

MAYOR JEFF GEE
VICE MAYOR LISSETTE ESPINOZA-GARNICA
COUNCIL MEMBER ALICIA C. AGUIRRE
COUNCIL MEMBER KAIA EAKIN
COUNCIL MEMBER DIANE HOWARD
COUNCIL MEMBER ELMER MARTINEZ SABALLOS
COUNCIL MEMBER CHRIS STURKEN

MINUTES

1017 MIDDLEFIELD ROAD
REDWOOD CITY, CA

JOINT CITY COUNCIL/
SUCCESSOR AGENCY/
PUBLIC FINANCE AUTHORITY
REGULAR MEETING AGENDA
Monday, May 8, 2023, 6:00 PM

1. **CALL TO ORDER** – Mayor Gee called the meeting to order at 6:00 p.m.
2. **ROLL CALL** – All Council Members were present.

Staff present: City Manager Melissa Stevenson Diaz, City Attorney Veronica Ramirez and City Clerk Pamela Aguilar.

3. **PLEDGE OF ALLEGIANCE** – Council Member Aguirre led the pledge of allegiance.
4. **AB 2449 REQUESTS AND CONSIDERATIONS FOR MEETING PARTICIPATION BY TELECONFERENCE DUE TO JUST CAUSE OR EMERGENCY CIRCUMSTANCES**

City Manager Melissa Stevenson Diaz made a statement about a shooting incident that occurred in Redwood City on the early morning of Sunday, May 7, and asked the community to contact the Redwood City Police Department for tips regarding the incident.

5. **PRESENTATIONS/ACKNOWLEDGEMENTS**

- 5.A. **Proclamation - Mental Health Awareness Month**
National Alliance on Mental Illness (NAMI) of San Mateo County’s Executive Director Robert Taylor accepted the proclamation.
- 5.B. **Proclamation - Jewish American Heritage Month**
Chabad MidPeninsula’s Rabbi Levi Potash accepted the proclamation.

6. **PUBLIC COMMENT ON THE CONSENT CALENDAR, MATTERS OF COUNCIL INTEREST AND ITEMS NOT ON THE AGENDA**

The following members of the public spoke:

- Ray Fowler
- Brent Adams
- Chris Rasmussen
- Adrian Brandt

7. CONSENT CALENDAR

Motion and second, Aguirre and Martinez Saballos, to approve all items on the Consent Calendar, passes unanimously by electronic vote.

7.A. Award 2022-2023 Watermain Replacement Project – Redwood Village and Hillcrest Pressure Reducing Valve (PRV) Station (304) MO 23-060

Recommendation:

By motion, approve and authorize the City Manager to execute the contract documents and award the standard form contract for the 2022-2023 Watermain Replacement Project - Redwood Village and Hillcrest PRV Station to Casey Construction, Inc. of Emerald Hills for their responsive and responsible low total bid of \$2,084,592, and authorize the City Manager or the City Manager’s designee to increase the contract amount, if necessary, up to 10% of the amount awarded, for a total amount not to exceed \$2,293,051.

CEQA:

Categorically Exempt - Class 2. Replacement or reconstruction

7.B. Resolution to oppose Initiative 21-0042A1 “The Taxpayer Protection & Government Accountability Act” as recommended by the Governance Sub-Committee (301) Reso 16034 (0031)

Recommendation:

Adopt a resolution, as recommended by the City Council’s Governance Sub-Committee, opposing Initiative 21-0042A1 “The Taxpayer Protection & Government Accountability Act” proposed for the November 2024 statewide ballot, which would significantly jeopardize cities’ ability to provide essential services and infrastructure for residents.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

7.C. Housing and Human Concerns Committee Fiscal Year 2023-2024 funding recommendations for Redwood City Human Services Financial Assistance (HSFA) Program and funding recommendation for LifeMoves Redwood Family House (708) MO 23-061

Recommendation:

By motion, approve funding recommendations for the HSFA Program and funding recommendation for LifeMoves Redwood Family House for FY 2023-2024 as delineated in Attachment A.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

7.D. Waive first reading and introduce Redwood City Municipal Code amendment regarding issuance of administrative subpoenas for Utility Users Tax and Communication Users' Tax; no changes to existing tax structure (301) MO 23-062

Recommendation:

Waive first reading and introduce an ordinance amending Section 32.518(B) and 32.615(B) of the Redwood City Municipal Code regarding issuance of administrative subpoenas for Utility Users Tax and Communication Users' Tax, respectively.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

7.E. Agreements for Services with professional engineering firms to provide on-call support for engineering & transportation services (304) MO 23-063

Recommendation:

By motion, approve and authorize the City Manager to execute the following Agreements for Services:

1. Agreement for on-call services with ALTA for a three-year term in an amount not to exceed \$200,000, with the City Manager authorized to extend the agreement for two additional one-year periods in an amount not to exceed \$100,000 per year;
2. Agreement for on-call services with Fehr & Peers for a three-year term in an amount not to exceed \$200,000, with the City Manager authorized to extend the agreement for two additional one-year periods in an amount not to exceed \$100,000 per year;

3. Agreement for on-call services with Schaaf & Wheeler for a three-year term in an amount not to exceed \$400,000, with the City Manager authorized to extend the agreement for two additional one-year periods in an amount not to exceed \$200,000 per year;
4. Agreement for on-call services with TDG Engineering, Inc. for a three-year term in an amount not to exceed \$325,000, with the City Manager authorized to extend the agreement for two additional one-year periods in an amount not to exceed \$75,000 per year; and
5. Agreement for on-call services with V. W. Housen for a three-year term in an amount not to exceed \$250,000, with the City Manager authorized to extend the agreement for two additional one-year periods in an amount not to exceed \$200,000 per year.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

- 7.F. Approve April 24, 2023 City Council Minutes (301) MO 23-064**
- 7.G. Approve claims and checks from May 8, 2023 to May 22, 2023 and the usual and necessary payments through May 22, 2023 (303) MO 23-065**

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

8. STUDY SESSIONS

- 8.A. Study Session on proposed amendments to the Downtown Precise Plan (DTPP) and General Plan, including permissible office use types, and update on the Gatekeeper process and related development projects, including affordable housing delivery challenges**

Mayor Gee stated that as his parent company works for one of the project applicants, and previously worked for another project applicant, he will be recusing himself from participating in this item.

Mayor Gee turned the meeting over to Vice Mayor Espinoza-Garnica and left the dais.

Assistant City Manager Alex Khojikian introduced the item, and Principal Planner Anna McGill and Interim Housing Leadership Manager Patrick Heisinger gave a presentation.

The following members of the public spoke:

- Juan Venegas
- Andrea Osgood
- Mollie Naber
- Marcelene Luna
- Ken Chan
- Richard Pierce
- Henry Sears

Recommendation:

Hold a Study Session to receive an informational overview of the Gatekeeper process and an update on Gatekeeper project proposals (and affordable housing delivery challenges), as well as the General Plan and DTPP plan wide amendments (collectively, DTPP Amendments) being considered to facilitate the review of the DTPP Gatekeeper projects. This is a study session to obtain community and individual City Council member input and no formal action will be taken.

CEQA:

Environmental Impact Report

A Study Session was held. No formal action was taken.

9. STAFF REPORTS

9.A. Police Operations and Data Analysis Report of the Redwood City Police Department (706) MO 23-066

City Manager Melissa Stevenson Diaz introduced the item, and Chief of Police Dan Mulholland and Jarrod Burguan from the Center for Public Safety Management gave a presentation.

The following members of the public spoke:

- Clara Jaeckel

Recommendation:

Receive staff report and presentation on the Center for Public Safety Management’s Police Operations and Data Analysis of the Redwood City Police Department, provide feedback regarding findings, recommendations and prioritization of action items, and direct staff to evaluate the recommendations and develop an implementation plan by November 1, 2023.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

Motion and second, Aguirre and Howard, to direct staff to evaluate recommendations and develop an implementation plan by November 1, 2023, passes unanimously by electronic vote.

10. PUBLIC HEARINGS

10.A. 2023-2027 Consolidated Plan and 2023-2024 Annual Action Plan for the Community Development Block Grant (CDBG) and HOME Investment Partnerships Program (HOME) (454) Reso 16035 (0032) (454) MO 23-067

Interim Housing Leadership Manager Patrick Heisinger introduced the item, and Housing & Economic Development Specialist Madiha Haque gave a presentation.

Mayor Gee opened the public hearing.

There was no public comment.

Mayor Gee closed the public hearing.

Recommendation:

1. Adopt a resolution approving the 2023-2027 Consolidated Plan and 2023-2024 Annual Action Plan and applications for CDBG and HOME program funds; certifying that the City has followed its adopted Community Participation Plan; and authorizing the execution and filing of all documents pertaining thereto; and
2. By motion, authorize the City Manager to execute funding agreements and all related documents with the organizations identified in the 2023-2024 Annual Action Plan.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

Motion and second, Howard and Martinez Saballos to:

- 1. Adopt a resolution approving the 2023-2027 Consolidated Plan and 2023-2024 Annual Action Plan and applications for CDBG and HOME program funds; certifying that the City has followed its adopted Community Participation Plan; and authorizing the execution and filing of all documents pertaining thereto; and**

2. By motion, authorize the City Manager to execute funding agreements and all related documents with the organizations identified in the 2023-2024 Annual Action Plan.

The motion passes unanimously by electronic vote.

11. MATTERS OF COUNCIL INTEREST

11.A. City Council Member Report of Conferences Attended

Council Member Sturken reported on the April 20 Commute.org meeting and April 27 Airport Land Use Committee meeting.

Council Member Eakin reported on the May 4 Emergency Services Council of San Mateo County meeting.

11.B. City Council Committee Reports

A. Governance Sub-Committee – Mayor Gee gave an update.

B. Communications Sub-Committee – Council Member Martinez Saballos gave an update.

11.C. City Manager (Oral) Update – City Manager Melissa Stevenson Diaz gave an update on the extension of the Police Advisory Committee and Architectural Advisory Committee recruitment, resuming of Hopkins Avenue Traffic Calming Project, and bollards being installed on Theater Way this week.

12. ADJOURNMENT – Mayor Gee adjourned the meeting at 10:20 p.m.

Respectfully submitted,



Pamela Aguilar, CMC
City Clerk

Approved at the May 22, 2023 meeting