

MAYOR JEFF GEE  
VICE MAYOR LISSETTE ESPINOZA-GARNICA  
COUNCIL MEMBER ALICIA C. AGUIRRE  
COUNCIL MEMBER KAIA EAKIN  
COUNCIL MEMBER DIANE HOWARD  
COUNCIL MEMBER ELMER MARTINEZ SABALLOS  
COUNCIL MEMBER CHRIS STURKEN

APPROVED MINUTES  
1017 MIDDLEFIELD ROAD  
REDWOOD CITY, CA

JOINT CITY COUNCIL/  
SUCCESSOR AGENCY/  
PUBLIC FINANCE AUTHORITY  
REGULAR MEETING AGENDA  
Monday, May 22, 2023, 6:00 PM

1. **CALL TO ORDER** – Mayor Gee called the meeting to order at 6:00 p.m.
2. **ROLL CALL** – All Council Members were present.

Staff present: City Manager Melissa Stevenson Diaz, City Attorney Veronica Ramirez, City Clerk Pamela Aguilar.

3. **PLEDGE OF ALLEGIANCE** – Council Member Eakin led the pledge of allegiance.
4. **AB 2449 REQUESTS AND CONSIDERATIONS FOR MEETING PARTICIPATION BY TELECONFERENCE DUE TO JUST CAUSE OR EMERGENCY CIRCUMSTANCES**

5. **PRESENTATIONS/ACKNOWLEDGEMENTS**

5.A. **Proclamation recognizing Asian and Pacific Islander American Heritage Month**  
Miss Chinatown USA and Redwood City resident Ashlyn Tsui accepted the proclamation.

5.B. **Proclamation recognizing Pride Month**  
San Mateo County LGBTQ Commissioner Dana Johnson accepted the proclamation.

5.C. **Proclamation expressing appreciation to Kevin Bondonno, retiring Planning Commissioner**  
Kevin Bondonno accepted the proclamation.

5.D. **Proclamation recognizing retiring Chief of Police Dan Mulholland**  
Chief Dan Mulholland accepted the proclamation.

The following members of the public spoke:

- Helen Wolter on behalf of Senator Josh Becker
- Diana Reddy
- Pat Willard

**6. PUBLIC COMMENT ON THE CONSENT CALENDAR, MATTERS OF COUNCIL INTEREST AND ON ITEMS NOT ON THE AGENDA**

The following members of the public spoke:

- Rona Gundrum
- Chris Robell
- Clara Jaeckel
- Nicholas Ibarra, Jr.

**7. CONSENT CALENDAR**

Council Member Howard requested to pull item 7F.

**Motion and second, Howard and Aguirre, to approve the Consent Calendar, except 7F, passes unanimously by electronic vote.**

**Motion and second, Howard and Eakin, to approve the staff recommendation for item 7F without statements 19 and 20, fails 2-5 with Council Members Aguirre, Espinoza-Garnica, Gee, Martinez Saballos, and Sturken opposed.**

**Motion and second, Aguirre and Martinez Saballos, to approve item 7F, passes 5-2 with Council Members Eakin and Howard opposed.**

**7.A. Annual Comprehensive Financial Report for Fiscal Year (FY) ended June 30, 2022  
(503) MO 23-068**

Recommendation:

By motion, accept the Annual Comprehensive Financial Report for Fiscal Year ended June 30, 2022.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

**7.B. Partial acceptance of construction improvements for the development at 1548 Maple and partial release of associated bonds from 1548 Maple, LLC (304) MO 23-069**

Recommendation:

By motion, accept portion of the construction improvements completed to date for the development at 1548 Maple and authorize partial release of the bonds in accordance with the Subdivision Improvement Agreement.

CEQA:

This activity is not a project under California Environmental Quality Act (CEQA)

**7.C. First Amendment to Stormwater Treatment Measures Maintenance Agreement for 1831 East Bayshore Road with Fontwerth Enterprises, LLC (304) MO 23-070**

Recommendation:

By motion, approve and authorize the City Manager to execute a First Amendment to Stormwater Treatment Measures Maintenance Agreement for 1831 East Bayshore Road with Fontwerth Enterprises, LLC.

CEQA:

This activity is not a project under California Environmental Quality Act (CEQA)

**7.D. Resolution for self-certifying compliance with state housing laws in order to receive \$3,400,000 in One Bay Area Grant 3 (OBAG 3) funds for the Roosevelt Avenue Traffic Calming Project (505) Reso 16139 (0038)**

Recommendation:

Adopt a resolution self-certifying compliance with state housing laws that is required for receiving One Bay Area Grant 3 (OBAG 3) funding for the Roosevelt Avenue Traffic Calming Project.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

**7.E. Resolution of support for the City/County Association of Governments of San Mateo County's (C/CAG's) 2023 Southeast San Mateo County Community Based Transportation Plan (301) Reso 16137 (0036)**

Recommendation:

Adopt a resolution supporting C/CAG's 2023 Southeast San Mateo County Community Based Transportation Plan.

CEQA:

This activity is not a project under California Environmental Quality Act (CEQA)

**7.F. Adoption of 2023 City of Redwood City Legislative Platform, as recommended by the City Council's Governance Sub-Committee (205) MO 23-078**

Recommendation:

By motion, adopt the Redwood City 2023 Legislative Platform as recommended by the City Council's Governance Sub-Committee.

CEQA:

This activity is not a project under California Environmental Quality Act (CEQA)

**7.G. Addendum to the Second Amended and Restated Agreement between Cities of Redwood City and San Carlos (304) MO 23-071**

Recommendation:

By motion, approve and authorize the City Manager to execute the Addendum to the Second Amended and Restated Agreement between Cities of Redwood City and San Carlos.

CEQA:

This activity is not a project under California Environmental Quality Act (CEQA)

**7.H. Purchase of two Lyngsoe Systems automated library materials handling systems, for the Downtown and Redwood Shores library facilities (304) MO 23-072**

Recommendation:

By motion, approve and authorize the City Manager to execute the contract documents and award contracts to Lyngsoe Systems, Inc. of Frederick, MD for two automated library materials handling systems in amounts not to exceed \$393,815 for the Downtown Library and \$343,449 for the Redwood Shores Branch Library, for a total not to exceed between the two contracts in the amount of \$737,264.

CEQA:

This activity is not a project under California Environmental Quality Act (CEQA)

**7.I. Agreement with Telecommunications Engineering Associates (TEA) for the purchase of radio console and base station equipment replacement (304) MO 23-073**

Recommendation:

By motion, approve and authorize the City Manager to execute the purchase of radio base equipment from Telecommunications Engineering Associates (TEA) in the amount of \$595,868.

CEQA:

This activity is not a project under California Environmental Quality Act (CEQA)

**7.J. Amendment to agreement with the Redwood City School District for FY 2022-2023 extended day learning services (304) MO 23-074**

Recommendation:

By motion, approve and authorize the City Manager or designee to execute the amendment to the agreement with the Redwood City School District for FY 2022-2023 extended day learning services.

CEQA:

This activity is not a project under California Environmental Quality Act (CEQA)

**7.K. Transfer of water customers on Godetia Drive to California Water Service and adjust water service area boundaries (304) MO 23-075**

Recommendation:

1. By motion, approve and authorize the City Manager to execute the agreement between the City of Redwood City and California Water Service to transfer certain service obligations of the City and adjust service area boundaries, subject to any minor, clarifying and conforming changes approved by the City Attorney; and
2. By motion, approve and authorize the City Manager to execute the First Amendment to the Individual Water Sales Contract between the City and County of San Francisco and City of Redwood City, subject to any minor, clarifying and conforming changes approved by the City Attorney.

CEQA:

Categorically Exempt - Class 3. New construction or conversion of small structures

**7.L. Waive second reading and adopt an ordinance amending Section 32.518(B) and Section 32.615(B) of the Redwood City Municipal Code regarding issuance of administrative subpoenas for Utility Users Tax and Communication Users' Tax; no changes to existing tax structure (301) Ord 2523 (0002)**

Recommendation:

Waive second reading and adopt an Ordinance Amending Section 32.518(B) and Section 32.615(B) of the Redwood City Municipal Code regarding issuance of administrative subpoenas for Utility Users Tax and Communication Users' Tax, respectively.

CEQA:

This activity is not a project under California Environmental Quality Act (CEQA)

**7.M. Approve May 8, 2023 and May 15, 2023 City Council Minutes (301) MO 23-076**

**7.N. Approve claims and checks from May 22, 2023 to June 12, 2023 and the usual and necessary payments through June 12, 2023 (303) MO 23-077**

**8. STAFF REPORTS**

**8.A. City Council appointments to the Arts Commission and Transportation Advisory Committee (209) MO 23-079**

City Clerk Pamela Aguilar introduced the item.

The following members of the public spoke:

- Rona Gundrum

**By roll call vote, the following member was appointed to the Arts Commission for a partial term seat that will expire on May 31, 2026:**

- **Natalie Sheehan (Martinez Saballos, Sturken, Espinoza-Garnica, Gee)**

**By roll call vote, the following members were appointed to the Transportation Advisory Committee for full term seats that will expire on June 30, 2027:**

- **Michael Aguilar (Martinez Saballos, Sturken, Espinoza-Garnica, Aguirre)**
- **Shannon Chi (Martinez Saballos, Sturken, Espinoza-Garnica, Gee)**
- **Jaqueline Ramos (Eakin, Howard, Espinoza-Garnica, Gee, Aguirre)**

Recommendation:

1. By roll call vote, make appointments to fill seats on Arts Commission and Transportation Advisory Committee; and
2. By motion, keep the current applicant pool open to fill any additional vacancies on the Arts Commission and Transportation Advisory Committee through January 31, 2024.

CEQA:

This activity is not a project under California Environmental Quality Act (CEQA)

**Motion and second, Howard and Espinoza-Garnica, to keep the current applicant pool open and also solicit new applications to fill any additional vacancies on the Arts Commission and Transportation Advisory Committee through January 31, 2024, passes unanimously by electronic vote.**

**8.B. Update on development of regulations regarding retail sale of firearms and ammunition**

Assistant City Manager Michelle Poche Flaherty, Lieutenant Ed Conover and Principal Planner John Francis gave a presentation.

The following members of the public spoke:

- Rona Gundrum
- Steven Howard
- Merrilly Robinson
- Nancy Blomquist
- Tina Mercer
- Nancy Olson
- Kim
- Marcelene Luna
- Bill Newell
- Max Discher

Recommendation:

Receive update from staff.

CEQA:

This activity is not a project under California Environmental Quality Act (CEQA)

The City Council received an update from staff. No formal action was taken.

**8.C. Review the Annual Military Equipment Use Report, renew ordinance adopting the Military Equipment Use Ordinance, and consider the authorization to possess and operate an armored rescue vehicle purchased and owned by the Port of Redwood City (301) MO 23-080**

Police Chief Dan Mulholland introduced the item, and Captain Ashley Osborne and Redwood City Port Executive Director Kristine Zortman gave a presentation.

The following members of the public spoke:

- Rona Gundrum
- Pat Willard
- Tyler

- Community Member
- Erica Wang
- Peter Cang
- Martha Cullimore
- Clara Jaeckel
- Jeff Clements
- JT
- Kyle
- Elijah Luyon
- Mark
- Daniel Contreras
- AO
- Bill Newell
- David04
- Chris Robell
- Craig
- Jake Ryan
- Jamil Rasheed
- Marcelene Luna
- Charles
- Juliann Fusaro
- Greg Garcia
- Estrella

Recommendation:

By motion 1) waive first reading and introduce ordinance adopting the Military Equipment Use Policy, and 2) authorize the Police Department to possess and operate an Armored Rescue Vehicle purchased and owned by the Port of Redwood City.

CEQA:

This activity is not a project under California Environmental Quality Act (CEQA)

**Motion and second, Howard and Martinez Saballos, to 1) waive first reading and introduce ordinance adopting the Military Equipment Use Policy, and 2) authorize the Police Department to possess and operate an Armored Rescue Vehicle purchased and owned by the Port of Redwood City, passes 6-1 by electronic vote, with Council Member Espinoza-Garnica opposed.**

**8.D. Adoption of the updated Redwood City Emergency Operations Plan (EOP)  
(704) Reso 16138 (0037)**

Deputy Fire Chief Dave Pucci gave a presentation.

There was no public comment.

Recommendation:

Adopt a resolution adopting the City of Redwood City Emergency Operations Plan (EOP).

CEQA:

This activity is not a project under California Environmental Quality Act (CEQA)

**At 10:58 p.m., motion and second, Martinez Saballos and Howard, to extend the meeting to 11:15 p.m., passes unanimously by voice vote.**

**Motion and second, Howard and Espinoza-Garnica, to adopt a resolution adopting the City of Redwood City Emergency Operations Plan (EOP), passes unanimously by electronic vote.**

**9. PUBLIC HEARINGS**

**9.A. 1548 Maple, LLC request for Third Amendment to the Development Agreement for the 1548 Maple Street project (301) MO 23-081**

Council Member Martinez Saballos stated that although his employer is not directly adjacent to the project, he is recusing himself from participating in this item out of abundance of caution.

Council Member Martinez left the dais.

Assistant City Manager Alex Khojikian introduced the item, and Principal Planner Anna McGill gave a presentation.

Mayor Gee opened the public hearing.

There was no public comment.

Mayor Gee closed the public hearing.

**At 11:13 p.m., motion and second, Espinoza-Garnica and Howard, to extend the meeting to 11:25 p.m., passes unanimously by voice vote.**

Recommendation:

Waive first reading and introduce an ordinance approving a Third Amendment to the Development Agreement between the City and 1548 Maple, LLC for the 1548 Maple Street project (Project) extending the five-year initial term of the Development Agreement by three years and making minor adjustments to the Bay Trail construction schedule to address public safety issues.

CEQA:

Environmental Impact Report

**Motion and second, Howard and Aguirre, to waive first reading and introduce an ordinance approving a Third Amendment to the Development Agreement between the City and 1548 Maple, LLC for the 1548 Maple Street project (Project) extending the five-year initial term of the Development Agreement by three years and making minor adjustments to the Bay Trail construction schedule to address public safety issues, passes 6-0-1 by electronic vote, with Council Member Martinez Saballos recused.**

Council Member Martinez Saballos returned to the dais.

**10. MATTERS OF COUNCIL INTEREST**

**10.A. City Council Member Report of Conferences Attended**

**10.B. City Council Committee Reports**

**A. Transportation / Mobility Sub-Committee** – Mayor Gee gave an update.

**B. Governance Sub-Committee** – Council Member Martinez Saballos gave an update.

**C. Utilities Sub-Committee** – Council Member Aguirre gave an update.

**10.C. City Manager (Oral) Update** – City Manager Melissa Stevenson Diaz announced upcoming opportunities for landlord and tenant community engagement on May 23, May 24 and June 1, a Memorial Day event at the Historic Union Cemetery, and finally that the City’s budget will be available online beginning June 1.

**11. ADJOURNMENT** – Mayor Gee adjourned the meeting at 11:20 p.m.

Respectfully submitted.

A handwritten signature in cursive script that reads "Pamela Aguilar".

Pamela Aguilar, CMC  
City Clerk

Approved at the June 12, 2023 meeting