve claims and checks from February 27, 2023 to March 13, 2023 and the usual and necessary payments through March 13, 2023 (301) MO-23-029**

**7. PUBLIC HEARINGS - None**

**8. STAFF REPORTS**

**8.A. Tentative Agreement for a Successor Memorandum of Understanding (MOU) between City of Redwood City and the bargaining unit represented by the Redwood City Police Officers' Association (RCPOA), Amendments to the City's Classification and Salary and Wage Plan, and Fiscal Year 2022-23 Budget Amendment due to increased salary and benefit costs (304) MO-23-030, Reso 16028 (0017), Reso 16029 (0018)**

Recommendation:

1. By motion, approve Tentative Agreement relative to wages, hours, and other terms and conditions of employment for employees represented by the RCPOA, for the period of August 30, 2021 through August 25, 2024;
2. Adopt a resolution amending the City's Classification and Salary and Wage Plan for classifications represented by Redwood City Police Officers' Association (RCPOA) and unrepresented Police Officer trainee classification;
3. Adopt a resolution appropriating and transferring certain funds for increased salary and benefit costs related to the Redwood City Police Officers' Association (RCPOA) successor Memorandum of Understanding for Fiscal Year 2022-23.

Director of Human Resources, Michelle Katsuyoshi, gave a presentation.  
Public Comment

The following members of the public spoke:

- Clara Jaeckle

Following Council discussion, a motion and second, Howard and Eakin, was made to approve the following:

- 1. A Tentative Agreement relative to wages, hours, and other terms and conditions of employment for employees represented by the Redwood City Police Officers' Association (RCPOA), for the period of August 30, 2021 through August 25, 2024;**
- 2. A resolution amending the City's Classification and Salary and Wage Plan for classifications represented by Redwood City Police Officers' Association (RCPOA), and unrepresented Police Officer trainee classification;**
- 3. A resolution appropriating and transferring certain funds for increased salary and benefit costs related to the Redwood City Police Officers' Association (RCPOA), successor Memorandum of Understanding for Fiscal Year 2022-23.**

The motion passed unanimously by roll call vote.

- 8.B. FY 2021-22 year-end budget update, mid-year update on FY 2022-23 goals, FY 2022-23 mid-year budget amendments, amendment to the City's Classification and Wage and Salary Plan, and proposed framework for development of the FY 2023-24 Recommended Budget (501) Reso 16030 (0016), MO-23-031**

Recommendation:

1. Accept an update on the FY 2021-22 year-end operating results;
2. Accept a mid-year update on FY 2022-23 goals;
3. Adopt a resolution 1) appropriating and transferring certain funds for specified purposes to conform the budgeted amounts to actual revenues or expenditures for transactions that have occurred or are anticipated to occur during FY 2022-23, 2) amending the City's classification and salary and wage plan to update salary ranges in the executive management group;
4. Provide direction on the recommended framework for the development of the FY 2023-24 Recommended Budget;
5. By motion, establish June 12, 2023 as the date on which the City Manager shall submit a proposed budget to the City Council; and
6. By motion, approve the dates for City Council action on the FY 2023-24 budget as set forth in this staff report.

City Manager Stevenson Diaz and Assistant City Manager/Director of Administrative Services Michelle Flaherty Poche' provided the presentation.

Public Comment

The following members of the public spoke:

- Greg Biles
- Debbie Joy
- Chris Robell
- Marcelina
- Denise Kawalski

Staff answered questions of Council.

**Motion and second, Howard and Espinoza-Garnica, to:**

- 1. Accept an update on the FY 2021-22 year-end operating results;**
- 2. Accept a mid-year update on FY 2022-23 goals;**
- 3. Adopt a resolution 1) appropriating and transferring certain funds for specified purposes to conform the budgeted amounts to actual revenues or expenditures for transactions that have occurred or are anticipated to occur during FY 2022-23, 2) amending the City's classification and salary and wage plan to update salary ranges in the executive management group;**
- 4. Provide direction on the recommended framework for the development of the FY 2023-24 Recommended Budget;**
- 5. By motion, establish June 12, 2023 as the date on which the City Manager shall submit a proposed budget to the City Council; and**
- 6. By motion, approve the dates for City Council action on the FY 2023-24 budget as set forth in this staff report.**

The motion passed unanimously by roll call vote.

## **9. MATTERS OF COUNCIL INTEREST**

### **9.A. City Council Member Report of Conferences Attended**

### **9.B. City Council Committee Reports**

Council Member Sturken reported out on the Commute.org meeting he attended recently and provided the website for Caltrain's Go Pass <https://commute.org/resources/assistance-programs/>. He also reported on attending Airport Land Use Committee meeting.

Council Member Howard reported on a recent board meeting of the Housing Endowment and Regional Trust.

Council Member Aguirre reported on her attendance as a panelist at the "State of the Valley" conference held recently.

Council Member Eakin reported on attending the Council of Cities dinner meeting, hosted by the Town of Hillsborough, with Council Member Sturken and Mayor Gee.

**9.C. City Manager (Oral) Update**

City Manager Stevenson Diaz provided an update on a recent power outage and its impact on Redwood City residents and on a public safety excellence conference.

**10. ADJOURNMENT** - The meeting adjourned at 9:08 p.m.

Respectfully submitted,



Pamela Aguilar, CMC  
City Clerk