Jeff Gee, Mayor
Lissette Espinoza-Garnica, Vice Mayor
Alicia C. Aguirre, Council Member
Kaia Eakin, Council Member
Diane Howard, Council Member
Elmer Martinez Saballos, Council Member
Chris Sturken, Council Member

MEETING LOCATION
CITY OF REDWOOD CITY
COUNCIL CHAMBERS
1017 Middlefield Road
Redwood City, CA 94063
www.redwoodcity.org

Virtual via Zoom:
redwoodcity.zoom.us
Meeting ID: 994 8182 5639

JOINT CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY REGULAR MEETING AGENDA

Monday, December 18, 2023

6:00 PM

Please turn off all electronic devices before the start of the meeting to prevent disruptions

PURSUANT TO THE RALPH M. BROWN ACT, THIS MEETING WILL BE HELD IN PERSON. To maximize transparency and public access, while the primary meeting takes place at the Redwood City meeting location, members of the public may attend in person at the Redwood City meeting location, or observe the remotely as provided below.

OBSERVE THE MEETING REMOTELY: City Council meetings are broadcast live to Redwood City residents on Astound Broadband cable Channel 26 and Comcast cable Channel 27, AT&T U-verse Channel 99 and streamed live via the City's website www.redwoodcity.org. To observe the meeting via Zoom, visit redwoodcity.zoom.us, select "Join" and enter **Meeting ID 994 8182 5639**.

PUBLIC COMMENT: ***All public comments are subject to a 2-minute time limit unless otherwise determined by the Mayor, in accordance with the City Council's Guide to Communications & Business, available here.***
Public comment is accepted **in person** at the physical meeting location, **or via email to publiccomment@redwoodcity.org**. If submitting comments by email, please indicate the corresponding agenda item number in the subject line. Emailed comments within the City's subject matter jurisdiction received by 5:00 p.m. on the meeting date may be read into the record during the meeting at the Mayor's discretion and in any event will be made part of the final meeting record.

AGENDA MATERIALS:
City Council agenda materials, released less than 72 hours prior to the meeting, are available to the public at the City Clerk's Office, 1017 Middlefield Road and Redwood City Library, 1044 Middlefield Road, Redwood City, CA 94063, in a public binder at each City Council meeting, and on the City's website at www.redwoodcity.org.

AMERICANS WITH DISABILITIES ACT:
The City Council will provide materials in appropriate alternative formats to comply with the Americans with Disabilities Act. Please send a written request to Yessika Castro, City Clerk, at 1017 Middlefield Road, Redwood City, CA 94063 or e-mail address ycastro@redwoodcity.org including your name, address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service at least 24 hours before the meeting.

THE CITY COUNCIL MEETING WILL CONCLUDE BY 11:00 P.M.
UNLESS OTHERWISE EXTENDED BY COUNCIL VOTE

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE - Led by Council Member Howard

4. PRESENTATIONS/ACKNOWLEDGEMENTS

4.A. Casa Circulo Cultural presentation of Presidential Volunteer Recognitions

4.B. Presentation by Teresa Lai of American Chinese International Cultural Exchange Council (ACICEC)

4.C. Police Advisory Committee oral presentation

5. PUBLIC COMMENT ON THE CONSENT CALENDAR, MATTERS OF COUNCIL INTEREST AND ON ITEMS NOT ON THE AGENDA

6. CONSENT CALENDAR **Page 8**

6.A. Annual self-insured assessment for the City's workers' compensation program

Recommendation:
Adopt a resolution authorizing the City Manager to pay the State of California Department of Industrial Relations FY 2023-24 assessment for administering the State of California's workers' compensation program in an amount not to exceed $167,083.

CEQA:
This is not a project under California Environmental Quality Act (CEQA)

6.B. Approve settlement of Redwood City Police Officers Association grievance regarding total compensation survey, and amendments to the City of Redwood City Classification and Salary and Wage Plan to update salary range adjustments for classifications of Police Officer Trainee, Police Officer, Police Officer-Advanced, Police Sergeant, Police Sergeant-Advanced, Police Lieutenant, Police Lieutenant-Advanced and Police Captain

Recommendation:
1. By motion, approve Settlement Agreement and General Release between the City of Redwood City and the Redwood City Police Officers Association resolving the Association’s grievance re: total compensation survey; and
2. Adopt a resolution amending the City of Redwood City’s Classification and Wage and Salary Plan to adjust salary ranges for employees represented by the Redwood City Police Officers Association, employees represented by the Police

Supervisors Association, the executive management classification of Police Captain, and the non-represented classification of Police Officer Trainee.

CEQA:
This is not a project under California Environmental Quality Act (CEQA)

6.C. Second Amendment to the Landscape Maintenance Agreement for the development at 910 Woodside Road

Recommendation:
By motion, approve and authorize the City Manager to execute a Second Amendment to the Landscape Maintenance Agreement with 910 Woodside, LLC.

CEQA:
This is not a project under California Environmental Quality Act (CEQA)

6.D. Final acceptance of Maple Street Shelter Hazardous Materials Remediation Project

Recommendation:
By motion, accept the Maple Street Shelter Hazardous Materials Remediation Project, and authorize the release of bonds and retention according to City procedures.

CEQA:
This is not a project under California Environmental Quality Act (CEQA)

6.E. Agreement with Pacific Pyramid Group, Inc. dba Days Inn to provide rooms for participants in the City's Hotel Respite Program

Recommendation:
By motion, determine that due to the nature of the services, a competitive bidding process is not likely to serve the best interests of the City, and approve and authorize the City Manager to execute an agreement with Pacific Pyramid Group, Inc. dba Days Inn (Days Inn) for a not to exceed amount of $200,000 to provide hotel accommodations for participants the City's grant-funded Hotel Respite Program (requires 5/7 vote).

CEQA:
This is not a project under California Environmental Quality Act (CEQA)

6.F. Agreement for Services with Escartiz Studios for the Jardin de Niños Park Expansion Project art installation

Recommendation:
By motion, determine that due to the unique and durable artistic elements for the custom-made portico structure from a Redwood City based artist skilled in such work, that an Agreement for Services with Escartiz Studios for the Jardin de Niños Park Expansion Project Art Installation Project be approved in the amount of $80,000 (requires 5/7 vote).

CEQA:
This is not a project under California Environmental Quality Act (CEQA)

6.G. Amendment to agreement with Axon Enterprise Inc., body-worn camera equipment and software, to add auditing software

Recommendation:
By motion, determine that due to the nature of the services, a competitive bidding process is not likely to serve the best interests of the City and the contract amendment may be awarded without a competitive bidding process, approve and authorize the City Manager to execute Amendment No. 1 to Purchase Agreement for Goods, Commodities and Services with Axon Enterprises, Inc. for body-worn camera equipment and software covering the time period December 1, 2020 to November 30, 2025, to increase the not-to-exceed amount by $20,520 to add auditing software, for a total not-to-exceed amount of $633,125 (requires 5/7 vote).

CEQA:
This is not a project under California Environmental Quality Act (CEQA)

6.H. Agreement for Services with HF&H Consultants, LLC to conduct a solid waste franchise fee study

Recommendation:
By motion, determine that due to the nature of services, a competitive bidding process is not likely to serve the best interest of the City, and approve and authorize the City Manager to execute an Agreement for Services to conduct a solid waste franchise fee study with HF&H Consultants, LLC in an amount not to exceed $100,000 (requires 5/7 vote).

CEQA:
This is not a project under California Environmental Quality Act (CEQA)

6.I. Purchase of six Ford F-150 Lightnings, one Ford Escape Hybrid, and one Ford F-250 Super Duty truck from Nicholas K. Corporation dba The Ford Store San Leandro in the amount of $450,318 to replace end of life equipment, furthering the City's climate action goal and supporting the EVFirst! Policy

Recommendation:
By motion, approve and authorize the City Manager or their designee to execute the purchase of six Ford F-150 Lightnings, one Ford Escape Hybrid, and one Ford F-250 Super Duty truck from Nicholas K. Corporation dba The Ford Store San Leandro of San Leandro, CA in the amount of $450,318.

CEQA:
This is not a project under California Environmental Quality Act (CEQA)

6.J. Resolution to phase in the adopted electric vehicle charging fee for City-owned charging stations to promote reduction of greenhouse emissions

Recommendation:
Adopt a resolution phasing in the adopted electric vehicle charging fee.

CEQA:
This is not a project under California Environmental Quality Act (CEQA)

6.K. Waive first reading and introduce an ordinance to amend Section 5.1 of Article 1 of Chapter 5 of the Redwood City Municipal Code to adopt by reference the Animal Control Ordinance of San Mateo County Consisting of Chapter 6.04 of Title 6 of the Code of Ordinances of the County of San Mateo; and Article VII (Penalty) of Chapter 5 of the Redwood City Municipal Code to establish penalties for violations of the Animal Control Ordinance

Recommendation:
1. Waive the first reading and introduce an Ordinance amending Section 5.1 of Article I of Chapter 5 of the Redwood City Municipal Code to adopt by reference the Animal Control Ordinance of San Mateo County consisting of Chapter 6.04 of Title 6 of the Code of Ordinances of the County of San Mateo; and Article VII (Penalty) of Chapter 5 of the Redwood City Municipal Code to establish penalties for violations of the Animal Control Ordinance; and
2. Set a Public Hearing on the second reading and adoption of the ordinance on January 22, 2024.

CEQA:
This activity is not a project under California Environmental Quality Act (CEQA) as defined in CEQA Guidelines, section 15378, because it has no potential for resulting in either a direct or reasonably foreseeable indirect physical change in the environment. In the event the activity is found to be a project under CEQA, it

is subject to the CEQA exemption contained in CEQA Guidelines section 15061(b)(3) because it can be seen with certainty to have no possibility of a significant effect on the environment.

6.L. Waive second reading and adopt an ordinance amending Article II (Water Service and Facility Charges) and Article IV (Water Fund) of Chapter 38 of the Redwood City Municipal Code, updating the City's water service charges, amending Resolution No. 14648 and rescinding Resolution No. 15446

Recommendation:
Waive second reading and adopt an ordinance amending Article II (Water Service and Facility Charges) and Article IV (Water Fund) of Chapter 38 of the Redwood City Municipal Code, updating the City's water service charges, amending Resolution No. 14648 and Rescinding Resolution No. 15446 (requires 5/7 vote).

CEQA:
This activity is not a project under California Environmental Quality Act (CEQA) Guidelines section 15378(b)(4) because the City is setting maximum rates for water utility service to be charged to fund ongoing operation and maintenance activities of the Water Enterprise of the City, and as such, the action involves a funding mechanism or fiscal activity within the meaning of the CEQA Guidelines. The activity is also exempt from CEQA as there is no possibility for causing a significant effect on the environment, per CEQA Guideline Section 15061(b)(3). No specific water projects are associated with this Ordinance. The Ordinance is policy-oriented and would create a funding mechanism for the development of future water facilities. When and if specific water projects are developed and proposed for implementation, the environmental impacts of such facilities would be evaluated in accordance with CEQA and City practice.

6.M. Approve December 4, 2023 City Council Minutes

6.N. Approve claims and checks from December 18, 2023 to January 8, 2024 and the usual and necessary payments through January 8, 2024

7. PUBLIC HEARINGS - None

8. STAFF REPORTS **Page 277**

8.A. Accept annual report from the Redwood City Improvement Association (RCIA)

Recommendation:
Adopt a resolution accepting the Redwood City Improvement Association annual report and financial statement for Fiscal Year 2021-2022 from the Redwood City Improvement Association and authorizing the Redwood City Improvement Association to implement the services identified in the Management District Plan.

CEQA:
This is not a project under California Environmental Quality Act (CEQA)

9. MATTERS OF COUNCIL INTEREST

9.A. City Council Member Report of Meetings and Conferences Attended

9.B. City Council Committee Reports

A. Ad Hoc Committee on American Legion Project

B. 2x2x2 (Belmont, Redwood City & Belmont-Redwood Shores School District)

9.C. City Manager (Oral) Update

10. ADJOURNMENT - The next City Council meeting is scheduled for January 8, 2024

STAFF REPORT

To the Honorable Mayor and City Council
From the City Manager

DATE: December 18, 2023

SUBJECT

Annual self-insured assessment for the City's workers' compensation program

RECOMMENDATION

Adopt a resolution authorizing the City Manager to pay the State of California Department of Industrial Relations FY 2023-24 assessment for administering the State of California's workers' compensation program in an amount not to exceed $167,083.

STRATEGIC PLAN GUIDING PRINCIPLE

Excellence in Government Operations

BACKGROUND

The State of California Department of Industrial Relations (DIR) regulates the workers' compensation insurance industry. Under California Labor Code Sections 62.5 and 62.6, every year, each employer is assessed a fee by the DIR to support the administration of the State's workers' compensation program. Labor Code Sections 62.5 and 62.6 require allocation of the total assessment between insured and self-insured employers.

The Human Resources Department oversees the administration of the City's workers' compensation program. The City is a self-insured employer for purposes of workers' compensation, and, for the reasons discussed above, is required to pay an annual assessment fee to the DIR to maintain its self-insured status.

ANALYSIS

Each fiscal year the City is responsible for paying an annual assessment to maintain its certificate of self-insurance with the DIR. The assessment is calculated based upon an actuarially determined loss rate that is applied to the City's projected payroll. The City's current loss rate is $8.90 per $100 of payroll according to the actuarial analysis completed by Bickmore in February 2023. Based on the foregoing, the total annual assessment for FY 2023-24 is $167,082.83. The amount owed by the City is a percentage of the DIR's total indemnity statewide for self-insured employers.

The annual assessment collected by the DIR has a nexus to the City's status as a self-insured employer because the funds collected are used for the following State funds: Labor Enforcement Compliance Fund, Occupational Safety and Health Fund; State's Workers' Compensation Revolving Fund; Subsequent Injuries Benefits Trust Fund; Uninsured Employers Benefits Trust Fund; and Workers' Compensation Fraud Account Fund.

If the City does not pay its annual assessment, it risks losing consent from the State of California to operate as a self-insured employer for the purposes of workers' compensation.

FISCAL IMPACT

The fee assessed by the DIR for FY 2023-24 is $167,082.83. Funding for this annual assessment is included in the FY 2023-24 Adopted Budget in the Workers' Compensation Fund and no budget adjustment is required.

ENVIRONMENTAL REVIEW

This activity is not a project under California Environmental Quality Act (CEQA) as defined in CEQA Guidelines, section 15378, because it has no potential for resulting in either a direct or reasonably foreseeable indirect physical change in the environment.

PUBLIC NOTICE

Public notification was achieved by posting the agenda, with the agenda items being listed, at least 72 hours prior to the meeting.

ALTERNATIVES

None. This is a state-mandated fee assessment.

ATTACHMENTS

Attachment A – Resolution

REPORT PREPARED BY:

Felicia Ruiz, Principal Analyst
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(650) 780-7279

APPROVED BY:

Michelle Katsuyoshi, Human Resources Director
Melissa Stevenson Diaz, City Manager

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF REDWOOD CITY AUTHORIZING THE CITY MANAGER TO PAY TO THE STATE OF CALIFORNIA DEPARTMENT OF INDUSTRIAL RELATIONS THE FISCAL YEAR 2023-2024 ASSESSMENT FOR ADMINISTERING THE STATE OF CALIFORNIA'S WORKERS' COMPENSATION PROGRAM IN AN AMOUNT NOT TO EXCEED $167,082.83

WHEREAS, the City of Redwood City is self-insured for workers' compensation; and

WHEREAS, California Labor Code Sections 62.5 and 62.6 authorize the State of California Department of Industrial Relations to assess fees to employers for costs of administering the State's workers' compensation program; and

WHEREAS, the City of Redwood City is assessed every year by the Department of Industrial Relations to support the State program; and

WHEREAS, for FY 2023-24, the City's share of assessments authorized by Labor Code Sections 62.5 and 62.6 is $167,082.83.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF REDWOOD CITY AS FOLLOWS:

1. The City Manager is authorized to pay the State of California Department of Industrial Relations invoice setting forth the FY 2023-24 assessment of $167,082.83.

2. This resolution is effective upon its adoption.

* * *

STAFF REPORT

To the Honorable Mayor and City Council
From the City Manager

DATE: December 18, 2023

SUBJECT

Approve settlement of Redwood City Police Officers Association grievance regarding total compensation survey, and amendments to the City of Redwood City Classification and Salary and Wage Plan to update salary range adjustments for classifications of Police Officer Trainee, Police Officer, Police Officer-Advanced, Police Sergeant, Police Sergeant-Advanced, Police Lieutenant, Police Lieutenant-Advanced and Police Captain

RECOMMENDATION

1. By motion, approve Settlement Agreement and General Release between the City of Redwood City and the Redwood City Police Officers Association resolving the Association's grievance re: total compensation survey; and
2. Adopt a resolution amending the City of Redwood City's Classification and Wage and Salary Plan to adjust salary ranges for employees represented by the Redwood City Police Officers Association, employees represented by the Police Supervisors Association, the executive management classification of Police Captain, and the non-represented classification of Police Officer Trainee.

STRATEGIC PLAN GUIDING PRINCIPLE

Excellence in Government Operations

BACKGROUND

The City Council has adopted a strategic initiative related to government operations, and one of the goals of that initiative is:

Uphold the highest standards of professionalism with City Operations, and encourage fiscal responsibility, innovation, and strategic decision making.

In addressing this goal, the city continues to invest in staff leadership, skill development and other human resource strategies to attract, develop, support and retain a highly qualified, valued and diverse municipal workforce. City staff also has worked closely and collaboratively with the City Council and employee groups to develop recommended salary and benefit changes. When considering compensation packages for various employee groups, the City considers multiple factors such as the cost of living, recruitment and retention goals, internal alignment, and compensation survey data from comparable Bay Area cities, as well as the current financial condition of the City, and any anticipated fiscal challenges. In addition, in accordance with State law, the City negotiates agreements with recognized bargaining units on any changes that affect hours, wages, or terms and conditions of employment for positions within the respective groups.

ANALYSIS

Redwood City Police Officers Association (RCPOA) Grievance:
Section 7.1.2 of the 2021-2024 Memorandum of Understanding (MOU) between the City of Redwood City and the Redwood City Police Officers Association provides:

"Effective the first full pay period in September 2023 (September 11, 2023), employees represented by the Association shall receive an annual market adjustment salary increase as determined by the mean or the median, whichever is greater, reflected in a total compensation salary survey study conducted by the City.

"For 2023 only, the market adjustment salary increase shall be a minimum of two and one-half percent (2.5%) and a maximum of five percent (5%);"

The City and the RCPOA did not agree on:

1. The amount of Education/POST premium to include in the survey for City of Fremont Police Officers;
2. The method of determining the wage increase to be afforded to Police Officers based on the total compensation salary survey results. On September 25, 2023, the RCPOA filed a grievance over these two issues.

The parties agreed that the negotiated base salary increase should be at least 4.14%, based on the survey results. The 4.14% increase was implemented effective September 11, 2023, in accordance with the MOU between the City and RCPOA, resulting in the Police Officer Step 5 (top step) monthly salary being increased by 4.14% with the lower steps adjusted in accordance with the City's regular methodology for step adjustments.

Police Officer-Advanced, Police Sergeant, Police Sergeant-Advanced, Police Lieutenant, and Police Lieutenant-Advanced salaries were adjusted simultaneously in accordance with City MOU's. The salary for the Police Officer Trainee classification was also increased 4.14% as salary for this non-represented classification is set equal to the first three steps of the Police Officer classification.

On September 25, 2023, RCPOA filed a grievance disputing the two outstanding issues.

The City and RCPOA did not reach full accord on this dispute. However, the parties agreed to the following resolution in order to resolve all claims between the Parties as to the September 25, 2023 grievance without further delay or further expense.

The grievance settlement provides that, effective September 11, 2023, the top step Police Officer salary will be increased to $14,127.14, with the lower steps adjusted in accordance with the City's regular methodology for step adjustments, as included in Attachment B.

Section 7.1.6 of the City's MOU with the RCPOA provides that the Police Officer-Advanced salary range shall be set at 2.5% above the Police Officer salary range. The Police Officer-Advanced Step 5 (top step) of the range will therefore be adjusted accordingly, as included in Attachment B.

Section 7.2 of the City's MOU with the Redwood City Police Supervisors' Association (RCPSA) provides:

- The City shall maintain a minimum of 20% difference in base salary between a top step Police Officer and a top step Police Sergeant, not including incentive pay;
- The City shall maintain a minimum of 20% difference in base salary between a top step Police Sergeant and a top step Police Lieutenant, not including incentive pay;
- The Police Sergeant-Advanced and Police Lieutenant-Advanced salary ranges shall be set at 2.5% above the Police Sergeant and Police Lieutenant salary ranges, respectively.

Based on the above differential requirements, salary adjustments to Step 5 (top step) for the classifications of Police Sergeant, Police Sergeant-Advanced, Police Lieutenant and Police Lieutenant-Advanced will be adjusted accordingly effective September 11, 2023, as included in Attachment B.

<u>Police Captain Classification Salary Compaction:</u>
The 2023 Executive Management Summary of Benefits provides:

"All Executive Management classifications shall maintain a minimum differential of 10% above subordinate classifications. The comparative analysis shall include the top of the range of the executive classification and the top of the range (or top step) of the subordinate classification. Premium pay received by the subordinate classification will be included in the comparison if such pay is received on a regular and continuous basis, and the supervising classification is not similarly eligible for such pay. Adjustments in salary ranges to maintain the differential will be effective the same date the subordinate classification received the adjustment."

In recent years, with the inclusion of the Deputy Police Chief classification, the City experienced salary compaction between Police Captain, Deputy Police Chief, and Police Chief classifications. Salary compaction occurs when supervisory/subordinate classifications experience maximum salaries that are less than the preferred minimum salary differential between the classifications. This can result after salary

increases are granted at the subordinate level, and can lead to recruitment and retention challenges, and a disincentive to pursue promotion within the organization.

The classification of Police Captain is designated to be an Executive Management classification and for the last few years has been temporarily exempted from the 10% minimum differential requirement as documented in the Executive Management Summary of Benefits (July 2023) as follows:

"The classifications of Police Captain, Deputy Police Chief, and Police Chief shall be exempt from the internal alignment standard through June 30, 2021. Salary adjustments for these classifications shall be granted annually, with the intent of achieving the ten percent (10%) internal alignment standard over time."

The closest subordinate classification to Police Captain is Police Lieutenant-Advanced. Police Lieutenant-Advanced are eligible for an up to 7.5% Education Incentive Premium Pay and Bilingual Pay equivalent of up to 7.5% of Police Officer top step salary. Police Captains are not eligible for Education Incentive Pay or Bilingual Pay. With the recent increase to Police Officer, Police Sergeant, and Police Lieutenant classifications, the salary plus incentive pays of the Police Lieutenant- Advanced brought the top of the range to less than one percent below the Police Captain salary.

In July 2023, the Deputy Chief classification was vacant and deactivated. In order to address compaction between the Police Captain and Police Lieutenant-Advanced salary ranges, and to establish a minimum differential of 10% above the subordinate classification of Police Lieutenant-Advanced (salary plus incentive pays not available to Police Captains), a 9.53% increase is recommended for the Police Captain salary range, as included in Attachment B. The recommended effective date is September 11, 2023, as this is the same effective date of the RCPOA and RCPSA salary adjustments, which were considered in the Police Captain salary calculations to achieve a minimum 10% differential.

FISCAL IMPACT

Savings from various Police departmental vacancies will be used to offset the FY 2023-24 fiscal impact of the adjustments proposed in this staff report. If additional budget appropriations are needed, staff will return to City Council to request those appropriations as part of the FY 2023-24 year-end budget amendments.

ENVIRONMENTAL REVIEW

This activity is not a project under California Environmental Quality Act (CEQA) as defined in CEQA Guidelines, section 15378, because it has no potential for resulting in either a direct or reasonably foreseeable indirect physical change in the environment.

PUBLIC NOTICE

Public notification was achieved by posting the agenda, with the agenda items being listed, at least 72 hours prior to the meeting.

ALTERNATIVES

The City Council may choose to not approve the grievance settlement and direct staff to deny or renegotiate the grievance. The City Council may direct staff to consider other alternatives in regards to a compaction adjustment to Police Captain classification.

ATTACHMENTS

Attachment A – RCPOA Grievance Settlement
Attachment B – Resolution – City of Redwood City Compensation and Wage and Salary Plan

REPORT PREPARED BY:

Laurel Blaemire, Annuitant - Senior Human Resources Analyst
lblaemire@redwoodcity.org
(650) 780-7283

APPROVED BY:

Michelle Katsuyoshi, Human Resources Director
Melissa Stevenson Diaz, City Manager

ATTACHMENT A

SETTLEMENT AGREEMENT AND GENERAL RELEASE
RCPOA GRIEVANCE RE: TOTAL COMPENSATION SURVEY

This Settlement Agreement and General Release (Agreement) is made by and between the City of Redwood City ("City") and the Redwood City Police Officers' Association ("Association") (collectively the "Parties").

WHEREAS, Section 7.1.2 of the 2021-2024 Memorandum of Understanding (MOU) between the Parties provides, *"Effective the first full pay period in September 2023 (September 11, 2023), employees represented by the Association shall receive an annual market adjustment salary increase as determined by the mean or the median, whichever is greater, reflected in a total compensation salary survey study conducted by the City. For 2023 only, the market adjustment salary increase shall be a minimum of two and one-half percent (2.5%) and a maximum of five percent (5%);"*

WHEREAS, the Parties did not agree on the amount of Education/POST premium to include in the survey for City of Fremont Police Officers, or the method of determining the wage increase to be afforded to Police Officers based on the total compensation survey results;

WHEREAS, on September 25, 2023, the Association filed a grievance over these two issues;

WHEREAS, the City and the Association believe that the resolutions contained in this Agreement are appropriate and in their best interests, and that this Agreement is not, in any way, an admission of liability, fault or wrongdoing on the part of either the City or the Association; and

WHEREAS, the City and the Association may not be in full accord on all of the facts and circumstances, the Parties nevertheless seek to resolve all of the claims between the Parties as to the September 25, 2023 grievance without further delay or further expense;

NOW THEREFORE, IN FULL AND FINAL SETTLEMENT OF THIS GRIEVANCE, IT IS HEREBY AGREED, WARRANTED, AND REPRESENTED AS FOLLOWS:

1. Salary Adjustment: Effective September 11, 2023, Step 5 (top step) for the classification of Police Officer will be adjusted to $14,127.14, and the lower steps will be adjusted in accordance with the City's regular methodology for step adjustment. On December 18, 2023, Police Officer salaries will be adjusted prospectively, and the adjustment will be reflected in the January 5, 2024 paycheck.

   On January 19, 2024, the City will provide retroactive payments for Police Officers who are both (a) in active employment status as of January 19, 2024 and (b) in active pay status during the period of September 11, 2023 through December 18, 2023. The retroactive payments will cover the period between September 11, 2023 and December 18, 2023.

2. Settlement and Dismissal of Grievance with Prejudice: Based on the above, the City and Association mutually agree that this grievance is hereby settled. In consideration for the obligations that the City undertakes herein, the Association agrees to dismiss with prejudice the September 25, 2023 grievance concerning implementation of the RCPOA total compensation survey.

3. Recitals are Agreements of the Parties: All of the recitals set forth above are incorporated herein as material agreements of the Parties.

SETTLEMENT AGREEMENT AND GENERAL RELEASE
RCPOA GRIEVANCE RE: TOTAL COMPENSATION SURVEY

4. No Precedent: The Parties agree that this settlement does not establish precedent or past practice between the Parties, pertaining to survey methodology, implementation of the survey results, or otherwise.

5. Entire Agreement: The Parties declare and represent that no promise, inducement or agreement not discussed in this document has been made between the Parties and that this document contains the entire expression of agreement between the Parties on the subjects addressed herein.

6. Counterparts: This Agreement may be executed in counterparts. A copy of the Agreement is as admissible as the original in any subsequent proceeding.

7. Modifications in Writing Only: This Agreement may not be modified except by written amendment, characterized as such, and signed by the Parties.

SO AGREED:

FOR THE CITY

November 20, 2023

DATE

FOR THE ASSOCIATION

November 20, 2023

DATE

ATTACHMENT B

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF REDWOOD CITY AMENDING THE CITY OF REDWOOD CITY'S CLASSIFICATION AND WAGE AND SALARY PLAN TO ADJUST SALARY RANGES FOR EMPLOYEES REPRESENTED BY THE REDWOOD CITY POLICE OFFICERS ASSOCIATION, EMPLOYEES REPRESENTED BY THE POLICE SUPERVISORS ASSOCIATION, THE EXECUTIVE MANAGEMENT CLASSIFICATION OF POLICE CAPTAIN, AND THE NON-REPRESENTED CLASSIFICATION OF POLICE OFFICER TRAINEE

WHEREAS, the City of Redwood City and the Redwood City Police Officers Association ("RCPOA") have reached a settlement agreement to resolve the RCPOA's September 25, 2023, grievance regarding a total compensation survey; and

WHEREAS, under the terms of the settlement, effective September 11, 2023, step 5 for the classification of Police Officer will be adjusted to $14,127.14 and the lower steps will be adjusted in accordance with the City's regular methodology for step adjustment; and

WHEREAS, Section 7.1.6 of the RCPOA 2021-2024 Memorandum of Understanding with the RCPOA provides that Police Officer-Advanced salary range shall be set at 2.5% above the Police Officer salary range; and

WHEREAS, the Redwood City Police Supervisors Association ("RCPSA") 2021-2023 Memorandum of Understanding provides for a minimum 20% differential between top step Police Sergeant and top step Police Officer classification salaries, and between top step Police Lieutenant and top step Police Sergeant classification salaries; and

WHEREAS, the RCPSA 2021-2023 Memorandum of Understanding further provides that the Police Sergeant-Advanced and Police Lieutenant-Advanced salary ranges shall be set at 2.5% above the Police Sergeant and Police Lieutenant salary ranges, respectively; and

WHEREAS, staff recommends salary adjustments to Step 5 (top step) for the classifications of Police Sergeant, Police Sergeant-Advanced, Police Lieutenant and Police Lieutenant-Advanced based on the above differential requirements effective September 11, 2023; and

WHEREAS, the Executive Summary of Benefits provides for a minimum 10% differential between top step salary for Executive Management classifications and top step salary for highest paid direct report; and

WHEREAS, to establish a minimum differential of 10% above the subordinate classification of Police Lieutenant-Advanced (salary plus incentive pays not available to Police Captains), staff recommends a 9.53% increase for the Police Captain salary range effective September 11, 2023; and

WHEREAS, City Council previously approved the unrepresented classification of Police Officer Trainee salary be aligned with Steps 1-3 of the Police Officer classification.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF REDWOOD CITY, AS FOLLOWS:

1. The City's Classification and Wage and Salary Plan will be amended as set forth on attached Exhibit A, to adjust salary ranges for classifications of Police Officer Trainee, Police Officer, Police Officer-Advanced, Police Sergeant, Police Sergeant-Advanced, Police Lieutenant, Police Lieutenant-Advanced, and Police Captain.

2. This resolution shall be effective upon the date of its adoption.

* * *

EXHIBIT A

Amendment to the City's Salary Plan

POA
Effective September 11, 2023
Additional 0.55% Equity Adjustment (added to 4.14% already processed) over Salary in Effect 9/10/23

New Classification	Minimum Monthly Salary	Maximum Monthly Salary
POLICE OFFICER	11,621	14,127
POLICE OFFICER - ADVANCED	11,911	14,480

UNREPRESENTED
Effective September 11, 2023
Additional 0.55% Equity Adjustment (added to 4.14% already processed) over Salary in Effect 9/10/23

New Classification	Minimum Monthly Salary	Maximum Monthly Salary
POLICE OFFICER TRAINEE	11,621	12,810

PSA
Effective September 11, 2023
Additional 0.55% Equity Adjustment (added to 4.14% already processed) over Salary in Effect 9/10/23

New Classification	Minimum Monthly Salary	Maximum Monthly Salary
POLICE SERGEANT	13,946	16,952
POLICE SERGEANT - ADVANCED	14,295	17,377
POLICE LIEUTENANT	16,737	20,343
POLICE LIEUTENANT – ADVANCED	17,154	20,853

EXECUTIVE MANAGEMENT
Effective September 11, 2023
9.53% Salary increase

New Classification	Minimum Monthly Salary	Maximum Monthly Salary
POLICE CAPTAIN	19,118	25,823

STAFF REPORT

To the Honorable Mayor and City Council
From the City Manager

DATE: December 18, 2023

SUBJECT

Second Amendment to the Landscape Maintenance Agreement for the development at 910 Woodside Road

RECOMMENDATION

By motion, approve and authorize the City Manager to execute a Second Amendment to the Landscape Maintenance Agreement with 910 Woodside, LLC.

STRATEGIC PLAN GUIDING PRINCIPLE

Housing

BACKGROUND

On February 10, 2020, the City Council approved a Subdivision Improvement Agreement, Stormwater Treatment Measures and Maintenance Agreement and a Landscape Maintenance Agreement (LMA) for a 10-unit, for-sale condominium development at 910 Woodside Road. The construction permit, approved and issued by the City, required the developer to make on-site and off-site improvements. Improvements including, but not limited to new water services, a new fire hydrant, a new sewer lateral and cleanout, as well as frontage improvements on Woodside Road including new sidewalk, curb and gutter, street trees, and bike racks. The total amount of improvements completed is estimated at $195,935.85.

On August 28, 2023, the City Council accepted the construction improvements for the Project and authorized the return of bonds in accordance with the terms of the Subdivision Improvement Agreement and approved the First Amendment to and Assignment and Assumption of LMA with 910 Woodside Road, LLC.



910 Woodside – Project Location

ANALYSIS



910 Woodside – Completed Building

The conditions of approval for the project required a LMA which identifies the maintenance obligations and the maintenance area as all of the frontage improvements between the building/property line and the curb and gutter, including the sidewalk, driveway, landscaping, and irrigation. The first amendment to

the original LMA was recorded to capture a drainage issue along the frontage of the project in the flow line of the gutter in the street and obligated the project to additional maintenance. This second amendment to the LMA captures an additional as-built condition that was not noticed until after acceptance of the improvements.

During construction, it was found that the underground utilities conflicted with the location of two of the four proposed street trees. Given the site conditions, only two street trees were feasible. To ensure the final site conditions are accurately depicted in the site plan of the LMA, it has been revised to remove two of the street trees.

FISCAL IMPACT

There is no fiscal impact to the City as a result of this action.

ENVIRONMENTAL REVIEW

This activity is not a project under California Environmental Quality Act (CEQA) as defined in CEQA Guidelines, section 15378, because it has no potential for resulting in either a direct or reasonably foreseeable indirect physical change in the environment.

PUBLIC NOTICE

Public notification was achieved by posting the agenda, with the agenda items being listed, at least 72 hours prior to the meeting.

ALTERNATIVES

The City Council may choose not to approve the second amendment to LMA with 910 Woodside, LLC for the project.

ATTACHMENTS

Attachment A – Second Amendment to Landscape Maintenance Agreement, 910 Woodside

REPORT PREPARED BY:

Christian Craig, Assistant Engineer
ccraig@redwoodcity.org
(650) 780-7337

APPROVED BY:

Jeff Schwob, Community Development & Transportation Director
Melissa Stevenson Diaz, City Manager

RECORDING REQUESTED BY
AND WHEN RECORDED MAIL TO:

City of Redwood City
1017 Middlefield Road
Redwood City, California 94063
Attention: City Clerk

(Space Above This Line for Recorder's Use Only)
Exempt from recording fee per Gov. Code §27383

SECOND AMENDMENT TO LANDSCAPE MAINTENANCE AGREEMENT
910 Woodside Road

THIS SECOND AMENDMENT TO LANDSCAPE MAINTENANCE AGREEMENT ("Agreement") is made and entered into this ___ day of _____, 2023 ("Effective Date"), by and between 910 WOODSIDE, LLC, a California limited liability company ("Developer"), and the CITY OF REDWOOD CITY, a charter city and California municipal corporation ("City") (together, the "Parties").

RECITALS

A. Valera Fooksman ("Predecessor") and City previously executed that certain Landscape Maintenance Agreement dated March 4, 2020 and recorded July 31, 2020 as instrument number 2020-075317, in the Official Records of the County of San Mateo ("Original Landscape Maintenance Agreement") with regard to the real property commonly known as 910 Woodside Road, Redwood City, CA 94061 (the "Property") as more particularly described in Exhibit "A", attached to and incorporated by this reference in Recital A of the Original Landscape Maintenance Agreement.

B. Predecessor, Developer and City previously executed First Amendment to and Assignment of Landscape Maintenance Agreement ("Amendment No. 1") dated as of September 7, 2023 and recorded September 12, 2023 as instrument number 2023-044039, to revise Exhibit "B" attached to the Original Landscape Maintenance Agreement ("Revised Exhibit "B"") and to assign the Original Landscape Maintenance Agreement to Developer (the Original Landscape Maintenance Agreement and Amendment No. 1 are collectively known as the "Agreement").

C. Developer requests further modifications to Revised Exhibit "B" to address issues with the installation of two of the four tree wells required by the Agreement due to utility conflicts.

NOW, THEREFORE, the Parties hereby amend the Agreement as follows:

1. Revised Exhibit "B" to the Agreement is of no further force and effect and is hereby replaced with Revised Exhibit "B-1", attached hereto and incorporated by reference.

2. The Second Amendment to Landscape Maintenance Agreement shall be effective as of the date first set forth above.

3. In all other respects the Agreement shall remain in full force and effect.

4. The Second Amendment to Landscape Maintenance Agreement may be executed in any number of counterparts which together shall constitute the agreement of the Parties.

5. Each person executing this Second Amendment to Landscape Maintenance Agreement on behalf of a party represents and warrants that such person is duly and validly authorized to do so on behalf of the entity it purports to bind and if such party is a partnership, corporation or trustee, that such partnership, corporation or trustee has full right and authority to enter into this Second Amendment to Landscape Maintenance Agreement and perform all of its obligations hereunder.

[Signature Page Follows]

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the date first stated above.

DEVELOPER

910 WOODSIDE, LLC, a
California limited liability company

By: _____
Daniel Rutenburg, CEO

[Signature must be notarized]

State of New Hampshire, County of Carroll, ss
On this the 24 day of November, 2023 before me personally appeared Daniel Rutenburg known to me (or satisfactorily proven) to be the person whose name is subscribed to the within instrument and acknowledged that he/she executed the same for the purposes therein contained in witness whereof, I hereunto set my hand and official seal.

CITY

CITY OF REDWOOD CITY, a
charter city and municipal corporation

_____
Melissa Stevenson Diaz, City Manager

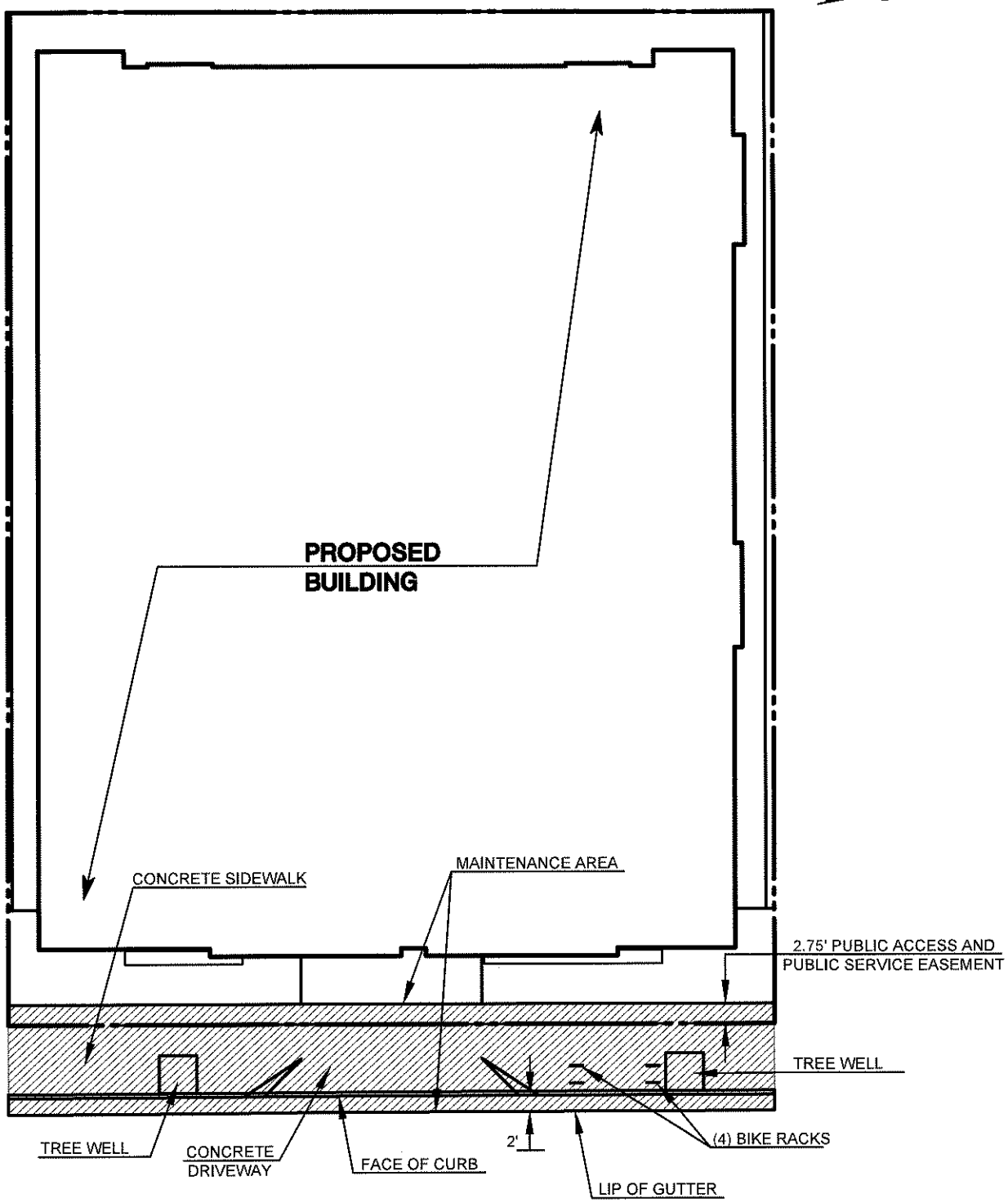
[Signature must be notarized]

ATTEST:

_____
Yessika Castro, City Clerk

REVISED EXHIBIT "B-1"
IMPROVEMENT AND MAINTENANCE AREA

SCALE: NONE



WOODSIDE ROAD

NOTE:

DEVELOPER WILL MAINTAIN IMPROVEMENTS WITHIN THE MAINTENANCE AREA IN GOOD CONDITION, IN COMPLIANCE WITH THE PLANS AND IN ACCORDANCE WITH THE CUSTOM AND PRACTICE GENERALLY APPLICABLE TO PUBLIC RIGHTS-OF-WAY WITHIN THE CITY OF REDWOOD CITY.

11-17-2023

STAFF REPORT

To the Honorable Mayor and City Council
From the City Manager

DATE: December 18, 2023

SUBJECT

Final acceptance of Maple Street Shelter Hazardous Materials Remediation Project

RECOMMENDATION

By motion, accept the Maple Street Shelter Hazardous Materials Remediation Project, and authorize the release of bonds and retention according to City procedures.

STRATEGIC PLAN GUIDING PRINCIPLE

Economic Vitality

BACKGROUND

On September 27, 2021, the City Council approved the property exchange with the County of San Mateo to facilitate the construction of the Blomquist Street Extension to support transportation and public safety and to advance City priorities related to housing and homelessness. The City Council also authorized the City Manager to negotiate, draft and execute a tri-party agreement with the developer of the adjacent property at 1548 Maple Street ("1548 Maple") and San Mateo County to facilitate construction activities.

The executed terms of the tri-party agreement set the following timelines and agreements to reflect the goals of the parties, and more particularly surrounding the demolition of the buildings:

- San Mateo County has until March 31, 2023, to move out all the shelter residents and to remove personal property.
- The developer of 1548 Maple will complete the demolition of the shelter, since the shelter must be completed before the Blomquist Street Extension can be built.
- The City will complete the abatement of all hazardous materials by August 1, 2023.

On February 27, 2023, the City Council awarded a construction contract to Eisen Environmental in the amount of $279,750 and authorized the City Manager to increase the contract amount, if necessary, up to 25% of the original contract amount, for a not to exceed total of $349,688. Construction began on May 22, 2023, and was expected to conclude prior to August 1, 2023, in concurrence with the terms of the tri-party agreement.

On June 26, 2023, the City Council authorized the City Manager to execute change orders to the standard form construction document with Eisen Environmental for the Maple Street Shelter Hazardous Materials Remediation Project increasing the contract amount, if necessary, up to an additional 10% of the original contract amount, in addition to the previously authorized 25% contingency, for a not to exceed a total of $377,663.

Figure 1: 1580 Maple Street Project Location Map



ANALYSIS

Project construction began on June 12, 2023, and concluded on August 1, 2023. All hazardous materials were properly abated from the shelter building, and there were no additional unforeseen conditions that required the use of the additional 10% of funds requested at the June 26, 2023, meeting. The Engineering Division has inspected the work and has determined that the project has been completed in accordance with the Engineering Standards and improvement plans and recommends acceptance of the improvements. Demolition of the building concluded in November 2023.

Figure 2: Previously Existing Life Moves Shelter



FISCAL IMPACT

Funding for this project was approved as an appropriation of funds in the Tenant Improvements Program in the Capital Outlay Fund as part of the FY 2022-23 Mid-year Budget Amendments approved by the City Council. The final contact amount was $346,100.00, within the total not to exceed amount of $377,663.

	Date	Total Authorized Funding
Original Contract	**February 27, 2023**	**$349,688**
Authorized Increase to Contract	**June 26, 2023**	**$377,663**
Final Contract Amount	**December 18, 2023**	**$346,100**

ENVIRONMENTAL REVIEW

Accepting the project and releasing bonds and retention is not a project under California Environmental Quality Act (CEQA) as defined in CEQA Guidelines, section 15378, because it has no potential for resulting in either a direct or reasonably foreseeable indirect physical change in the environment.

Furthermore, as the lead agency, when the City authorized award of the construction contract the City determined that the Maple Street Shelter Hazardous Materials Remediation Project qualifies as a Class 1 categorical exemption under the CEQA Guidelines Section 15301(a) because it involves negligible or no

expansion of existing or former use through interior or exterior alterations involving such things as interior partitions, plumbing, and electrical conveyances. Furthermore, the project design complies with the City's Engineering Standards and currently accepted practices. A Notice of Exemption (NOE) was filed on June 16, 2023. The project also qualifies as a Class 30 categorical exemption under CEQA Guidelines Section 15330 because the project consists of minor cleanup actions taken to prevent, minimize, stabilize, mitigate, or eliminate the release or threat of release of a hazardous waste or substance which are small or medium removal actions costing $1 million or less. A Notice of Exemption (NOE) was filed on June 16, 2023.

PUBLIC NOTICE

Public notification was achieved by posting the agenda, with the agenda items being listed, at least 72 hours prior to the meeting.

ALTERNATIVES

The City Council may choose not to accept the project or authorize the release of bonds and retention; however, this would be contrary to the terms of the contract, prior City Council action, and the Public Contracting Code.

ATTACHMENTS

None

REPORT PREPARED BY:

James O'Connell, Acting City Engineer
joconnell@redwoodcity.org
(650) 780-5923

APPROVED BY:

Jeff Schwob, Community Development & Transportation Director
Melissa Stevenson Diaz, City Manager

STAFF REPORT

To the Honorable Mayor and City Council
From the City Manager

DATE: December 18, 2023

SUBJECT

Agreement with Pacific Pyramid Group, Inc. dba Days Inn to provide rooms for participants in the City's Hotel Respite Program

RECOMMENDATION

By motion, determine that due to the nature of the services, a competitive bidding process is not likely to serve the best interests of the City, and approve and authorize the City Manager to execute an agreement with Pacific Pyramid Group, Inc. dba Days Inn (Days Inn) for a not to exceed amount of $200,000 to provide hotel accommodations for participants the City's grant-funded Hotel Respite Program (requires 5/7 vote).

STRATEGIC PLAN GUIDING PRINCIPLE

Housing

BACKGROUND

The Hotel Respite Program (Program), established in 2022, provides a short-term hotel stay in specific circumstances, acting as a transitional bridge to shelter, housing, and ongoing services such as mental health and substance treatment. This program plays a crucial role in the Redwood City Outreach Strategy Team (OS Team)'s efforts to engage with unsheltered residents and assist them in progressing toward permanent housing. The Program may be used for the following situations:

- Individual or family is waiting to enter shelter, detox, or residential treatment;
- Individual or family is waiting for their housing unit to be ready and has a set move-in date;
- Individual or family has medical condition, injury, or illness which will be resolved or alleviated by a short-term motel stay;
- Individual or family has been displaced due to an encampment clear out and is working on a plan to exit unsheltered homelessness; and/or

- Individual or family is fleeing domestic violence or sexual assault and needs a safe, temporary place to stay.

In 2022, the City was granted $1,843,500 in California Encampment Resolution Funding (ERF) and $1,047,450 from the County of San Mateo Working Together to End Homelessness (WTEH) Innovation program. Both funding sources include allocations for the Program. To date, the Program has expended $132,000 and achieved the following outcomes:

- 56 total hotel stays
- 46 unduplicated households served
- 70% of households exited to ongoing services (housing, shelter, family, etc.)

The purpose of this staff report is to request City Council approval for the City to enter into a new contract with Days Inn to ensure that the Program continues to operate without interruption.

ANALYSIS

Per section 2.67.4(C) of Chapter 2, Article VII in the City's Municipal Code, Best Interest: A purchase may be made or contract awarded without a competitive bidding process when the City Council determines that, due to the nature of the services, a competitive bidding process is not likely to serve the best interests of the City. Such a best interest purchase must be determined to meet these requirements and be recommended for approval by the City Manager and shall be approved only on the affirmative votes of at least five members of the city Council.

Staff conducted market research to identify a hotel that would be the best partner for the Program. Based on the criteria summarized in Table 1 below, staff determined that the Days Inn hotel in Redwood City continues to offer the best location for the City to operate the Program.

Table 1 – Summary of Hotel Analysis

Hotel	Typical Rate (Pre-Tax)[1]	Located in Redwood City	Allows Pets	Amenities
Days Inn	$120 or 25% off regular price	Yes	Yes	- Microwave - Mini fridge - Free breakfast - Free parking
Capri Motel	$175	Yes	Service animals only	- Microwave - Mini fridge - Free parking
Holiday Inn Express	$159	Yes	Service animals only	- Microwave - Mini fridge

[1] Rates can vary due to dynamic market pricing

Hotel	Typical Rate (Pre-Tax)[1]	Located in Redwood City	Allows Pets	Amenities
				- Free breakfast - Free parking - Fitness center
Best Western Inn	$105	Yes	Service animals only	- Microwave - Mini fridge - Free breakfast - Free parking - Pool
Motel 6	$98	No	Yes	- Free coffee - Free parking - Pool

Days Inn presents a cost-effective hotel rate, is conveniently situated in Redwood City, accommodates pets, including service animals, and offers a variety of amenities.

In addition to these factors, Days Inn accommodates advance payments, which is a critical consideration in selecting a hotel partner. Due to the frequent use of the Program and the regularity of hotel bookings, maintaining a deposit in the form of advance payment with the hotel proves more administratively convenient than making individual payments for each stay. Advanced payments align with allowable expenses for the grant funds supporting this program, thus easing the administrative burden on staff to meet timely expenditure deadlines associated with the grants.

Staff recommends that the City Council approve and authorize the City Manager to execute an agreement, not to exceed $200,000, to Days Inn for the continued operation of the Program.

FISCAL IMPACT

The City has received both County and State grants to support homelessness initiatives. Both grants included funding for the Program. State funding for the Program has been expended; both County and City funds for the Program have already been appropriated and are currently available as follows to fund this agreement. No additional funding is required.

Funding Source	Budget
San Mateo County Working Together to End Homelessness Grant	$100,000
City One Time Funding	$100,000
TOTAL FUNDS AVAILABLE	**$200,000**

ENVIRONMENTAL REVIEW

This activity is not a project under California Environmental Quality Act (CEQA) as defined in CEQA Guidelines, section 15378, because it has no potential for resulting in either a direct or reasonably foreseeable indirect physical change in the environment.

PUBLIC NOTICE

Public notification was achieved by posting the agenda, with the agenda items being listed, at least 72 hours prior to the meeting.

ALTERNATIVES

The City Council could choose to request a modification in the amount of funds provided in the form of advance payments to Days Inn.

The City Council could also choose to request staff to partner with a different hotel for the Hotel Respite Program.

ATTACHMENTS

Attachment A – Agreement for Hotel Accommodations with Pacific Pyramid Group, Inc. dba Days Inn

REPORT PREPARED BY:

Liz Lange, Management Analyst II
elange@redwoodcity.org
(650) 780-7514

APPROVED BY:

Patrick Heisinger, Interim Assistant City Manager
Melissa Stevenson Diaz, City Manager

AGREEMENT FOR HOTEL ACCOMMODATIONS
FOR PARTICIPANTS IN REDWOOD CITY HOTEL RESPITE PROGRAM
Pacific Pyramid Group, Inc. dba Days Inn

THIS AGREEMENT is made and entered into as of the _____ day of _____, 20__ (the "Effective Date"), by and between the CITY OF REDWOOD CITY, a charter city and municipal corporation of the State of California ("City"), and Pacific Pyramid Group, Inc. dba Days Inn, a California corporation ("Hotel").

RECITALS

A. City has a hotel respite program through which it subsidizes the cost of a hotel room for persons experiencing homelessness.

B. Hotel has the necessary experience in providing a hotel room for participants in the City's hotel respite program.

C. Hotel has submitted a proposal to City and has affirmed its willingness and ability to perform such work.

NOW, THEREFORE, in consideration of these recitals and the mutual covenants contained herein, the Parties agree as follows:

1. HOTEL ACCOMODATIONS. Hotel will provide a hotel room for participants in the City's hotel respite program at the average nightly rate of $120 per night plus tax or 25% discount of its regular price, whichever is highest. Hotel rates vary based on dynamic market pricing. Hotel will provide City with thirty (30) days' advance written notice of any proposed rate changes, which must be approved in writing by the Human Services Manager.

Participants in the hotel respite program are solely responsible for their own room(s) and any incidental charges upon departure. No additional charges will be incurred by City for work performed or for services or items provided by Hotel.

Participants in the hotel respite program may stay at the Hotel for no longer than twenty-eight (28) consecutive nights. After the twenty-eighth (28^{th}) consecutive night, Hotel will require participants to vacate the Hotel for at least one (1) night. After vacating for at least one (1) night, participants may return to the Hotel should they need to continue participating in the hotel respite program.

2. Term. Unless terminated earlier pursuant to Section 6, the term of this Agreement will begin on the Effective Date and will end when Hotel has fully drawn down the advance payment set forth in paragraph 3.

3. Advance payment. City will pay to Hotel an advance payment of no more than Two Hundred Thousand Dollars ($200,000) in increments of no more than Fifty Thousand

Dollars ($50,000) at a time. Hotel shall draw funds from the advance payment for each approved hotel stay. Hotel will provide statements and receipts to City on a monthly basis.

4. Notices. The name of the persons who are authorized to give written notices or to receive written notice on behalf of City and on behalf of Consultant under this Agreement.

For City:
City of Redwood City
Attention: City Manager
1017 Middlefield Road
Redwood City, CA 94063
(650) 780-7000

For Hotel:
Pacific Pyramid Group, Inc. dba Days Inn
Kranthi Kandi
General Manager
2650 El Camino Real
Redwood City, CA 94061
(650) 369-9200

Except as otherwise stated, all notices provided under this Agreement must be in writing and delivered by regular and certified mail. Each party will notify the other immediately of any changes of address that would require any notice or delivery to be directed to another address.

5. Discrimination and Harassment Prohibited. Hotel will comply with all applicable local, state and federal laws and regulations prohibiting discrimination and harassment.

6. Termination. Either party upon tendering thirty (30) days' written notice to the other party may terminate this Agreement. Upon termination pursuant to this Section 6, Hotel will return to City any unused advance payment within 30 days of written notice of termination. Funds will be returned by check payment made to the "City of Redwood City" and sent to:

Teri Chin
Human Services Manager
Fair Oaks Community Center
2600 Middlefield Road
Redwood City, CA 94063

7. Amendments. This Agreement may only be amended, modified, waived or discharged in a writing signed by both Parties.

8. Authority. The individuals executing this Agreement and the instruments referenced in it on behalf of Consultant each represent and warrant that they have the legal power, right and actual authority to bind Consultant to the terms and conditions of this Agreement.

9. Electronic Signatures. If all Parties agree, electronic signatures may be used in place of original signatures on this Agreement. Each Party intends to be bound by the signatures on the electronic document, is aware that the other Parties will rely on the electronic signatures, and hereby waives any defenses to the enforcement of the terms

of this Agreement based on the use of an electronic signature. After all Parties agree to the use of electronic signatures, all Parties must sign the document electronically.

(Signature Page Follows)

CITY:

City of Redwood City,
1017 Middlefield Road
Redwood City, CA 94063

By: _____
Melissa Stevenson Diaz, City Manager

ATTEST:

_____
Yessika Castro, City Clerk

HOTEL:

Pacific Pyramid Group, Inc. dba Days Inn
2650 El Camino Real
Redwood City, CA 94061

*By: Daysinn Rwc (Dec 6, 2023 14:15 PST)

Printed Name: Kranthi Kandi
Title: General Manager

**By: Peter Patel (Dec 6, 2023 14:47 PST)

Printed Name: Peter Patel
Title: Owner

REV: 12-6-23 MI

Agreement for Hotel Accommodations with Pacific Pyramid Group, Inc. dba Days Inn

Interim Agreement Report 2023-12-06

Created:	2023-12-06
By:	PRCS-Elizabeth Lange (elange@redwoodcity.org)
Status:	Out for Approval
Transaction ID:	CBJCHBCAABAAqeaw5aDGASp9O2X5CmNoAnkJf5APWNvR

Agreement History

Agreement history is the list of the events that have impacted the status of the agreement prior to the final signature. A final audit report will be generated when the agreement is complete.

"Agreement for Hotel Accommodations with Pacific Pyramid Group, Inc. dba Days Inn" History

Document created by PRCS-Elizabeth Lange (elange@redwoodcity.org)
2023-12-06 - 8:35:38 PM GMT

Document emailed to Daysinn Rwc (daysinnrwc@gmail.com) for signature
2023-12-06 - 8:38:11 PM GMT

Email viewed by Daysinn Rwc (daysinnrwc@gmail.com)
2023-12-06 - 10:14:54 PM GMT

Document e-signed by Daysinn Rwc (daysinnrwc@gmail.com)
Signature Date: 2023-12-06 - 10:15:38 PM GMT - Time Source: server

Document emailed to ptrader216@yahoo.com for signature
2023-12-06 - 10:15:40 PM GMT

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2023-12-06 - 10:20:32 PM GMT

Signer ptrader216@yahoo.com entered name at signing as Peter Patel
2023-12-06 - 10:47:44 PM GMT

Document e-signed by Peter Patel (ptrader216@yahoo.com)
Signature Date: 2023-12-06 - 10:47:46 PM GMT - Time Source: server

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Document emailed to PRCS-Elizabeth Lange (elange@redwoodcity.org) for approval

2023-12-06 - 10:47:48 PM GMT

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Adobe
Acrobat Sign

STAFF REPORT

To the Honorable Mayor and City Council
From the City Manager

DATE: December 18, 2023

SUBJECT

Agreement for Services with Escartiz Studios for the Jardin de Niños Park Expansion Project art installation

RECOMMENDATION

By motion, determine that due to the unique and durable artistic elements for the custom-made portico structure from a Redwood City based artist skilled in such work, that an Agreement for Services with Escartiz Studios for the Jardin de Niños Park Expansion Project Art Installation Project be approved in the amount of $80,000 (requires 5/7 vote).

STRATEGIC PLAN GUIDING PRINCIPLE

Excellence in Government Operations

BACKGROUND

In 2016, the City purchased a 3,800 square foot lot adjacent to Jardin de Ninos Park shortly after the park renovation in 2015. The existing park primarily appeals to children aged 2-12 with post and platform play components and family outdoor dining. While the expansion site is very narrow, the site offers two benefits:

1. Block-long presence along Middlefield Road, a commercial, local and regional commuter vehicular and bicycle corridor, and
2. New community space for teens and elders in the neighborhood.

Through the community outreach process as part of the park renovation, the City learned of the community's desire to broaden the age group of park users. The expansion project design can deliver improvements to do this. The design has maximized the use of the narrow space and features seating areas with strong Wi-Fi for homework, work and socializing and a colorful and unique outdoor classroom.

The classroom space is defined by a metal structure that was reviewed and approved by the City's Building Official. Because the space is so narrow, the size and shape of the structure is the largest structure possible to fit the space.

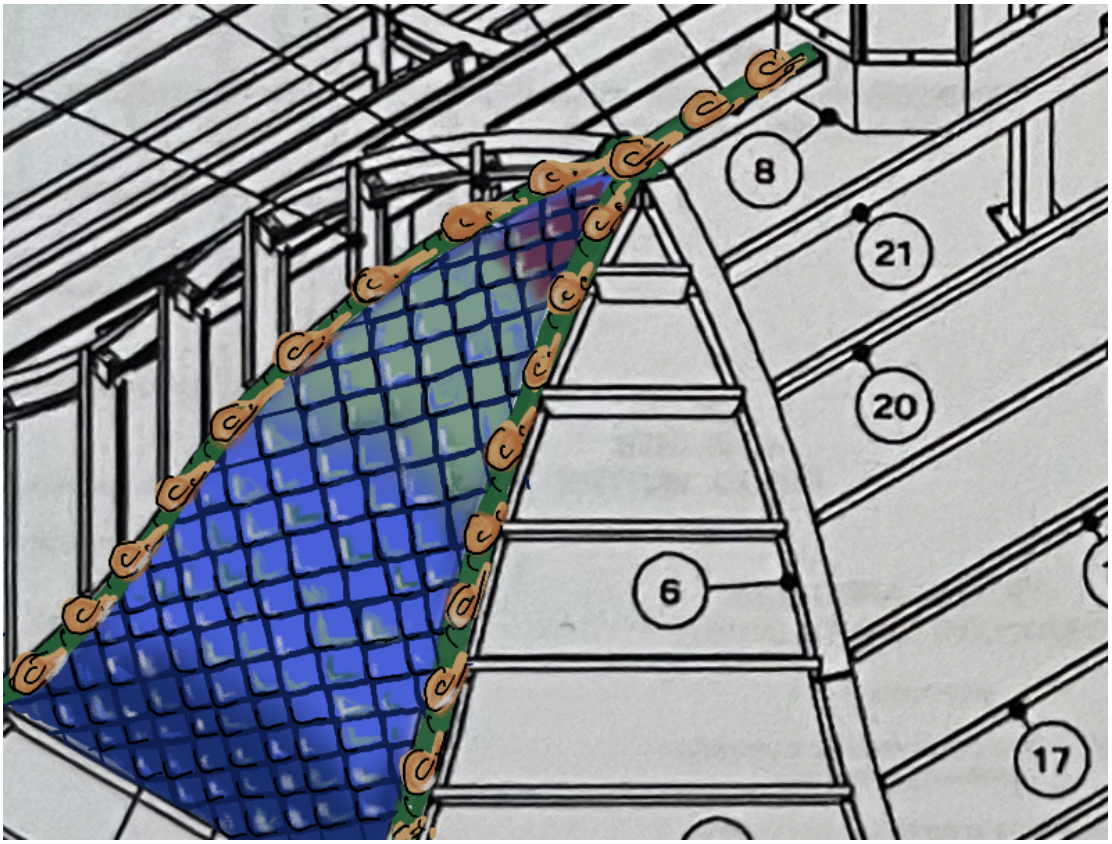
The structure will be completely covered with a colorful fiberglass-resin mix uniquely fabricated and applied by a sculptural artist. The unique resin mix will create a waterproof and fireproof roof and ceiling. The cladding will transform the metal structure into a work of art. This "functional art" was reviewed and unanimously approved by the Redwood City Arts Commission on September 7, 2023. Commissioners expressed that they believe the structure will become an iconic feature in the neighborhood.

ANALYSIS

Based on the approved structural drawings of the proposed metal structure, the artist has developed a conceptual plan for resin clad cover of the metal structure. The structure will be furnished by the City and be installed by the general contractor following a public bid process. The cladding of the metal structure is considered art which is influenced by the mosaic art installations and color story in the adjacent existing park.

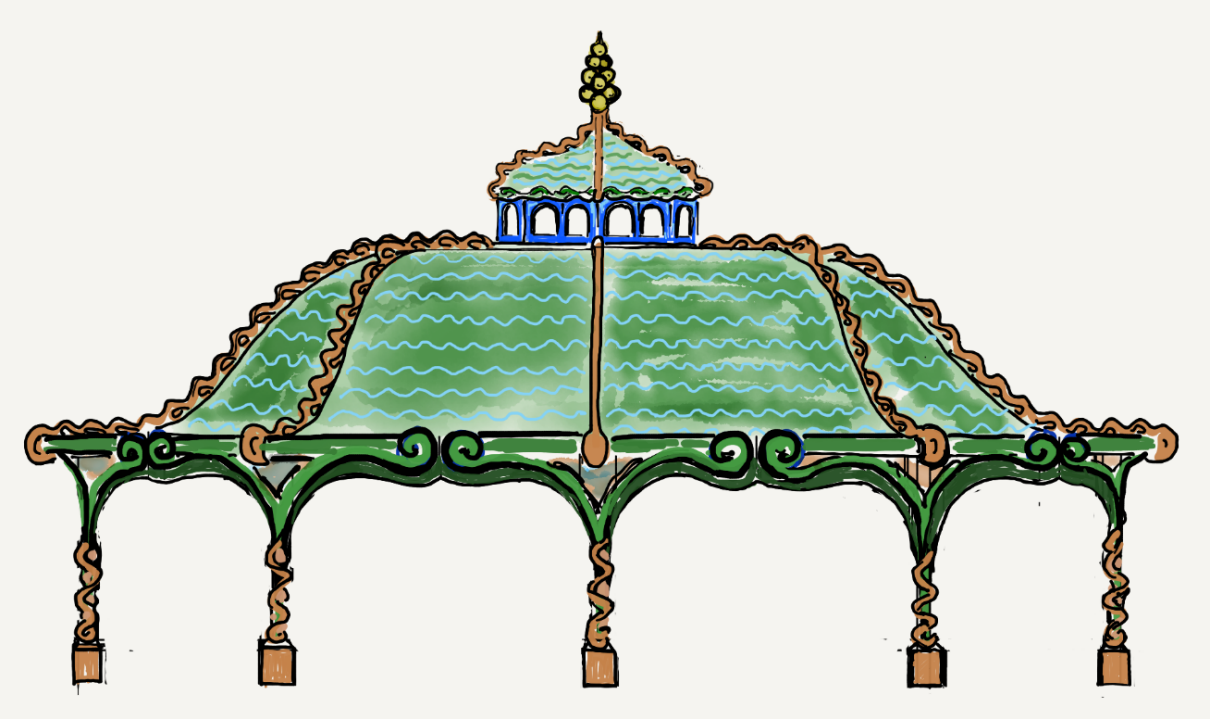
Why this material?

In 2019, at Linden Park, an arsonist burned the willow structures (chrysalises) made by a local artist. The improvements to the park, located on San Francisco Public Utilities Commission (SFPUC) land, were highly restricted to shallow footings to allow for ease of maintenance of large water pipes. The replacement structures had to utilize the existing footings, be less than 500 pounds each, be fireproof, and be made of integral color to withstand constant graffiti and knife carving. The City partnered with artist, Fernando Escartiz, to create a vertical element to provide seating and shade to replace the two butterfly chrysalises. The replacement installation, made of the resin mix fireproof material, has proved durable and reasonably easy to repair due to carvings or graffiti. For this reason, the City would like to implement the same material for the clad cover of the metal structure. This is a unique material to this artist.



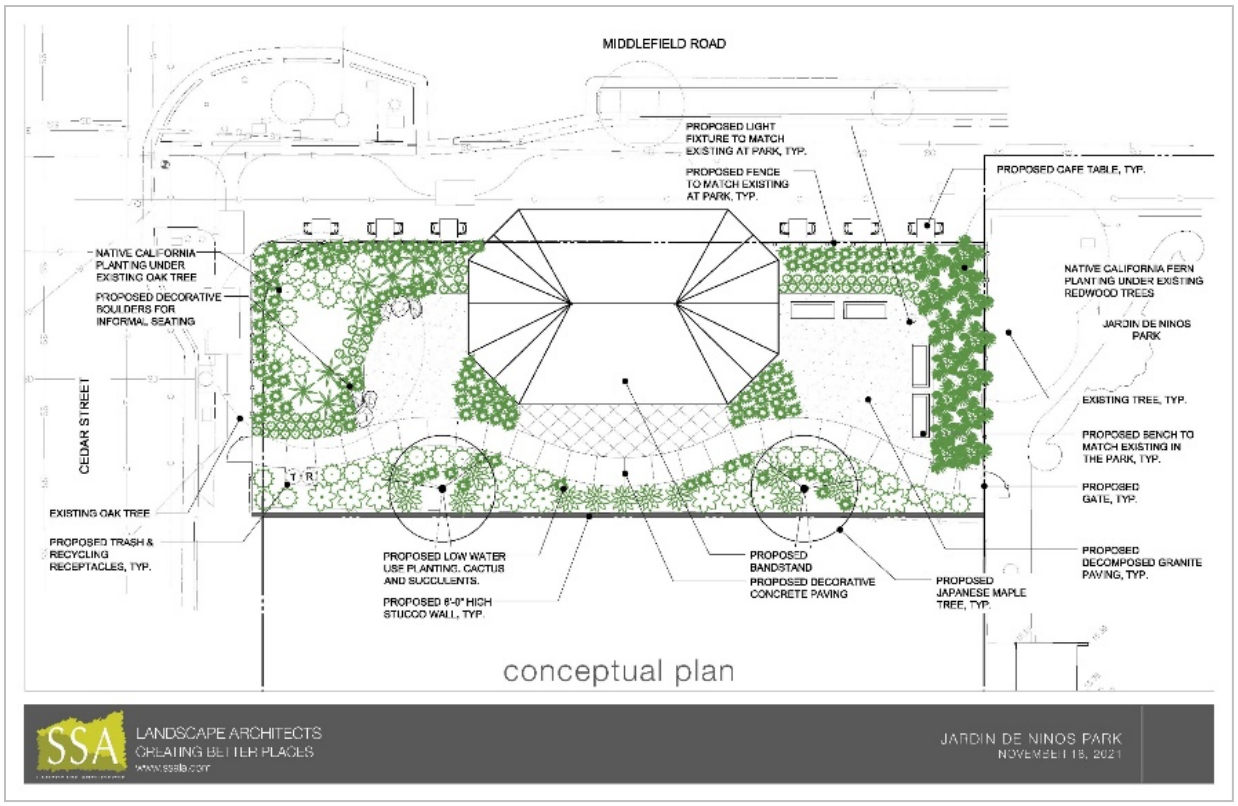
Iconic Art for the Neighborhood

The design inspiration for the structure comes from the kiosks found in public plazas throughout Latin America. The kiosks, however, are raised above the plaza's floor for performances. In this case, the design is focused on the artistic finishes and colors that will make this new space useable and iconic.



The fiberglass-resin mix is a unique medium. The sculptural artist with Escartiz Studio will be using molds to create the panels for the metal structure and then forming the seams to connect the panels. The seams will then become a textural detail of the roof. The panels will also create a ceiling that will be its own distinct color and uniquely detailed aspect of the structure that will be observed from the inside of the structure.

City staff has obtained the approved plans by the City Building Official to fabricate the metal structure. This art is a highly functional art installation that will contribute to the neighborhood from an aesthetic and cultural point of view.



Sole Source Sculptural Artist Scope of Work

The artist's scope of work includes conceptual plan, mock-up, coordination with City staff and general contractor, fabrication of clad panels, and the art installation.

Per section 2.67.4 (A) of Chapter 2, Article VII in the City's Municipal Code, Sole Source: A purchase may be made or contract awarded without a competitive bidding process when there is only one reasonable and practicable source for the required goods, materials, equipment, supplies or support service because of its uniqueness, quality, durability, availability, compatibility with existing City programs, equipment or systems or fitness for a particular use. Such a sole source purchase must be determined to meet these requirements and be recommended for approval by the City Manager and shall be approved only on the affirmative votes of at least five members of the City Council.

Staff recommends the sole source of the sculptural artist. The art installation will focus on the offsite fabrication of the unique resin clad structure. The artist shall install the cladding for cupola, roof panels, siding and columns of the metal structure, and all seams to build a waterproof, fireproof cover.

The Scope of Services cost per phase of this agreement is as follows:

Design Fee	$5,000.00
Labor and Materials	$65,000.00
Delivery and Installation	$10,000.00
Total Proposed Fees	**$80,000.00**

EQUITY IMPACT STATEMENT

Equity and/or inclusion was considered in development or implementation of item through engagement with relevant Redwood City communities through public meetings, surveys, or other means, with a focus on communities traditionally least likely to be heard in civic processes.

FISCAL IMPACT

The amount of $80,000.00 will fund the services for the art installation in the park expansion project. The project will be funded by Capital Improvement Program account 357.749.83139.55000.83139.000.000 and reimbursed to the City with the 2018 Parks Bond Act Per Capita Grant Program.

ENVIRONMENTAL REVIEW

This activity is not a project under California Environmental Quality Act (CEQA) as defined in CEQA Guidelines, section 15378, because it has no potential for resulting in either a direct or reasonably foreseeable indirect physical change in the environment.

PUBLIC NOTICE

Public notification was achieved by posting the agenda, with the agenda items being listed, at least 72 hours prior to the meeting.

ALTERNATIVES

The City Council could decide not to approve the agreement for services.

ATTACHMENTS

Attachment A – Agreement for Services with Escartiz Studios

REPORT PREPARED BY:

Claudia Olalla, Parks Landscape Designer
colalla@redwoodcity.org
(650) 780-7379

APPROVED BY:

Chris Beth, Parks and Recreation Director
Melissa Stevenson Diaz, City Manager

AGREEMENT FOR SERVICES
Escartiz Studio

THIS AGREEMENT is made and entered into as of the _____ day of _____, 20__ (the "Effective Date"), by and between the CITY OF REDWOOD CITY, a charter city and municipal corporation of the State of California ("City"), and Fernando Escartiz, an individual doing business as Escartiz Studio, a ("Consultant" or "Artist").

RECITALS

A. City requires the services of an artist that works with fiber-resin mix medium.

B. Consultant has the necessary experience in providing such services.

C. Selection of Consultant is expected to achieve the desired results in an expedited fashion.

D. Consultant has submitted a proposal to City and has affirmed its willingness and ability to perform such work.

NOW, THEREFORE, in consideration of these recitals and the mutual covenants contained herein, the Parties agree as follows:

1. Scope of Work. City retains Consultant to perform, and Consultant agrees to render, those services (the "Services") that are defined in attached Exhibit "A", which is incorporated herein by reference. City will have the right to modify the scope of work to delete tasks in whole or in part. Any individuals listed as "Key Personnel" on Exhibit "A" will perform the roles ascribed to them in Exhibit "A". Consultant may not change the list of Key Personnel without the prior written consent of the City.

2. Standard of Performance. While performing the Services, Consultant will exercise the reasonable professional care and skill customarily exercised by reputable members of Consultant's profession practicing in the urban Northern California Area. Consultant will also use reasonable diligence and best judgment while exercising its professional skill and expertise.

3. Term. Unless terminated earlier pursuant to Section 21, the term of this Agreement will begin on the Effective Date and will end when Consultant has performed the Services completely.

4. Schedule. Consultant will adhere to the schedule set forth in Exhibit "A", provided, that City, in its discretion, may grant reasonable extensions when performance of the Services is delayed due to unusually lengthy governmental reviews or other unexpected, unavoidable circumstances. Such circumstances will not include strikes, lockouts, work

stoppages, or other labor disturbances conducted by, or on behalf of, Consultant's officers or employees.

5. Time is of the Essence. Time is of the essence for each and every provision of this Agreement.

6. Compensation. City will pay to Consultant a flat-rate amount of Eighty Thousand Dollars ($80,000) for the completion of all the work and services described herein, which sum will include all costs or expenses incurred by Consultant, payable as set forth in Exhibit "A". City will have the authority to withhold a 10% retention until it has accepted all of the Services as complete.

6.1 Consultant must submit applications for payment that contain the following:

6.1.1. A clear, detailed invoice reflecting Services for which Consultant is billing City;

6.1.2. A summary sheet showing hourly rates (if applicable);

6.1.3. Number of hours worked;

6.1.4. Percentage of Services completed to date;

6.1.5. Amount/percent billed to date;

6.1.6. Current status of all tasks within a project;

6.1.7. Any backup documentation reasonably necessary to substantiate the preceding items; and

6.1.8. Any changes to the anticipated work schedule.

6.2. The payment made to Consultant pursuant to the Agreement will be the full and complete compensation to which Consultant is entitled. City will not make any federal or state tax withholdings on behalf of Consultant or its officers, agents, employees, consultants, or subcontractors (collectively, "Consultant Personnel"). City will not be required to pay any workers' compensation insurance or unemployment contributions on behalf of Consultant or any Consultant Personnel. Consultant agrees to reimburse City within thirty (30) days for any tax, retirement contribution, social security, overtime payment, unemployment payment or workers' compensation payment which City makes on behalf of Consultant or any Consultant Personnel for work done under this Agreement. At the City's election, City may deduct the reimbursable amount from any balance owing to Consultant.

7. Status of Consultant. Consultant will perform the Services as an independent contractor and not as an employee of City. The persons used by Consultant to provide services under this Agreement will not be considered employees of City for any purposes.

8. Labor Code Prevailing Wage. To the extent required by law, Consultant will comply with the requirements of the California Labor Code including but not limited to hours of labor, nondiscrimination, payroll records, apprentices, workers' compensation and prevailing wages. When prevailing wage rules are applicable, the following provisions apply:

8.1. No less than the general prevailing rate of per diem wages for holidays and overtime work, for each craft, classification or type of worker needed to execute the Services under this Agreement will be paid to all workers, laborers and mechanics employed in the execution of the Services by the Consultant or any subcontractor doing or contracting to do any part of the Services.

8.2. The appropriate determination of the Director of the California Department of Industrial Relations will be filed with and available for inspection at City offices.

8.3. Consultant will post, at each job site, a copy of the prevailing rate of per diem wages.

8.4. The Consultant will forfeit fifty dollars ($50.00) for each calendar day or portion thereof for each worker paid less than the stipulated prevailing rates for any public work done under the Agreement by it or by any subcontractor under Consultant.

9. Subcontracting. Consultant will not subcontract any portion of the Services without prior written approval of the City Manager or their designee. If Consultant subcontracts any of the Services, Consultant will be fully responsible to City for the subcontractor's acts and omissions as Consultant is for the acts and omissions of persons directly employed by Consultant. Such responsibility will include responsibility for the acts and omissions of the subcontractor's officers, employees, consultants, subcontractors, and agents. Nothing contained in this Agreement will create any contractual relationship between City and any subcontractor, and Consultant will be responsible for paying subcontractors. Consultant will bind every subcontractor and every subcontractor of a subcontractor by the terms of this Agreement that bind Consultant unless specifically noted to the contrary in the subcontract and approved in writing by the City Manager or their designee.

10. Other Consultants. City reserves the right to employ other consultants in connection with the Services.

11. Indemnification.

11.1. Consultant will defend, indemnify and hold harmless (collectively "Indemnify") City and its officers, boards and commissions, agents, employees and volunteers (collectively "Indemnitees") from and against all claims, damages, losses and expenses including attorney fees (collectively "Losses") arising out of the performance of the Services, caused or claimed to be caused by the acts, errors and/or omissions of Consultant, or any Consultant Personnel or anyone for whose acts any of them may be liable (collectively, "Responsible Parties"). Consultant's responsibilities under this Section 11 include liability arising from, connected with, caused by, or claimed to be caused by the active or passive negligent acts or omissions of City, which may be in combination with the acts or omissions of any Responsible Party, provided that Consultant's duty to Indemnify will not include any Losses arising from the sole negligence or willful misconduct of City.

11.2. Notwithstanding Consultant's obligation to defend City hereunder, City has the right to conduct its own defense and seek reimbursement for reasonable costs of defense from Consultant, if City chooses to do so.

11.3. Consultant agrees to pay any and all costs City incurs enforcing the provisions set forth in this Section 11.

11.4. Subsection 11.1 notwithstanding, in accordance with California Civil Code Section 1668, as amended, nothing in this Agreement will be construed to exempt the City from its own fraud, willful injury to the person or property of another, or violation of law.

11.5. Nothing contained in this Agreement will be construed to require Consultant to Indemnify Indemnitees against any responsibility or liability in contravention of California Civil Code Section 2782.8, as amended. To the extent this Agreement is a "construction contract" as defined by California Civil Code section 2783, as amended, such duties of Consultant to indemnify will not apply when to do so would be prohibited by California Civil Code Section 2782 as amended.

11.6. The Parties expressly agree that any reasonable payment, attorney's fee, cost or expense City incurs or makes to or on behalf of an injured employee under the City's self-administered workers' compensation plan is included as a loss, expense or cost for the purposes of this Section 11.

11.7. Acceptance by City of Consultant's services and duties will not operate as a waiver of City's rights under this Section 11.

11.8. The parties expressly agree that this Section 11 will survive the expiration or early termination of the Agreement.

12. Insurance. Consultant will obtain and maintain for the duration of the Agreement and any and all amendments, insurance against claims for injuries to persons or damage to property which may arise out of or in connection with performance of the Services by Consultant or Consultant's agents, representatives, employees or subcontractors. The insurance carrier is required to maintain an A.M. Best rating of not less than "A-:VII".

12.1. Coverages and Limits. Consultant, at its sole expense, will maintain the types of coverages and minimum limits indicated below, unless otherwise approved by City in writing. These minimum amounts of coverage will not constitute any limitations or cap on Consultant's indemnification obligations under this Agreement.

12.1.1. Commercial General Liability Insurance. Consultant will maintain occurrence based coverage with limits not less than $2,000,000 per occurrence. If the submitted policies contain aggregate limits, such limits will apply separately to the Services, project, or location that is the subject of this Agreement or the aggregate will be twice the required per occurrence limit. The Commercial General Liability insurance policy will be endorsed to name the City, its officers, agents, employees and volunteers as additional insureds, and to state that the insurance will be primary and not contribute with any insurance or self-insurance maintained by the City.

12.1.2. Business Automobile Liability Insurance. Consultant will maintain coverage with limits not less than $1,000,000 per each accident for owned, hired and non-owned automobiles. For on-call services agreements, the Business Automobile Liability insurance policy will be endorsed to name the City, its officers, agents, employees and volunteers as additional insureds, and to state that the insurance will be primary and not contribute with any insurance or self-insurance maintained by the City.

12.1.3. Workers' Compensation Insurance. Consultant will maintain coverage as required by the California Labor Code. The Workers' Compensation policy will contain an endorsement stating that the insurer waives any right to subrogation against the City, its officers, agents, employees and volunteers.

12.1.4. Employer's Liability Insurance. Consultant will maintain coverage with limits not less than $1,000,000 per each accident for bodily injury or disease.

12.2. Notice of Cancellation. This insurance will be in force during the life of the Agreement and any extensions of it and will not be canceled without Consultant providing thirty (30) days prior written notice to City sent pursuant to the Notice provisions of this Agreement.

12.3. Providing Certificates of Insurance and Endorsements. Prior to City's execution of this Agreement, Consultant will provide to City certificates of insurance and above-referenced endorsements sufficient to satisfaction of City's Risk Manager. In no event will Consultant commence any work or provide any Services under this Agreement until certificates of insurance and endorsements have been accepted by City's Risk Manager.

12.4. Failure to Maintain Coverage. If Consultant fails to comply with these insurance requirements, then City will have the option to declare Consultant in breach, or may purchase replacement insurance or pay the premiums that are due on existing policies in order to maintain the required coverages. Consultant is responsible for any payments made by City to obtain or maintain insurance and City may collect these payments from Consultant or deduct the amount paid from any sums due Consultant under this Agreement.

12.5. Submission of Insurance Policies. City reserves the right to require, at any time, complete copies of any or all required insurance policies and endorsements.

13. Business License. Consultant will obtain and maintain a City of Redwood City Business License for the term of the Agreement, including any extension terms.

14. Ownership.

14.1. Copyrights.

14.1.1. In consideration of the City's selection of the Consultant to perform the Services, including designing and creating the work of art listed in Exhibit "A" (for purposes of this Section 14, "Work Product") for City, Consultant agrees to transfer and hereby does transfer irrevocably to City for fair consideration, all right, title, and interest, including copyright, in the Work Product itself and in the design, sketches, drawings, model, maquettes, slides, photographs, and all other related materials used in the design and creation of this Work Product.

14.1.2. Consultant agrees that all Services performed under this Agreement shall comply with all applicable patent, trademark and copyright laws, rules, regulations and codes of the State of California and the United States. Consultant hereby represents and warrants that the work does not, and Consultant has not and will not, utilize any protected patent, trademark, or copyright in performance under this Agreement unless and until Consultant has obtained proper permission and all releases and other necessary documents. If Consultant specifies any material, equipment, process, or procedure which is protected, Consultant shall disclose such patents, trademarks and copyrights in the construction drawings and technical specifications, such listing to be appended to this Agreement and shall be incorporated by this reference.

14.1.4. Consultant agrees to release, indemnify, defend, and save harmless City, its officers, and employees from any and all claims, damages, suits, costs, expenses, liabilities, actions or proceedings of any kind resulting from the performance under this Agreement which infringes upon any patent, trademark or copyright or other right protected by law.

14.2 Consultants Moral Rights; City Ownership Rights.

14.2.1. City must preserve complete flexibility to operate and manage City properties. Therefore, City retains the absolute right to alter, repair, modify, remove, relocate, sell, dispose of, or destroy (collectively, "Modify") the Work Product in its sole judgment. For example, City may modify the Work Product to eliminate hazards, to comply with the ADA, to otherwise aid in the management of its property and affairs, or through neglect or accident. If, during or after the term of this Agreement, City finds the project site to be inappropriate, City has the right to install the Work Product at an alternate location that it chooses in its sole discretion.

14.2.2. With respect to the Work Product produced under this Agreement, Consultant waives any and all claims, arising at any time and under any circumstances, against City its officers, agents, employees, successors and assigns, arising under the federal Visual Artists Rights Act (17 U.S.C. §§106A and 113(d)), the California Art Preservation Act (Cal. Civil Code §§987 et seq.), and any other local, state, federal or international laws that convey rights of the same nature as those conveyed under 17 U.S.C. §106A, Cal. Civil Code §§987 et seq., or any other type of moral right protecting the integrity of works of art. If the Work Product is incorporated into a site such that the Work Product cannot be removed from the site without Modifying the Work Product, Consultant waives any and all such claims against any future owners of the site, and its agents, officers and employees, for Modifying the Work Product. Consultant acknowledges that all such decisions concerning the Work Product shall be made in the sole discretion of City, its officers, employees, agents, contractors, licensees, successors or assigns. Consultant further acknowledges that Consultant retains no rights in and to the Work Product itself nor to any design, sketches, drawings, maquettes, models, slides, photographs, or other related materials with regard to attribution and integrity of the Work Product. In addition to the extent such rights may not be waived, Consultant covenants not to assert such rights against City, its officers, employees, agents, contractors, licensees, successors or assigns.

14.2.3. City has no obligation to pursue claims against third parties for modifications or damage to the Work Product done without City's authorization. However, City may pursue claims against third parties for modifications or damage or to restore the Work Product if the Work Product has been modified without City's authorization. In the event City pursues

such a claim, it will make a good faith attempt to notify Consultant, and Consultant shall cooperate with City's efforts to prosecute such claims.

14.2.4. If City modifies the Work Product without Consultant's consent in a manner that is prejudicial to Consultant's reputation, Consultant retains the right to disclaim authorship of the artwork in accordance with 17 U.S.C. §106A(a)(2).

14.2.5. City shall have no obligation to display or maintain the Work Product for any particular time and City reserves the right to remove or destroy the Work Product at any time. Consultant hereby waives any and all rights Consultants may have to prevent or cause the prevention of the removal or destruction of the Work Product, or to seek any other relief in connection with any such removal or destruction, pursuant to 17 U.S.C. §106A or pursuant to California Civil Code §987, as such sections now exist or may hereafter be amended.

14.2.6. City's Right to Display, Reproduce. Consultant grants to City and to City's agents, authorized contractors, and assigns, an unlimited, nonexclusive, and irrevocable license to do the following with respect to the Work Product and any original works of authorship created under this Agreement, whether in whole or in part, in all media:

(a) Implementation, Use and Display. City may use and display the Work Product.

(b) Reproduction and Distribution. City may make, display, and distribute, and authorize the making, display and distribution of, photographs and other two-dimensional reproductions of the Work Product. City may use such reproductions for any City-related non-commercial purpose including fundraising for City's art programs, advertising, educational and promotional materials, brochures, books, flyers, postcards, print, broadcast, film, electronic and multimedia publicity, documentation of City's public art collection, and catalogues or similar publications.

(c) Public Record Requests. Any documents provided by Consultant to City are public records and City may authorize third parties to review and reproduce such documents pursuant to public records laws, including the California Public Records Act.

14.2.7. Artist understands the effect of the waivers in this Agreement and hereby acknowledges that Artist is surrendering the rights described herein with respect to the work.

15. Maintenance of Records. Consultant will maintain complete and accurate records with respect to costs incurred under this Agreement. All records will be clearly identifiable. Such records will not be Work Product deliverable to City and will be and remain the property of Consultant for purposes of this Agreement. Nothing herein will convert such records into public records, and they will be available only to City and any specified public agencies. Consultant will allow a representative of City during normal business hours to examine, audit, and make transcripts or copies of records and any other documents created pursuant to this Agreement. Consultant will allow City to inspect of all work, data, documents, proceedings, and activities related to the Agreement for a period of three (3) years from the date of final payment under this Agreement.

16. Intentionally Omitted.

17. Notices. The name of the persons who are authorized to give written notices or to receive written notice on behalf of City and on behalf of Consultant under this Agreement.

For City:
City of Redwood City
Attention: City Manager
1017 Middlefield Road
Redwood City, CA 94063
(650) 780-7000

For Consultant:
Escartiz Studio
Owner and Artist
1757 East Bayshore Road
Redwood City CA 94063
(650) 720-0403

Except as otherwise stated, all notices provided under this Agreement must be in writing and delivered by regular and certified mail. Each party will notify the other immediately of any changes of address that would require any notice or delivery to be directed to another address.

18. Conflict of Interest. If disclosure under the Political Reform Act and City's Conflict of Interest Code is required of Consultant or any Consultant Personnel, Consultant or Consultant Personnel will complete and file with the City Clerk the Statement of Economic Interests Form 700.

Consultant, for Consultant and on behalf of all Consultant Personnel, warrants by execution of this Agreement that they have no interest, present or contemplated, in the projects affected by this Agreement. Consultant further warrants that neither Consultant, nor any Consultant Personnel have any ancillary real property, business interests or income that will be affected by this Agreement or, alternatively, that Consultant will file with City an affidavit disclosing this interest.

19. General Compliance with Laws. Consultant will keep fully informed of federal, state and local laws and ordinances and regulations which in any manner affect those employed by Consultant, or in any way affect the performance of the Services by Consultant. Consultant will at all times observe and comply with these laws, ordinances,

and regulations and will be responsible for the compliance of the Services with all applicable laws, ordinances and regulations.

20. Discrimination and Harassment Prohibited. Consultant will comply with all applicable local, state and federal laws and regulations prohibiting discrimination and harassment.

21. Termination.

21.1. Either party upon tendering thirty (30) days written notice to the other party may terminate this Agreement.

21.2. If Consultant fails or refuses to perform any of the provisions of this Agreement, and if Consultant does not cure the default within five (5) days of the City providing a written notice specifying the nature of the default, City may terminate this Agreement immediately by giving written notice to Consultant.

21.3. If City materially fails or refuses to perform any of the provisions of this Agreement, and if City does not cure the default within thirty (30) days of Consultant providing a written notice specifying the nature of the default, Consultant may terminate this Agreement immediately by giving written notice to City.

21.4. Within ten (10) days of termination pursuant to this Section 21 or of the natural expiration of this Agreement, Consultant will assemble any Deliverables without charge and put it in order for proper filing and closing and deliver it to City. Consultant will be paid for work performed up to the termination date; however, the total will not exceed the amount payable under this Agreement. City will determine the final payment amount based upon the value of the work product delivered to City and the percentage of the Services performed.

22. Covenants against Contingent Fees. Consultant warrants that Consultant has not employed or retained any company or person, other than a bona fide employee working for Consultant, to solicit or secure this Agreement, and that Consultant has not paid or agreed to pay any company or person, other than a bona fide employee, any fee, commission, percentage, brokerage fee, gift, or any other consideration contingent upon, or resulting from, the award or making of this Agreement. For breach or violation of this warranty, City will have the right to annul this Agreement without liability, or, in its discretion, to deduct from the Agreement price or consideration, or otherwise recover, the full amount of the fee, commission, percentage, brokerage fees, gift, or contingent fee.

23. Claims and Lawsuits. Consultant acknowledges that if a false claim is submitted to City by Consultant, Consultant may be subject to criminal prosecution for fraud. Consultant also acknowledges that California Government Code sections 12650 *et seq.* (the False Claims Act), as amended, applies to this Agreement and provides for civil penalties where a person knowingly submits a false claim to a public entity. These

provisions include false claims made with deliberate ignorance of the false information or in reckless disregard of the truth or falsity of information. If City seeks to recover penalties pursuant to the False Claims Act, it is entitled to recover its litigation costs, including attorney's fees. Consultant acknowledges that the filing of a false claim may subject Consultant to an administrative debarment proceeding. As a result of such proceeding, Consultant may be prevented to act as a Consultant on any public work or improvement for a period of up to five (5) years. Consultant acknowledges that disbarment by another jurisdiction is grounds for City to terminate this Agreement.

24. Jurisdiction and Venue. Any action at law or in equity brought by either of the Parties for the purpose of enforcing a right or rights provided for by this Agreement will be tried in a court of competent jurisdiction in the County of San Mateo, State of California. The Parties waive all provisions of law providing for a change of venue in these proceedings to any other county.

25. Successors and Assigns. This Agreement will be binding upon the Parties and their respective successors and assigns. Consultant may not assign this Agreement, nor any part of it, nor any monies due or to become due under it without the prior written consent of City, which City may withhold in its sole discretion.

26. Paragraph Headings. Headings in this Agreement are for convenience only and are not part of any provision in this Agreement. No heading will be construed to change the meaning of any provision.

27. Entire Agreement; Conflicts. This Agreement, together with any other written document referred to or contemplated by it, along with any purchase order or task order for this Agreement, embodies the entire Agreement and understanding between the parties relating to the subject matter of it. In case of conflict, the terms of the Agreement supersede any purchase order or task order and any other attachment or exhibit.

28. Amendments. This Agreement may only be amended, modified, waived or discharged in a writing signed by both Parties.

29. Authority. The individuals executing this Agreement and the instruments referenced in it on behalf of Consultant each represent and warrant that they have the legal power, right and actual authority to bind Consultant to the terms and conditions of this Agreement.

30. Electronic Signatures. If all Parties agree, electronic signatures may be used in place of original signatures on this Agreement. Each Party intends to be bound by the signatures on the electronic document, is aware that the other Parties will rely on the electronic signatures, and hereby waives any defenses to the enforcement of the terms of this Agreement based on the use of an electronic signature. After all Parties agree to the use of electronic signatures, all Parties must sign the document electronically.

(Signature Page Follows)

CITY:

City of Redwood City,
1017 Middlefield Road
Redwood City, CA 94063

By: _____
Melissa Stevenson Diaz, City Manager

ATTEST:

_____
Yessika Castro, Interim City Clerk

CONSULTANT:

Escartiz Studio
1757 East Bayshore Road
Redwood City, CA 94063

*By: Fernando Ortiz
Fernando Ortiz (Nov 1, 2023 11:03 PDT)

Printed Name: Fernando Ortiz

Title: Escartiz Studio Founder

**By: _____

Printed Name: _____

Title: _____

If required by City, proper notarial acknowledgment of execution by Consultant must be attached. If a Corporation, Agreement must be signed by one corporate officer from each of the following two groups:

***Group A.**
Chairman,
President, **or**
Vice-President

****Group B.**
Secretary,
Assistant Secretary,
CFO **or** Assistant Treasurer

Otherwise, the corporation must attach a resolution certified by the secretary or assistant secretary under corporate seal empowering the officer(s) signing to bind the corporation.

REV: 10-05-23 VR

EXHIBIT "A"

SCOPE OF SERVICES AND FEE

Jardin de Ninos Park Expansion Art Installation

Based on the approved structural drawings from ICON dated 3/27/2023, the Artist shall develop a conceptual plan and final plan for the artistic cladding the metal structure that is furnished by the City for the Jardin de Ninos Expansion Project. The art for the cladding of the metal structure is influenced by the art installations and color story in the existing park renovated in 2015. The Artist shall install the cladding for cupola, roof panels, siding and columns of the metal structure.

In 2019, after an arson incident at Linden Park, the City hired Fernando Escartiz to create a new vertical structure attached to the existing footings to replace the burned willow butterfly chrysalises. The new structures are made of waterproof and fireproof material, a mix of fiberglass and resin.

The metal structure at this park, which will be installed by the general contractor, shall be covered in resin-mix cladding to create a waterproof structure by the Artist. The cladding shall be fabricated off site and delivered and installed at the park by the Artist.

Task 1: Conceptual Plan and Mockup of Resin Clad Structure

Subtask 1.1: Art Commission Submittal
Artist will work with City staff to start the project off by developing a submittal package for the Arts Commission.

***Deliverables**:*
1. Submit a sketch (color freehand drawing) of resin clad structure based on ICON structurally approved plan by City Building Official.
2. Finalize a color illustrated concept plan to use for plans and promotion.
3. Develop a preliminary timeline with milestones for design, fabrication and installation.
4. Submit a quote for the art installation.
5. Begin to develop a scaled mockup.

***Meetings**:*
• Attend and/or present at one Arts Commission meeting.
• Attend on-site and virtual meetings as needed.

Subtask 1.2: Working Mockup(s)
Artist will review construction documents as part of a collaborative process for the cladding over the metal and electrical conduits, outlets, and lights so the cladding will not interfere or conflict with electrical design.

***Deliverables**:*
1. Submit and present the working mockup of resin clad structure per the approved plan.
2. Provide a preliminary review of structural systems, lighting, and electrical systems.
3. Site visit for field observations and measurements, if necessary.

***Meetings**:*
• Present mock-up at on-site or virtual meetings as needed.

Subtask 1.3: Final Clad Design & Final Mockup
Upon completion of the conceptual design Artist will prepare a final design to share with design team and general contractor.

***Deliverables**:*
1. Present final design and mock-up at on-site or virtual meeting to design team.
2. Coordinate any modifications required for construction drawings with design team.
3. Submit final mockup.
4. Review construction drawings and specifications for notes to be added to construction documents regarding clad work and coordination with general contractor.

***Meetings**:*
• Attend on-site and virtual meetings as needed.

Task 2: Art Installation at the Park

Subtask 2.1: Review Final Design with the General Contractor and Construction Team
The Artist will present the mockup and final design with the design team and the construction team, and explain the cladding installation process to team.

***Meetings**:*
• Attend on-site and virtual meetings as needed.

Subtask 2.2: Complete Art Installation
Art installation will focus on the offsite fabrication of the resin clad structure. The Artist shall install the cladding for cupola, roof panels, siding and columns of the metal structure, and all seams to build a waterproof cover.

The art is completed when the resin-mix clad entirely covers the metal structure and conforms to the artist's rendering and/or illustration in scale, color and finishes as approved by Arts Commission.

***Deliverables**:*
1. Off-site fabrication of art necessary for art installation
2. Delivery of all materials and parts necessary for art installation to the site
3. Complete art installation at the site
4. Field adjust resin clad panels for seamless, waterproof structure, if necessary.

Meetings:
• Attend on-site and virtual meetings with design team as needed.

Payment

Cost of Design & Mockup	$ 5,000 [one time payment when complete]
Cost of Labor and Materials	$65,000 [see breakdown below]
Cost of Delivery and Installation	$10,000 [see below]

Total Fixed Fee: $ 80,000

Payment Terms

1. Design fee. $ 5,000
2. First material cost to initiate fabrication. $30,000
3. Second material cost for remainder of fabrication. $35,000
4. Final payments will be billed monthly as the work progresses until the art installation is completed, and the total amount of $10,000 stated in the contract for the task is invoiced.

Redwood City CALIFORNIA

CLIMATE BEST BY GOVERNMENT TEST

Home Report a Problem

Business Search

Search By: Business Name Value: escartiz Search

Specify Start Date Range (Optional)

Account #	Business Name	Start Date	Expire Date	Address	Phone	Website
2009519	FERNANDO ORTIZ	6/1/2023	6/30/2024	1757 E BAYSHORE RD # 17, REDWOOD CITY, CA 94063-4151	(650) 720-0403	http://fernandoescartiz.com

Total records found: 1

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 10/19/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Tammie Pereira Insurance Services 1606 S El Camino Real San Mateo CA 94402	**CONTACT NAME:** Tammie Pereira **PHONE (A/C, No, Ext):** (650) 655-2022 **FAX (A/C, No):** (650) 286-1773 **E-MAIL ADDRESS:** insurance@tammiepereira.com
INSURED Escartiz Studio 1757 E BAYSHORE RD #17 REDWOOD CITY CA 94063	**INSURER(S) AFFORDING COVERAGE** / **NAIC #** **INSURER A :** STILLWATER INS CO 25180 **INSURER B :** PROGRESSIVE INS CO. 11770 **INSURER C :** **INSURER D :** **INSURER E :** **INSURER F :**

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	[X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [ ] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [ ] POLICY [ ] PRO-JECT [ ] LOC [ ] OTHER:			BP3002214	07/13/2023	07/13/2024	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ $ $ $ 2,000,000 $ 2,000,000
B	**AUTOMOBILE LIABILITY** [X] ANY AUTO [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS [ ] HIRED AUTOS ONLY [ ] NON-OWNED AUTOS ONLY	X		04455296-2	08/08/2023	02/08/2024	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 1,000,000 $ $ $
	[ ] **UMBRELLA LIAB** [ ] OCCUR [ ] **EXCESS LIAB** [ ] CLAIMS-MADE [ ] DED [ ] RETENTION $						EACH OCCURRENCE AGGREGATE	$ $
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? [ ] **(Mandatory in NH)** If yes, describe under DESCRIPTION OF OPERATIONS below	N / A					[ ] PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ $ $

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The City of Redwood City, its council members, boards, commissions, employees and agents are named as additional insureds.

CERTIFICATE HOLDER

The City of Redwood City
2100 Spring Street
Redwood City, CA 94063

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Nicole M Pereira

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ESCARTIZ STUDIOS

DECLARATION REGARDING WORKERS' COMPENSATION INSURANCE AND EMPLOYER'S LIABILITY INSURANCE

Consultant certifies that it has only one employee, that such employee is a director of the firm and that such employee has elected not to be covered by workers' compensation insurance in accordance with an exception to the requirement of workers' compensation insurance coverage as provided for under Section 3351 (c) of the California Labor Code. Consultant agrees to purchase workers' compensation insurance if it retains any additional employees during the term of this agreement. Being that the Consultant does not have any employees that are not owners of the firm, Consultant does not carry Employer's Liability Insurance.



Consultant Signature

Fernando Ortiz
Escartiz Studios

10/16/2023

Date

STAFF REPORT

To the Honorable Mayor and City Council
From the City Manager

DATE December 18, 2023

SUBJECT

Amendment to agreement with Axon Enterprise Inc., body-worn camera equipment and software, to add auditing software

RECOMMENDATION

By motion, determine that due to the nature of the services, a competitive bidding process is not likely to serve the best interests of the City and the contract amendment may be awarded without a competitive bidding process, approve and authorize the City Manager to execute Amendment No. 1 to Purchase Agreement for Goods, Commodities and Services with Axon Enterprises, Inc. for body-worn camera equipment and software covering the time period December 1, 2020 to November 30, 2025, to increase the not-to-exceed amount by $20,520 to add auditing software, for a total not-to-exceed amount of $633,125 (requires 5/7 vote).

STRATEGIC PLAN GUIDING PRINCIPLE

Public Safety

BACKGROUND

The Redwood City City Council authorized the purchase of body-worn cameras for the Police Department on December 1, 2020 for a cost of $612,604.89. This purchase did not include an auditing software system.

Current RCPD policy, as well as recommendations made by the Center for Public Safety Management (CPSM) in their 2023 Staffing and Services Study for Redwood City, require or recommend that the Department conduct a routine audit of Body-worn Camera (BWC) video to ensure use compliance and adherence to general policy compliance. The City Council recommended during the May 22, 2023 City Council Meeting that the Police Department explore different video auditing options and implement the program that best serves its needs.

ANALYSIS

Per section 2.67.4 (C) of Chapter 2, Article VII in the City's Municipal Code, City's Best Interest: A purchase may be made or contract awarded without a competitive bidding process when the City Council determines that, due to the nature of the services, a competitive bidding process is not likely to serve the best interests of the City. Such a City's best interest purchase must be determined to meet these requirements and be recommended for approval by the City Manager and shall be approved only on the affirmative votes of at least five (5) members of the City Council.

A member of the City Council mentioned the software company Truleo as a potential vendor for this program. Additionally, Axon, the company that supplies and maintains the Police Department's BWC and soon-to-be-installed car cameras, also has a program that assists in the random auditing of BWC and vehicle-mounted camera footage.

RCPD has conducted a beta test of the Axon system, known as Axon Performance for the past several months, and has found the system easy to use, effective in how it randomly assigns video for review, and it is integrated into the current Evidence.com system that stores and disseminates the data internally as well as externally. The Axon business model is such that a two-year agreement will be necessary to align the use of Axon Performance with the current service agreements with Axon.

- Axon Performance Software will conduct routine audits of Body-worn Camera (BWC) videos to ensure use compliance and adherence to general policy compliance.
- Provide near-immediate access to key body-worn camera, TASER energy devices and Fleet dash camera metrics.
- Redwood City Police Department can leverage this data to identify opportunities for development, better define policies and ensure usage guidelines are met.
- With Axon Performance, supervisors and compliance teams are able to streamline the review process through randomized or priority ranked video audits.
- Axon Performance automatically measures device-use during calls for service.
- Identify opportunities for officer training and development.
- Identify calls for service where there was no BWC video or the BWC was powered off. Identify TASER energy devices that have been undocked for too long or that have not been function tested as required by department policies.
- Data stays fresh and up to date, enabling proactive and immediate response.
- Increase review coverage.
- System measures compliance of all agency patrol officers wearing BWCs.
- Supervisors are empowered to proactively identify and correct non-compliant officers to achieve policy goals.
- Shareable performance, reporting and draw out actionable insights from video review results on an aggregate audit dashboard.

Axon Enterprise Inc. has provided a two-year quote for a not-to-exceed cost of $20,520.00 to add on the Axon Performance Software. This cost, added as an amendment to the current body-worn camera goods, commodities, and service agreement, would make the total cost of the agreement not-to-exceed $633,124.89.

RCPD received a demonstration of the Truleo system in 2022 as part of a normal exploration of potential auditing programs. The evaluation of the Truleo system revealed that there were many features that were

desirable, but the system was much more complicated and detailed than other systems, with many of the features being what staff considered "luxuries", and not necessary to meet department goals of an effective auditing program.

The cost of Truleo Auditing Software for a two-year agreement would be $54,000 a year for a total cost of $108,000.00.

Based on the Department assessments of Axon Performance and Truleo Auditing Software, as well as the perspective costs of each system, staff believes it is in the City's best interest to purchase of Axon Performance for Department BWC and car-mounted camera auditing needs.

Agreement	$612,604	December 2020 – November 2025
Amendment 1	$ 20,520	December 2023 – November 2025
Total	**$633,124**	**December 2020 – November 2025** (approximately 5 years @ $126,625/year)

FISCAL IMPACT

The Department set aside funds for this project in Account 248.762.62131.53400 of the FY2022-2023 Adopted Budget.

ENVIRONMENTAL REVIEW

This activity is not a project under California Environmental Quality Act (CEQA) as defined in CEQA Guidelines, section 15378, because it has no potential for resulting in either a direct or reasonably foreseeable indirect physical change in the environment.

PUBLIC NOTICE

Public notification was achieved by posting the agenda, with the agenda items being listed, at least 72 hours prior to the meeting.

ALTERNATIVES

The City Council may elect not to accept the recommended action and direct staff to pursue an alternative method to provide services.

ATTACHMENTS

Attachment A – Original Axon Body-Worn Camera Service Agreement – 2020
Attachment B – Body-worn camera Amendment – 2023

REPORT PREPARED BY:

Junsun Lee, Lieutenant
JLee@redwoodcity.org
(650) 780-7133

APPROVED BY:

Kristina Bell, Police Chief
Melissa Stevenson Diaz, City Manager

PURCHASE AGREEMENT FOR GOODS, COMMODITIES, AND SERVICES

This Purchase Agreement for goods, commodities and services ("Purchase Agreement") is made and entered into on this 1 day of December 2020 (the "Effective Date") by and between Axon Enterprise, Inc., a Delaware corporation ("Vendor"), and the City of Redwood City, a California charter city and municipal corporation ("City"). City and Vendor are sometimes referred to hereinafter individually as "Party" and collectively as "Parties."

RECITALS

A. City requires body worn cameras and related recording, redaction, video management software and cloud storage solution.

B. Vendor has the necessary experience in providing such goods and services.

C. Selection of the Vendor is expected to achieve the desired results in an expedited fashion.

D. Vendor has submitted a proposal to City and has affirmed its willingness and ability to provide such goods and services.

E. The City Council of Redwood City approved City's purchase of these goods and services from Vendor on November 23, 2020.

F. City now desires to purchase the agreed upon goods and services from Vendor pursuant to the terms and conditions of this Purchase Agreement.

NOW THEREFORE, in consideration of the faithful performance of the terms and conditions set forth in this Purchase Agreement, the Parties hereto agree as follows:

1. Purchase of Goods and Services. City agrees to purchase, and Vendor agrees to provide, those goods ("Goods") and services and access to and maintenance of certain software ("Services") that are defined in Exhibits B, C and D, which are incorporated by reference herein. The Goods will be in compliance with all of the standards and specifications set forth in Exhibit B and D, and the Services will be provided in a manner consistent with that level of care and skill ordinarily exercised by members in the same profession, practicing in the same locality under similar conditions, and maintain software as provided in Exhibit C and D. There will be no substitution of Goods or Services without the prior written authorization of City. City will have the right to modify the scope of work to delete tasks in whole or in part.

2. Delivery Date. The Goods must be shipped and must arrive at the destination specified in Section 17 of this Purchase Agreement or as otherwise specified by City. Services must be provided by Vendor by the request date specified by City ("Required Delivery Date"). Any failure by Vendor to meet

the Required Delivery Date will constitute a material default of this Purchase Agreement and City may cancel any Goods not delivered in a timely manner without liability. Vendor must notify City immediately if Vendor reasonably believes Vendor will not be able to meet the Required Delivery Date for any reason and provide City with a schedule that Vendor reasonably believes it will be able to meet. It is within City's discretion whether it will accept the revised schedule.

3. Purchase Price. The purchase price for the Goods and Services will be a not-to-exceed amount of Six Hundred Twelve Thousand Six Hundred Four Dollars and Eighty-Nine Cents ($612,604.89) for the provision of all goods and the completion of all the work and services described herein, which sum will include all costs or expenses incurred by Vendor, payable as set forth in Exhibit B.

3.1 Regarding the payment for Goods, payment will be due forty-five (45) days from City's receipt of an invoice for the Goods. Unless otherwise noted in this Agreement, the purchase price will include all shipping and delivery costs.

3.2 Regarding the payment for Services, Vendor must submit applications for payment that contain the following:

3.2.1. A clear, detailed invoice reflecting Services for which Vendor is billing City;

3.2.2. A summary sheet showing hourly rates (if applicable);

3.2.3. Number of hours worked;

3.2.4. Percentage of Services completed to date;

3.2.5. Amount/percent billed to date;

3.2.6. Current status of all tasks within a project;

3.2.7. Any backup documentation reasonably necessary to substantiate the preceding items; and

3.2.8. Any changes to the anticipated work schedule.

3.3. The payment made to Vendor pursuant to the Purchase Agreement will be the full and complete compensation to which Vendor is entitled. City will not make any federal or state tax withholdings on behalf of Vendor or its officers, agents, employees, consultants, or subcontractors (collectively, "Vendor Personnel"). City will not be required to pay any workers' compensation insurance or unemployment contributions on behalf of Vendor or any Vendor Personnel. Vendor agrees to reimburse City within thirty (30) days for any tax, retirement contribution, social security, overtime payment, unemployment payment or workers' compensation payment, which City is required to make on behalf of Vendor or any

Vendor Personnel for work done under this Agreement. At the City's election, City may deduct the reimbursable amount from any balance owing to Vendor.

4. Status of Vendor. Vendor will perform the Services as an independent contractor and not as an employee of City. The persons used by Vendor to provide services under this Purchase Agreement will not be considered employees of City for any purposes.

5. Term. Unless terminated earlier pursuant to Section 6, the term of this Purchase Agreement will be for a period of five (5) years from the Effective Date. The foregoing notwithstanding, continuation of the Purchase Agreement beyond the first year of the term is contingent upon the City Council appropriating necessary funds for this Purchase Agreement.

6. Cancellation and Termination. Either party upon tendering thirty (30) days written notice to the other party may terminate this Purchase Agreement. If Vendor fails or refuses to perform any of the provisions of this Purchase Agreement, and if Vendor does not cure the default within five (5) days of the City providing a written notice specifying the nature of the default, City may terminate this Purchase Agreement immediately by giving written notice to Vendor. If City materially fails or refuses to perform any of the provisions of this Purchase Agreement, and if City does not cure the default within thirty (30) days of Vendor providing a written notice specifying the nature of the default, Vendor may terminate this Agreement immediately by giving written notice to City. Within ten (10) days of termination pursuant to this Section 6 or of the natural expiration of this Purchase Agreement, Vendor will assemble any paid for yet undelivered deliverables without further charge and put it in order for proper filing and closing and deliver it to City. Vendor will be paid for work performed up to the termination date; however, the total will not exceed the amount payable under this Purchase Agreement. City will determine the final payment amount based upon the value of the work product delivered to City and the percentage of the Services performed.

7. Delivery Risk of Loss. All orders will be F.O.B. destination if not otherwise specified. Risk of loss or damage to the Goods will remain with Vendor until the Goods have been delivered to and accepted by City. All Goods will be received by City subject to its right of inspection, rejection, and revocation of acceptance under the Uniform Commercial Code. City will be allowed a reasonable period of time to inspect the Goods and to notify Vendor of any nonconformance with the terms and conditions of the specifications. City may reject any Goods that do not conform to the terms and conditions of the Bid Documents. City may return any rejected Goods to Vendor at Vendor's risk and expense.

8. Force Majeure. City may delay delivery or acceptance of Goods and Services occasioned by causes beyond its control. Vendor will hold such Goods and Services at the direction of City and will deliver/perform them when the cause affecting the delay has been removed.

9. Packing and Shipping. Deliveries must be made as specified, without charge for boxing, crating or storage unless otherwise specified. Goods must be suitably packed to secure lowest transportation costs and, in accordance with the requirements of common carriers, in a manner to assure against

damage from weather or transportation. Packing lists specifying the quantity and description of the Goods must accompany each box or packing shipment. City's count or weight will be final and conclusive on shipments not accompanied by packing lists. Shipments for two or more destinations when so directed by City will be shipped in separate boxes or containers for each destination, at no charge.

10. Taxes. Vendor must separately state on all invoices any taxes imposed by the local, state or federal state government applicable to furnishing of Goods and Services; provided, however, where a tax exemption is available, the tax must be subtracted from the total price and identified. Unless otherwise set forth in this Purchase Agreement, the purchase price will be considered to include state and City sales or use tax.

11. Warranty. Vendor warrants that all Goods will conform to applicable specifications, drawings, description, and samples, and will be merchantable, of good workmanship in material, free from defect, and having good, marketable title. Unless manufactured pursuant to detailed design furnished by City, Vendor assumes design responsibility and warrants the Goods to be free from design defect and suitable for the purposes intended by City, and that such Goods if installed by Vendor will conform to applicable specifications. Vendor's warranties, together with its service guarantees, must run to City and its customers or users of the Goods and Services and must not be deemed exclusive. City's inspection, approval, acceptance, use of, and payment for all or any part of the Goods and Services must in no way affect its warranty rights whether or not a breach of warranty had become evident in time.

12. Intellectual Property Warranty. Vendor represents and warrants that the Goods and any other materials or deliverables provided under this Agreement are either original, or not encumbered, and do not infringe upon the copyright, trademark, patent, or other intellectual property rights of any third party, or are in the public domain.

13. Changes. City may, by written notice, change the quantity or specifications of the Goods and Services ordered and the terms of shipment or packaging of Goods. Upon receipt of any notice, Vendor will promptly make the changes in accordance with the terms of the notice. If any change causes a change in the cost of performance or in the time required for performance, the Parties must promptly negotiate an equitable adjustment and amend the Purchase Agreement accordingly. Vendor must deliver to City as promptly as possible, and in any event, within thirty (30) days after receipt of change notice, a statement showing the effect of any change in the delivery dates and prices; within an additional thirty (30) days, Vendor must supplement the statement with detailed specifications of the adjustment amount and supporting cost figures. Vendor's failure to submit a statement or supplement within these time limits will constitute its consent to perform the change without increase in price, without claim for material rendered obsolete, and without change in delivery schedules.

14. Business License. Vendor must obtain a City business license, unless Vendor qualifies for an exemption.

15. Discrimination and Harassment Prohibited. Consultant will comply with all applicable local, state and federal laws and regulations prohibiting discrimination and harassment.

16. Indemnity. Except as to the sole negligence, active negligence or willful misconduct of City, Vendor will defend, indemnify, and hold harmless (collectively, "Indemnify") City, and its employees, officers, managers, agents and council members (collectively, "Indemnitees"), against and from any loss, damage, claim for damage, liability, expense or cost, including attorneys' fees (collectively, "Losses"), which arises out of, is related to, or is in any manner connected with the Goods and Services and/or the performance of work, activities, operations or duties of Vendor, or anyone employed by or working under Vendor, and from all Losses by anyone employed by or working under Vendor for services rendered to Vendor in the performance of this Agreement, notwithstanding that City may have benefited from their services. This indemnification provision will, without limitation, apply to any acts or omissions, willful misconduct or negligent conduct, whether active or passive, on the part of Vendor or of anyone employed by or working under Vendor. Losses will include, without limitation, allegations that the Goods are defective in manufacture or design and allegations that the Goods or Services infringe any patent or other intellectual property right belonging to a third party.

Vendor will promptly defend the Indemnitees pursuant to this Section, whether or not applicable claims, allegations, lawsuits or proceedings (collectively, "Proceedings") have merit or are meritless, and whether or not such Proceedings involve claims or allegations that any of the Indemnitees were actively, passively or concurrently negligent, or which otherwise assert that the Indemnitees are responsible, in whole or in part, for any loss, damage or injury. Vendor agrees to provide this defense immediately upon written notice from City, and with well qualified, adequately insured and experienced legal counsel acceptable to City.

The Parties expressly agree that any payment, attorneys' fees, costs or expense that City incurs or makes to or on behalf of an injured employee under City's self-administered workers' compensation is included as a loss, expense or cost for the purposes of this Section, and that this Section will survive the expiration or early termination of the Agreement.

Without limiting the generality of the forgoing, Vendor shall defend the Indemnified Parties from and against any claim, suit, or action (an "Infringement Claim") by a third party that is based upon an allegation that any product or service, including, without limitation, the Software Service, any Software, technology or any other product or content made available to the Indemnified Parties by Vendor and/or Bank, infringes or otherwise violates the intellectual property rights of such third party. Vendor shall also indemnify and hold harmless the Indemnified Parties from and against any final award of damages or settlement amounts for release of liability from any such Infringement Claim. In addition, if an Infringement Claim is made, or if Vendor has reason to believe such a claim may be made, Vendor

may replace or modify the relevant products or services to make them non-infringing, or procure a license for City under the rights allegedly infringed. If none of the options described in the preceding sentence is available to Vendor using commercially reasonable efforts, then Vendor may terminate this Purchase Agreement and refund to City a pro rata portion of any fees paid in advance for the Services for the terminated portion of the term. Vendor shall have no liability under this subsection with respect to any use or other exploitation of the Services not in compliance with this Purchase Agreement or applicable law. This subsection states Vendor's sole liability to, and City's exclusive remedy, under this Purchase Agreement with respect to infringement or other violation of third party intellectual property rights. Vendor shall not settle any Claim or Infringement Claim without the prior written approval of City, which approval may be unreasonably withheld or delayed.

17. Contract Administration and Notice. This Purchase Agreement shall be administered on behalf of the City by the Redwood City Police Department, Captain John Gunderson. Any written notice between the Parties shall be sent to:

City of Redwood City Attention: Deputy Chief Gary L. Kirby Police Department 1301 Maple Street Redwood City, CA 94063	Axon Enterprise, Inc. Attention: Legal 17800 N 85th Street Scottsdale, AZ 85255

Except as otherwise stated, all notices to be provided or that may be provided under this Purchase Agreement must be in writing and delivered by regular and certified mail. Each party will notify the other immediately of any changes of address that would require any notice or delivery to be directed to another address.

18. Interpretation. The terms of this Purchase Agreement should be construed in accordance with the meaning of the language used and should not be construed for or against either party by reason of the authorship of this Purchase Agreement or any other rule of construction that might otherwise apply.

19. Jurisdiction and Venue. Any action at law or in equity brought by either of the Parties for the purpose of enforcing a right or rights provided for by this Agreement will be tried in a court of competent jurisdiction in the County of San Mateo, State of California. The Parties waive all provisions of law providing for a change of venue in these proceedings to any other county or state.

20. Nontransferability. Vendor may not transfer or assign this Purchase Agreement, without the prior written approval of the City Manager or designee, which the City Manager or designee may grant or withhold in their sole discretion.

21. Designs; Drawings; Blueprints. If the Goods are to be produced by Vendor in accordance with designs, drawings or blueprints furnished by City, Vendor will return the same to City upon completion or cancellation of this Purchase Agreement. Vendor will not use such designs, drawings or blueprints in the production of materials for any third party without City's written consent. Such designs, drawings or blueprints involve valuable property rights of City and will be held confidential by Vendor.

22. Compliance with Applicable Law. Vendor agrees to comply with all applicable federal, state and local law in connection with the performance of this Purchase Agreement, including the payment of prevailing wages when required.

23. Integration; Amendment. This Purchase Agreement represents the entire understanding of City and Vendor as to those matters contained herein. No prior oral or written understanding will be of any force or effect with respect to the terms of this Purchase Agreement. No other standard terms and conditions of either party shall apply to this Agreement unless incorporated herein by reference. Where the terms and conditions set forth in the attached Exhibits conflict with the terms and conditions of this Agreement, the terms and conditions of this Agreement shall prevail. This Purchase Agreement may only be modified by a change order submitted by City pursuant to Section 13 or a written amendment executed by both Parties.

24. Insurance. Subject to the discretion of the City Manager or designee, Vendor may be required to provide, prior to the performance of Services required by this Purchase Agreement, the following minimum levels of insurance set forth in Exhibit A, which is attached hereto and incorporated herein by reference.

25. Waiver. The waiver of any term, condition or provision hereof will not be construed to be a waiver of any other such term, condition or provision, nor will such waiver be deemed a waiver of a subsequent breach of the same term, condition or provision.

[Signature Page Follows]

IN WITNESS WHEREOF, City and Vendor have executed this Agreement as of the Effective Date.

CITY OF REDWOOD CITY

Melissa Stevenson Diaz, City Manager

ATTEST:

Pamela Aguilar, City Clerk

AXON ENTERPRISE, INC.

DocuSigned by:

By: 55DAEDB131A4424...

Robert Driscoll

Name:

Title: VP, Assoc. General Counsel

REV: 11-19-2020 EI

MINUTE ORDER
JOINT CITY COUNCIL / SUCCESSOR AGENCY BOARD
PUBLIC FINANCING AUTHORITY MEETING

November 23, 2020
MO. 20-189

CITY CLERK DEPARTMENT
Redwood City

Date: November 23, 2020

Attention: City Attorney
Police Chief

hard copy available upon request

SUBJECT: Agreement to purchase equipment and receive services from AXON Enterprise Inc. to equip individual Redwood City Police Department officers with body-worn cameras

AGENDA CONSENT CALENDAR ITEM: 6.D. (304)

Meeting of the Joint City Council/Successor Agency Board/Public Financing Authority Meeting on November 23, 2020.

Present: Council Members Aguirre, Bain, Borgens, Hale, Masur, Reddy and Mayor Howard

M/S Reddy and Aguirre to approve and authorize the City Manager to execute an agreement to purchase 100 body-worn cameras and associated data transfer charging station hardware and five years of software licensing and video evidence cloud storage services from AXON Enterprises, Inc. in an amount not to exceed $612,605.

Motion passes 7-0 by roll call vote.

Pamela Aguilar, CMC
City Clerk

AMENDMENT NO. 1 TO PURCHASE AGREEMENT FOR GOODS, COMMODITIES AND SERVICES
(Axon Enterprises, Inc.)

This Amendment No. 1 (the "Amendment No. 1") is entered into and effective as of _____, 20_, by and between the City of Redwood City, a charter city and municipal corporation of the State of California ("City"), and Axon Enterprises, Inc., a Delaware corporation ("Vendor") (collectively, the "Parties").

RECITALS

A. The Parties previously executed that certain Purchase Agreement for Goods, Commodities and Services to purchase body worn cameras and related software and cloud storage solution, dated as of December 1, 2020, (the "Agreement").

B. The Parties have negotiated and agreed to the terms and conditions set forth in this Amendment No. 1, including any terms and conditions of the attached Exhibit "A", Exhibit "A-1", and "Add-on Services Appendix", incorporated herein by reference.

NOW, THEREFORE, in consideration of these recitals and the mutual covenants contained herein, the Parties agree as follows:

1. Vendor will provide the additional Goods and Services set forth in Exhibit "A", and such Goods and Services will be considered part of the Services for purposes of the Agreement.

2. City will pay Consultant a not-to-exceed amount of Twenty Thousand Five Hundred Twenty Dollars ($20,520.00) for the provision of all Goods and Services described in Exhibit "A", which sum will include all costs or expenses incurred by Vendor. Including all amendments through Amendment No. 1, the total amount payable under the Agreement will be an amount of Six Hundred Thirty-three Thousand One Hundred Twenty-Four Dollars and Eighty-nine cents ($633,124.89).

3. All other provisions of the Agreement will remain in full force and effect.

4. All requisite insurance policies to be maintained by Vendor pursuant to the Agreement will include coverage for this Amendment No. 1.

5. The individuals executing this Amendment No. 1 and the instruments referenced in it on behalf of Vendor each represent and warrant that they have the legal power, right and actual authority to bind Consultant to the terms and conditions of this Amendment No. 1.

6. If all Parties agree, electronic signatures may be used in place of original signatures on this Amendment No. 1. Each Party intends to be bound by the signatures on the electronic document, is aware that the other Parties will rely on the electronic

signatures, and hereby waives any defenses to the enforcement of the terms of this Amendment No. 1 based on the use of an electronic signature. After all Parties agree to the use of electronic signatures, all Parties must sign the document electronically.

[The remainder of this page left intentionally blank]

VENDOR
Axon Enterprise, Inc.
17800 N 85th St.
Scottsdale, Arizona 85255

*By: Robert E. Driscoll, Jr.
Robert E. Driscoll, Jr. (Dec 7, 2023 09:03 MST)
(sign here)

Robert E. Driscoll, Jr. / VP, Assoc. General Counsel
(print name/title)

**By: Isaiah Fields
(sign here)

Isaiah Fields / CLO
(print name/title)

CITY OF REDWOOD CITY, a charter city and municipal corporation of the State of California

By: _____
(sign here)

_____
(print name/title)

ATTEST:

_____
Yessika Castro, City Clerk

If required by City, proper notarial acknowledgment of execution by Consultant must be attached. If a Corporation, Agreement must be signed by one corporate officer from each of the following two groups.

***Group A.**
Chairman,
President, **or**
Vice-President

****Group B.**
Secretary,
Assistant Secretary,
CFO **or** Assistant Treasurer

Otherwise, the corporation **must** attach a resolution certified by the secretary or assistant secretary under corporate seal empowering the officer(s) signing to bind the corporation.

REV: 12-06-23 MI

Exhibit "A"

SCOPE OF SERVICES AND FEE

The Goods and Services provided by Vendor shall include the goods and services listed on Add-on Services Appendix. Vendor shall provide the goods and services outlined below on a per unit basis per the schedule delineated below in accordance with Vendor's Quote Q-424651-45243.580KP which is incorporated herein and attached hereto as Exhibit "A-1".

Item	Qty	Term	Description	List Price	Net Price	Subtotal	Total
A la Carte Software	100	24	Performance License	$9.00	$8.55	$20,520.00	$20,250.00
Total							**$20,520.00**

Payment Summary

Date	Subtotal	Tax	Total
Dec 2023	$10,260.00	$0.00	$10,260.00
Dec 2024	$10,260.00	$0.00	$10,260.00
Total	**$20,520.00**	**$0.00**	**$20,520.00**

Axon Performance Software will conduct routine audits of Body-worn Camera (BWC) videos to ensure use compliance and adherence to general policy compliance.

- Software will provide near-immediate access to key body-worn camera, TASER energy devices and Fleet dash camera metrics.
- Redwood City Police Department can leverage this data to identify opportunities for development, better define policies and ensure usage guidelines are met.
- With Axon Performance, supervisors and compliance teams are able to streamline the review process through randomized or priority ranked video audits.
- Axon Performance automatically measures device-use during calls for service.
- Software will identify opportunities for officer training and development.
- Software will identify calls for service where there was no BWC video or the BWC was powered off. Software will identify TASER energy devices that have been undocked for too long or that have not been function tested as required by department policies.
- Data will stay fresh and up to date, enabling proactive and immediate response.
- Software will increase review coverage.
- System measures compliance of all agency patrol officers wearing BWCs.
- Supervisors are empowered to proactively identify and correct non-compliant officers to achieve policy goals.
- Software will allow shareable performance, reporting and draw out actionable insights from video review results on an aggregate audit dashboard.

Exhibit "A-1"

Add-on Services Appendix

This Appendix applies if Axon Community Request, Axon Redaction Assistant, and/or Axon Performance are included on the Quote.

1. **Subscription Term**. If City purchases Axon Community Request, Axon Redaction Assistant, or Axon Performance as part of OSP 7 or OSP 10, the subscription begins on the later of the (1) start date of the OSP 7 or OSP 10 Term, or (2) date Axon provides Axon Community Request Axon Redaction Assistant, or Axon Performance to Agency.
   1.1. If City purchases Axon Community Request, Axon Redaction Assistant, or Axon Performance as a standalone, the subscription begins the later of the (1) date Axon provides Axon Community Request, Axon Redaction Assistant, or Axon Performance to City, or (2) first day of the month following the effective date of Amendment No. 1.
   1.2. The subscription term will end upon the completion of the Axon Evidence Subscription associated with the add-on.
2. **Axon Community Request Storage**. For Axon Community Request, City may store an unlimited amount of data submitted through the public portal ("**Portal Content**"), within City's Axon Evidence instance. The post-termination provisions outlined in the Axon Cloud Services Terms of Use Appendix, in Exhibit D to the original agreement, also apply to Portal Content.

Performance Auto-Tagging Data. In order to provide some features of Axon Performance to City, Axon will need to store call for service data from City's CAD or RMS.

Axon Enterprise, Inc.
17800 N 85th St.
Scottsdale, Arizona 85255
United States
VAT: 86-0741227
Domestic: (800) 978-2737
International: +1.800.978.2737

Q-424651-45243.580KP
Issued: 11/13/2023
Quote Expiration: 12/29/2023
Estimated Contract Start Date: 01/01/2024
Account Number: 216931
Payment Terms: N30
Delivery Method:

SHIP TO	BILL TO	SALES REPRESENTATIVE	PRIMARY CONTACT
Business;Delivery;Invoice-1301 Maple St 1301 Maple St Redwood City, CA 94063-2766 USA	Redwood City Police Department - CA 1301 Maple St Redwood City CA 94063-2766 USA Email:	Kyle Panasewicz Phone: +1 4803294734 Email: kylep@axon.com Fax: (480) 905-2071	Junsun Lee Phone: 6507801733 Email: jlee@redwoodcity.org Fax:

Quote Summary

Program Length	24 Months
TOTAL COST	$20,520.00
ESTIMATED TOTAL W/ TAX	$20,520.00

Discount Summary

Average Savings Per Year	$540.00
TOTAL SAVINGS	$1,080.00

Payment Summary

Date	Subtotal	Tax	Total
Dec 2023	$10,260.00	$0.00	$10,260.00
Dec 2024	$10,260.00	$0.00	$10,260.00
Total	**$20,520.00**	**$0.00**	**$20,520.00**

Quote Unbundled Price:	**$21,600.00**
Quote List Price:	**$21,600.00**
Quote Subtotal:	**$20,520.00**

Pricing

All deliverables are detailed in Delivery Schedules section lower in proposal

Item	Description	Qty	Term	Unbundled	List Price	Net Price	Subtotal	Tax	Total
A la Carte Software									
73739	PERFORMANCE LICENSE	100	24		$9.00	$8.55	$20,520.00	$0.00	$20,520.00
Total							**$20,520.00**	**$0.00**	**$20,520.00**

Delivery Schedule

Software

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
A la Carte	73739	PERFORMANCE LICENSE	100	01/01/2024	12/31/2025

Payment Details

Dec 2023						
Invoice Plan	**Item**	**Description**	**Qty**	**Subtotal**	**Tax**	**Total**
Year 1	73739	PERFORMANCE LICENSE	100	$10,260.00	$0.00	$10,260.00
Total				**$10,260.00**	**$0.00**	**$10,260.00**

Dec 2024						
Invoice Plan	**Item**	**Description**	**Qty**	**Subtotal**	**Tax**	**Total**
Year 2	73739	PERFORMANCE LICENSE	100	$10,260.00	$0.00	$10,260.00
Total				**$10,260.00**	**$0.00**	**$10,260.00**

Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.

Standard Terms and Conditions

Axon Enterprise Inc. Sales Terms and Conditions

Axon Master Services and Purchasing Agreement:

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and the Purchase Agreement for Goods, Commodities and Services to purchase body worn cameras and related software and cloud storage solution, dated as of December 1, 2020.

Acceptance of Terms:

Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

Signature

Date Signed

11/13/2023



STAFF REPORT

To the Honorable Mayor and City Council
From the City Manager

DATE: December 18, 2023

SUBJECT

Agreement for Services with HF&H Consultants, LLC to conduct a solid waste franchise fee study

RECOMMENDATION

By motion, determine that due to the nature of services, a competitive bidding process is not likely to serve the best interest of the City, and approve and authorize the City Manager to execute an Agreement for Services to conduct a solid waste franchise fee study with HF&H Consultants, LLC in an amount not to exceed $100,000 (requires 5/7 vote).

STRATEGIC PLAN GUIDING PRINCIPLE

Excellence in Government Operations

BACKGROUND

The City is a member of a joint powers authority, South Bayside Waste Management Authority ("SBWMA"), which manages a long-term agreement for solid waste service through Recology San Mateo County (Recology) on behalf of its 11 member agencies. Each member agency contracts directly with Recology to provide trash collection (solid waste, recycling, and composting) in their service area. This arrangement saves time and money compared to each agency providing the service on their own.

The Public Works Services Department (PWS) helps administer the solid waste program for the City, which provides solid waste collection, disposal, and processing for over 17,400 residential and 4,000 commercial accounts.

Each year, SBWMA provides the City their projected revenue requirement for providing solid waste services, which includes costs for hauling services, third-party disposal and operations, and the City's franchise fees. The City's solid waste rates entirely fund solid waste services. HF&H Consultants, LLC

(HF&H) analyzes and helps determine the revenue requirement for SBWMA, and they have also analyzed and recommended solid waste rates to the City based on the projected revenue requirement.

ANALYSIS

At this time, the City would like to conduct a solid waste franchise fee study by reviewing and quantifying various related costs, which includes those attributed to managing the City's franchise agreement with Recology, solid waste collection by City staff, and/or incurred to mitigate the impacts of Recology's operations.

HF&H has developed a robust knowledge of the City's solid waste enterprise, which includes analysis of its customers, services, and rates, and this prior understanding allows HF&H to conduct their analysis in a more timely and efficient manner than a new consultant. While another professional consulting firm could provide similar services, the existing knowledge HF&H has of specifically the City's solid waste rates and services is invaluable. Hiring an alternative consulting firm to complete this work would result in unnecessary delays as new consulting staff familiarize themselves with the City's customers and services.

Per section 2.67.4(C) of Chapter 2, Article VII in the City's Municipal Code, "goods, materials, equipment, supplies and support services may be obtained by negotiated contract and without a competitive bidding process, when the City Council determines that, due to the nature of the goods, materials, supplies, equipment or support services... a competitive bidding process is not likely to serve the best interests of the City[,]" and "[s]uch motion shall be approved only on the affirmative votes of at least five (5) members of the City Council."

Given HF&H's specific knowledge and thorough understanding of the City's solid waste rates and services, staff believes it is in the City's best interest for HF&H to conduct the solid waste rate franchise fee study as it will provide the City with significant time and cost savings. Therefore, staff recommends forgoing the competitive bid process for the City's best interest and recommends approval of a service agreement with HF&H not to exceed $100,000 to perform a solid waste franchise fee study. Such a best interest purchase must be determined to meet these requirements and be recommended for approval by the City Manager and shall be approved only on the affirmative votes of at least five (5) members of the City Council.

FISCAL IMPACT

The amount of $100,000 is available in PWS's operating accounts.

ENVIRONMENTAL REVIEW

This activity is not a project under California Environmental Quality Act (CEQA) as defined in CEQA Guidelines, section 15378, because it has no potential for resulting in either a direct or reasonably foreseeable indirect physical change in the environment.

PUBLIC NOTICE

Public notification was achieved by posting the agenda, with the agenda items being listed, at least 72 hours prior to the meeting.

ALTERNATIVES

The City Council may elect not to award the contract to HF&H and direct staff to conduct a Request for Proposals process.

ATTACHMENTS

Attachment A – Agreement for Services with HF&H Consultants, LLC

REPORT PREPARED BY:

Lily Ng, Management Analyst II
lng@redwoodcity.org
(650) 780-5971

APPROVED BY:

Terence Kyaw, Public Works Director
Melissa Stevenson Diaz, City Manager

AGREEMENT FOR SERVICES
HF&H Consultants, LLC

THIS AGREEMENT is made and entered into as of the _____ day of _____, 2023 (the "Effective Date"), by and between the CITY OF REDWOOD CITY, a charter city and municipal corporation of the State of California ("City"), and HF&H Consultants, LLC, a California limited liability company ("Consultant").

RECITALS

A. City requires the services of a consultant to conduct a solid waste franchise fee study.

B. Consultant has the necessary experience in providing such services.

C. Selection of Consultant is expected to achieve the desired results in an expedited fashion.

D. Consultant has submitted a proposal to City and has affirmed its willingness and ability to perform such work.

NOW, THEREFORE, in consideration of these recitals and the mutual covenants contained herein, the Parties agree as follows:

1. Scope of Work. City retains Consultant to perform, and Consultant agrees to render, those services (the "Services") that are defined in attached Exhibit "A", which is incorporated herein by reference. City will have the right to modify the scope of work to delete tasks in whole or in part. Any individuals listed as "Key Personnel" on Exhibit "A" will perform the roles ascribed to them in Exhibit "A". Consultant may not change the list of Key Personnel without the prior written consent of the City.

2. Standard of Performance. While performing the Services, Consultant will exercise the reasonable professional care and skill customarily exercised by reputable members of Consultant's profession practicing in the urban Northern California Area. Consultant will also use reasonable diligence and best judgment while exercising its professional skill and expertise.

3. Term. Unless terminated earlier pursuant to Section 21, the term of this Agreement will begin on the Effective Date and will end when Consultant has performed the Services completely.

4. Schedule. Consultant will adhere to the schedule set forth in Exhibit "A", provided, that City, in its discretion, may grant reasonable extensions when performance of the Services is delayed due to unusually lengthy governmental reviews or other unexpected, unavoidable circumstances. Such circumstances will not include strikes, lockouts, work

stoppages, or other labor disturbances conducted by, or on behalf of, Consultant's officers or employees.

5. Time is of the Essence. Time is of the essence for each and every provision of this Agreement.

6. Compensation. City will pay to Consultant a not-to-exceed amount of One Hundred Thousand Dollars ($100,000) for the completion of all the work and services described herein, which sum will include all costs or expenses incurred by Consultant, payable as set forth in Exhibit "A". City will have the authority to withhold a 10% retention until it has accepted all of the Services as complete.

6.1. Consultant must submit applications for payment that contain the following:

6.1.1. A clear, detailed invoice reflecting Services for which Consultant is billing City;

6.1.2. A summary sheet showing hourly rates (if applicable);

6.1.3. Amount/percent billed to date;

6.1.4. Current status of all tasks within a project;

6.1.5. Any backup documentation reasonably necessary to substantiate the preceding items; and

6.1.6. Any changes to the anticipated work schedule.

6.2. The payment made to Consultant pursuant to the Agreement will be the full and complete compensation to which Consultant is entitled. City will not make any federal or state tax withholdings on behalf of Consultant or its officers, agents, employees, consultants, or subcontractors (collectively, "Consultant Personnel"). City will not be required to pay any workers' compensation insurance or unemployment contributions on behalf of Consultant or any Consultant Personnel. Consultant agrees to reimburse City within thirty (30) days for any tax, retirement contribution, social security, overtime payment, unemployment payment or workers' compensation payment which City makes on behalf of Consultant or any Consultant Personnel for work done under this Agreement. At the City's election, City may deduct the reimbursable amount from any balance owing to Consultant.

7. Status of Consultant. Consultant will perform the Services as an independent contractor and not as an employee of City. The persons used by Consultant to provide services under this Agreement will not be considered employees of City for any purposes.

8. Labor Code Prevailing Wage. To the extent required by law, Consultant will comply with the requirements of the California Labor Code including but not limited to

hours of labor, nondiscrimination, payroll records, apprentices, workers' compensation and prevailing wages. When prevailing wage rules are applicable, the following provisions apply:

8.1. No less than the general prevailing rate of per diem wages for holidays and overtime work, for each craft, classification or type of worker needed to execute the Services under this Agreement will be paid to all workers, laborers and mechanics employed in the execution of the Services by the Consultant or any subcontractor doing or contracting to do any part of the Services.

8.2. The appropriate determination of the Director of the California Department of Industrial Relations will be filed with and available for inspection at City offices.

8.3. Consultant will post, at each job site, a copy of the prevailing rate of per diem wages.

8.4. The Consultant will forfeit fifty dollars ($50.00) for each calendar day or portion thereof for each worker paid less than the stipulated prevailing rates for any public work done under the Agreement by it or by any subcontractor under Consultant.

9. Subcontracting. Consultant will not subcontract any portion of the Services without prior written approval of the City Manager or their designee. If Consultant subcontracts any of the Services, Consultant will be fully responsible to City for the subcontractor's acts and omissions as Consultant is for the acts and omissions of persons directly employed by Consultant. Such responsibility will include responsibility for the acts and omissions of the subcontractor's officers, employees, consultants, subcontractors, and agents. Nothing contained in this Agreement will create any contractual relationship between City and any subcontractor, and Consultant will be responsible for paying subcontractors. Consultant will bind every subcontractor and every subcontractor of a subcontractor by the terms of this Agreement that bind Consultant unless specifically noted to the contrary in the subcontract and approved in writing by the City Manager or their designee.

10. Other Consultants. City reserves the right to employ other consultants in connection with the Services.

11. Indemnification.

11.1. Consultant will defend, indemnify and hold harmless (collectively "Indemnify") City and its officers, boards and commissions, agents, employees and volunteers (collectively "Indemnitees") from and against all claims, damages, losses and expenses including attorney fees (collectively "Losses") arising out of the performance of the Services, caused or claimed to be caused by the acts, errors and/or omissions of Consultant, or any Consultant Personnel or anyone for whose acts any of them may be liable (collectively, "Responsible Parties").

Consultant's responsibilities under this Section 11 include liability arising from, connected with, caused by, or claimed to be caused by the active or passive negligent acts or omissions of City, which may be in combination with the acts or omissions of any Responsible Party, provided that Consultant's duty to Indemnify will not include any Losses arising from the sole negligence or willful misconduct of City.

11.2. Notwithstanding Consultant's obligation to defend City hereunder, City has the right to conduct its own defense and seek reimbursement for reasonable costs of defense from Consultant, if City chooses to do so.

11.3. Consultant agrees to pay any and all costs City incurs enforcing the provisions set forth in this Section 11.

11.4. Subsection 11.1 notwithstanding, in accordance with California Civil Code Section 1668, as amended, nothing in this Agreement will be construed to exempt the City from its own fraud, willful injury to the person or property of another, or violation of law.

11.5. Nothing contained in this Agreement will be construed to require Consultant to Indemnify Indemnitees against any responsibility or liability in contravention of California Civil Code Section 2782.8, as amended. To the extent this Agreement is a "construction contract" as defined by California Civil Code section 2783, as amended, such duties of Consultant to indemnify will not apply when to do so would be prohibited by California Civil Code Section 2782 as amended.

11.6. The Parties expressly agree that any reasonable payment, attorney's fee, cost or expense City incurs or makes to or on behalf of an injured employee under the City's self-administered workers' compensation plan is included as a loss, expense or cost for the purposes of this Section 11.

11.7. Acceptance by City of Consultant's services and duties will not operate as a waiver of City's rights under this Section 11.

11.8. The parties expressly agree that this Section 11 will survive the expiration or early termination of the Agreement.

12. Insurance. Consultant will obtain and maintain for the duration of the Agreement and any and all amendments, insurance against claims for injuries to persons or damage to property which may arise out of or in connection with performance of the Services by Consultant or Consultant's agents, representatives, employees or subcontractors. The insurance carrier is required to maintain an A.M. Best rating of not less than "A-:VII".

12.1. Coverages and Limits. Consultant, at its sole expense, will maintain the types of coverages and minimum limits indicated below, unless otherwise approved by City in writing. These minimum amounts of coverage will not

constitute any limitations or cap on Consultant's indemnification obligations under this Agreement.

12.1.1. Commercial General Liability Insurance. Consultant will maintain occurrence based coverage with limits not less than $2,000,000 per occurrence. If the submitted policies contain aggregate limits, such limits will apply separately to the Services, project, or location that is the subject of this Agreement or the aggregate will be twice the required per occurrence limit. The Commercial General Liability insurance policy will be endorsed to name the City, its officers, agents, employees and volunteers as additional insureds, and to state that the insurance will be primary and not contribute with any insurance or self-insurance maintained by the City.

12.1.2. Business Automobile Liability Insurance. Consultant will maintain coverage with limits not less than $1,000,000 per each accident for owned, hired and non-owned automobiles. For on-call services agreements, the Business Automobile Liability insurance policy will be endorsed to name the City, its officers, agents, employees and volunteers as additional insureds, and to state that the insurance will be primary and not contribute with any insurance or self-insurance maintained by the City.

12.1.3. Workers' Compensation Insurance. Consultant will maintain coverage as required by the California Labor Code. The Workers' Compensation policy will contain an endorsement stating that the insurer waives any right to subrogation against the City, its officers, agents, employees and volunteers.

12.1.4. Employer's Liability Insurance. Consultant will maintain coverage with limits not less than $1,000,000 per each accident for bodily injury or disease.

12.1.5. Professional Liability Insurance. Consultant will maintain coverage with limits not less than $1,000,000 per occurrence. Professional Liability may be written as claims-made coverage.

12.2. Notice of Cancellation. This insurance will be in force during the life of the Agreement and any extensions of it and will not be canceled without Consultant providing thirty (30) days prior written notice to City sent pursuant to the Notice provisions of this Agreement.

12.3. Providing Certificates of Insurance and Endorsements. Prior to City's execution of this Agreement, Consultant will provide to City certificates of insurance and above-referenced endorsements sufficient to satisfaction of City's Risk Manager. In no event will Consultant commence any work or provide any Services under this Agreement until certificates of insurance and endorsements have been accepted by City's Risk Manager.

12.4. Failure to Maintain Coverage. If Consultant fails to comply with these insurance requirements, then City will have the option to declare Consultant in breach, or may purchase replacement insurance or pay the premiums that are due on existing policies in order to maintain the required coverages. Consultant is responsible for any payments made by City to obtain or maintain insurance and City may collect these payments from Consultant or deduct the amount paid from any sums due Consultant under this Agreement.

12.5. Submission of Insurance Policies. City reserves the right to require, at any time, complete copies of any or all required insurance policies and endorsements.

13. Business License. Consultant will obtain and maintain a City of Redwood City Business License for the term of the Agreement, including any extension terms.

14. Ownership of Documents. If Exhibit "A" or any task order or purchase order under this Agreement lists a document, report, or other material as an item to be provided by Consultant to City (a "Deliverable"), such Deliverable will be and remain the property of City. Consultant will provide a copy of all Deliverables to City in their native format. Consultant may retain one copy of any Deliverable for its internal records, but it may not use a Deliverable for any other purpose without the prior written consent of City. Any reports and other material prepared by or on behalf of Consultant under this Agreement that are not Deliverables (collectively, the "Consultant Documents") will be and remain the property of Consultant. City may request copies of Consultant Documents, and to the extent Consultant agrees to provide copies of such Consultant Documents, they may be used by City and its agents, employees, representatives, and assigns, in whole or in part, or in modified form, for all purposes City may deem appropriate without further employment of or payment of any compensation to Consultant.

15. Maintenance of Records. Consultant will maintain complete and accurate records with respect to costs incurred under this Agreement. All records will be clearly identifiable. Such records will not be Deliverables prepared for City and will be Consultant Documents for purposes of this Agreement. Nothing herein will convert such records into public records, and they will be available only to City and any specified public agencies. Consultant will allow a representative of City during normal business hours to examine, audit, and make transcripts or copies of records and any other documents created pursuant to this Agreement. Consultant will allow City to inspect of all work, data, documents, proceedings, and activities related to the Agreement for a period of three (3) years from the date of final payment under this Agreement.

16. Copyrights. Consultant agrees that all copyrights that arise from the Services will be vested in City, and Consultant relinquishes all claims to the copyrights in favor of City.

17. Notices. The name of the persons who are authorized to give written notices or to receive written notice on behalf of City and on behalf of Consultant under this Agreement.

For City:
City of Redwood City
Attention: Right-of-Way Superintendent
1400 Broadway Street
Redwood City, CA 94063
(650) 780-7464

For Consultant:
Rick Simonson
Senior Vice President
590 Ygnacio Valley Road, Suite 105
Walnut Creek, CA 94596
(925) 977-6950

Except as otherwise stated, all notices provided under this Agreement must be in writing and delivered by regular and certified mail. Each party will notify the other immediately of any changes of address that would require any notice or delivery to be directed to another address.

18. Conflict of Interest. If disclosure under the Political Reform Act and City's Conflict of Interest Code is required of Consultant or any Consultant Personnel, Consultant or Consultant Personnel will complete and file with the City Clerk the Statement of Economic Interests Form 700.

Consultant, for Consultant and on behalf of all Consultant Personnel, warrants by execution of this Agreement that they have no interest, present or contemplated, in the projects affected by this Agreement. Consultant further warrants that neither Consultant, nor any Consultant Personnel have any ancillary real property, business interests or income that will be affected by this Agreement or, alternatively, that Consultant will file with City an affidavit disclosing this interest.

19. General Compliance with Laws. Consultant will keep fully informed of federal, state and local laws and ordinances and regulations which in any manner affect those employed by Consultant, or in any way affect the performance of the Services by Consultant. Consultant will at all times observe and comply with these laws, ordinances, and regulations and will be responsible for the compliance of the Services with all applicable laws, ordinances and regulations.

20. Discrimination and Harassment Prohibited. Consultant will comply with all applicable local, state and federal laws and regulations prohibiting discrimination and harassment.

21. Termination.

21.1. Either party upon tendering thirty (30) days written notice to the other party may terminate this Agreement.

21.2. If Consultant fails or refuses to perform any of the provisions of this Agreement, and if Consultant does not cure the default within five (5) days of the City providing a written notice specifying the nature of the default, City may terminate this Agreement immediately by giving written notice to Consultant.

21.3. If City materially fails or refuses to perform any of the provisions of this Agreement, and if City does not cure the default within thirty (30) days of Consultant providing a written notice specifying the nature of the default, Consultant may terminate this Agreement immediately by giving written notice to City.

21.4. Within ten (10) days of termination pursuant to this Section 21 or of the natural expiration of this Agreement, Consultant will assemble any Deliverables without charge and put it in order for proper filing and closing and deliver it to City. Consultant will be paid for work performed up to the termination date; however, the total will not exceed the amount payable under this Agreement. City will determine the final payment amount based upon the value of the work product delivered to City and the percentage of the Services performed.

22. Covenants against Contingent Fees. Consultant warrants that Consultant has not employed or retained any company or person, other than a bona fide employee working for Consultant, to solicit or secure this Agreement, and that Consultant has not paid or agreed to pay any company or person, other than a bona fide employee, any fee, commission, percentage, brokerage fee, gift, or any other consideration contingent upon, or resulting from, the award or making of this Agreement. For breach or violation of this warranty, City will have the right to annul this Agreement without liability, or, in its discretion, to deduct from the Agreement price or consideration, or otherwise recover, the full amount of the fee, commission, percentage, brokerage fees, gift, or contingent fee.

23. Claims and Lawsuits. Consultant acknowledges that if a false claim is submitted to City by Consultant, Consultant may be subject to criminal prosecution for fraud. Consultant also acknowledges that California Government Code sections 12650 *et seq.* (the False Claims Act), as amended, applies to this Agreement and provides for civil penalties where a person knowingly submits a false claim to a public entity. These provisions include false claims made with deliberate ignorance of the false information or in reckless disregard of the truth or falsity of information. If City seeks to recover penalties pursuant to the False Claims Act, it is entitled to recover its litigation costs, including attorney's fees. Consultant acknowledges that the filing of a false claim may subject Consultant to an administrative debarment proceeding. As a result of such proceeding, Consultant may be prevented to act as a Consultant on any public work or improvement for a period of up to five (5) years. Consultant acknowledges that disbarment by another jurisdiction is grounds for City to terminate this Agreement.

24. Jurisdiction and Venue. Any action at law or in equity brought by either of the Parties for the purpose of enforcing a right or rights provided for by this Agreement will be tried in a court of competent jurisdiction in the County of San Mateo, State of California. The Parties waive all provisions of law providing for a change of venue in these proceedings to any other county.

25. Successors and Assigns. This Agreement will be binding upon the Parties and their respective successors and assigns. Consultant may not assign this Agreement, nor

any part of it, nor any monies due or to become due under it without the prior written consent of City, which City may withhold in its sole discretion.

26. Paragraph Headings. Headings in this Agreement are for convenience only and are not part of any provision in this Agreement. No heading will be construed to change the meaning of any provision.

27. Entire Agreement; Conflicts. This Agreement, together with any other written document referred to or contemplated by it, along with any purchase order or task order for this Agreement, embodies the entire Agreement and understanding between the parties relating to the subject matter of it. In case of conflict, the terms of the Agreement supersede any purchase order or task order and any other attachment or exhibit.

28. Amendments. This Agreement may only be amended, modified, waived or discharged in a writing signed by both Parties.

29. Authority. The individuals executing this Agreement and the instruments referenced in it on behalf of Consultant each represent and warrant that they have the legal power, right and actual authority to bind Consultant to the terms and conditions of this Agreement.

30. Electronic Signatures. If all Parties agree, electronic signatures may be used in place of original signatures on this Agreement. Each Party intends to be bound by the signatures on the electronic document, is aware that the other Parties will rely on the electronic signatures, and hereby waives any defenses to the enforcement of the terms of this Agreement based on the use of an electronic signature. After all Parties agree to the use of electronic signatures, all Parties must sign the document electronically.

(Signature Page Follows)

CITY:

City of Redwood City,
1017 Middlefield Road
Redwood City, CA 94063

By: _____
Melissa Stevenson Diaz, City Manager

ATTEST:

_____
Yessika Castro, City Clerk

CONSULTANT:

HF&H Consultants, LLC
590 Ygnacio Valley Road, Suite 105
Walnut Creek, CA 94596

*By: Rick Simonson _____

Printed Name: Rick Simonson

Title: Senior Vice President

**By: _____

Printed Name: _____

Title: _____

If required by City, proper notarial acknowledgment of execution by Consultant must be attached. If a Corporation, Agreement must be signed by one corporate officer from each of the following two groups.

***Group A.**
Chairman,
President, **or**
Vice-President

****Group B.**
Secretary,
Assistant Secretary,
CFO **or** Assistant Treasurer

Otherwise, the corporation must attach a resolution certified by the secretary or assistant secretary under corporate seal empowering the officer(s) signing to bind the corporation.

REV: 10-31-23 MI

EXHIBIT "A"

SCOPE OF SERVICES

The City Attorney requires the services of an outside expert to evaluate the City's solid waste franchise fee. Consultant's solid waste franchise fee study is intended to support City Attorney's evaluation of the fee. As such, Consultant's services will be subject to evidentiary protections under the attorney work product doctrine and/or attorney-client privilege, and all writing communications should be appropriately marked to preserve those protections.

Phase I: Methodology Development

Task 1a: Kick-off Meeting. Consultant shall facilitate a virtual project kick-off meeting with all City stakeholders to the project. It is critical that all project team members are involved in this initial meeting to review and agree on the scope and schedule for the process, the roles of the various team members, responsibilities of various parties for information or participation, confidentiality requirements, and to agree on critical success factors for the project. This meeting will also be used to discuss initial thoughts from all team members about approaches, risks, opportunities, and other relevant context that may impact the project.

Task 1b: Methodology Development. Consultant shall facilitate a series of up to three scoping and methodology definition meetings with the City Attorney's office, outside counsel, and relevant Public Works Services staff to present potential methodologies. Meetings shall be virtual. Prior to the first meeting, Consultant shall develop options for the valuation methodology using economic principles, methodologies used in other similar settings (e.g., CPUC regulated water enterprises), and common business valuation methodologies. Consultant shall facilitate the meetings in a manner that allows each approach to be evaluated, critiqued, refined and revised between meetings, and brought back to the group for further review in each successive meeting with a goal of arriving at agreement on the approach by the end of the third meeting. It is also possible that more than one approach will be selected for testing. Conducting multiple valuation analyses is not included in the flat fee described in this agreement and would require use of contingency funds, if desired. In addition, these meetings shall be used to review the detailed methodology for performing the enterprise reimbursement study and that approach shall be customized for any unique considerations of the City.

Task 1c: Request for Information. Consultant shall prepare a request for information (RFI) that is needed to conduct the various analyses contemplated by this study. Consultant shall segregate the RFI into sections for different responsible parties (e.g., legal, solid waste, budget, etc.) based on the described roles in the Task 1a kick-off meeting. It will also be the goal to gather all required information at the beginning of the project. However, it is possible that Consultant may find additional data needs during the performance of the analytical work and if that is the case, Consultant may issue a subsequent RFI or contact a specific data provider for clarification or additional detail.

Phase II: Conduct Franchise Fee Cost Review

Task 2a: Develop Franchise Fee Cost Model. Consultant shall develop an analytical model specific to the franchise fee valuation methodology selected by the stakeholder team in Task 1b. The analytical model shall be prepared in a transparent and easy-to-follow manner to allow the City's various stakeholders to understand and communicate it. Consultant shall present the analytical framework to the City's stakeholder group and gather input on data concerns, assumptions required, legal viability, or to further refine the approach. Based on the information gathered from that input cycle, Consultant shall finalize the model.

Consultant shall review and quantify various costs related to managing the City's franchise agreement with Recology, the cost of solid waste/litter collection by City staff, and/or costs incurred to mitigate the impacts of Recology's operations, which may or may not include:

- City staff time necessary to being a participating member of any local/regional solid waste/recycling-related commission and to manage the franchise agreement with Recology (e.g., rate setting, contract compliance monitoring, contract negotiations, enforcement).
- City outreach costs related to recycling and organics programs, not already covered by an interfund transfer from the City's General Fund.
- Street tree trimming necessary to allow large collection vehicles to access City streets.
- Annual road maintenance costs resulting from the degradation of streets caused by the heavy collection vehicles on residential streets which are not constructed for such heavy vehicles.
- Storm drain trash capture Operating & Maintenance (O&M) costs. Consultant shall review and quantify any O&M costs related to the installation and/or on-going maintenance costs.
- Encroachment value of containers (carts and bins) in the City's right-of-way on collection days.
- City code enforcement/anti-scavenging costs.

The specific areas of analysis shall be based on feedback received from the City Attorney and/or outside counsel received during Phase I.

Task 2b Calculate Franchise Fee Valuation. Consultant shall calculate the franchise fee value based on the methodology approved by the City Attorney's office in Task 1b, the analytical framework prepared in Task 2a and reviewed by the City, and the data gathered in Tasks 1c and 2b from the City and outside parties. The preliminary calculations will be shared with appropriate members of the City's stakeholder team and Consultant anticipates up to 2 rounds of review and comment on the calculations prior to finalizing the calculations and preparing the report (Task 2c).

Task 2c Report on Franchise Fee Value. Consultant shall prepare a franchise fee valuation report or memorandum (depending on approach selected by City

Attorney/Outside Counsel) documenting the franchise fee valuation methodology and results of the calculations.

Task 3 As-Needed Litigation Support. Consultant shall provide litigation/mediation support for up to one year after delivery of the final report, if necessary and approved by City staff. The cost of this support is included in the fixed fee described below.

SCHEDULE

After direction by City staff to begin work, Consultant shall complete Phase I and Phase II of the scope of services in four (4) months. Work is estimated to begin no later than January 2024.

FEE

Consultant shall be paid a flat fee of $80,000 for the scope of work (Phase I and Phase II), described in this agreement. Consultant shall bill half of the amount ($40,000) upon delivery of a draft report or memorandum, with the balance (an additional $40,000) billed upon delivery of a final report or memorandum. Payment will be made within thirty (30) days of receipt of an accurate invoice.

A contingency amount of $20,000 is available for any work not specified in this agreement, which may include additional valuation analyses (as described in Task 1b) or litigation/mediation support beyond what is assumed in the flat fee. Prior to beginning any out-of-scope work, Consultant shall provide an estimate of costs for the City's approval. Consultant shall charge any out-of-scope work per the below rates.

Personnel Hourly Rates

Position	Rate
Executive	$310 - $320
Senior Project Manager	$290 - $305
Project Manager	$245 - $255
Senior Associate	$220 - $235
Associate Analyst	$170 - $190
Assistant Analyst	$145 - $160
Administrative Staff	$130 - $145

Time spent on a task shall be rounded to the nearest one-quarter hour, with a minimum charge of one-quarter hour.

Direct Expenses

Automobile Travel	Prevailing IRS mileage rate. Mileage fees shall be based on the round-trip distance from the point of origin
Airfare and Public	Transit Actual Cost

Consultant shall not markup any out-of-pocket expenses, but administrative or professional time related to the provision of these charges may be included.

STAFF REPORT

To the Honorable Mayor and City Council
From the City Manager

DATE: December 18, 2023

SUBJECT

Purchase of six Ford F-150 Lightnings, one Ford Escape Hybrid, and one Ford F-250 Super Duty truck from Nicholas K. Corporation dba The Ford Store San Leandro in the amount of $450,318 to replace end of life equipment, furthering the City's climate action goal and supporting the EVFirst! Policy

RECOMMENDATION

By motion, approve and authorize the City Manager or their designee to execute the purchase of six Ford F-150 Lightnings, one Ford Escape Hybrid, and one Ford F-250 Super Duty truck from Nicholas K. Corporation dba The Ford Store San Leandro of San Leandro, CA in the amount of $450,318.

STRATEGIC PLAN GUIDING PRINCIPLE

Excellence in Government Operations

BACKGROUND

The City of Redwood City's (City) Fleet Replacement Program is designed to provide a structure for evaluating vehicles and equipment to replace them at the most economically advantageous point in their life cycle. At pre-designated intervals, vehicles and equipment undergo a thorough evaluation including but not limited to age, mileage, condition, maintenance history, downtime, anticipated future repairs, usage, and vehicle capabilities. This program is also designed to assist user departments in evaluating their fleet assets' operational deployment strategies to maximize operational efficiency.

The Public Works Services (PWS) Department's Equipment Services Division (Division) will be replacing eight vehicles across various City departments in 2024 that will be reaching the end of their useful life. The manufacturer currently has an approximate six-month lead time for delivery. Therefore, staff must initiate the purchasing process with the supplier as soon as possible to ensure the City has adequate inventory when vehicles are due to be replaced.

The Division is looking to purchase the following vehicles with delivery expected in 2024:

Model	Qty.	Type
Ford F-150 Lightning	6	Supercrew 4x4 Pro-145
Ford Escape	1	Plug-In Hybrid
Ford F-250 Super Duty	1	XL Crew Cab 4x4, 6' ¾" Box SRW

ANALYSIS

When researching new equipment, staff is continuously seeking ways to embrace new technologies that reduce the City's carbon footprint while allowing the City to continue providing high-quality services to residents. Staff conducted market research to identify replacement vehicles that would achieve these goals. The purchase of the Ford Escape and F-150 Lightnings, will allow the City to replace end-of-life equipment in comparable classes with hybrid/electric alternatives, in support of the City's initiative to reduce greenhouse gas emissions. At this time, there are no electric or alternative fuel-powered vehicles available within the F-250 class to meet operational demands.

On November 14, 2023, staff issued a Notice Inviting Bids (NIB), published on the City's website and in the *San Mateo Daily Journal*. Staff also notified prospective bidders of the NIB, and two bids were received by the November 29, 2023 bid submission deadline. The bids received are summarized below.

Bidder	Total Bid Price
Nicholas K Corporation dba The Ford Store San Leandro (San Leandro, CA)	$450,317.79*
Towne Motor Company dba Towne Ford Sales (Redwood City, CA)	$478,800.18*

*Bids adjusted to reflect accurate sales tax

As shown above, Nicholas K Corporation dba The Ford Store San Leandro is the lowest responsive and responsible bidder. Staff recommends the City Council approve and authorize the City Manager or their designee to execute the purchase of six Ford F-150 Lightnings, one Ford Escape Hybrid, and one Ford F-250 Super Duty truck from Nicholas K. Corporation dba The Ford Store San Leandro in the amount of $450,317.79 to replace end of life equipment and further the City's EVFirst! Policy.

FISCAL IMPACT

Funds of $450,317.79 are available in the FY2023-24 Equipment Replacement Fund. This amount will subsequently be recovered from the operating budgets of user departments through vehicle replacement charges in future years.

ENVIRONMENTAL REVIEW

This activity is not a project under California Environmental Quality Act (CEQA) as defined in CEQA Guidelines, section 15378, because it has no potential for resulting in either a direct or reasonably foreseeable indirect physical change in the environment.

PUBLIC NOTICE

Public notification was achieved by posting the agenda, with the agenda items being listed, at least 72 hours prior to the meeting.

ALTERNATIVES

The City Council may elect not to accept the recommended action and direct staff to release a new Notice Inviting Bids.

ATTACHMENTS

Attachment A – Notice Inviting Bids & proof of public notice

REPORT PREPARED BY:

Aaron Nair, Management Analyst
anair@redwoodcity.org
(650) 780-7474

APPROVED BY:

Sindy Mulyono-Danre, Acting Public Works Director
Melissa Stevenson Diaz, City Manager

NOTICE INVITING SEALED BIDS
CITY OF REDWOOD CITY
REDWOOD CITY, CALIFORNIA

Attachment A

Notice is hereby given that sealed bids will be received by the City of Redwood City by mail or in person at 1017 Middlefield Road, Redwood City, California until Wednesday, November 29, 2023 at 2:30p.m. PST for the following:

"SUPPLY OF 2024 OR CURRENT MODEL YEAR FORD VEHICLES"

All bids shall only be accepted by mail or in-person at the address listed above. The Notice Inviting Bids packet may be obtained online at http://www.redwoodcity.org/business/bids-proposals, or by calling (650) 780-7464. All bids must be received by the specified date and time with all envelopes plainly marked: "BID FOR SUPPLY OF 2024 OR CURRENT MODEL YEAR FORD VEHICLES". Late submittals will not be accepted. The bid opening shall be held by teleconference and is currently scheduled for 2:45p.m. PST on Wednesday, November 29, 2023. Should the bid opening date and time need to be postponed, a notification by way of addendum shall be posted to the original Notice Inviting Bids online at http://www.redwoodcity.org/business/bids-proposals.

The bid opening may be accessed on the date and time of the scheduled opening through either of the following methods.
Web:
https://redwoodcity.zoom.us/j/94804976956?pwd=UFFaOTJpL3ZyZkVlNFlOdmNqbGUrQT09

Phone:
Meeting ID: 948 0497 6956
Passcode: 029138
Dial-in audio: (669) 900-6833
The Council of the City of Redwood City reserves the right to reject or accept any and all bids, and solicit and advertise again, and further reserves the right to waive any immaterial defects in any bid.

Yessika Castro
City Clerk

PUBLISHED: November 15, 2023

Attachment A

NOTICE INVITING SEALED BIDS

SUPPLY OF 2024 OR CURRENT MODEL YEAR FORD VEHICLES

CITY OF REDWOOD CITY, CALIFORNIA

BID RELEASE DATE:

November 14, 2023

PUBLIC WORKS SERVICES DEPARTMENT
FLEET AND EQUIPMENT SERVICES DIVISION

Due Date: November 29, 2023 at 2:30pm PST

Late bids will not be accepted.

The date and time that bids are due shall be strictly observed.

GENERAL PROVISIONS

Sealed Bids will be received by the City of Redwood City for the supply of six (6) 2024 or current model year Ford F-150 Lightning Supercrew 4x4 Pro-145, one (1) 2024 or current model year Ford Escape Plug-In Hybrid, and one (1) 2024 or current model year Ford F-250 Super Duty XL Crew Cab 4X4 6' ¾" Box SRW. Specific details for each vehicle can be found in the Additional Specifications included in this Notice Inviting Bids.

1. Any questions regarding the bid forms should be directed in writing to the City Contact listed below.

2. The City Contact is:

   Aaron Nair
   1400 Broadway Street
   Redwood City, CA 94063
   650-780-7474
   anair@redwoodcity.org

3. The right is reserved, as the interest of the city may require, to purchase individual equipment, materials, vehicles or supplies from more than one Bidder or all equipment, materials, vehicles or supplies from one Bidder, to reject any or all bids, to waive any immaterial defects in bids.

4. **All bids shall only be accepted by mail or in person** at the address listed on pg. 4 of this document. The bid opening shall be conducted by teleconference and is currently scheduled for 2:45p.m. PST on Wednesday, November 29, 2023. Should the bid opening date and time need to be postponed, a notification by way of addendum shall be posted online to this original Notice Inviting Bids at http://www.redwoodcity.org/business/bids-proposals. The virtual bid opening can be accessed either by following the link below or by call-in, on the date and time of the opening:

   https://redwoodcity.zoom.us/j/94804976956?pwd=UFFaOTJpL3ZyZkVlNFlOdmNqbGUrQT09

   Meeting ID: 948 0497 6956
   Passcode: 029138
   Dial-in audio: (669) 900-6833

5. Results of the bid shall be reported to the City Council at a later date, at which time the City Council may award to the lowest responsible Bidder as so reported, or as the City's interests may dictate. The City may exercise its right to reject any and all bids.

1. INTRODUCTION

The City of Redwood City's Fleet and Equipment Services Division, in accordance with Redwood City's Purchasing Ordinance, is providing this Notice Inviting Sealed Bids (NIB) to prospective Bidders for the purchase of vehicle(s) more particularly described in this document. Your participation in the Redwood City competitive bidding process is encouraged and appreciated.

2. DEFINITIONS

The following definitions apply to this NIB.

a. In these specifications, the word "City" refers to the City of Redwood City, California.
b. The term “NIB” or “Document” refers to this Notice Inviting Sealed Bids.
c. The term "Bidder", “Supplier” or “Vendor” refers to the person, firm or corporation with whom the contract is being made by the City, or the agent or legal representative who may be appointed to represent such party, firm or corporation in the execution of this contract.
d. The term “Bid Submission” refers to the document submitted by the Bidder before the Bid Submission Due Date.
e. The term “Successful Bidder” refers to the dealership or vendor that is selected by the City through this NIB process, to supply the vehicle(s) specified in this document.

3. SCHEDULE DATES:

Event	Date
Bid Release Date	Tuesday, November 14, 2023
Deadline for Questions	Monday, November 20, 2023
Answers Released	By Wednesday, November 22, 2023 at 5pm PST
Bid Submission Due Date	Wednesday, November 29, 2023 at 2:30pm PST
Virtual Bid Opening*	Wednesday, November 29, 2023 2:45 p.m. PST
Successful Bidder Notification*	November 2023
City Manager Approval*	December 2023
Pre-Build Meeting(Pre-Construction)*	December 2023
Purchase Order Process*	December 2023

* Tentative Dates and Times

4. BID SUBMISSION DETAILS

Bid Submissions shall comply with the following:

a. Before submitting a bid, Bidders should read this NIB carefully and inform themselves completely of all details outlined in this Document.

b. Bidders will review and initial the General Provisions (pages 2-11) of this NIB, and sign all required pages. After signing, the Bidder will return all pages of the General Provisions including all signed pages as part of their Bid Submission.
c. As part of their Bid Submission, Bidders will submit pricing information on the document entitled "Bid Proposal Form", properly executed in ink, with all

appropriate spaces filled in. Additional information may be submitted by the Bidder on separate sheets of paper.

d. Each Bid Submission must be mailed or delivered in-person in a sealed envelope addressed to Office of the City Clerk, 1017 Middlefield Road, Redwood City, CA 94063. **Bidders are responsible for ensuring that their bid packages are received by the bid submission deadline**. Faxed, emailed or late bids will not be accepted.

5. BID SUBMISSION CHECKLIST

	Key Points
1	Bid Proposal Form will specify any exceptions to the specified vehicle.
2	Bid Proposal Form will specify additional warranties.
3	Bid Proposal Form will specify the maximum number of days until delivery to Redwood City (after purchase order is released). The maximum number of days until delivery will be listed by the Bidder as a specific number of days (e.g. 90 days) and not a range of days (e.g. 90-120 days).
4	Bidder will sign all required pages of the Bid Proposal Form. Bidder shall initial and include all pages as part of their Bid Submission.
5	Successful Bidder will obtain exempt license plates and furnish the Department of Motor Vehicles with a report of sale, smog certificate, the City's exempt registration form (Reg. 217) and all other needed paperwork on behalf of the city.

6. WITHDRAWAL OF BID

Any Bidder may withdraw his or her bid by written request (addressed to the City Contact).

7. INTERPRETATION

If a prospective Bidder is in doubt of the true meaning of any part of this "Notice Inviting Sealed Bids" or finds discrepancies in, or omissions in the same, the Bidder may submit to the City Contact a written request for an interpretation or a correction thereof. Any interpretations or correction of the proposed documents will only be made by an addendum posted online to the City's website. Such addendum shall be considered a part of the NIB.

8. NEW MATERIAL; ACCEPTABLE

The unit(s) herein specified shall be constructed throughout of new parts and materials, which shall have seen no service other than that necessary for factory tests, unless otherwise allowed in the Bid Specification. Items purchased hereunder will be subject to final inspection and acceptance at delivery destination as set forth in this Notice Inviting Sealed Bids.

9. STANDARD EQUIPMENT

Vehicle(s) proposed by the Bidder must be equipped with the manufacturer's equipment and

accessories which are included as standard in the advertised and published literature for that unit (from the manufacturer). No such item shall be removed because it was not specified in this Notice Inviting Sealed Bids. To promote fairness in competition, items offered as standard equipment by a particular manufacturer, but not recognized as such by the industry, should be clearly noted in the Bid Submission. An option to delete those items at an offered price, may be included with the bid submission.

10. LOWEST RESPONSIBLE BIDDER

In order to promote the policy declared above, contracts will be awarded only to such Bidders as are determined to meet the qualifications of lowest responsive and responsible Bidder.

11. AWARD OF CONTRACT OR REJECTION OF BIDS

The City reserves the right to amend or reject any or all bids. Whenever quantities of individual items are involved, the City reserves the right to make single awards or separate items in an aggregate of several items to various vendors.

12. GUARANTEE

The Bidder warrants and guarantees that all equipment, materials, vehicles or supplies used or furnished and all workmanship are of the type and quality specified herein. The Bidder further guarantees that any latent fault in construction or defective material discovered within one year after acceptance of the work shall be remedied by Bidder without cost to the city, upon written notice given to Bidder. Other subsequent latent defects shall be covered by responsibilities set forth in the law. In the event of failure to comply with the above-mentioned conditions within a reasonable time after notice, the City will have the defects repaired and made good at the expense of the Bidder, who agrees to pay the costs and charges therefore immediately upon demand.

The signing of this agreement by the Bidder shall constitute agreement to the above guarantees.

13. WARRANTY

Bids shall include all factory warranties for the respective vehicles.

A certified warranty repair dealership must be located within a 75 mile radius of 1400 Broadway, Redwood City CA 94063

14. DEPARTMENT OF MOTOR VEHICLES

It is the responsibility of the Successful Bidder to act on behalf of the City and submit all required registration forms and supporting documentation to the Department of Motor Vehicles in order to obtain exempt license plates for each vehicle purchased from the Bidder. The Successful Bidder

will also furnish the Department of Motor Vehicles with a report of sale, smog certificate, the City's exempt registration form (Reg. 217) and all other needed paperwork on behalf of the city.

15. PREPARATION FOR SHIPMENT

The Bidder shall prepare all articles and materials for shipment in such a manner as to protect them from damage in transit, and shall be responsible for and repair all damaged parts or replace all losses incurred in transit to the designated delivery point and not later than the specified delivery date. When necessary, heavy parts shall be mounted on skids or crated, and all articles or materials that might otherwise be lost shall be boxed or wired in bundles. All articles shall be plainly marked for identification and destination. The Bidder shall prepare proper commercial bills of lading, two (2) copies of which, together with a complete shipping list, shall be sent to City of Redwood City Fleet Division, 1400 Broadway Street, Redwood City, CA 94063.

16. SHIPPING WEIGHT

Each Bidder shall state in his or her proposal the total shipping weight, listing and segregating the individual unit weights and shipping weights, if F.O.B. point of shipment.

17. DELIVERIES; DISTANCE; EXTENSION OF TIME

"Delivery" is defined as complete delivery of equipment, materials, vehicles or supplies free and clear from any and all claims, debts, or demands whatsoever to the City of Redwood City Fleet Division, 1400 Broadway Street, Redwood City, CA 94063.
The Bidder's bid submission will specify the maximum number of days until delivery to Redwood City, example: 60 days from the date the city mails the purchase order to the successful Bidder. Date ranges are not allowed, example: 90-120 days from the date the city mails the purchase order to the successful Bidder.

In the event the new vehicle(s) have not been delivered to the City of Redwood City Fleet Division (1400 Broadway Street, Redwood City, CA 94063) within the specified maximum number of days until delivery to Redwood City, the contract between the successful Bidder and the City may be considered null and void.

In the event a successful Bidder fails to provide the vehicle within the time specified and the contract is canceled, the City may enter into an agreement with the next lowest Bidder for delivery of the specified vehicle(s) in this document.

18. ERRORS AND OMISSIONS

The Bidder will not be allowed to take advantage of any error or omission in their Bid Submission.

19. FEDERAL AND STATE TAXES

The prices bid shall include any Federal tax, exclusive of Federal Excise Tax heretofore imposed by Congress, which is applicable to the material to be furnished. If any sales tax, processing tax, adjustment charge or other taxes or charges are imposed or changed by Congress after the date set

for opening bids and made applicable directly upon the production, manufacture or sale of the supplies to be furnished, and are paid by the Supplier on the articles or supplies furnished, then the prices stated in the schedules will be increased or decreased accordingly, and any amounts due the Supplier as the result of such changes will be charged to the city and added on vouchers (or invoices) as separate items.

20. PAYMENTS

Payment will be made promptly following delivery, inspection, acceptance of goods by the city and receipt of invoice. **All vehicles shall be invoiced separately upon delivery and acceptance by the City.**

21. BIDDERS STATEMENT

If awarded the contract, the undersigned hereby agrees to supply the vehicle(s) and equipment according to specifications within the time period stated on page 12 ("maximum number of days until delivery to Redwood City") commencing upon receipt of the purchase order by the Successful Bidder.

If the unit price and the total amount named by a Bidder for any item do not agree, it will be assumed that the error was made in computing the total amount and the unit price alone will be considered as representing the Bidder's intention.

The undersigned has checked carefully all the figures listed in the Bid Proposal Form and understands that the city will not be responsible for any errors or omissions on the part of the undersigned in making up this bid.

The undersigned hereby certifies that this bid is genuine, not collusive, or made in the interest or on behalf of any person not named herein, and that the undersigned has not directly or indirectly induced or solicited any other Bidder to put in a sham bid, or any other person, firm or corporation to refrain from bidding, and that the undersigned has not in any manner sought by collusion to secure an advantage of any kind whatsoever.

The undersigned acknowledges he or she is responsible for all costs incurred in the development and submission of their bid, the city assumes no contractual obligation as a result of this Notice Inviting Sealed Bids, the city shall not be contractually bound until the city issues a Purchase Order to the Successful Bidder.

The undersigned acknowledges that the City does not pay for goods or services before the city receives them and that the Submitted Bid should not propose contract terms that require upfront payment or deposits.

The undersigned agrees that this bid may not be withdrawn for a period of 30 days after the bid submission due date.

SIGNATURES FOR BIDDER:

If INDIVIDUAL, Sign Below

Signature Date

Post Office Address

If PARTNERSHIP, Sign Below
(Show Names of Non-signing Partners)

Name of Partners

Signature Date

Post Office Address

If CORPORATION, Sign Below
(Show Names of Non-signing Officers)

A CORPORATION

Name of State Where Chartered

Signature Date

PRESIDENT Date

SECRETARY Date

TREASURER Date

Post Office Address

AFTER SIGNING, PLEASE SUBMIT ALL PAGES OF THE GENERAL PROVISIONS INCLUDING THIS SIGNATURE PAGE, AS IT RELATES TO THIS BID, PLEASE TURN IN ALL PAGES.

NOTICE INVITING SEALED BIDS
SUPPLY OF 2024 OR CURRENT MODEL YEAR FORD VEHICLES
BID SPECIFICATION

It is the intent of these attached specifications to define the minimum requirements for six (6) 2024 or current model year Ford F-150 Lightning Supercrew 4x4 Pro-145, one (1) 2024 or current model year Ford Escape Plug-In Hybrid, and one (1) 2024 or current model year Ford F-250 XL Crew Cab 4X4 6' ¾" Box SRW. All vehicles shall be new, unused and a current production model. Items not specifically mentioned but considered standard by the manufacturer shall be included.

Quantity	Year	Make	Model	Description
6	2024/ Current Model Year	Ford	F-150 Lightning	Supercrew 4x4 Pro-145
1	2024/ Current Model Year	Ford	Escape	Plug-In Hybrid
1	2024/ Current Model Year	Ford	F-250 Super Duty	XL Crew Cab 4X4, 6' ¾" Box SRW

Each Bidder will need to fill out a Bid Proposal Form that requires a unit cost for each vehicle and all additional costs. Please make certain the quoted unit costs on your Bid Proposal Form includes all items listed in the "Standard Equipment" and "Additional Equipment" charts shown below.

Additional vehicle and body specifications are attached in separate documents.

Order Codes*	Standard Equipment
	See Additional Specifications
	Exterior Color
	See Additional Specifications
	Interior Color
	See Additional Specifications
Order Codes*	Additional Equipment
	Vehicle and body specifications per attached Additional Specification sheets and/or diagrams (pgs.12-16)
	Provide four (4) Ignition/Door Keys per vehicle
	One (1) complete sets of vehicle manuals paper or electronic per vehicle

* In case the order codes listed above are incorrect, please contact the city contact for verification or proceed with a quote as the description listed above is clear and straight- forward. Vehicles to be delivered to City of Redwood City Fleet Division, 1400 Broadway Street,Redwood City, CA 94063. Selected vendor to handle licensing details, including furnishing DMV with report of sale, smog certificate, City's exempt registration form (Reg. 217) and all other needed paperwork. City of Redwood City's Fleet Supervisor is authorized to sign documents for the City.

NOTICE INVITING SEALED BIDS

SUPPLY OF 2024 OR CURRENT MODEL YEAR FORD VEHICLES

CITY OF REDWOOD CITY, CALIFORNIA

BID PROPOSAL FORM

To: City of Redwood City

The undersigned agrees to furnish F.O.B. City of Redwood City, the following items at the prices bid below, in accordance with the Bid Specification and General Provisions. Price must be complete and include any "Other Charges". All items below shall be bid per the Additional Specifications and conditions contained in this NIB. If the unit price and the total amount named by a Bidder for any item do not agree, it will be assumed that the error was made in computing the total amount and the unit price alone will be considered as representing the Bidder's intention. **If a purchase order is issued by the City, all vehicles shall be invoiced separately upon delivery and acceptance by the City. Bidders shall account for the need to issue separate invoices in the unit cost per vehicle.**

Item	Qty.	Description	Unit Cost Each	Total (Qty. x Unit Cost)
A.	6 EA	2024 FORD F-150 LIGHTNING SUPERCREW 4X4 PRO-145		
B.	1 EA	2024 FORD ESCAPE PLUG-IN HYBRID		
C.	1 EA	2024 FORD F-250 SUPER DUTY XL CREW CAB 4X4 6' ¾" BOX SRW		
D.		Sales Tax @ 9.875%		
E.		Delivery Charges		
F.		Other Charges- Please Explain (May use back of sheet for explanation)		
		Bid Grand Total		

Other Bid Information:

1- Maximum Number of Days until Delivery to Redwood City:_____Days
   a. Must indicate a specific number of days (ex. 60, 90, 120, etc.) and not a range of days (90-120).
   b. The 1st day is considered to be the date Redwood City mails the Purchase Order to the Successful Bidder. (Note: Redwood City staff will email the date the Purchase Order was released to the Successful Bidder).
   c. Failure to deliver the vehicles before the maximum number of days listed above may null and void the contract between the Successful Bidder and the City.

2- Exceptions to the Specified Vehicle (s). If applicable, please provide an explanation below.

_____

_____

3- Additional Warranties. If applicable, please provide details below.

_____

_____

I certify my bid is in accordance with the Bid Specification and General Provisions.

Signature_____ Date of Signature _____

Title _____

Company Name_____

Address _____

Telephone Number_____

AFTER SIGNING, PLEASE SUBMIT ALL PAGES OF THE BID PROPOSAL FORM INCLUDING THIS SIGNATURE PAGE, AS WELL AS THE BID SPECIFICATION AND ADDITIONAL SPECIFICATION SHEETS.

Additional Specifications

CITY OF REDWOOD CITY

SUPPLY OF 2024 OR CURRENT MODEL YEAR FORD VEHICLES

SIX (6) 2024 OR CURRENT MODEL YEAR FORD LIGHTNING SUPERCREW 4X4 PRO-145

ITEM	REFERENCE NO.
GENERAL:	It is the intent of these specifications to define the minimum requirements for six (6) 2024 Ford F-150 LIGHTNING SUPERCREW 4X4 PRO-145 or pre-approved equal. The vehicles shall be new, unused and a current production model year consisting of parts and materials that are of proper size, quality and design for the GVWR specified. Items not specifically mentioned but considered standard by the manufacturer shall be included.
MODEL:	Ford F-150 LIGHTNING SUPERCREW 4X4 PRO-145 or pre-approved equal
COLOR:	Oxford White
INTERIOR:	Medium Dark Slate (color)
EMISSIONS:	Zero Emissions Vehicle
BATTERY:	Standard Range
TRANSMISSION:	Single-Speed Transmission
DRIVE:	4X4
TIRES:	275/65R18 BSW All Terrain Tire
WHEELS:	18”
PACKAGES:	Equipment Group 110A
	Pro Power Onboard -9-6 KW
	Max Trailer Tow Package
	Tailgate Step
	Mobile Power Cord (120V/240V)
	Pro SSV Package
	Backup Alarm System
	LED Warning Beacons Amber (color)
	Aluminum Crossbed Toolbox by Weather Guard Matte Black (model # 127-52-03)

MISC:	Four (4) sets of keys for each unit.
	One complete set of shop manuals (Paper or Digital).
	Vendor to handle licensing details, including furnishing DMV with report of sale, smog certificate, City's exempt registration form (reg.217) and all other RE papers

ONE (1) 2024 OR CURRENT MODEL YEAR FORD ESCAPE PLUG-IN HYBRID

ITEM	REFERENCE NO.
GENERAL:	It is the intent of these specifications to define the minimum requirements for one (1) 2024 Ford Escape Plug-in Hybrid FWD or pre-approved equal. The vehicle shall be new, unused and a current production model year consisting of parts and materials that are of proper size, quality and design for the GVWR specified. Items not specifically mentioned but considered standard by the manufacturer shall be included.
MODEL:	Ford Escape Plug-in Hybrid FWD or pre-approved equal
COLOR:	Star White Metallic Tri-coat
INTERIOR:	Ebony Black (color)
EMISSIONS:	50 State Emissions System (California Emissions)
ENGINE:	2.5 Liter iVCT Atkinson Cycle I-4 Hybrid
TRANSMISSION:	Automatic Transmission
DRIVE:	Front Wheel Drive
TIRES:	225/60R18 All Season (A/S) BSW
WHEELS:	18" Machined-face Magnetic Aluminum with Painted Pockets
PACKAGES:	700 A
	Floor Liners, Front and Rear (with carpet mats)
MISC:	Four (4) sets of keys for each unit.
	One complete set of shop manuals (Paper or Digital Vendor to handle licensing details, including furnishing DMV with report of sale, smog certificate, City's exempt registration form (reg.217) and all other needed papers

ONE (1) 2024 OR CURRENT MODEL YEAR FORD F-250 SUPER DUTY XL CREW CAB, 6' ¾" BOX SRW

ITEM	REFERENCE NO.
GENERAL:	It is the intent of these specifications to define the minimum requirements for one (1) 2024 Ford F-250 XL Crew Cab, Box 6 ¾' SRW or pre-approved equal. The vehicle shall be new, unused and a current production model year consisting of parts and materials that are of proper size, quality and design for the GVWR specified. Items not specifically mentioned but considered standard by the manufacturer shall be included.
MODEL:	Ford F-250 XL Crew Cab, Box 6 ¾' SRW or pre-approved equal
COLOR:	Race Red
INTERIOR:	Medium Dark Slate – Vinyl 40/20/40 Split Bench with Center Arm Rest
EMISSIONS:	425 – 50 State Emissions System (California Emissions)
ENGINE:	6.8 Liter – V8 Gas
TRANSMISSION:	10 Speed Automatic Transmission
DRIVE:	4X4
TIRES:	LT245/75RX17E BSA All Season
WHEELS:	17" Argent Painted Steel wheels
PACKAGES:	Platform Running Boards
	Retractable Bed Side-Step
	410 Amp Dual Alternator
	LED Roof Marker/Clearance Lamps
	LED Box Lighting
	Dual Battery
	120-volt/400-Watt Outlet
	Upfitter Switches
MISC:	Four (4) sets of keys for each unit.
	One complete set of shop manuals (Paper or Digital).
	Vendor to handle licensing details, including furnishing DMV with report of sale, smog certificate, City's exempt registration form (reg.217) and all other needed papers

STAFF REPORT

To the Honorable Mayor and City Council
From the City Manager

DATE: December 18, 2023

SUBJECT

Resolution to phase in the adopted electric vehicle charging fee for City-owned charging stations to promote reduction of greenhouse emissions

RECOMMENDATION

Adopt a resolution phasing in the adopted electric vehicle charging fee.

STRATEGIC PLAN GUIDING PRINCIPLE

Excellence in Government Operations

BACKGROUND

On October 23, 2023, the City Council adopted Ordinance No. 2530 to update specific fees for the City Manager's Office, Community Development and Transportation, Fire, Library, Parks, Recreation, and Community Services, Police, Public Works, and Special Events. The adopted fees were recommended following a comprehensive study by the Matrix Consulting Group (Matrix). The purpose of conducting the fee study was to identify the actual cost of providing certain City services and to develop justified fee recommendations for full-cost recovery, as the last comprehensive citywide fee study was performed in 2017.

One of the fees evaluated in the study was the Electric Vehicle (EV) charging fee for City-owned EV charging stations. California's Office of Administrative Law recently approved amendments to its Electric Vehicle Fueling Systems Specifications that will eventually ban public charging operators from billing by the minute in the state. The ban will apply to new Level 2 chargers in 2021 and new DC fast chargers in 2023. Chargers installed before 2021 can continue time-based billing until 2031 (for Level 2 chargers) or 2033 (for DC fast chargers).

The City's fee for EV charging had historically been derived by determining the hourly cost per space. It is currently $2.00 per hour, which is approximately $0.30 per kilowatt hour (kWh).

Due to the recent changes in legislation, Matrix recommended updating the City's fee calculation methodology from time-based to kW-based to comply with the upcoming deadlines. Since the prior 2017 study, increased operational costs resulted in a full-cost recovery calculation of $2.23 per kWh. The City Council adopted the recommended EV charging fee for full cost-recovery through Ordinance No. 2530, and the EV charging fee will take effect on January 1, 2024.

Although the adopted EV charging fee meets cost recovery goals, it is substantially higher than the current fee when converted to the same metric and may affect affordability for community members who wish to charge their vehicles at City facilities thereby indirectly affecting the City's Climate Action Plan strategy of reducing greenhouse gas emissions, as high charging costs may dissuade residents from switching to electric alternatives.

ANALYSIS

Staff proposes phasing in the EV charging fee over the next four years. The table below outlines the proposed phase in. If approved, the first phase will take effect on January 1, 2024, with additional phases taking effect on the anniversary date in subsequent years.

Effective Date	EV Charging Fee	% of Adopted Fee
January 1, 2024	$0.56/kWh	25%
January 1, 2025	$1.12/kWh	50%
January 1, 2026	$1.67/kWh	75%
January 1, 2027	$2.23/kWh	100%

The proposed plan aims to balance cost recovery and community benefit by allowing the City to recuperate some of its operating costs while keeping EV charging at City facilities affordable for users, thus reinforcing the City's commitment to reducing greenhouse gas emissions.

Staff recommends adopting a Resolution approving a phased plan for the electric vehicle charging fee for City-owned charging stations to promote community benefits while recovering operational costs.

FISCAL IMPACT

Revenue from City-owned EV charging stations will continue to be deposited in the City's Equipment Services Fund. Additional funding for operating expenditures through January 1, 2027 will continue to be allocated from the Equipment Services Fund.

ENVIRONMENTAL REVIEW

This activity is not a project under the California Environmental Quality Act (CEQA) as defined in CEQA Guidelines, section 15378(b)(4), because it is a government fiscal activity which does not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment.

PUBLIC NOTICE

Public notification was achieved by posting the agenda, with the agenda items being listed, at least 72 hours prior to the meeting.

ALTERNATIVES

The City Council may elect not to accept the recommended action, which would mean the adopted EV charging fee will be effective on January 1, 2024.

ATTACHMENTS

Attachment A – Resolution

REPORT PREPARED BY:

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(650) 780-7474

APPROVED BY:

Sindy Mulyono-Danre, Acting Public Works Director
Melissa Stevenson Diaz, City Manager

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF REDWOOD CITY PHASING IN THE ADOPTED ELECTRIC VEHICLE CHARGING FEE

WHEREAS, on October 23, 2023, the City Council adopted Ordinance No. 2530, which adopted an electric vehicle charging fee for City-owned electric vehicle charging stations that will go into effect on January 1, 2024; and

WHEREAS, the City Council desires to phase in the adopted electric vehicle charging fee to promote reduction of greenhouse gas emissions.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF REDWOOD CITY AS FOLLOWS:

Section 1. The recitals set forth above are true and correct, and are hereby incorporated herein by this reference as if fully set forth in their entirety.

Section 2. The City Council hereby phases in the electric vehicle charging fee adopted on October 23, 2023 as follows:

Service	Effective January 1, 2024	Effective January 1, 2025	Effective January 1, 2026	Effective January 1, 2027
Electric Vehicle Charging Level I & II Stations	$0.56 per kilowatt hour	$1.12 per kilowatt hour	$1.67 per kilowatt hour	$2.23 per kilowatt hour

Once effective, the electric vehicle charging fee shall be incorporated into the City's Master Fee Schedule.

Section 3. This Resolution shall be effective upon adoption.

* * *

STAFF REPORT

To the Honorable Mayor and City Council
From the City Manager

DATE: December 18, 2023

SUBJECT

Waive first reading and introduce an ordinance to amend Section 5.1 of Article 1 of Chapter 5 of the Redwood City Municipal Code to adopt by reference the Animal Control Ordinance of San Mateo County Consisting of Chapter 6.04 of Title 6 of the Code of Ordinances of the County of San Mateo; and Article VII (Penalty) of Chapter 5 of the Redwood City Municipal Code to establish penalties for violations of the Animal Control Ordinance

RECOMMENDATION

1. Waive the first reading and introduce an Ordinance amending Section 5.1 of Article I of Chapter 5 of the Redwood City Municipal Code to adopt by reference the Animal Control Ordinance of San Mateo County consisting of Chapter 6.04 of Title 6 of the Code of Ordinances of the County of San Mateo; and Article VII (Penalty) of Chapter 5 of the Redwood City Municipal Code to establish penalties for violations of the Animal Control Ordinance; and
2. Set a Public Hearing on the second reading and adoption of the ordinance on January 22, 2024.

STRATEGIC PLAN GUIDING PRINCIPLE

Excellence in Government Operations

BACKGROUND

Animal Control has been one of the longest running regional/shared services in San Mateo County. Since 1952, the County has contracted with the Peninsula Humane Society & SPCA (PHS) for animal control field and sheltering service. All 20 cities in the county have in turn contracted with the County for these services. Historically, cities have taken advantage of the economies of pooling resources in order to realize lower costs for services than each city could likely achieve by providing its own services.

On May 24, 2021 the City Council approved an agreement with the County for animal control services through June 30, 2026. This agreement is based on an expectation that each City will adopt and maintain animal control ordinance(s) which are substantially the same as the provisions of Chapters 6.04, 6.12, and 6.16 of Title 6 of the San Mateo County Ordinance Code, as they currently exist or are amended by the County from time to time, to be effective within each City's territorial limits. Similarly, the fee schedule adopted by each City shall be the same as outlined in Chapter 6.04.290, as may be amended by the County from time to time, of the San Mateo County Ordinance. On October 8, 2012, the City adopted Ordinance No. 2389, which amended Chapter 5, Article I, Sections 5.1 and 5.80 of the Redwood City Municipal Code to adopt by reference the Animal Control Ordinance of the County and establish penalties for violations. Licensing and other animal control fees are set and collected by the County, as a means of cost recovery for this mandated program. Because fee revenue does not fully cover program costs, through an annual billing process each of the cities in the County is billed a proportionate amount of the difference between the fee revenue and the cost of the program, based on each individual city's use of the animal control services.

State law requires a special procedure for an ordinance which adopts another ordinance by reference. For this reason, the City Council is required at introduction (first reading) to also set the date for a public hearing to be held at the same meeting as adoption. Notice of this public hearing must be published in the newspaper fourteen days before adoption. The proposed ordinance and a copy of the ordinance being adopted by reference, the county ordinance, must be available in the City Clerk's office for public review. The City is complying with these requirements.

The repeal of Chapter 6.04 of the County Ordinance and adoption of a new amended code as it relates to animal control and licensing, including clarifications to existing code, renumbering, and a revised schedule of fees, is set for adoption by the County Board of Supervisors on January 9, 2024, and, if approved, will be effective on February 8, 2024.

ANALYSIS

Chapter 6.04 of the San Mateo County Ordinance Code contains regulations regarding animal control in unincorporated San Mateo County. The animal control regulations are in place to protect the health and safety of County residents. The County's animal control ordinances were originally adopted on October 23, 1951 and last updated on October 17, 2006, with several updates throughout the years.

The Animal Control and Licensing Program Manager of San Mateo County Health informed each of the cities within the County that a process would begin to revise and update the Animal Control Ordinance, and invited all to participate in the discussion and development process. From that open invitation, the Program Manager worked with a committee of five city attorneys, representing Half Moon Bay, Pacifica, Millbrae, Redwood City, and South San Francisco, as well as the County Attorney's Office, and with ongoing input from the PHS to develop a draft Animal Control Ordinance representative of all key stakeholders of San Mateo County animal control.

The committee of stakeholders identified opportunities to clarify existing language, remove repetitive language, and add substantive changes to the existing ordinance, with an emphasis on increasing efficiency in enforcement, clarifying language deemed confusing, and addressing shortfalls that had been identified after years of experience and enforcement under the current Chapter 6.04. The intent of the revised Chapter 6.04 is enhanced enforceability, streamlined processes, clarity in definitions based on real-world experience, and above all else, public safety.

The following are the key provisions of the proposed changes:

- Update existing definitions to improve enforcement capabilities and remove potential areas of confusion, particularly as relates to "Dangerous" and "Vicious" animal designations within the County.

- Lower the rabies vaccination age requirement as consistent with current state law to enable earlier vaccinations.

- Update language and enforcement regarding "Vicious" animals. An animal designated as "Vicious" is, in many circumstances, to be humanely euthanized. The proposed code raises the threshold for when an animal may be declared "Vicious" (and thus is to be euthanized) as is consistent with current standards and practical enforcement. For offending animals deemed a significant danger to the public, a "Vicious" animal designation is still applicable.

- Update language and enforcement regarding "Dangerous" animals. An animal designated as "Dangerous" is one which has exhibited behavior which indicates that heightened safety requirements for the keeping of such animal are required to ensure public protection. The proposed revised Chapter 6.04 clarifies the threshold for when an animal may be designated as "Dangerous." Currently, a Dangerous animal designation remains for the life of the animal; under the proposed revisions, an owner may apply for the designation to be lifted, after a period of three years, if it has been safely maintained under the permit, removing the need for County oversight and enforcement. The Program Manager has found that most animals deemed "Dangerous" (about 90%) do not re-offend, and that the lifting of designations for animals deemed no longer a danger to the public is consistent with other jurisdictions, as well as state recommendations under the California Food and Agriculture Code.

- Enable hearings regarding the designation of an animal as a "Dangerous" animal to proceed with or without the testimony of a victim, so long as sufficient evidence exists to support the designation. In many instances, an animal which may have otherwise been found to be "Dangerous" was not designated as such because a victim, or key witness, was unwilling or unable to attend a hearing.

- Clarify that certain acts or omissions by a victim or victim animal are not in itself sufficient to constitute "mitigating factors" in instances in which an offending animal should otherwise be declared as "Dangerous" or "Vicious." For example, the failure of an owner of a victim animal to

have that animal on a leash shall not, in itself, constitute a mitigating factor in any attack to avoid a designation of the attacking animal as "Dangerous."

- Remove language indicating that an animal owner may not maintain a "Dangerous" animal in a home with a juvenile person under the age of 18. The committee could not find any other jurisdiction that had this restriction in an ordinance and is not aware of any instance in which it had actually improved public safety or in which it was enforceable.

- Revise and update the fee schedule and further clarifies the offenses for which administrative citations may be issued for violations of the Chapter. The fee schedule was last updated in 2006 and the working group devised the recommended fees based upon comparative analysis of Bay Area agencies that provide similar services, appropriate allocation of resources and supplies in proportion to the service rendered and the animal size and if altered or unaltered, and to move closer to cost recovery (recommended fees do not represent full cost recovery). Overall, some fees are recommended to increase, stay the same or, in some cases, decrease. For example, board costs for small sized animals decreased, while board charges for altered dogs increased by $5 and unaltered dogs by $10 (unaltered pet fees remain higher than altered, as the overall goal is to encourage alteration and reduce pet overpopulation).

EQUITY IMPACT STATEMENT

While the City Council does not directly have authority over the proposed changes to the County's ordinance, Redwood City staff did participate in the working group that developed the recommendations. This included a lengthy process of conducting comparative analysis with other Bay Area jurisdictions that provide similar services, with an emphasis on what would be considered fair for not only the safety of the community but for the owners and animals themselves.

The proposed ordinance includes provisions to address potential financial challenges experienced by animal owners. The County's fee schedule provides reduced fees for senior pet owners licensing their animals. Additionally, the ordinance allows the Animal Control Program Manager to establish a payment plan for all fees outstanding upon a showing of good cause. Each calendar year, the Animal Control Program Manager shall designate one month as an amnesty period for payment of cat and dog license late fees and for compliance with section 6.04.020 of this Chapter. During the amnesty period, applicants for cat and dog licenses shall not be assessed any late penalty fee or any other penalty for failure to obtain such license or pay any applicable license fee. Finally, if the Animal Control Program Manager determines that payment of any fees by the Owner or Caretaker for an impounded animal would cause extreme financial difficulty to the Owner or Caretaker, and that it is in the best interests of the County to allow release of the animal upon these terms, the Animal Control Program Manager may, at their discretion, set up a payment plan or waive all or part of the fees incurred for the animal.

FISCAL IMPACT

Costs for the City Council approved County animal control services agreement are included as part of the City's budgeting process. Annual costs are divided in two ways. The first is to divide costs using a three-year average of usage, weighted 41% on field services and 59% on shelter uses. The second is in dividing costs to factor in offsetting revenues from animal licensing and collected fees. The contract gives each city credit for the animal licensing and collected fees revenue attributable to that particular city as a direct offset of its own share of costs. The proposed increase in fees will help to generate approximately an additional $232,000, thus reducing city and county annual contributions towards the PHS contract proportionately.

ENVIRONMENTAL REVIEW

This activity is not a project under California Environmental Quality Act (CEQA) as defined in CEQA Guidelines, section 15378, because it has no potential for resulting in either a direct or reasonably foreseeable indirect physical change in the environment. In the event the activity is found to be a project under CEQA, it is subject to the CEQA exemption contained in CEQA Guidelines section 15061(b)(3) because it can be seen with certainty to have no possibility of a significant effect on the environment.

PUBLIC NOTICE

Public notification was achieved by posting the agenda, with the agenda items being listed, at least 72 hours prior to the meeting.

ALTERNATIVES

Section 3 of the City's agreement with San Mateo County for animal control services requires the City to maintain the same animal control licensing and fee structure as the County; therefore, there is no alternative to the recommended action.

ATTACHMENTS

Attachment A – City Ordinance
Attachment B – County Ordinance

REPORT PREPARED BY:

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APPROVED BY:

Melissa Stevenson Diaz, City Manager

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF REDWOOD CITY AMENDING: SECTION 5.1 OF ARTICLE I OF CHAPTER 5 OF THE REDWOOD CITY MUNICIPAL CODE TO ADOPT BY REFERENCE THE ANIMAL CONTROL ORDINANCE OF SAN MATEO COUNTY, CONSISTING OF CHAPTER 6.04 OF TITLE 6 THE CODE OF ORDINANCES OF THE COUNTY OF SAN MATEO, CALIFORNIA; AND ARTICLE VII (PENALTY) OF CHAPTER 5 OF THE REDWOOD CITY MUNICIPAL CODE TO ESTABLISH PENALTIES FOR VIOLATIONS OF THE ANIMAL CONTROL ORDINANCE

WHEREAS, the City of Redwood City ("City") contracts with the County of San Mateo ("County") to provide animal control services in Redwood City; and

WHEREAS, the Agreement with the County requires the City to adopt the County's animal control ordinance and all amendments thereto; and

WHEREAS, on October 8, 2012, the City adopted Ordinance No. 2389, which amended Chapter 5, Article I, Sections 5.1 and 5.80 of the Redwood City Municipal Code to adopt by reference the Animal Control Ordinance of the County and establish penalties for violations thereof; and

WHEREAS, the County is repealing and replacing its Animal Control Ordinance to clarify existing definitions, enact additional requirements for animal control, and revise the fees for animal control services.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF REDWOOD CITY DOES ORDAIN AS FOLLOWS:

Section 1. The recitals set forth above are true and correct, and are hereby incorporated herein by this reference as if fully set forth in their entirety.

Section 2. The proposed Ordinance is not a project within the meaning of section 15378 of the California Environmental Quality Act ("CEQA") Guidelines because it has no potential for resulting in physical change in the environment, either directly or ultimately. In the event that this Ordinance is found to be a project under CEQA, it is subject to the CEQA exemption contained in CEQA Guidelines section 15061(b)(3) because it can be seen with certainty to have no possibility of a significant effect on the environment.

Section 3. If any section, subsection, clause or phrase of this Ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portion or sections of the Ordinance. The City Council of the City of Redwood City hereby declares that it would have adopted the Ordinance and each section, subsection, sentence, clause or phrase thereof irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrases be declared unconstitutional.

Section 4. The City Council hereby adopts the following Redwood City Municipal Code amendments by adding the text shown in underline (example) and deleting the text shown in strikeout (~~example~~), as provided below. Wording in brackets ([example]) is informational only and is not to be included in the published ordinance.

Section 5. Section 5.1 of Chapter 5, Article I of the Redwood City Municipal Code is hereby amended to read as follows:

Sec. 5.1. - ANIMAL CONTROL ORDINANCE OF SAN MATEO COUNTY ADOPTED BY REFERENCE:

A. The Animal Control Ordinance of San Mateo County, consisting of Chapter 6.04 of the Code of Ordinances of the County of San Mateo, California, as amended on ~~July 24, 2012~~ January 9, 2024 and as it may be amended in the future is hereby adopted by reference except as expressly excepted or amended by the provisions of this Article.

B. In the event of any conflict between the provisions of Chapter 6.04 of the Code of Ordinances of the County of San Mateo, California, hereinafter referred to as "The San Mateo County Animal Control Ordinance," and the provisions of this Article, the provisions of this Article shall govern.

C. The following provisions of the San Mateo County Animal Control Ordinance are not adopted:

Section ~~6.04.130~~ 6.04.230

Section ~~6.04.300~~ 6.04.240

Section 6. Chapter 5, Article VII of the Redwood City Municipal Code is hereby amended to read as follows:

ARTICLE VII. - PENALTY

Sec. 5.80. - PENALTIES; CONTINUING VIOLATION:

A. A violation of any provisions contained in this Chapter is hereby declared an infraction except for a violation of ~~subsection (a) of Section 6.04.100 and subsection (a) of Section 6.04.105~~ any provision of Section 6.04.050, subsection (a) of Section 6.04.090 or subsection (a) of Section 6.04.130 of the San Mateo County Animal Control Ordinance, a violation of which is hereby declared a misdemeanor.

B. Every day any violation of any provision of this Chapter shall continue and shall constitute a separate offense.

C. This Section shall not limit any other available criminal, civil or administrative remedies. Any or all applicable remedies shall remain available for violation of the provisions of this Chapter.

Sec. 5.81. – AMOUNT OF ADMINISTRATIVE FINES FOR VIOLATIONS OF SAN MATEO COUNTY ANIMAL CONTROL ORDINANCE

A. Any person issued an administrative citation for a violation of the San Mateo County Animal Control Ordinance shall be assessed and pay a fine as follows:

1. One hundred dollars ($100) for a first citation.

2. Two hundred dollars ($200) for a second citation for the same violation within a one-year period.

3. Five hundred ($500) for each additional citation for the same violation within a one-year period.

SEC. 5.82. –VIOLATION OF SAN MATEO COUNTY ANIMAL CONTROL ORDINANCE A PUBLIC NUISANCE; REMEDIES CUMULATIVE

Violation of San Mateo County Animal Control Ordinance is a public nuisance subject to any and all applicable civil, administrative, and criminal remedies, according to the provisions and procedures set forth in this Municipal Code and other applicable state and local law.

Secs. ~~5.81~~ 5.83—5.89. - RESERVED:

Section 7. This Ordinance shall go into effect 30 days following its adoption.

* * *

ORDINANCE NO. Click here to enter text.
BOARD OF SUPERVISORS, COUNTY OF SAN MATEO,
STATE OF CALIFORNIA

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AN ORDINANCE REPEALING AND REPLACING CHAPTER 6.04 (ANIMAL CONTROL) OF TITLE 6 OF THE SAN MATEO COUNTY ORDINANCE CODE

The Board of Supervisors of the County of San Mateo, State of California, **ORDAINS** as follows:

SECTION 1. Chapter 6.04 of the San Mateo County Ordinance Code is hereby repealed, and a new Chapter 6.04 is hereby adopted, to be entitled and numbered and to read as follows:

CHAPTER 6.04 ANIMAL CONTROL

6.04.010 – Definitions

The following words and phrases, when used in this Chapter shall have the meaning set forth below:

"Animal Control Officer" – any person designated as the Animal Control Program Manager for the County, as well as the head of the County's animal control contractor and their duly authorized officers or deputies. In the event the County has no animal control contractor to provide animal control officers, or in cases of emergency in which additional animal control officers are needed, "animal control officer(s)" may include persons so designated by the Animal Control Manager.

"Animal Control Program" – that program established by the County and participating cities, and the Program's animal control contractor(s), if any, which contractor is specifically charged with regulating and enforcing laws dealing with animal control within the participating jurisdictions. Animal Control Program includes the Licensing Program.

"Animal Control Program Manager" - that person employed by the County to oversee the Animal Control Program or designee.

"Animal Control Shelter" - A San Mateo County facility operated by the County, or by another public entity, an accredited, tax-exempt humane non-profit organization contracted with the County, or a for-profit business contracted with the County for the purpose of impounding, sheltering, adopting, or euthanizing seized, stray, distressed, homeless, abandoned, or unwanted animals.

"**Caretaker**" - any person 18 years of age, or older, who has assumed responsibility for the care, custody, or control of an animal(s).

"Dangerous Animal" - any animal, except a trained animal assisting a peace officer engaged in law enforcement duties, that constitutes a danger to persons or animals, and/or demonstrates any of the following behavior(s):

(a) behavior that results in bodily harm that is less serious than a "Severe Injury", or constitutes a substantial threat of bodily harm to a person; or

(b) an attack on another animal which results in an injury that is sufficient to require veterinary care even if not received.

An animal which has been declared by an out of county jurisdiction as "potentially dangerous," "dangerous," "vicious," or any other similar designation, may be deemed a Dangerous or Vicious animal for the purposes of this Chapter, as determined by an Animal Control Officer.

"Health Officer" - that person so designated by the County of San Mateo.

"Humane Officer" - any person who is qualified and appointed pursuant to California Corporations Code Section 14502, and who is an employee of the County and designated as such by the County or an employee of a society for prevention of cruelty to animals or humane society that has contracted with the County to provide animal control services.

"Licensing Program" - that program within San Mateo County Health, including but not limited to, any County contractor specifically charged with regulating and selling animal licenses in the County of San Mateo.

"Owner" - any person 18 years of age or older who:

(a) holds the license to the animal; or

(b) if the animal is not licensed, is legally entitled to possession of the animal; or

(c) has exercised primary responsibility for the care of the animal for thirty (30) or more consecutive calendar days.

"**Person**" – means any individual, partnership, corporation, organization, trade or professional association, firm, limited liability company, joint venture, association, trust, estate, or any other legal entity, and any officer, member, shareholder, director, employee, agent, or representative thereof.

"Severe injury" - Any physical injury to a human caused by an animal attack that involves tooth derived muscle tears, disfiguring wounds or laceration(s), multiple bites requiring sutures, broken bones and/or requires corrective surgery.

"Service Animal" - any animal defined as such by federal or state law.

"Vicious Animal" - any animal, except a trained animal assisting a peace officer engaged in law enforcement duties, which meets any or all of the following criteria:

(a) Any animal that, at the time of the attack, is already designated as a Dangerous Animal and/or is the subject of a Dangerous Animal Permit, and which is found to have engaged in any of the following:

(1) behavior that results in bodily harm, or constitutes a substantial threat of bodily harm, to a person; or

(2) an attack on another animal which results in an injury that is sufficient to require veterinary care, whether or not received.

(b) Any animal that inflicts Severe Injury to or kills a person.

(c) Any animal which cannot be safely maintained with a Dangerous Animal permit.

(d) Any animal designated by another governmental jurisdiction as, “dangerous”, "vicious", or any other similar designation, if that prior designation is based on behavior which would meet the definition of Vicious under this Chapter, as determined by an Animal Control Officer.

6.04.020 - Animal Control Program.

(a) The Animal Control Program is responsible for the enforcement of this Chapter.

The duties of the Animal Control Program shall include, but not be limited to, the following:

(1) Provide animal control, sheltering services, and a rabies control program to carry out and enforce all provisions of this Chapter and California Health & Safety Code section 121690, and keep such records as may be required by law or contract.

(2) Enforce the provisions of this Chapter and all applicable state and local laws relating to the care, treatment, and impounding of animals, and specifically to issue citations and to make arrests for violations of the provisions of this Chapter and related state laws, to the extent authorized by law.

(3) Impound animals found to be in violation of this Chapter in the interest of protecting public health and safety.

(4) Investigate animals pursuant to this Chapter or applicable state law and, if deemed appropriate, designate any such animals as Dangerous or Vicious pursuant to this Chapter.

(5) Impound animals which are in imminent or ongoing danger, or which are in need of safekeeping in order to protect the health and safety of the animal.

(6) Impound animals that are causing a threat to public safety.

(7) Where authorized under the law, to enter upon any premises upon which any animal is kept in order to seize or impound of any animal if reasonable cause exists to believe that such animal is being kept or has behaved in violation of the provisions of this Chapter.

(8) To remove and dispose of the carcass of any animal(s) found on any public right of way, except freeways or other areas maintained by Caltrans.

(9) Quarantine animals under the direction of the County Health Officer to ensure public health and safety.

(10) Euthanize and/or dispose of animal(s) humanely and in accordance with the law.

(11) Place for adoption, when appropriate, properly impounded animals if such animals are not redeemed after due notice to known Owners in accordance with the law.

(12) Provide and hold vaccination clinics in strategic locations throughout the County pursuant to Health and Safety Code 121690.

(13) Provide or make available at low cost, spay/neuter surgeries to dogs, cats, and rabbits.

(14) Provide for issuance of an animal license for a period not to exceed the term of the anti-rabies vaccination, as provided by state law.

(15) To collect any fees or charges provided for in this Chapter for the licensing, impounding and/or keeping of any animal, or for the enforcement of this Chapter.

(b) Animal Control Officers qualified under Penal Code section 830.9, who are either employees of the County designated as such by the County, or employee(s) of and designated as such by a society for prevention of cruelty to animals or humane society which has contracted with the County to provide animal control services, shall have the authority to issue citations and/or notices to appear in court, and obtain and execute search warrants to the maximum extent allowed by law, for violations of state and local animal control laws. Animal Control Officers shall

have the authority provided by state law including, but not limited to, that described by Penal Code section 830.9. Animal Control Officers must complete Penal Code section 832 training.

(c) Those employees of a society for prevention of cruelty to animals or humane society under contract with the County to provide animal control services, who have been appointed and qualify as humane officers under California Corporations Code section 14502, or its successor statute, shall have the authority to issue citations and/or notices to appear in court, and obtain and execute search warrants, to the maximum extent allowed by law, for violations of state and local animal control laws.

(d) The County may contract for animal control services to be performed countywide, including within cities, provided agreement is made with the participating jurisdictions.

6.04.030 - Rabies Vaccinations.

(a) Every dog or cat Owner shall ensure their animal is vaccinated for rabies by a licensed veterinarian in the manner prescribed or approved by state law and the State of California Department of Public Health, after the dog or cat attains the age of three (3) months of age and/or within ten (10) calendar days of acquiring an unvaccinated animal. This vaccination shall be obtained prior to issuing a license for the dog or cat. In addition, proof of vaccination shall be provided by the Owner or Veterinarian to the Licensing Program or the County's animal control contractor.

(b) Every veterinarian who vaccinates or causes or directs to be vaccinated in the County any dog, or cat with rabies vaccine shall certify that such animal has been vaccinated. Every veterinarian shall submit to the licensing authority a copy of the County-approved rabies vaccination form, within ten (10) calendar days of the beginning of each month, for any dog or cat which they vaccinate or direct to be vaccinated with anti-rabies during the previous month. An Animal Control Officer or Animal Licensing staff shall have the right to inspect records of rabies vaccinations during normal business hours.

(c) Upon receipt of a written request from a licensed veterinarian to exempt a microchipped pet from receiving a one or three-year vaccination, for medical reasons, the County Health Officer and/or designee shall review the basis for the request for exemption and approve or/deny said request.

6.04.040 - Dog and Cat Licenses.

(a) Licensing requirements for dogs and cats shall be as follows:

(1) An annual license shall be obtained, and an annual license fee shall be paid by the Owner for every dog or cat over the age of three (3) months owned or kept in unincorporated San Mateo County, and all cities within the County which adopt this Chapter. Said annual license fee shall be first due when the animal reaches three (3) months of age or within sixty (60) calendar days after the dog or cat is acquired, and due on the expiration date of the rabies vaccination and each year thereafter.

(2) New residents shall have sixty (60) calendar days in which to acquire such license.

(3) Persons renewing their license shall have thirty (30) calendar days following their due date before being found delinquent and assessed a late penalty.

(4) The fee for such license shall be as set forth in section 6.04.350 of this Chapter. The fee paid for the licensing of altered dogs and cats shall be less than said license fee for unaltered cats or dogs upon presentation of the proper certification. The license fee paid by persons over the age of 60 shall be at a discount.

(5) An Owner may obtain a three-year license for a cat or dog by submitting to the Licensing Program adequate proof of a three-year rabies vaccination of the animal to be licensed and payment of the applicable fees, as set forth in section 6.04.350 of this code.

(6) Any person who fails to pay such license fee after said fee is due or said dog or cat is required to be licensed, in addition to paying any past due license fee(s), may also be required to pay a late fee in accordance with Section 6.04.350 of this Chapter or may receive an administrative citation.

(7) A license shall be obtained, but no license fee shall be payable, by the Owner of any dog being raised, trained or used as a service animal, or for dogs that have served as a member of the armed forces of the United States of America, or any dog used by a local law enforcement agency for the purposes of law enforcement.

(8) Animals with microchip implants or other permanent identification acceptable to the Animal Control Program are not exempt from the mandatory licensing requirements.

(b) The licensing provisions in this Chapter are not applicable to the following:

(1) Dogs or cats used for diagnostic purposes or research, the use having been approved by the California State Department of Health Services pursuant to section 1666 of the Health and Safety Code.

(2) Dogs or cats used for teaching purposes in recognized educational institutions.

(3) Dogs or cats owned by veterinarians licensed by the State and kept on the premises used by said veterinarians in their practice.

(c) Tags for dogs and cats shall be issued as follows:

(1) The Licensing Program shall procure and, when licensing fee is paid, issue a lifetime tag which shall bear the number of the license. A record shall be kept with the name of the Owner together with a description of the dog or cat for which the license is issued and the number of the license, and a tag shall be provided to such person upon payment for such license as provided by this Chapter.

(2) Whenever a tag has been lost or stolen, the Owner of the animal may request a duplicate tag upon payment of the required fee.

(3) The Owner of a licensed dog or cat shall affix such tag to a suitable collar, which collar shall remain on the dog or cat at all times.

(4) When an animal has been designated as a service animal, the Owner may obtain a lifetime service tag and shall be required to follow the requirements in Section 6.04.030 (a). Said tag will replace a regular dog license.

(5) The owner or operator of any kennel, animal breeding facility, pet shop, or any place or establishment where animals are sold, adopted, or given away shall keep a permanent record of the name, address, and phone number of the purchaser of any dog or cat, along with the breed, color, sex, and age of each animal sold, adopted, or given away and shall forward such information to Animal Control Services within thirty (30) calendar days thereafter. An Animal Control Officer, County representative, or employee of the County's animal control contractor shall have the right to inspect such records during normal business hours, with forty-eight (48) hours prior notice to the Owner or operator.

6.04.050 - Public Protection from Dogs.

(a) No Owner or possessor of a dog shall cause or allow such dog to bite, or physically threaten or harass any person unless necessary to protect the physical safety of a person.

(b) Every Owner or possessor of a dog shall prevent such dog from causing injury to another animal while such animal is lawfully upon public or private property. The failure of the owner of a victim animal to have the animal on a leash shall not, in itself, constitute a mitigating factor in any attack.

(c) No Owner or possessor of a dog shall command or provoke such dog to attack, sic or threaten a person unless such action is necessary to protect the physical safety of a person.

(d) No Owner or possessor of a dog that resides in another county and is found to have violated this section shall thereafter allow such dog to be brought into San Mateo County unless the dog is fully enclosed in a vehicle and passing through to another location without stopping at any public or private premises within the County.

6.04.060 - Prohibited Conduct.

No Owner or other person having care, custody or control of any animal shall cause or permit it to do any of following:

(a) To be upon any public street, sidewalk, park, school ground, any public property, or upon any unenclosed premises in this jurisdiction unless:

1) the animal is properly licensed, if such licensing is necessary hereunder, and

2) the animal is controlled by a chain, lead rope, or leash, which is connected to the animal's collar, saddle, harness, or halter. This requirement is not applicable to cats, or to service animals under the complete control of the Owner or caretaker.

An electric or invisible fence does not constitute an enclosure for the purposes of this requirement.

(b) To trespass upon any private property without the consent of the owner thereof, and to knowingly permit the animal to remain upon the property, or to habitually continue to trespass thereon.

(c) To suffer or permit such animal to habitually bark or meow or otherwise act to disturb the peace of any citizen or to be a public nuisance.

(d) To be without proper and adequate food, water, shelter, care, and attention.

(e) No person shall possess within San Mateo County any animal designated by another jurisdiction as "potentially dangerous", "dangerous", or "vicious," or other designation based on the animal's potential danger to humans and/or animals, without previously notifying Animal Control and receiving express written permission from the Animal Control Manager for the animal's presence or residence in San Mateo County. A failure to receive prior permission is in itself a

sufficient basis for an Animal Control Officer or peace officer to seize and impound such animal.

(f) Subsection (a) 1) 2) of this section shall not be applicable to cats.

6.04.070 - Protection of Animals in Motor Vehicles.

(a) No person shall leave or confine an animal in any unattended motor vehicle under conditions that endanger the health or well-being of said animal due to heat, cold, lack of adequate ventilation, lack of water, or other circumstances that could reasonably be expected to cause suffering, disability, or death of said animal.

(b) An Animal Control Officer, Humane Officer or peace officer may remove an animal from a motor vehicle if the animal's safety reasonably appears to be in immediate danger from heat, cold, lack of adequate ventilation, lack of water, or other circumstances that could reasonably be expected to cause suffering, disability, or death to the animal. An Animal Control Officer, Humane Officer or peace officer is authorized to take all steps that are necessary for the removal of such animal from the motor vehicle, including, but not limited to, breaking into the motor vehicle, after a reasonable effort has been made to locate the Owner or other person responsible.

(c) If an animal is removed from a motor vehicle as set forth herein, the removing officer shall, if deemed necessary by the officer, take it to an animal shelter, veterinary hospital, or other place of safekeeping.

(d) An Animal Control Officer or peace officer who removes an animal from a motor vehicle shall, in a conspicuous location on or within the motor vehicle, leave written notice bearing their name and office, and the address of the location where the animal can be claimed. The animal may be released to the Owner only after payment of all fees that have accrued for the maintenance, care, medical treatment, or impoundment of the animal.

(e) Nothing in this section shall preclude prosecution under both this section and California Penal Code Section 597 or any other provision of state or local law.

6.04.080 - Release from Confinement.

No person other than the Owner, or person authorized by the Owner of the animal shall release any animal from any confinement, vehicle, or restraint unless such release is necessary for the immediate health and safety of the animal. This section shall not apply to Animal Control Officers, Humane Officers, and/or peace officers.

6.04.090 - Declaration of Dangerous Animal.

(a) No person shall knowingly keep, have, maintain, sell, trade, or let for hire an animal designated as Dangerous under this Chapter without obtaining a Dangerous Animal Permit from the Animal Control Officer. The animal Owner shall comply with all conditions of the Dangerous Animal Permit including, but not limited to, all requirements of section 6.04.100 of this Chapter. Any animal which is determined to be Dangerous under this Chapter and for which a permit has not been obtained shall be surrendered to an Animal Control Officer, Peace Officer, or a County animal control contractor agency for appropriate disposition, which may include humane euthanasia.

(b) In determining whether or not an animal shall be designated as Dangerous, the Animal Control Officer, peace officer, or hearing officer may consider any relevant facts and circumstances, including but not limited to:

(1) the alleged attacking animal's prior history.

(2) the alleged attacking animal's Owner(s) ability to comply with this Chapter, and/or compliance with any prior Dangerous Animal Permits held by the alleged attacking animal's Owner(s).

(3) whether any of the animals involved were previously deemed by a governmental jurisdiction as "potentially dangerous, "dangerous", "vicious" or any other similar designation.

(c) In determining whether or not an animal shall be designated as Dangerous, the Animal Control Officer, peace officer, or hearing officer, may consider the following mitigating factors:

(1) Whether at the time of the injury, attack or molestation, the person or animal suffering the injury, attack or molestation:

(i) provoked, tormented, teased, abused or assaulted the animal, thereby causing or contributing to the alleged behavior;

(ii) committed a willful trespass or other tort upon the private property of the Owner or caretaker of the animal in the presence of the animal;

(iii) threatened or committed an unjustified attack or assault against the Owner, caretaker or other person in control of the animal in the presence of the animal

(2) Any other mitigating factor relevant to whether the animal poses a threat to public health or safety. The failure of the Owner or person in control of a victim animal to have the victim animal on a leash shall not, in itself, constitute a mitigating factor in any attack.

(d) The unwillingness of a victim or a particular witness to testify at a hearing shall not prevent designation of an animal as a Dangerous Animal, as long as sufficient evidence exists to support the designation.

(e) In the event that an Animal Control Officer or peace officer determines it necessary to protect the health or safety of the public, or of any animal, they may immediately impound any animal according to the procedures set forth in this Chapter.

(f) If an Animal Control Officer or peace officer has investigated and determined that an animal is Dangerous, the Animal Control Officer or peace officer shall deliver written notice of such determination to the Owner of the animal pursuant to section 6.04.260.

(g) Should the Owner of the animal wish to contest the Dangerous Animal designation, the Owner may request a hearing, which hearing shall be conducted according to the procedures set forth in section 6.04.150 of this Chapter. The Owner shall submit a written request for a Dangerous Animal hearing to the Animal Control Officer within seven (7) calendar days of the written notification by the Animal Control Officer and/or peace officer that the animal has been declared dangerous.

(1) Should the animal Owner not submit a request for an administrative hearing within the required timeframe, the administrative hearing process shall be deemed waived, the Dangerous Animal designation will be final, and the animal Owner shall obtain a Dangerous Animal permit within seven (7) calendar days of the written notification that the animal has been declared Dangerous.

(2) If the animal Owner requested a hearing and the hearing officer confirms the determination that the animal is Dangerous, the Owner must obtain the Dangerous Animal permit and meet the conditions required by such permit, within seven (7) calendar days of notice of such decision, unless the time is extended by an Animal Control Officer.

(3) If an animal is designated as Dangerous, but the Owner fails to obtain a Dangerous Animal Permit within the required timeframe, the animal will be deemed abandoned, and will be subject to disposition as deemed appropriate, including potential euthanasia by the County's animal control contractor, at the discretion of the Animal Control Officer, peace officer or City or County representative. If not already impounded, the animal will

be promptly impounded. The Owner of the animal shall be responsible for all costs of impoundment of the animal incurred prior to such abandonment.

(h) If after investigation by an Animal Control Officer or peace officer, that officer determines that the animal is not Dangerous, the victim or an Owner of a victim animal may appeal that determination, within seven (7) calendar days of notice of the decision given pursuant to section 6.04.260, by submitting to the Animal Control Officer or peace officer a written request for a hearing and paying the required fee. The Animal Control Officer or peace officer shall prepare a written report documenting its reasons for determining the animal not Dangerous and shall include evidence it has considered for and against the designation in its report. The hearing shall be conducted according to the procedures set forth in section 6.04.150 of this Chapter.

(i) No animal designated by the County as a Dangerous Animal may be transferred to a new place of residence or to a new Owner or Caretaker without prior written approval of the Animal Control Program Manager. Prior to the relocation, a written request for the relocation must be delivered to the Animal Control Program Manager and the County's animal control contractor, if any, at least 30 calendar days prior to the relocation.

(j) If an Animal Control Officer declares an animal as Dangerous which has already been declared Potentially Dangerous or Dangerous by another jurisdiction located outside of the County of San Mateo, the Owner of such animal must obtain and comply with a Dangerous Animal Permit at least seven (7) calendar days prior to moving the animal into the County. The animal shall not reside in the County of San Mateo until the Dangerous Animal Permit has been issued by the Animal Control Program and the Owner meets the conditions of said permit.

(k) A permit issued under this section is subject to renewal annually. An annual inspection of the location where the animal resides will be performed by an Animal Control Officer. Inspections may occur at any reasonable hour and will occur at least annually. The fee for such permit and inspection shall be as set forth in section 6.04.350 of this Chapter. Fees shall not be refundable. If the registered Owner fails to pay the permit fee and/or comply with the requirements of the permit within ten (10) calendar days of the annual inspection date, the permit may be revoked and the animal may be impounded for appropriate disposition, as determined by an Animal Control Officer, peace officer, County contracted agency or City designee, including humane euthanasia.

(l) A Dangerous Animal designation is a designation that remains with that animal for its lifetime, unless terminated as provided by this subsection. A Dangerous Animal designation may be terminated if all of the following criteria have been met, as determined by an Animal Control Officer or peace officer and the Animal Control Manager and/or City designee:

(1) The Owner has complied with all Dangerous Animal Permit requirements for a period of three (3) years and the animal has not been found to have committed any violations of the requirements of the permit, or of this Chapter, or any other applicable animal control laws, for the duration of that period.

(2) The animal has remained current on all rabies or similar required vaccinations and has remained current on its licensing and paid all fees for the duration of the three (3) year period.

If an animal Owner disputes a finding that the Dangerous Animal designation will not be terminated, the animal Owner may request an administrative hearing to be held according to the procedures set forth in section 6.04.150 of this Chapter.

6.04.100 - Dangerous Animal Permit Requirements.

(a) Any Owner of a Dangerous Animal shall ensure compliance with the following rules and regulations which shall be mandatory requirements for any Dangerous Animal Permit:

(1) When the animal is off the property of its Owner, ensure that the animal is not kept upon any unenclosed premise unless said animal is leashed and muzzled with a cage or basket muzzle, or any other muzzle approved by the Animal Control Officer. The leash shall not exceed four (4) feet in length and having a minimum tensile strength of 300 pounds and shall be under the direct control and supervision of the Owner or a person of such age, size, and strength as can easily control such animal. Extraordinary care shall be taken by the Owner and/or caretaker to ensure that such restraint is sufficient to control the animal in a manner which it will not endanger other persons or animals.

(2) Ensure said animal is never kept on any unenclosed premises even if tethered, tied or staked.

(3) Ensure said animal is kept in a fenced yard, kennel, dog run or other enclosure, sufficient to prevent the escape of the animal or entry of young children, as approved by the Animal Control Officer or peace officer. An electric or invisible fence is not an acceptable means of enclosure for the purpose of this requirement.

(4) Maintain the animal so that it is not a threat to any mail carrier, sanitation worker, meter person, or other person who has the lawful right to enter the property.

(5) Ensure that all structures used to confine the animals are locked with a key

or combination lock when such animals are within the fenced yard, kennel, run or enclosure.

(6) Regularly inspect the fenced yard, kennel, dog run or enclosure to ensure that it is secure to maintain the animal and keep young children out.

(7) Allow inspections by any Animal Control Officer or peace officer at any reasonable hour of the premises or premises upon which the animal is maintained.

(8) Pay permit and property inspection fees as set forth in section 6.04.350 of this Chapter within (10) ten calendar days of the permit issuance or renewal.

(9) Obtain and post approved sign(s) from the Animal Control Program after payment of a non-refundable fee as set forth in Section 6.04.350 of this Chapter. Sign(s) shall be conspicuously posted in a manner visible to the public at all entrances to the property where the animal is kept, warning persons of the presence of a Dangerous Animal as directed by the Animal Control Officer or peace officer. Such sign(s) must be surrendered in the event of the revocation of the permit, death of animal, or approved relocation of the animal.

(10) Advise all members who reside in the same household and on the same premises of the conditions established by the permit for keeping or maintaining said Dangerous Animal.

(11) Ensure said animal wears, at all times, a separate Dangerous Animal tag issued by the Animal Control Program in addition to complying with license requirements as defined in Section 6.04.040 of this Chapter.

(12) Ensure said animal be microchipped and inform the Animal Control Officer with the microchip number within thirty (30) calendar days from the date the Dangerous Animal Permit was issued.

(13) Within forty-five (45) calendar days from the date the Dangerous Animal Permit was issued, unless this period is extended by the Animal Control Manager or city representative at their sole discretion, said animal shall be spayed or neutered by a California licensed veterinarian, at Owner expense, and within those forty-five (45) days, the Owner shall also present written proof to the Animal Control Officer that the surgery was performed. In the event an animal cannot be safely altered, due to a medical reason, the Owner shall present the Animal Control Program Manager and Animal Control Officer with a written request from a California licensed Veterinarian stating the medical reason(s) that the animal should not be altered. The County Health Officer or designee will

approve or deny the request. If said request is denied, the animal shall be altered by a California licensed Veterinarian within fifteen (15) calendar days from the date of notification that the request was not approved, and within those fifteen (15) calendars days provide such written proof to the Animal Control Officer that the surgery was performed.

(14) Notify an Animal Control Officer and the Animal Control Program Manager of the animal's death within twenty-four (24) hours and produce the animal's body for verification upon request.

(15) Notify an Animal Control Officer and the Animal Control Program Manager immediately in the event the animal becomes lost, stolen, or escapes from its fenced yard, kennel run, or enclosure.

(16) Pay all reoccurring of additional fees within ten (10) calendar days of service of the invoice or annual permit. Non-payment of fee may result in the permit being revoked unless a payment plan has been approved by the County or City.

(17) Comply with all other permit conditions or requirements imposed by an Animal Control Officer, peace officer, or hearing officer pursuant to this Chapter.

(18) Comply with all local and state laws regarding the care, use, control, and maintenance of animals.

(b) Any Owner of a Dangerous Animal shall ensure compliance with the following additional requirements, if directed to do so by an Animal Control Officer, peace officer and/or hearing officer:

(1) Prove financial responsibility by posting a bond or certificate of insurance for an amount of three hundred thousand dollars ($300,000) per animal within thirty (30) calendar days from the date of the Dangerous designation. Bond or certificate of insurance will be provided to the Animal Control Program Manager annually prior to expiration of said bond or certificate.

(2) Provide private behavioral and obedience training to the animal, at the Owner’s expense and within the time set forth by the hearing officer or an Animal Control Officer following the issuance of a Dangerous Animal Permit. Proof of participation, a report of behavioral assessment, and/or a certificate of satisfactory completion from an animal behaviorist or organization approved by an Animal Control Officer shall be provided to the Animal Control Officer and Program Manager of Animal Control within seven (7) calendar days following the completion of the mandatory training, but not more than ninety (90) calendar days from the date of the

Dangerous designation.

(3) Comply with any other permit requirements determined to be reasonably necessary to protect the public's health or safety and/or the health or safety of other animals.

(c) No more than two Dangerous Animals may be kept by any person(s) at any one household, residence, business, or other location, without prior written approval of the designee of the appropriate jurisdiction.

6.04.110 - Revocation or Modification of Dangerous Animal Permit.

(a) Any Dangerous Animal permit issued pursuant to this Chapter may be revoked or modified by the inclusion of additional requirements or otherwise, if the Animal Control Officer or peace officer has reasonable cause to believe any of the following to be true:

(1) The dangerous animal Owner or any person to whom the Owner has given care, custody, or control of the animal has violated any local or state laws relating to the keeping, care or use of any animals.

(2) The Owner or any person to whom the Owner has given care, custody, or control of the animal has violated any dangerous animal permit conditions, or any requirement imposed by the Animal Control Officer, peace officer, or hearing officer.

(3) The Owner or any person to whom the Owner has given care, custody, or control changed the location of his/her residence or his/her place of business or sells, assigns, transfers, donates, leases, or otherwise disposes of the animal for which the permit was issued without first notifying an Animal Control Officer as outlined in Section 6.04.090

(4) The Owner or any person to whom the Owner has given care, custody or control of the animal has changed the residence or premises where the animal is maintained without first complying with the guidelines set forth in Section 6.04.090

(5) The Owner or any person to whom the Owner has given care, custody, or control of the animal is unable or unwilling to comply with the conditions of the dangerous animal permit.

(b) In the event that it is reasonably necessary to protect the public or an animal's health and safety, the Animal Control Officer or peace officer may impound or cause to be impounded the animal while an investigation is taking place**.**

(c) If, after investigation, the Animal Control Officer or peace officer concludes that there is probable cause to believe that one or more of the above conditions for revocation or modification of the permit has occurred, the officer shall deliver written notice of revocation or modification to the Owner. Said notice shall specify the grounds of revocation or modification of the permit. Should the Owner of the animal wish to contest the revocation or modification of the permit, the Owner may request an administrative hearing to be held before a hearing officer, as designated by the Animal Control Program Manager, within seven (7) calendar days of receiving the notice of revocation. Said administrative hearing date shall be not less than seven (7) calendar days or no more than (20) twenty calendar days after the date the request for hearing is received by the Animal Control Manager. The administrative hearing shall be conducted as set forth in section 6.04.150 of this chapter. The hearing officer conducting the hearing may either modify the terms of the permit or revoke the permit.

Any party to the hearing has the right to appeal the administrative hearing decision to the County of San Mateo Superior Court by filing a Petition for a Writ of Administrative Mandate pursuant to California Civil Procedure, Section 1094.5 and 1094.6.

(d) Upon written notice by the Animal Control Officer, peace officer, or hearing officer, if a hearing was held, if any modifications to a dangerous animal permit are made, the Owner shall immediately comply with such modified permit requirements.

(e) Upon written notice from an Animal Control Officer, peace officer or hearing officer of the revocation of a Dangerous Animal permit, the Owner of such animal shall within two (2) calendar days of such notification, surrender said animal to an Animal Control Officer. The Dangerous Animal shall be impounded and humanely euthanized unless the County designee or City designee has approved a different disposition. At the sole discretion of the appropriate City or County representative, such animal may be permanently removed from the County of San Mateo to another jurisdiction with written approval from that jurisdiction.

6.04.120 - Possession of Animals After Revocation of Dangerous Animal Permit.

No Person who has been determined to be in possession of or had Ownership of a Dangerous Animal for which a permit has been revoked under this chapter shall be granted any Dangerous Animal permit for a period of three years following such determination or revocation.

6.04.130 - Declaration of Vicious Animals.

(a) No person shall keep, have, maintain, sell, trade, or let for hire an animal which has been designated as Vicious under the provisions of this Chapter.

(b) If an Animal Control Officer and/or peace officer has investigated and determined that an animal is Vicious, the Animal Control Officer or peace officer shall deliver written notice of such determination to the Owner of the animal. Service of notice shall be made in accordance with section 6.40.260 subdivision (a) of this Chapter. An Animal Control Officer and/or Peace Officer shall immediately impound the animal, or cause to be impounded, the animal according to the procedures set forth in Section 6.04.160 of this Chapter. The animal shall be deemed abandoned and shall be humanely euthanized unless the County designee or City designee has approved a different disposition or unless the Owner timely requests an administrative hearing.

(c) In determining whether an animal shall be designated Vicious, in addition to any other facts and circumstances of the incident(s), the applicable decision-maker may consider the following potentially mitigating factors.

(1) Whether at the time of the injury, attack or molestation, the person or animal suffering the injury, attack, or molestation:

(i) provoked, tormented, teased, abused, or assaulted the animal, thereby causing or contributing to the alleged behavior

(ii) committed a willful trespass or other tort upon the private property of the Owner or caretaker of the animal; and/or

(iii) threatened or committed an unjustified attack or assault against the Owner, caretaker, or other person in control of the charged animal.

The failure of the Owner or other person in control of a victim animal to have the animal on a leash shall not, in itself, constitute a mitigating factor in any attack.

(2) Whether the Owner is willing and able to comply with the conditions of a Dangerous Animal permit, and whether the animal can be safely maintained on a Dangerous Animal permit considering the nature of the attack and cooperativeness and abilities of the Owner.

(d) The decision-maker may also consider, among any other relevant facts and circumstances, the following factors:

(1) whether any of the animals involved were previously deemed by any governmental jurisdiction as, "dangerous", "vicious", or any other similar designation, and/or the animal Owner's prior compliance or lack thereof with any applicable dangerous animal permit requirements or this Chapter;

(2) the attacking animal's history of attacks, bites or threatening behavior;

(3) whether the animal demonstrated such aggressive behavior that it is reasonable to conclude that the animal cannot be safely maintained with a Dangerous Animal permit; and

(4) whether the Owner is unable or unwilling to comply with the conditions of a Dangerous Animal permit.

(e) Should the Owner of the animal wish to contest the Vicious Animal designation, the Owner may request an administrative hearing to be conducted according to the procedures set forth in section 6.04.150 of this Chapter. The Owner shall submit a written request for a Vicious Animal hearing to the Animal Control Officer within seven (7) calendar days of the written notification by the Animal Control Officer and/or peace officer that the animal has been declared Vicious.

(f) Should the Owner not submit a request for an administrative hearing within the required timeframe, the administrative hearing process shall be deemed waived, the Vicious Animal designation will be considered final for purposes of exhaustion of administrative remedies, and the animal will be subject to disposition by the Animal Control Officer, peace officer, or City or County designee. The Owner shall lose all rights of Ownership and control of the animal, and the animal will be subject to humane euthanasia, unless another disposition is deemed appropriate by a City and/or County designee, without further notice to the Owner.

(g) The unwillingness of a victim or a particular witness to testify at a hearing shall not prevent designation of an animal as Vicious as long as sufficient evidence exists to support the designation.

(h) If after investigation, an Animal Control Officer and/or peace officer determines that the animal is not Vicious, the Officer will prepare a written decision upon request by any victim suffering physical injury or an Owner of a victim animal, either of whom may appeal that determination. Any victim suffering physical injury as a result of the attack, or Owner of a victim animal, may appeal the determination that an animal is not Vicious by submitting, within seven (7) calendar days of the service of the decision pursuant to section 6.04.260, a written request to the Animal Control Officer for an administrative hearing and paying the required fee as set forth in Section 6.04.350 of this Chapter. The administrative hearing shall be conducted according to the procedures set forth in section 6.04.150 of this Chapter.

6.04.140 - Providing False Information.

It shall be unlawful for a person to willfully and knowingly provide false or misleading information to Animal Control Program staff, including but not limited to an Animal Control Officer, Peace Officer, Animal Control Program Manager, and/or Hearing Officer regarding

animal Ownership, licensing, rabies vaccination, medical treatment and condition, and/or any other matter pertaining to the enforcement of state or local law.

6.04.150 - Administrative Hearing Procedures.

(a) Administrative hearings held under this Chapter shall be conducted by a hearing officer or designated representative appointed by the Director or designee of the San Mateo County Health. Any city contracting with the County for animal control services may elect to utilize the services of any San Mateo County designated hearing officer to conduct hearings on behalf of the city pursuant to that city's animal control ordinances. The hearings shall be scheduled no less than seven (7) calendar days and no more than fifteen (15) calendar days from the receipt of the request for the hearing unless the hearing officer finds good cause for continuance.

(b) The Animal Control Officer or peace officer conducting the investigation shall provide their investigation report and any evidence gathered by the officer to the Animal Control Manager or designee no less than 72 hours prior to said administrative hearing. The Animal Control Manager or designee will promptly provide the report to the parties to the case, including the Owner of the subject dog and the Owner of the victim dog.

(c) The administrative hearing shall be conducted in an informal manner consistent with due process of law. Any party may be represented by counsel. The parties may present relevant evidence including witnesses. The strict rules of evidence shall not be applicable. Any relevant evidence, including but not limited to hearsay evidence, may be admitted if it is the sort of evidence on which reasonable persons are accustomed to rely on in the conduct of serious affairs. The hearing officer shall decide the matter based on preponderance of the evidence presented at the hearing. The administrative hearing shall be recorded, and all documentary evidence submitted at the administrative hearing shall be preserved by the Animal Control Manager for a period of no less than two years. Any party may arrange for a court reporter to be present. Any party desiring the presence of a court reporter shall make all necessary arrangements and shall be responsible for payment of all costs.

(d) The hearing officer may exclude disorderly or disruptive persons from the hearing or make other orders as necessary to ensure the fair and orderly conduct of the administrative hearing.

(e) The hearing officer may decide all issues for or against the Owner(s) of the involved animal(s) even if the Owner(s) fail to appear at the hearing.

(f) Within seven (7) calendar days of the administrative hearing, the hearing officer shall render a written decision, which shall be final for the purposes of exhaustion of administrative remedies upon the date of mailing. The Animal Control

Manager or designee shall mail the written decision and affidavit/certificate of mailing showing the date of mailing, on behalf of the hearing officer, by first class mail, postage prepaid. The decision will be mailed to the Owner of the alleged Dangerous or Vicious Animal, the victim or Owner of the victim animal, and the investigating Animal Control Officer or peace officer.

(g) If the animal is designated Dangerous, the Owner must apply for and obtain a Dangerous Animal permit as provided by this Chapter within seven (7) calendar days of the decision letter in order to maintain the animal and the Owner must comply with all mandatory Dangerous Animal permit rules and regulations as defined in section 6.04.120 of this Chapter. A hearing officer may impose additional permit requirements as set forth in this Chapter.

(h) If the animal is designated Vicious, the Owner of such animal shall lose all rights of Ownership and control of the animal, and the animal will be subject to humane euthanasia, unless another disposition is deemed appropriate by a City and/or County designee, without further notice to the Owner. An animal designated as Vicious will be held at the animal shelter for a minimum of seven (7) calendar days from the date of the hearing officer's decision, prior to any proposed euthanasia.

(i) Unless the hearing officer for good cause otherwise determines, the party requesting the administrative hearing is liable for all costs related to such hearing**.** A determination by the hearing officer that the animal is not dangerous or vicious shall constitute good cause.

(j) Hearing officer decisions are appealable to the San Mateo County Superior Court by filing a Petition for Writ of Administrative Mandate pursuant to California Civil Procedure, Section 1094.5 and 1094.6.

(k) The procedures and/or definitions pertaining to potentially dangerous and vicious dogs set forth in the California Food and Agricultural Code Chapter 9, beginning with section 31601, are not adopted and do not apply within San Mateo County. As authorized by Food and Agricultural Code section 31683, the County has adopted its own program for regulation of dangerous and vicious dogs as contained in this Chapter.

6.04.160 - Animals to Be Impounded.

(a) The Animal Control Program may impound any animal kept or found under conditions that constitute a violation of this Chapter or other state or local law. The animal's Owner shall be responsible for all costs incurred or fees applicable with respect to such impoundment and maintenance in the shelter.

(b) An Animal Control Officer or peace officer may impound or cause to be impounded an animal when there is reasonable cause to believe that such animal

posed, or poses, a threat to the public's health and safety, or the health and safety of another animal. The animal may remain impounded for a period not to exceed fifteen (15) calendar days in order to investigate, and to determine whether or not said animal is Dangerous or Vicious as defined by this Chapter. In calculating the fifteen (15) calendar days, the first day of impoundment is not included. If an animal is not impounded within fifteen (15) calendar days after an investigation began, the Animal Control Officer or peace officer shall make a determination whether or not the animal is Vicious or Dangerous and shall notify the Owner of said animal as soon as reasonably practical thereafter.

(c) Within twenty-four (24) hours of the impoundment of any animal, the impounding Animal Control Officer shall serve the Owner of the animal with notice of the impoundment.

(d) No impounded animal may be redeemed unless and until any required license fee and/or other applicable charges and fees have been paid. In the event such animal is not redeemed within the time set forth by State law, it shall be deemed abandoned and may be adopted, transferred to a rescue, or disposed of in the manner determined by the Animal Control Program. The Animal Control Program shall issue to the Owner or person responsible of the care, custody, and control of said animal a receipt showing an itemized description and the amount of the fee(s) paid.

(e) The Animal Control Program shall keep a record of all animals impounded, which record shall include a description of the animal, the date of its receipt, the date and manner of disposal, the name of the person redeeming, adopting, or purchasing, the fees, and/or charges related to the animal. Said records shall be kept for a period of seven (7) years.

6.04.170 - Stray Animals.

Any person who finds or picks up a stray or lost animal shall report the same to the Animal Control Shelter within twenty-four hours thereafter and shall release such animal to the Animal Control Shelter upon demand.

6.04.180 - Epidemics.

The San Mateo County Health Officer may determine and declare that rabies or other contagious diseases are epidemic or that other health and safety hazards exist among dogs or other animals within the County. Upon the making of such a declaration, the Health Officer shall prepare and promulgate such orders, rules, and regulations as are necessary for appropriate control of all the animals concerned within the County. Said rules and regulations of the Health Officer may include, but are not limited to, impoundment, quarantine, vaccination, or destruction. It shall be the duty of the Animal Control Officers to assist the Health Officer in carrying out such rules and regulations.

6.04.190 - Bite Reporting Requirements.

(a) Any Owner or other person who is responsible for the care, custody, or control of an animal that bites a human or other animal shall provide their name and current residence address and telephone number and shall present their driver's license or other form of identification and any information regarding any rabies vaccination for the biting animal to the person bitten or the Owner of the animal bitten. If the person bitten is a minor, the Owner or person in control of the biting animal shall provide the required information to the parent or guardian of the minor.

(b) In addition to the above requirements, it shall be the duty of any person having knowledge of any animal which has bitten a human being or other animal within the County to immediately, in no case later than the end of the next calendar day, report the bite to an Animal Control Officer or peace officer and to furnish as much information as possible, including date, time and location of bite, description of animal or person bitten, name and license number of the biting animal, and rabies vaccination history of the biting animal.

6.04.200 - Administrative Citations.

(a) Should an Animal Control Officer, Humane Officer or peace officer determine that a person has violated any provision this Chapter, that enforcement officer shall have authority to issue and serve notice of an administrative citation as set forth in section 6.04.260, to the person violating the Chapter.

(b) Each administrative citation shall contain the following information:

(1) The name and address of the Owner or other person to be cited.

(2) The date(s) of the violation.

(3) The address or a specific description of the location where the violation occurred.

(4) The section, subsection, and/or provision of this Chapter violated by the person cited and a description of that violation.

(5) A prohibition of the continuation or repetition of the violation described in the administrative citation.

(6) If applicable a description of the potential consequence(s) should the violation continue or be repeated.

(7) Either:

i) The amount of the administrative fine charged and to be paid by the person cited as a result of the violation; or

ii) A notice to correct a certain violation within a reasonable time, and the amount of an administrative fine that may occur if the violation is not corrected or remedied by the date specified.

(8) A description of the procedure to pay the fine, to include the time period for and place of payment, and the process by which the County may collect any unpaid amount owed.

(9) A description of the administrative citation review process, including the time within which the administrative citation may be appealed and how to appeal the administrative citation, including any form to do so.

(10) The name and signature of the citing Animal Control Officer, Humane Officer or peace officer or County designee.

(c) An administrative citation may be any format, including letter, which conveys the information set forth above.

6.04.210 - Appeal of Administrative Citation.

(a) A recipient of an administrative citation may contest the citation including, but not limited to, on the basis that the underlying violation did not occur, or that recipient is not the party responsible for the violation and thus was the improper recipient of the administrative citation. The recipient must contest the citation on the form provided by the Animal Program Manager or Animal Control Officer and file the appeal with the Animal Control Program Manager within twelve (12) calendar days from the date of service of the administrative citation. Any appeal not timely filed will be rejected.

(b) The appeal shall contain the following provided by the person appealing the citation:

(1) The name, mailing address, and telephone number of the party requesting the appeal;

(2) A copy of the administrative citation or a reference number thereto;

(3) A statement of the grounds for the contest, including a description of the evidence to be presented in support of the contest and copies of any statements or documents to be submitted at the hearing in support of the appeal.

(4) The signature of the appealing party;

(5) A deposit of the fine assessed as set forth in the citation(s), to be refunded if the appeal is successful.

(c) Should an appeal be properly and timely requested, the requesting party shall be provided a hearing before a hearing officer to be held pursuant to the procedures set forth in section 6.04.150 as applicable. The Animal Control Program shall notify the person requesting the appeal hearing of the time and place set for the hearing pursuant to section 6.04.260.

6.04.220 - Payment of Administrative Fines.

(a) In the absence of an appeal by the recipient of the administrative citation, the person cited shall pay the administrative fine in full within thirty (30) calendar days from the date of service of the notice of citation. In the event of an appeal, after which the violation is upheld, if not already paid, the fine shall be paid in full within ten (10) calendar days after the date that the decision of the hearing officer was served on the recipient.

(b) Payment of any fine shall not excuse the failure to correct the violation, nor shall it bar further enforcement of the same or any similar violation or any other violation by any applicable means.

(c) Failure to pay any fines assessed within the guidelines set forth in this Chapter will result in a late charge pursuant to section 6.04.230, which will be collected by the Animal Control Program Manager.

6.04.230 - Amount of Administrative Fines.

(a) Any person issued an administrative citation for a violation of, and pursuant to, this Chapter shall be assessed and pay a fine as follows:

(1) One hundred dollars ($100) for a first citation.

(2) Two hundred dollars ($200) for a second citation for the same violation within a one-year period.

(3) Five hundred ($500) for each additional citation for the same violation within a one-year period.

6.04.240 - Misdemeanor Violations.

(a) A person violating any provision of this Chapter shall be guilty of an infraction except as otherwise specifically provided.

(b) A person violating any provision of section 6.04.050, subsection (a) of section 6.04.090 or subsection (a) of section 6.04.130 of this Chapter shall be guilty of a misdemeanor.

(c) This section shall not limit any other available criminal, civil or administrative remedies. Any or all applicable remedies shall remain available for violation of the provisions of this Chapter.

6.40.250 - Violation of Chapter a Public Nuisance; Remedies Cumulative.

(a) Violation of this Chapter is a public nuisance subject to any and all applicable civil, administrative, and criminal remedies, according to the provisions and procedures set forth in this Chapter and other applicable state and local law.

(b) This section is not intended to limit any other available criminal, civil or administrative remedies. Any or all applicable administrative, civil and /or criminal remedies shall be available for violation of the provisions of this Chapter.

(c) Each day a violation continues shall constitute a separate violation.

6.40.260 - Service of Documents and Notices.

(a) Unless otherwise specified herein, the appropriate representative of the Animal Control Program shall provide any required notice or service of documents in the one of the following manners: (1) by personal delivery to the person to be notified or served; or (2) by posting on the property at the address where the subject animal is licensed or the Owner of such animal resides; or (3) by depositing in the United States Mail, in a sealed envelope, first class postage prepaid, and addressed to such person to be notified or served at their last-known business or residence address or as the same appears in the last equalized County assessment roll. Service by mail shall be deemed complete at the time of deposit in the United States Mail receptacle and shall include a declaration or affidavit of service which shall include notice of the date mailed. If agreed in writing by the person to be served, notices or documents may be served electronically at the address provided by the person to be served, to be effective upon being sent.

(b) Failure to receive any notice specified herein does not affect the validity of proceedings conducted hereunder.

6.04.270 - Field Return Fee.

A fee shall be charged for any animal impounded by a representative of the Animal Control Program and returned by an Animal Control Officer in the field to the Owner or person who is responsible for the care, custody, or control of the animal. The fee charged shall be paid by the Owner or person who is responsible for the care, custody, or control of said animal. Such fee shall be set forth in Section 6.04.350.

6.04.280 - Redemption and Spay/Neuter Fee.

(a) Upon redemption of any impounded unaltered animal, the person responsible for the care, custody or control of any animal will be required to pay a spay or neuter fee in the amount of $100.00 in addition to the impound fees imposed under Section 6.04.350 of this Chapter. Such fee shall be refundable upon proof of spay and neuter of the animal within thirty (30) calendar days following the date of redemption.

(b) Any unaltered animal impounded twice or more within a three-year period shall be altered at a cost to be paid by the Owner/caretaker or person responsible for the care, custody, or control of said animal prior to redemption. At the option of the Owner/caretaker or person responsible for the care, custody or control of said animal, required spaying or neutering may be performed by a private veterinarian within thirty (30) calendar days

(c) Any Owner or Caretaker of an impounded animal subject to mandatory spay/neuter under Subsection (b) of this Section may appeal this requirement by submitting a written request for an administrative hearing to the Animal Control Program Manager. The administrative hearing will be conducted according to the provisions of Section 6.04.150 of this Chapter.

(d) The Animal Control Program Manager may waive any County or City fee for County or City spay/neuter, vaccination or impoundment of an animal, if the animal is a feral or stray cat and the person bringing the animal to the shelter agrees that the person shall have no rights in the animal or any right to direct or control treatment or disposition of the animal by the Animal Control Program which will retain sole discretion in determining the disposition of the animal, which may include but not be limited to treatment and/or adoption, or euthanasia.

6.04.290 - Quarantine Fee.

A quarantine fee, as set forth in Section 6.04.350, shall be paid by the Owner or caretaker of any animal involved, or potentially involved, in a bite. Such quarantine fee is in addition to any other fees charged set forth in Section 6.04.350 of this Chapter to recover costs incurred by the Animal Control Program for the sheltering and caring for the quarantined animal.

6.04.350 - Schedule of Fees and Charges.

This Section 6.04.350 sets forth the fees for the Animal Control Program and Licensing Program. No animal shall be released to its Owner, or other person responsible for the care, custody, or control of the animal, unless applicable fees have been paid.

Animal Control and Licensing fees and charges established by this code are as follows:

(a) License Fees.

Dogs	
Unaltered dog	
1-year license	$55.00
3-year license	$160.00
Unaltered dog Senior Pet Owner (over 60 yrs.)	$23.00
1-year license	
3-year license	$64.00
Altered dog	
1-year license	$25.00
3-year license	$70.00
Altered dog Senior Pet Owner (over 60 yrs.)	
1-year license	$10.00
3-year license	$25.00
Misc. dog fees	
Late fee	$20.00
Duplicate tag	$10.00
Cats	
Unaltered cat	
1-year license	$20.00
3-year license	$55.00
Unaltered cat Senior Pet Owner (over 60 yrs.)	$12.00
1-year license	
3-year license	$31.00
Altered cat	
1-year license	$8.00
3-year license	$19.00
Altered cat/ Senior Pet Owner (over 60 yrs.)	
1-year license	$5.00
3-year license	$12.00

Misc. cat fees	
Late fee	$7.00
Duplicate tag	$5.00

(b) Redemption Charges

Type A & B (large or medium size animals — horses, cows, hogs, sheep, etc.)	
Impound cost	$100.00
Board cost per day	$30.00
Trailering cost (per use)	$100.00
Type C (dogs, and cats)	
Impound Costs — First Impound	
Altered — licensed, wearing tag	$40.00
Unaltered — licensed, wearing tag	$65.00
Altered — unlicensed, no tag	$55.00
Unaltered — unlicensed, no tag	$85.00
Impound Costs — Second Impound	
Altered — licensed, wearing tag	$90.00
Unaltered — licensed, wearing tag	$125.00
Altered — unlicensed, no tag	$105.00
Unaltered — unlicensed, no tag	$140.00
Impound Costs — Third Impound	
Altered — licensed, wearing tag	$135.00
Unaltered — licensed, wearing tag	$155.00
Altered — unlicensed, no tag	$155.00
Unaltered — unlicensed, no tag	$180.00
Impound Costs — Fourth Impound	
Altered — licensed, wearing tag	$180.00
Unaltered — licensed, wearing tag	$215.00
Altered — unlicensed, no tag	$200.00
Unaltered — unlicensed, no tag	$240.00
Impound Costs — Fifth Impound and up	
Altered — licensed, wearing tag	$225.00

Unaltered — licensed, wearing tag	$260.00
Altered — unlicensed, no tag	$245.00
Unaltered — unlicensed, no tag	$285.00
Board charges (per day)	
Altered — dogs/	$25.00
Unaltered — dogs/	$35.00
Altered — cats	$16.00
Unaltered — cats	$22.00
Type D (small size animals, e.g., birds, hamsters, or other)	
Impound cost	$20.00
Board cost	$10.00

(c) Surrender, Euthanasia and DOA (Dead on Arrival) Disposal Fees

Dog — Licensed or unlicensed	
Surrender	$60.00
Euthanasia	$50.00
DOA Disposal	$30.00
Cat — Licensed or unlicensed	
Surrender	$60.00
Euthanasia	$50.00
DOA Disposal	$30.00
Rabbit/Small Animal	
Surrender	$40.00
Euthanasia	$30.00
DOA Disposal	$15.00
Litter of Three or more	
Surrender	$50.00
Euthanasia	$40.00
DOA Disposal	$20.00
Bird/Fowl	
Surrender	$20.00
Euthanasia	$15.00

DOA Disposal	$20.00
All Other Companion Animals (Reptiles, Amphibians, etc.)	
Surrender	$25.00
Euthanasia	$25.00
DOA Disposal	$20.00
Farm Animals	
Surrender	$60.00
Euthanasia: Under 100 pounds Over 100 pounds	$60.00 $125.00
DOA Disposal: Under 100 Pounds Over 100 pounds	$30.00 $100.00

(d) Other Animal Control Fees

Quarantine Fee	$60.00
Dangerous Animal Permit (DAP) Fee	$300.00
DAP Inspection Fee	$100.00
DAP Signage	$15.00
Field Retrieval/Return Fee	$40.00
Breeding Permit Fee	$150.00
Fancier Permit and/or Exotic Pet Fee	$100.00
Return Check Fee	$25.00
Service Dog Application Processing Fee	$50.00

(b) Miscellaneous Fee Provisions

(1) The Animal Control Program, and/or Licensing Program, may establish license discounts for recognized animal rescue organizations.

(2) License fees include a one dollar ($1) annual surcharge on all licenses for the animal population trust fund.

(3) At the discretion of the Animal Control Program Manager, a payment plan for all fees outstanding may be permitted upon a showing of good cause. If a person is in compliance with an agreed upon payment plan, their outstanding balance shall never be considered “nonpayment” as that term is used in this Chapter.

(4) The animal control fees for any animal related service not specified in this section shall be reviewed by the Chief of Health or their designee for reimbursement of costs. The Chief of Health or their designee shall have the authority to determine the fee charged for said services. The fee charged shall be paid by the Owner or caretaker of the animal(s) for which said service(s) have been provided.

(5) Each calendar year, the Animal Control Program Manager shall designate one month as an amnesty period for payment of cat and dog license late fees and for compliance with section 6.04.020 of this Chapter, as provided herein. During the amnesty period, applicants for cat and dog licenses shall not be assessed any late penalty fee or any other penalty for failure to obtain such license or pay any applicable license fee, notwithstanding sections 6.04.040 and 6.04.350 of this Chapter.

(6) All revenue derived from the fees, fines, forfeitures, and penalties related to the enforcement of this ordinance shall be used to offset the cost of enforcement and administration of this Chapter.

(7) If the Animal Control Program Manager determines that payment of any fees by the Owner or Caretaker for an impounded animal would cause extreme financial difficulty to the Owner or Caretaker, and that it is in the best interests of the County to allow release of the animal upon these terms, the Animal Control Program Manager may, at their discretion, set up a payment plan or waive all or part of the fees incurred for the animal.

6.04.360 – Scope.

The provisions of this Chapter shall be in effect in the unincorporated areas of this County and, except where so adopted, are not applicable to any City.

6.04.370 – Severability.

If any section, subsection, sentence, clause, phrase, or word of this Chapter should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, clause, phrase, or word of this Chapter.

SECTION 2. This ordinance shall become effective thirty days after adoption.

* * * * * *

STAFF REPORT

To the Honorable Mayor and City Council
From the City Manager

DATE: December 18, 2023

SUBJECT

Waive second reading and adopt an ordinance amending Article II (Water Service and Facility Charges) and Article IV (Water Fund) of Chapter 38 of the Redwood City Municipal Code, updating the City's water service charges, amending Resolution No. 14648 and rescinding Resolution No. 15446

RECOMMENDATION

Waive second reading and adopt an ordinance amending Article II (Water Service and Facility Charges) and Article IV (Water Fund) of Chapter 38 of the Redwood City Municipal Code, updating the City's water service charges, amending Resolution No. 14648 and Rescinding Resolution No. 15446 (requires 5/7 vote).

STRATEGIC PLAN GUIDING PRINCIPLE

Excellence in Government Operations

BACKGROUND

On December 4, 2023, Council waived the first reading and introduced an ordinance amending Article II (Water Service and Facility Charges) and Article IV (Water Fund) of Chapter 38 of the Redwood City Municipal Code and updating the City's water service charges and water reserve policy. The December 4th staff report described the item in detail. The ordinance included a corrected recital from the version published with the agenda and was concurrently made available to Council and the public at the meeting.

ANALYSIS

Staff recommends that Council waive the second reading and adopt the ordinance amending Article II (Water Service and Facility Charges) and Article IV (Water Fund) of Chapter 38 of the Redwood City Municipal Code and updating the City's water service charges and water reserve policy.

The proposed service charges for residential and commercial customers are shown in Table 1 and Table 2 below. Residential customers are billed every other month, and the service charges are shown for a bi-monthly billing period. Commercial customers are billed monthly and service charges are shown as such. Water usage charges are billed for each one hundred cubic feet (HCF) of water that passes through the water meter (One HCF = 748 gallons and is also referred to a unit of water). The proposed water use charges for all customer classes are shown in Table 3, and it should be noted that the proposed tiers for Single Family Residential customers have changed from the current rates. The revised tiers are based on the base/extra capacity method in the American Water Works Association M1 Manual which allocates costs according to the levels of water demand for the customer class. Finally, Table 4 includes the proposed service charges for fire service connections which are billed based on the size of the connection or pipe serving the property and not the size of the water meter.

Table 1

Residential Service Charges			
Customer Class	**Current Water Rates**	**Proposed Water Rates FY 2023-24**	**FY 2024-25**
Single Family Residential	*Bi-monthly per Dwelling Unit (DU)*	*Bi-monthly per DU*	
	$59.04	$76.72	$82.09
Multi-Family Residential			
(includes Residential Irrigation)	*Bi-monthly per* Equivalent Dwelling Unit *(EDU)*	*Bi-monthly per Meter*	
5/8" Meters	$59.04	$76.72	$82.09
3/4" Meters	$59.04	$105.30	$112.67
1" Meters	$59.04	$162.46	$173.83
1.5" Meters	$59.04	$305.38	$326.76
2" Meters	$59.04	$476.88	$510.26
3" Meters	$59.04	$1,262.94	$1,351.35
4" Meters	$59.04	$2,163.32	$2,314.75
6" Meters	$59.04	$4,592.92	$4,914.42
8" Meters	$59.04	$8,022.96	$8,584.57
10" Meters	$59.04	$12,024.68	$12,866.41

Table 2

Commercial Service Charges			
Customer Class	**Current Water Rates**	**Proposed Water Rates FY 2023-24**	**FY 2024-25**
Commercial			
(includes Commercial Irrigation)	*Monthly per Meter*	*Monthly per Meter*	
5/8" Meters	$29.52	$38.36	$41.05
3/4" Meters	$44.28	$52.65	$56.34
1" Meters	$73.80	$81.23	$86.92
1.5" Meters	$147.60	$152.69	$163.38
2" Meters	$236.16	$238.44	$255.13
3" Meters	$442.80	$631.47	$675.67
4" Meters	$738.00	$1,081.66	$1,157.38
6" Meters	$1,476.00	$2,296.46	$2,457.21
8" Meters	$1,476.00	$4,011.48	$4,292.28
10" Meters	$1,476.00	$6,012.34	$6,433.20

Table 3

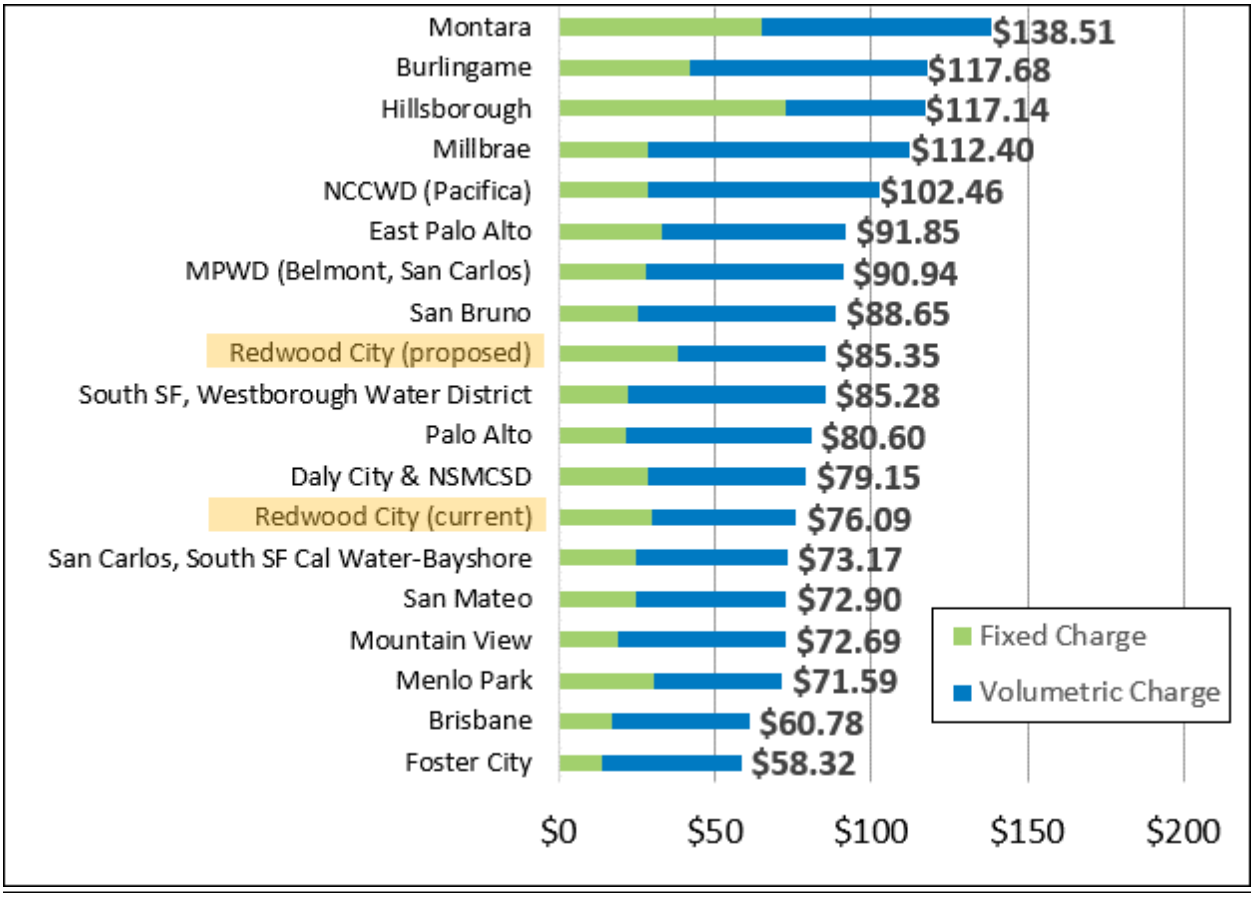
Water Use Charges				
Single Family Residential				
Current Tiers	**Current Rates**	**Proposed Tiers**	**Proposed FY 2023-24**	**Proposed FY 2024-25**
Tier 1 (0-8 hundred cubic feet - hcf)	$6.13	Tier 1 (0-10 hcf)	$6.45	$6.90
Tier 2 (9-20 hcf)	$7.35	Tier 2 (11-14 hcf)	$7.37	$7.89
Tier 3 (21-40 hcf)	$10.20	Tier 3 (15-20 hcf)	$9.63	$10.30
Tier 4 (41+ hcf)	$13.45	Tier 4 (21+ hcf)	$14.57	$15.59
Multi-Family Residential (including Residential Fire)				
Current Tiers (per EDU)	**Current Rates**	**Proposed Usage**	**Proposed FY 2023-24**	**Proposed FY 2024-25**
Tier 1 (0-8 hcf)	$6.13	All Water Use	$7.92	$8.47
Tier 2 (9-20 hcf)	$7.35			
Tier 3 (21-40 hcf)	$10.20			
Tier 4 (41+ hcf)	$13.45			
Commercial - Includes Commercial, Industrial, Municipal, Fire, Other				
Current Usage	**Current Rates**	**Proposed Usage**	**Proposed FY 2023-24**	**Proposed FY 2024-25**
All Water Use	$7.35	All Water Use	$7.92	$8.47
Landscape Irrigation				
Current Usage	**Current Rates**	**Proposed Usage**	**Proposed FY 2023-24**	**Proposed FY 2024-25**
Under 100% Budget	$7.35	All Water Use	$7.92	$8.47
101%-200% Budget	$10.20			
Over 200% Budget	$13.45			

Table 4

Fire Service Connections			
Size	**Current Rates**	**FY 2023-24**	**FY 2024-25**
1"	$16.00	$17.28	$18.49
2"	$32.00	$34.56	$36.98
3"	$48.00	$51.84	$55.47
4"	$64.00	$69.12	$73.96
6"	$96.00	$103.68	$110.94
8"	$128.00	$138.24	$147.92
10"	$160.00	$172.80	$184.90
12"	$192.00	$207.36	$221.88

Figure 1 shows how a water bill for a Redwood City customer using 7 HCF per month compares to neighboring agencies which are members of the Bay Area Water Supply and Conservation Agency.

Figure 1



Note: comparison agencies are members of the Bay Area Water Supply and Conservation Agency.

Utility Rate Assistance Program

While the proposed rates are roughly in the middle of rates proposed by nearby agencies, rising City and statewide utility rates may provide challenges to Redwood City residents who are low income. The City's Utility Rate Assistance Program (URAP) aids eligible water, sewer and solid waste customers through a credit on their regular Redwood City utility bill. Eligibility is based on household income consistent with San Mateo County 50% area median income limits.

The current benefit for water customers is $20 per month or $40 per bi-monthly bill and is funded from penalties. Initial staff analysis indicates the City could increase the URAP benefit by 25% for a total of $25 per month or $50 per bill. There are separate credits for sewer and solid waste customers; additional information is available on the City's website, here. Staff will return to the Council in early 2024 with a staff report with final recommendations for increasing URAP the benefits provided for water, sewer and solid waste services.

Drought Rate Factors

During prolonged water shortages, customers are required to conserve or even ration their water use. The magnitude of the water savings can significantly reduce water sales revenue from water use charges. Drought Rate Factors were developed based on the water use reductions in the City's Water Shortage Contingency Plan and the variable water usage cost for each customer class. The Drought Rate Factors in **Table 5** are implemented only during periods of declared water shortage emergencies. Once a mandatory shortage is declared, the City Council has discretion to enact Drought Rate Factors corresponding to the level of shortage reduction being implemented.

Table 5

Maximum Drought Rate Factors by Water Conservation Stage						
	Stage 1	Stage 2	Stage 3	Stage 4	Stage 5	Stage 6
Customer Class	Shortage Up to (10% Reduction)	Shortage Up to (20% Reduction)	Shortage Up to (30% Reduction)	Shortage Up to (40% Reduction)	Shortage Up to (50% Reduction)	Shortage Up to (>50% Reduction)
Single Family	1.021	1.047	1.080	1.124	1.182	1.222
Multi-Family	1.014	1.031	1.051	1.074	1.101	1.121
Commercial	1.018	1.039	1.064	1.096	1.135	1.162
Irrigation	1.046	1.118	1.250	1.571	3.420	n/a

EQUITY IMPACT STATEMENT

Equity and/or inclusion was considered in development or implementation of item through the following:

Staff conducted an equity analysis by applying a geographic equity index to see if underserved areas (areas experiencing inequities right now) are more or less impacted by this intervention. Staff reviewed the current geographic locations of service addresses belonging to accepted applicants of the City's Utility Rate Assistance Program (URAP). Based on this data, it appears that every neighborhood within the City has customers receiving rate assistance. Staff does not believe this will disparately impact any underserved areas as URAP is available to all customers who meet eligibility criteria.

FISCAL IMPACT

Approval of these water rate increases will increase customer water bills starting February 1, 2024 by an average of 8%, and an additional 7% on January 1, 2025. The rate increases ensure the City has sufficient funding to operate and maintain the water enterprise, purchase water from the SFPUC, and provide for operating reserves and working capital for pay-as-you-go construction projects. Avoiding borrowing money allows the City to avoid requiring ratepayers to pay interest associated with borrowing money to fund capital projects.

ENVIRONMENTAL REVIEW

This activity is not a project under California Environmental Quality Act (CEQA) Guidelines section 15378(b)(4) because the City is setting maximum rates for water utility service to be charged to fund ongoing operation and maintenance activities of the Water Enterprise of the City, and as such, the action involves a funding mechanism or fiscal activity within the meaning of the CEQA Guidelines. The activity is also exempt from CEQA as there is no possibility for causing a significant effect on the environment, per CEQA Guideline Section 15061(b)(3). No specific water projects are associated with this Ordinance. The Ordinance is policy-oriented and would create a funding mechanism for the development of future water facilities. When and if specific water projects are developed and proposed for implementation, the environmental impacts of such facilities would be evaluated in accordance with CEQA and City practice.

PUBLIC NOTICE

- In consideration of the proposed water rate increases staff initiated the following public notification activities.
- In accordance with the requirements of Proposition 218 notices were mailed to all active water utility customers on October 16, 2023.
- Published a notice in the San Mateo Daily Journal on November 15, 2023, and November 29, 2023
- Attended Kiwanis Farmers Market on November 4, 2023
- Community Outreach at El Mercadito Latino on November 8, 2023
- Hosted a virtual community meeting on November 14, 2023
- Hosted an in-person community meeting with Spanish translation at Public Works Service. November 15, 2023
- Promoted above events through City social media channels and to the Spanish speaking community through local promotores.promotore
- Public Notification was achieved by posting the agenda, with the agenda items being listed, at least 72 hours prior to the meeting.

ALTERNATIVES

The City Council could not adopt the proposed ordinance and rate increases.

ATTACHMENTS

Attachment A – Ordinance Amending Article II (Water Service and Facility Charges) and Article IV (Water Fund) of Chapter 38 of the Redwood City Municipal Code and Updating the City's Water Service Charges

REPORT PREPARED BY:

Justin Chapel, Public Works Superintendent
jchapel@redwoodcity.org
(650) 780-7469

APPROVED BY:

Terence Kyaw, Public Works Director
Melissa Stevenson Diaz, City Manager

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF REDWOOD CITY AMENDING ARTICLE II (WATER SERVICE AND FACILITY CHARGES) AND ARTICLE IV (WATER FUND) OF CHAPTER 38 OF THE REDWOOD CITY MUNICIPAL CODE, UPDATING THE CITY'S WATER SERVICE CHARGES, AMENDING RESOLUTION NO. 14648, AND RESCINDING RESOLUTION NO. 15446

WHEREAS, the Redwood City Municipal Code Chapter 38 (Water System Regulations), Article II (Water Service and Facilities Charges) imposes water service charges on all customers of the City of Redwood City's ("City") water system; and

WHEREAS, the City reviewed its water rates to determine if they are adequate over time to pay for the anticipated increase in wholesale water costs, ongoing maintenance and replacement projects, ongoing operations costs, and any planned capital projects; and

WHEREAS, the City submitted a Water Rate Cost-of-Service Study dated October 11, 2023 ("Water Rate Study"), which recommends a revised water rate schedule for Fiscal Years 2023-24 and 2024-25. The Water Rate Study is attached hereto as **Exhibit A** and hereby incorporated by reference; and

WHEREAS, pursuant to the provisions of Article XIII D, Section 6, of the California Constitution ("Proposition 218"), prior to extending, imposing or increasing water rates, property owners shall be provided at least 45 days' notice of a public hearing to consider such modifications to the water rates together with an explanation of: (1) the amount of the proposed rates, (2) the basis on which the rates are calculated, (3) the reason for the rate modifications, and (4) the date, time and place of a public hearing to consider the rate modifications, together with an explanation of the rights of property owners to submit written protests to the proposed rate modifications. The proposed rate modifications may not be imposed if, prior to the close of the public hearing, written protests are submitted by a majority of the parcels subject to the modified rates ("majority protest"); and

WHEREAS, notice of the public hearing to consider proposed adjustments to the water rates was mailed to customers of record in accordance with Proposition 218; and

WHEREAS, the mailed notice of public hearing included a statement that there is a 120-day statute of limitations for challenging the water rates should the proposed water rates be adopted; and

WHEREAS, on December 4, 2023, the City Council conducted a public hearing, considered testimony, and at the conclusion of the hearing determined that a majority protest did not exist; and

WHEREAS, Government Code section 53756 allows public utility providers to adopt a schedule for inflation and wholesale rate pass-throughs provided they do not apply for more than five-years and that the utility provider gives 30 days written notice to ratepayers each time a pass-through is implemented; and

WHEREAS, on June 6, 2005, the City Council adopted Resolution No. 14648, which established a reserve for the Water Enterprise of $2 million; and

WHEREAS, on December 12, 2016, the City Council adopted Resolution No. 15446, which established a revised policy for the pricing of recycled water intended to encourage retrofits of plumbing systems for the continued use of recycled water, and since the policy was adopted, recycled water has become a desirable commodity sought out by the community; and

WHEREAS, the water rates are "exempt charges," within the meaning of Section 1 of Article XIII C of the California Constitution and the Taxpayer Protection and Government Accountability Act (Initiative No. 21-0042) because they are charges that are imposed in accordance with and subject to Article XIII D of the California Constitution.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF REDWOOD CITY DOES ORDAIN AS FOLLOWS:

Section 1. The above recitals are true and correct, and incorporated herein by reference and each is relied upon independently by the City Council for its adoption of the Ordinance.

Section 2. The Ordinance has been reviewed with respect to applicability of the California Environmental Quality Act ("CEQA") and the CEQA Guidelines. The Ordinance is not a project under CEQA Guidelines Section 15378(b)(4) because the Ordinance does not have the potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment, as the Ordinance creates government funding mechanisms which do not involve any commitment to any specific project. The Ordinance is also exempt from CEQA as there is no possibility for causing a significant effect on the environment, per CEQA Guideline Section 15061(b)(3). No specific water projects are associated with this Ordinance. The Ordinance is policy-oriented and would create a funding mechanism for the development of future water facilities. When and if specific water projects are developed and proposed for implementation, the environmental impacts of such facilities would be evaluated in accordance with CEQA and City practice.

Section 3. The City Council of the City of Redwood City hereby adopts the following Redwood City Municipal Code amendments, by adding the text shown in underline (example) and deleting the text shown in strikeout (~~example~~), as shown below. Wording in brackets ([example]) is informational only and is not to be included in the published ordinance.

A. Article II of Chapter 38 of the Redwood City Municipal Code is hereby retitled and amended as set forth in **Exhibit B**; and

B. Article IV of Chapter 38 of the Redwood City Municipal Code is hereby amended as set forth in **Exhibit C**.

Section 4. The City Council finds and determines that, based on the entire record before the City Council, including but not limited to the Water Rate Study and the Staff Report and attachments thereto:

(1) Revenues derived from the proposed water rates will not exceed the funds required to provide water service, respectively.

(2) Revenues derived from the proposed water rates will not be used for any purpose other than that for they were imposed.

(3) The amount of the water rates imposed upon any parcel or person as an incident of property ownership will not exceed the proportional cost of the service attributable to the parcel.

(4) The water rates are imposed for a service or services that are actually used by, or immediately available to, the owner of the property in question.

(5) The water rates are not being imposed for general government services.

Section 5. The City Council hereby approves and adopts the Water Rate Study attached hereto as **Exhibit A**, which sets forth the basis for the Water Rates.

Section 6. The City Council finds that the procedures followed and the water rates referenced herein are in compliance with the California Constitution Article XIII D, Government Code section 53755, and Health and Safety Code section 5471.

Section 7. The City Council hereby adopts the water rate schedules in **Exhibit D** attached hereto and incorporated herein by this reference.

Section 8. The Water Rates for Fiscal Year 2023-24 will be effective as of February 1, 2024, and the water rates for Fiscal Year 2024-25 will be effective on January 1, 2025.

Section 9. Any San Francisco Public Utility Commission ("SFPUC") increases for wholesale water rate increases, management charges or other charges implemented by the SFPUC prior to January 1, 2027, exceeding $5.21/hcf may be passed through to water ratepayers, by including the increases in water rates. Pursuant to Government Code section 53756(d), notice must be given at least thirty (30) days prior to any water rate adjustment occurring pursuant to the adopted water rate schedule or as a result of the pass through of SFPUC wholesale rate increases.

Section 10. The Water Rates, set forth in **Exhibit D**, may be amended from time to time by ordinance or resolution of the City Council.

Section 11. The City Council hereby amends Resolution No. 14648, and approves and adopts a policy to maintain the following Water Enterprise reserve target. The operating reserve component will equal 25% of annual operations and maintenance (O&M) expenses. The capital reserve component will include $2 million to provide working capital for pay-as-you-go construction projects.

Section 12. Resolution No. 15546 adopting a policy for the pricing of recycled water is hereby rescinded.

Section 13. If any provision, section, paragraph, sentence or word of this Ordinance, or the application thereof to any person or circumstance, is rendered or declared invalid by any court of competent jurisdiction, the remaining provisions, sections, paragraphs, sentences or words of this Ordinance, and their application to other persons or circumstances, shall not be affected thereby and shall remain in full force and effect and, to that end, the provisions of this Ordinance are severable.

Section 14. This Ordinance shall become effective thirty days after the date of its adoption.

Section 15. The City Clerk is directed to cause this Ordinance to be published in the manner required by law.

* * *

EXHIBIT A

CITY OF REDWOOD CITY

Water Rate Cost-of-Service Study

Final Report
October 11, 2023

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CITY OF REDWOOD CITY
1017 Middlefield Road
Redwood City, CA 94063

WATER RATE COST-OF-SERVICE STUDY

October 11, 2023

HF&H CONSULTANTS, LLC
590 Ygnacio Valley Rd, Suite 105
Walnut Creek, CA 94596

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October 11, 2023

Terence Kyaw
Public Works Director
City of Redwood City
1400 Broadway
Redwood City, CA 94063

Subject: Water Rate Cost-of-Service Study – Final Report

Dear Terence Kyaw:

HF&H is pleased to submit this cost-of-service report to the City of Redwood City (City). The previous rate study was completed in 2016. The current study makes the following recommendations.

- **Revenue increases.** Rate increases are recommended due to increases in the cost of purchased water from the San Francisco Public Utilities Commission (SFPUC) and the need to fund capital improvements, including ongoing repairs and replacements of aging infrastructure. The cost of SFPUC water is nearly 40% of the annual revenue requirement – the largest single expense. Wholesale water rates have increased 27% since 2018 when rates were last increased. Wholesale rates are projected to increase an additional 8% during the five-year planning period (Study Period). The impact of these significant increases in wholesale rates on the revenue requirements over the Study Period cannot be overstated. While the City had the ability to pass through prior, unplanned increases to wholesale rates, this mechanism was never employed. In addition, rate increases are needed to allow the City's Water Enterprise Fund to continue compliance with debt service requirements, to avoid operational cost increases, and the depletion of reserves. Over the next two years, the recommended revenue increases are 8% and 7%.
- **Service Charge rate structure modifications.** We recommend changes to the rate structures applied to Multi Family Residential customers to align with industry practice. The City's approach to treating all water, whether potable or recycled, as one system portfolio, allows for the consolidation of customer classes, affecting both the service charges and the water use charges.
- **Water Use Charge rate structure modifications.** The proposed Single Family Residential tiered rates are restructured based on projected single-family residential demand patterns, which results in adjustments to the current tier breakpoints. We recommend changes to the rate structures applied to Multi Family Residential customers to align with industry practice. We recommend all non-single family residential customers are charged a uniform Water Use Charge rate.
- **Drought Rate Revenue Stabilization Factors (Drought Rate Factors).** The drought rate factors can be adopted as part of the Proposition 218 process. Customer class drought rate factors are applied to the corresponding Water Use Charge rate(s) so that the City can maintain revenue neutrality during drought conditions when customers are required to reduce water use.
- **Pass-through Adjustment.** We recommend that the City incorporate annual pass-through adjustments of the SFPUC water purchase cost into its water use charge rates. Water use charge rates

can be adjusted to track any difference between the SFPUC rates that were included in the analysis and the actual rates adopted each year by SFPUC.

The rates proposed in this report reflect the current and projected cost of providing service for the next two years. We greatly appreciate your assistance in developing the cost-of-service analysis.

Sincerely,

HF&H CONSULTANTS, LLC

Rick Simonson
Senior Vice President

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GLOSSARY

AMI - advanced metering infrastructure**.**

AWWA – American Water Works Association.

BAWSCA – Bay Area Water Supply and Conservation Agency.

Breakpoint – The volume of water per billing period separating tiers in tiered rate structures.

City – City of Redwood City and/or the City's Water Enterprise

CCF – Hundred cubic feet (see HCF below).

CIP - Capital Improvement Program.

Commercial – Refers to commercial, industrial, and municipal accounts served by the City. Includes all commercial, industrial, municipal, fire, other, and recycled water customers under the proposed Water Use Charge rates.

Commercial/Multi Family – Refers to all non-single family residential customers for the purposes of performing the cost-of-service analysis.

Drought Rate Factors – Factors applied to Water Use Charge Rates to stabilize revenue to meet the City's water revenue requirement during periods of conservation when there are significant reductions in water usage, and hence in water revenues.

DU – Dwelling Unit, in reference to the number of physical residences served by a Single Family Residential or Multi Family Residential meter.

EDU – Equivalent Dwelling Unit, (also referred to as Dwelling Unit Equivalent or (DUE) in the City's municipal code) in reference to the current Multi-Family Residential rate structure which calculates EDUs based on the number of total dwelling units served by one meter.

EMU – Equivalent Meter Unit.

FY - Fiscal Year.

Flat rates - Fixed charges per account that do not vary based on metered water use. Flat rates are found in unmetered water systems and in wastewater rates. Flat rates are not uniform rates (see below).

GPD - Gallons Per Day.

HCF - Hundred cubic feet of metered water; 748 gallons; a cube of water 4.6 feet on edge. One HCF per month is about 25 gallons per day.

Irrigation – Refers to the current Landscape Irrigation customer class. Includes all potable and recycled water commercial irrigation customers under the proposed rate structure.

Meter charges - One-time charges for the purchase of a meter. Meter charges are not Service Charges (see below).

Multi Family Residential – Refers to the current Multi Family Residential customer class. Includes all multi-family customer accounts, residential fire service accounts, residential irrigation, and future residential recycled water customers under the proposed Water Use Charge rates.

O&M - Operating and Maintenance, in reference to the costs of running facilities.

PAYGo - Pay-As-You-Go, in reference to funding capital improvements from cash rather than from borrowed sources such as bonds or loans.

RWS – Regional Water System

Service Charges – Fixed charges paid per account regardless of the amount of water used. The charge is proportionate to the capacity of the customer's service, which is the capacity of the pipe connecting from the main to the meter, or the meter, whichever is smaller. This is not applicable to fire services, which are charged according to the size of the connecting pipe, only. Service Charges are not meter charges (see above). The City's Service Charges are called "Fixed Service Charges."

SFPUC - San Francisco Public Utilities Commission.

Study Period – five-year planning period analyzed in this study, which includes fiscal year 2023-24 to fiscal year 2027-28

SVCW – Silicon Valley Clean Water, a Joint Powers Authority serving the communities of Belmont, Redwood City, San Carlos, and the West Bay Sanitary District.

Uniform rates - Constant charges per unit of water use that do not change depending on the amount used. Uniform rates are not flat rates (see above).

Water Use Charge Rates – The product of rates per unit of metered water use multiplied by a customers metered water use during the billing period.

WSCP – Water Shortage Contingency Plan.

ACKNOWLEDGEMENTS

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LIMITATIONS

This document was prepared solely for the City of Redwood City in accordance with the contract between the City and HF&H and is not intended for use by any other party for any other purpose.

In preparing this study, we relied on information from the City, which we consider accurate and reliable. Our analysis is based on the best available information at the time of the study.

Rounding differences caused by stored values in electronic models may exist.

This document represents our understanding of relevant laws, regulations, and court decisions but should not be relied upon as legal advice. Questions concerning the interpretation of legal authorities referenced in this document should be referred to a qualified attorney.

WATER RATE COST-OF-SERVICE STUDY

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I. EXECUTIVE SUMMARY

BACKGROUND

The City operates and maintains a potable and recycled water distribution system to serve its water users. It is a complex system with varying topography and separate but interconnected pressure zones. As of this study, the City serves 24,479 connections within its service area. The City's water service area covers approximately 17 square miles. The City purchases all its potable water from the San Francisco Public Utilities Commission (SFPUC) Regional Water System (RWS) and is a member of Bay Area Water Supply and Conservation Agency (BAWSCA). The City has also been supplying recycled water to its customers since 2000. As a member of Silicon Valley Clean Water (SVCW), the City receives disinfected tertiary-treated, recycled water for reuse. The infrastructure network includes 259 miles of water mains, 12 active storage reservoirs, 10 booster pump stations, and various assets, such as water meters, fire hydrants, and valves[1]. The SFPUC delivers treated wholesale water to the City from its RWS. This water is delivered through thirteen master meter locations from the SFPUC's transmission pipelines. From these connections, the City reduces pressure and pumps to deliver water to its customers.

The water rates in this study were developed using rate-making principles set forth by the American Water Works Association (AWWA) in *Principles of Water Rates, Fees and Charges* (M1 Manual). This Manual's cost-of-service principles endeavor to distribute costs to customer classes (also referred to as classes) and to individual customers in proportion to customers impacts on the water system. Pursuant to the M1 Manual, rate studies generally contain three elements: (1) a revenue requirements analysis, which determines how much revenue is needed from rates to recover a utility's projected costs; (2) a cost-of-service analysis, which allocates the revenue requirements to the rate components;[2] and (3) a rate design analysis, which determines any modifications that are required to align the rate structure with the cost of service.

Rate studies always include a revenue requirements analysis. A cost-of-service analysis is typically only conducted periodically. It is recommended that a cost-of-service analysis be conducted at least every five years to account for any material differences in the costs of providing service and in the water usage among customer classes, which will affect their respective shares of the cost of service. The City last conducted a cost-of-service study in 2016.

The City requested HF&H to conduct a cost-of-service study to analyze a period of five years (Study Period). However, the City plans to develop a Recycled Water Master Plan that is estimated to be adopted in 2025. While five years of analysis are reported, the projections will likely change due to the Recycled Water Master Plan. Therefore, the City is electing to set water rates for two years and plans to conduct a a second rate study to set rates for FY 2025-26 and future years.

[1] 2020 Urban Water Management Plan City of Redwood City published June 2021.

[2] The cost-of-service analysis in the current study tailors the base/extra capacity method to account for unique conditions, circumstances, and factors related to the City's cost of providing water service, which the M1 Manual does not specifically address. The adjustments to the M1 base/extra capacity method of allocating costs are described in more detail in Chapter IV.

Since the previous cost-of-service analysis, changes in demand patterns among customer classes has occurred, which affects the factors that are used to allocate costs. The costs to which the allocation factors are applied also change. Hence, there will be differences between the previous and current cost-of-service analyses. Adjustments are made to reflect the differences and rates are set accordingly.

The cost-of-service analysis proportionately allocates the revenue that is required from rates to the components of the rate structure and to the customer classes. Costs are classified corresponding to the function they serve. Each function's costs are further allocated to each component of the rates in proportion to the level of service required by customers. The levels of service are related to volumes of peak and non-peak demand, infrastructure capacity, and customer service. Ultimately, a cost-of-service analysis ensures that the rates yield charges that are proportional to the cost of providing service to each customer.

The following discussion summarizes HF&H's findings and recommendations.

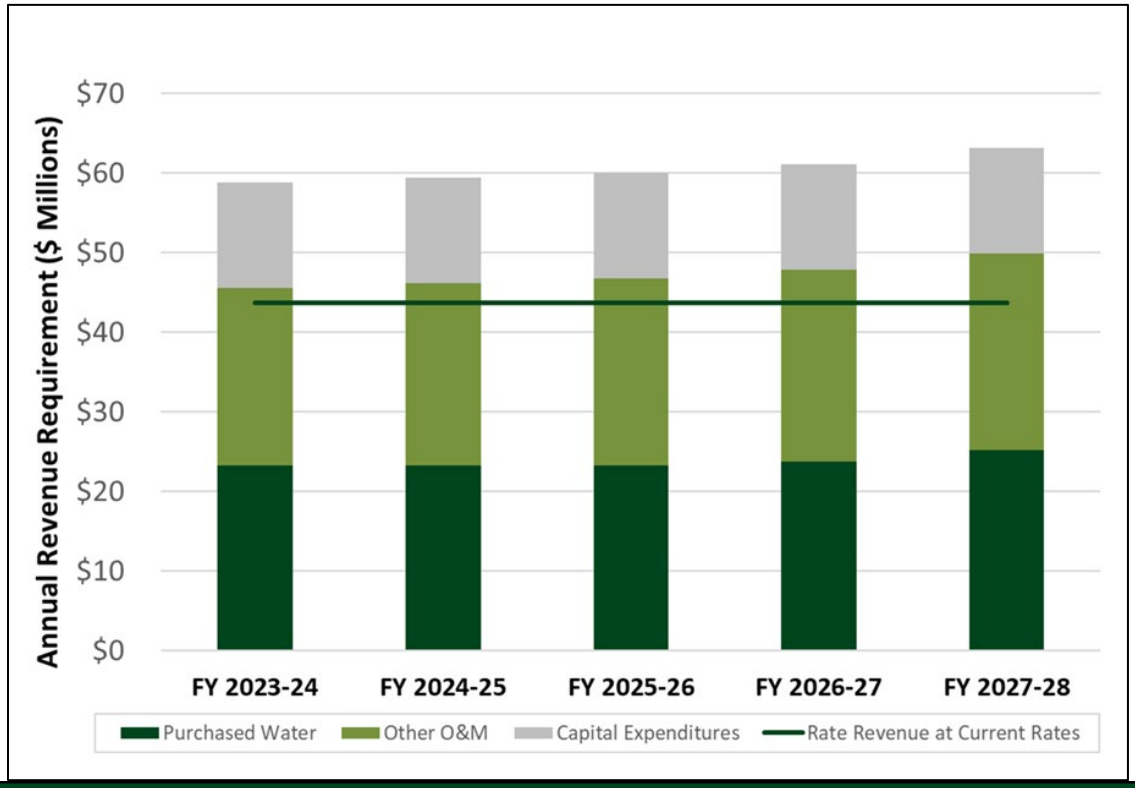
REVENUE REQUIREMENTS

The revenue requirements were updated to reflect projected customer demands and the costs associated with meeting those demands. The five-year projections are shown in **Figure I-1**.

Over the Study Period, the City's revenue requirement is driven by increases to water purchase costs and capital improvement expenditures. The City's water supply source, SFPUC, intends to raise rates from $5.21 per hundred cubic feet (HCF)[3] to $5.63 per HCF over the next five years. On July 1 2022, wholesale rates increased from $4.10 to $4.75 per HCF. Rates were increased from $4.75 to $5.21 per HCF, on July 1, 2023. Increases to the wholesale rates augment the water purchase expenses over the Study Period. The City's capital improvement plans include an average annual expense of $13.2 million over the projection period, demonstrating the City's priority to continue to invest in its water system. The bulk of project expenditures are planned to support water main replacement, as well as storage and pumping infrastructure.

[3] HCF (Hundred Cubic Feet) = 748.052 gallons

Figure I-1. Total Revenue Requirement Projections



Water Enterprise Expenses	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28
Purchased Water	$23,275,500	$23,275,500	$23,275,500	$23,722,247	$25,151,836
Other O&M	$22,319,341	$22,907,924	$23,513,355	$24,141,552	$24,788,876
Capital Expenditures	$13,249,801	$13,249,801	$13,249,801	$13,249,801	$13,249,801
Total Revenue Requirement	**$58,844,642**	**$59,433,225**	**$60,038,656**	**$61,113,600**	**$63,190,513**
Annual Increase		1.0%	1.0%	1.8%	3.4%

Source: Figure III-5.

The rate and revenue increases for FY 2023-24 and FY 2024-25 are shown in **Figure I-2.** The proposed rate increases would become effective on February 1, 2024 for the first year and thereafter on January 1 of each calendar year.

The fiscal year increase in revenue and rate adjustment columns typically do not match because the City implements rate increases mid-fiscal year. Thus, any changes to the rates apply to six months instead of the whole fiscal year period. In effect, the rates of one calendar year are made up of rates set in adjoining fiscal years. In FY 2023-24, the City receives a smaller increase in revenue because of the February 2024 effective date provides only five months of increased revenue instead of six months. The rate increases, beginning January 1, 2025, are applied as equal percentages across the board to all rates.

Figure I-2. Projected Revenue Increases

Fiscal Year	Rate Adjustments	Effective Date of Rate Adjustments	Revenue After Rate Adjustments	Fiscal Year Increase in Revenue
Revenue at 2023 Rates			$43,671,145	
FY 2023-24	8.0%	2/1/2024	$44,725,844	2.4%
FY 2024-25	7.0%	1/1/2025	$48,381,821	8.2%

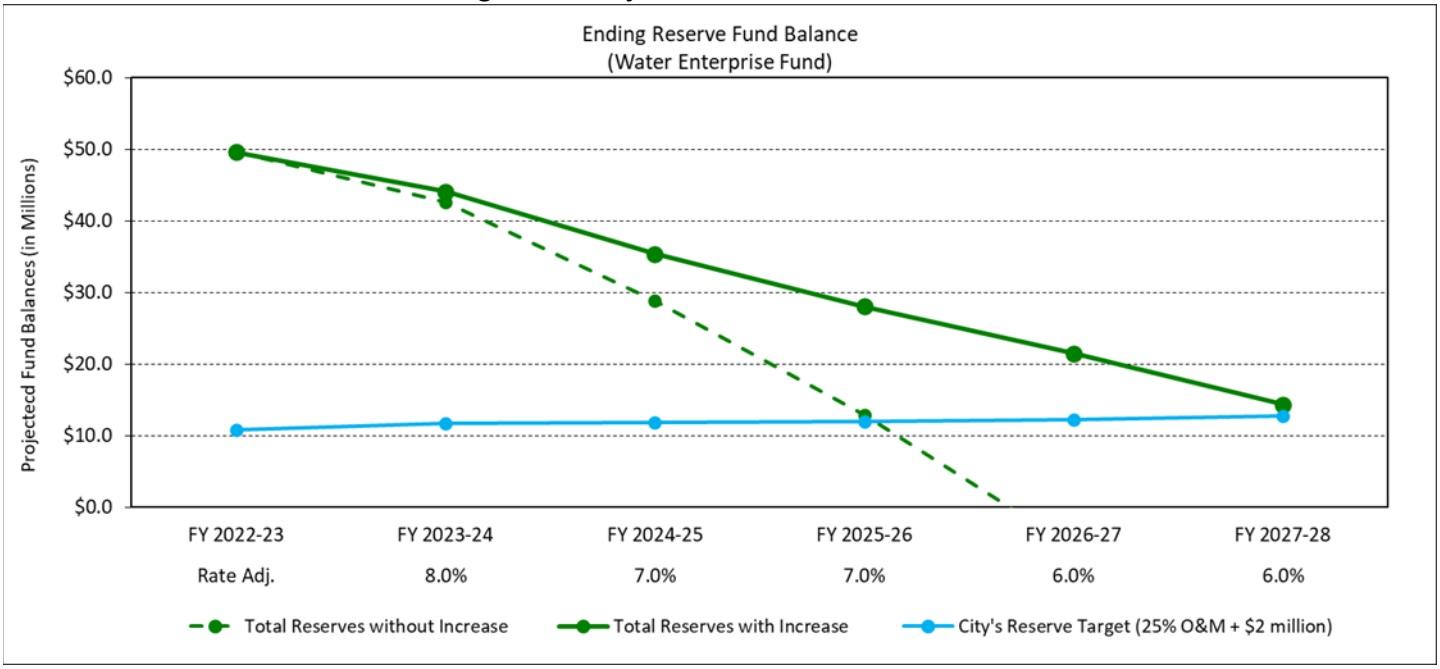
Source: Figure III-7.

As shown in **Figure I-3,** the projected increases in the revenue requirements are balanced with the City's existing level of reserves**.** The City's proposed reserve policy[4] assumes that the target reserve balance is made up of an operating reserve component and a capital reserve component. The operating reserve component will equal 25% of annual operations and maintenance (O&M) expenses. The capital reserve component will include $2 million to provide working capital for pay-as-you-go construction projects. The sum of these components equals the City's Reserve Target[5] (blue line). The projected fund balance shows the use of reserves over the Study Period. The use of reserves compensates for the need to charge larger rate increases to customers. The City has not increased rates since 2018. If current rate revenues remain unchanged, the City would require a heavier dependency on Water Enterprise Fund reserves, and reserves would be reduced significantly (dashed green line), falling below a recommended minimum threshold. However, with the proposed rate increases, the projected fund balance (green solid line) remains above the City's Reserve Target by the end of the Study Period. With these proposed rate increases, debt service coverage remains strong and improves during the five-year period. **Figure I-4** projects debt coverage with the recommended revenue increases, ensuring the City continues to meet the minimum coverage ratio of 1.20.

[4] The Water Enterprise Fund has a formal policy of maintaining two million in reserves. The proposed reserve policy will be recommended for adoption via resolution to Council.

[5] In this study, the City has assumed a working reserve policy that is greater than its existing policy. City staff plans to recommend the working reserve policy be adopted. The proposed reserve policy assumes 25% of annual O&M expenses and $2 million for capital projects. These reserve levels are in line with the City's existing policies and industry standards.

Figure I-3. Projected Year-End Fund Balance



Source: Figure III-9.
Note: City's Reserve Target is a proposed policy, recommended by City staff.

Figure I-4. Debt Service Coverage

	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28
Rate Revenue w/ Increases	$44,725,844	$48,381,821	$51,768,548	$55,124,751	$58,432,236
Non-Operating Income	$1,345,179	$1,399,218	$1,456,936	$1,512,329	$1,571,375
Interest Income	$466,259	$395,566	$315,899	$246,471	$178,036
Total Funds Available	$46,537,282	$50,176,605	$53,541,383	$56,883,551	$60,181,647
O&M Expenses	($38,979,812)	($39,482,090)	($40,004,436)	($40,994,442)	($42,989,092)
Net Revenue	$7,557,470	$10,694,514	$13,536,947	$15,889,109	$17,192,555
Debt Service	$3,969,863	$3,976,813	$3,978,163	$3,978,913	$3,974,463
Debt Coverage Ratio	**1.90**	**2.69**	**3.40**	**3.99**	**4.33**

Source: Figure III-8.

RATE STRUCTURE

Current Rate Structure

The City's current rate structure is composed of two components: Service Charges and Water Use Charges.

Current Service Charges

The Service Charges [6] are fixed rates that are charged on a dwelling unit basis for Residential (single family and multi-family residences) customers and on a fixed rate graduated in proportion to the capacity of the

[6] The service is the connection between the public water system and the property served. The service includes the pipes, valves, and meter set (i.e., box, lid, yoke, meter, valve); in some cases, there are multiple meters. The service

service provided for Non-Residential (commercial, municipal, industrial, other, recycled water, and irrigation) customers. Residential customers are billed on a bi-monthly[7] basis by dwelling unit (DU) or equivalent dwelling unit (EDU) while non-residential, Commercial and irrigation customers are billed on a monthly basis. **Figures I-5 and I-6** summarizes the current Service Charges and Fire Service Charges.

Figure I-5. Current Service Charges

Service Charges	
Customer Class	**Current Rates**
Single Family Residential	*Bi-monthly per DU*
	$59.04
Multi Family Residential	*Bi-monthly per EDU*
5/8" Meters	$59.04
3/4" Meters	$59.04
1" Meters	$59.04
1.5" Meters	$59.04
2" Meters	$59.04
3" Meters	$59.04
4" Meters	$59.04
6" Meters	$59.04
8" Meters	$59.04
10" Meters	$59.04
Commercial (including Landscape Irrigation, Recycled Water)	
	Monthly per Meter
5/8" Meters	$29.52
3/4" Meters	$44.28
1" Meters	$73.80
1.5" Meters	$147.60
2" Meters	$236.16
3" Meters	$442.80
4" Meters	$738.00
6" Meters	$1,476.00
8" Meters	$1,476.00
10" Meters	$1,476.00

Source: Figure IV-1.

is installed at the property owner's expense. After the meter is purchased and installed, customers pay Service Charge rates. The terminology in this report refers to the capacity of the service and the capacity of the meter interchangeably.

[7] Bi-monthly periods assume a billing period of 60 days.

Figure I-6. Current Fire Service Charges ($/month)

Meter Size	Current Rates
1" Meters	$16.00
2" Meters	$32.00
3" Meters	$48.00
4" Meters	$64.00
6" Meters	$96.00
8" Meters	$128.00
10" Meters	$160.00
12" Meters	$192.00

Source: Figure IV-2.

Current Water Use Charge Rates

The Water Use Charge Rates are the product of rates per unit of metered water use multiplied times the metered water use during the specified billing period. Water is metered in "units" of HCF of metered water use, whereby one unit or HCF equals 748 gallons. Water Use Charge rates are charged to four separate customer classes, Residential, Commercial, Landscape Irrigation, and Recycled Water customers.

For Residential customers, the Water Use Charge rates consist of four tiers that charge higher rates as the level of consumption increases. The tiers are specific to the number of equivalent dwelling units served by the parcel. Single Family Residential accounts serve one dwelling unit and are considered 1.0 EDU. Similarly, Multi Family customer accounts serving 2-9 dwelling units count each dwelling unit as 1.0 EDU. However, Multi Family customer accounts serving 10-59 dwelling units count each dwelling unit as 0.75 EDU and accounts serving more than 60 dwelling units count each dwelling unit as 0.5 EDU. The volume of water in each tier corresponds to the number of EDU calculated for each account.

For Commercial and Recycled Water customers, the Water Use Charge rate is a uniform rate[8] per HCF of metered water use. All customers pay the same per HCF of water use, and recycled water customers' rate is a lower rate than potable customers' rates.

For Landscape Irrigation customers, the Water Use Charge rates are based on a three-tiered, budget-based structure that charge higher rates as the level of water use relative to the customers water budget increases. **Figure I-7** reflects all current rates, excluding a recycled water discount.

All components of the rate structure were reviewed, including the composition of the customer classes, the structures of the Service Charges and Water Use Charges, and the need for Drought Rate Factors.

[8] This report distinguishes between *uniform* rates and *flat* rates. Uniform rates are constant charges per unit of water use that do not change depending on the amount used. Flat rates are fixed amounts that do not vary based on metered water use. Flat rates are most commonly used in unmetered water systems and for residential wastewater rates.

Figure I-7. Current Water Use Charge Rates

Water Use Charges	
Single Family Residential	
Current Tiers	**Current Rates**
Tier 1 (0-8 hcf)	$6.13
Tier 2 (9-20 hcf)	$7.35
Tier 3 (21-40 hcf)	$10.20
Tier 4 (41+ hcf)	$13.45
Multi Family Residential	
Usage	**Current Rates**
Tier 1 (0-8 hcf)	$6.13
Tier 2 (9-20 hcf)	$7.35
Tier 3 (21-40 hcf)	$10.20
Tier 4 (41+ hcf)	$13.45
Commercial	
Usage	**Current Rates**
All Water Use	$7.35
Landscape Irrigation	
Usage	**Current Rates**
Under 100% Budget	$7.35
101%-200% Budget	$10.20
Over 200% Budget	$13.45
Recycled Water	
Usage	**Current Rates**
All Water Use	$7.35

Source: Figure IV-3.

Proposed Service Charge Rates

Currently, about 36% of the rate revenue is generated by the current Service Charges. For a Single Family Residential bill of average bi-monthly water use (14 HCF), the Service Charge represents nearly 39% of the total bill.

Adjustments in FY 2023-24 are recommended to re-align the Service Charge rates with the cost-of-service. Revenues from the proposed Service Charges would continue to generate 36% of the overall rate revenue. This level of revenue from Service Charges will continue to provide adequate revenue stability when combined with the relatively fixed revenue from non-seasonal (base) water demand.

The City is moving toward a methodology of one water system. Two sources of water – potable and recycled – supply the City's water system. The use of recycled water reduces the need to purchase potable water. Therefore, the City's water system can be thought of as an integrated system. As a result, all water, whether potable or recycled, will be considered as part of the same water supply portfolio. This means existing customer classes can be consolidated. We recommend the City modify the customer classes and Service Charge rate structures as follows:

1. Consolidate all Residential Irrigation customers under the Multi Family Residential customer class, subject to the same Multi Family Residential Service Charges and Consumption Charges.

2. Consolidate all Commercial Irrigation and Recycled Water customers under the Commercial customer class, subject to the same Commercial Service Charges and Consumption Charges.

3. Revise the Multi Family Residential Service Charge structure to a bi-monthly charge based on the meter capacity. This change in the rate structure aligns with the methodology used for Commercial Service Charges. As such, the charge is graduated in proportion to the capacity of the service and not the number of dwelling units served.

Summary of Proposed Service Charge Rates

Figure I-8 summarizes the current and proposed rates to re-align with the cost of service. The proposed rates would become effective February 1, 2024 and January 1, 2025.

With the recommended increases and realignment to the cost-of-service, revenues from the Service Charges would increase 8.7% with twelve months of rate increase applied. The rebalancing of rates means twelve-month revenues collected from the Service Charges billed to Single Family Residential customers would increase. The revenues collected from the Service Charges billed to Commercial, Multi-Family, Irrigation, and Recycled Water (Commercia/Multi Family) would decrease. After the first year, all Service Charge rates would increase uniformly according to the recommended revenue increase of 7% (effective January 1, 2025).

Figure I-8. Current and Proposed Service Charge Rates

Service Charges			
Customer Class	**Current**	**FY 2023-24 eff. 2/1/2024**	**FY 2024-25 eff. 1/1/2025**
Single Family Residential	*Bi-monthly per DU*	*Bi-monthly per DU*	
	$59.04	$76.72	$82.09
Multi Family Residential (including Residential Irrigation)	*Bi-monthly per EDU*	*Bi-monthly per Meter*	
5/8" Meters	$59.04	$76.72	$82.09
3/4" Meters	$59.04	$105.30	$112.67
1" Meters	$59.04	$162.46	$173.83
1.5" Meters	$59.04	$305.38	$326.76
2" Meters	$59.04	$476.88	$510.26
3" Meters	$59.04	$1,262.94	$1,351.35
4" Meters	$59.04	$2,163.32	$2,314.75
6" Meters	$59.04	$4,592.92	$4,914.42
8" Meters	$59.04	$8,022.96	$8,584.57
10" Meters	$59.04	$12,024.68	$12,866.41
Commercial (including Commercial Irrigation)	*Monthly per Meter*	*Monthly per Meter*	
5/8" Meters	$29.52	$38.36	$41.05
3/4" Meters	$44.28	$52.65	$56.34
1" Meters	$73.80	$81.23	$86.92
1.5" Meters	$147.60	$152.69	$163.38
2" Meters	$236.16	$238.44	$255.13
3" Meters	$442.80	$631.47	$675.67
4" Meters	$738.00	$1,081.66	$1,157.38
6" Meters	$1,476.00	$2,296.46	$2,457.21
8" Meters	$1,476.00	$4,011.48	$4,292.28
10" Meters	$1,476.00	$6,012.34	$6,433.20

Source: Figure V-4.

Figure I-9 summarizes the current and proposed fire service charges. The existing structure requires no adjustment. Therefore, the rates shown are based on an 8% increase applied to current rates for FY 2023-24, effective February 1, 2024, followed by a 7% increase applies to rates, effective January 1, 2025.

Figure I-9. Current and Proposed Fire Service Charge Rates

Meter Size	Current Rates	FY 2023-24 eff 2/1/2024	FY 2024-25 eff. 1/1/2025
1" Meters	$16.00	$17.28	$18.49
2" Meters	$32.00	$34.56	$36.98
3" Meters	$48.00	$51.84	$55.47
4" Meters	$64.00	$69.12	$73.96
6" Meters	$96.00	$103.68	$110.94
8" Meters	$128.00	$138.24	$147.92
10" Meters	$160.00	$172.80	$184.90
12" Meters	$192.00	$207.36	$221.88

Source: Figure V-5.

Proposed Water Use Charge Rates

About 64% of the current water rate revenue is generated by the Water Use Charges.

Adjustments in FY 2023-24 are recommended to re-align the Water Use Charge rates with the cost-of-service. These adjustments would allow the City to continue to generate 64% of the overall rate revenue from the Water Use Charges. The rates will continue to provide adequate revenue stability, as the fixed revenue from the annualized winter water use provides additional revenue stability to the revenues received via the fixed Service Charges.

Based on industry practice and customer water use patterns, we recommend changes to the structure used for Water Use Charge rates assigned to Multi Family Residential customers. The recommended modification to change to a uniform rate would align the City with the Commercial rate structure. Further, the change in structure would align with other neighboring agencies, as shown in **Figure I-10**.

Figure I-10. Survey of Multi Family Water Rate Structures

Agency	Multi Family Fixed Charges	Multi Family Consumption Charges
Redwood City (Proposed)	Meter Size	Uniform
Belmont	Meter Size	Tiered
Foster City	Meter Size	Tiered
San Carlos, San Mateo (CalWater)	Meter Size	Uniform
San Carlos (Mid-Pen)	Meter Size	Tiered
Menlo Park	Meter Size	Tiered
Hillsborough	Meter Size	Uniform
Daly City	Meter Size	Tiered
Burlingame	Meter Size	Uniform
NCCWD	Meter Size	Uniform
East Palo Alto	Meter Size	Uniform
Palo Alto	Meter Size	Uniform
Millbrae	Meter Size	Uniform
Westborough Water District	Meter Size	Uniform
Mountain View	Meter Size	Tiered
San Bruno	Meter Size	Uniform
Montara	Meter Size	Combination
Brisbane	Meter Size	Tiered

Source: Figure IV-4.

Changing Multi Family Use Charges to a uniform rate structure would reduce the number of customers and water use considered in tiered rate structure analysis. Based on this change and shifts in demand patterns since the last cost-of-service analysis was completed for the City, we recommend changes in the breakpoints between the tiers in the Water Use Charge structure. The recommended bi-monthly break-points of 8, 20, and 40 HCF would shift to 10, 14, and 20 HCF.

Since the City provides water through one integrated system of potable and recycled water, it is moving toward rates that reflect the realities of the system. As a result, all water, whether potable or recycled, will be considered as part of the same system portfolio. Along with consolidation of customer classes, we recommend revising Non-Residential rate structures. The Landscape Irrigation (Irrigation) Consumption Charge structure can be revised to a uniform rate that matches the Commercial Water Use Charge rate. Also, the Recycled Water Use Charge can be set equal to the Commercial Water Use Charge rate.

We recommend implementing Drought Rate Factors that could be applied to the Water Use Charge rates during water shortages to compensate for changes in water use and varying levels of discretionary water use among the Residential and Non-Residential customer classes. There should be a Drought Rate Factor corresponding to each reduction stage in the City's *Water Shortage Contingency Plan*, which contains conservation requirements for each stage of water shortage. The Drought Rate Factors are designed only to offset the amount of revenue shortfall caused by conservation in effect in the City during the specific water shortage stage, state mandated reductions in the level of potable water usage, or other natural disaster or event that results in a water shortage and an unforeseen drop in water demand. As such, they are revenue neutral and not a means to increase rate revenue beyond the amount that would have been generated under non-water shortage conditions.

Figure I-11 summarizes the Drought Rate Factors that correspond to the water shortage stages in the City's *Water Shortage Contingency Plan*. The Water Use Charge rates derived in this study accounted for changes to water use driven by the current water shortage. However, if the City experiences a water shortage beyond the level of water use projected, the normal-year Water Use Charge rates would be multiplied times the corresponding Drought Rate Factor to determine the Water Use Charge rates.

For example, if customers are required to cut back 20% (a Stage 2 water shortage), a Drought Rate Factor of 1.047 would be multiplied times the then-current Water Use Charge rates that are in effect for Single Family Residential customers (summarized in **Figure I-4)**. If the water shortage stage increased to 40%, a Drought Rate Factor of 1.124 would be multiplied times the then-current Water Use Charge rates. If the water shortage stage then decreased to 30%, the Drought Rate Factor would be reduced from 1.124 to 1.080.

The formula[9] for calculating Drought Rate Factors corresponding to other levels of cutback is provided in Chapter V of this study. The Drought Rate Factors only apply to the tiered and uniform Water Use Charge rates and not to Service Charge rates, which are independent of water demand. Revenue from Service Charges is not influenced by water demand and is therefore unaffected by conservation or fluctuations in customer demand.

Figure I-11. Drought Rate Factors

Class	Stage 1 Shortage Up to (10% Reduction)	Stage 2 Shortage Up to (20% Reduction)	Stage 3 Shortage Up to (30% Reduction)	Stage 4 Shortage Up to (40% Reduction)	Stage 5 Shortage Up to (50% Reduction)	Stage 6 Shortage Up to (55% Reduction)
Single Family	1.021	1.047	1.080	1.124	1.182	1.222
Multi-Family	1.014	1.031	1.051	1.074	1.101	1.121
Commercial	1.018	1.039	1.064	1.096	1.135	1.162
Irrigation	1.046	1.118	1.250	1.571	3.420	n/a

Source: Figure V-14.

Summary of Water Use Charge Rates

Figure I-12 summarizes the current and proposed Water Use Charge rates. The proposed rate analysis was derived using FY 2021-22 and FY 2022-23 water demand patterns. More detail is discussed in the Demand Projections section of Section III of this report.

For the proposed, tiered Water Use Charge rates for the Residential class, the number of tiers remains the same, however the breakpoints have been adjusted. The Tier 1 breakpoint is increasing, thus, compressing the width of Tier 2. Tier 3 also compresses, reflecting the increased levels of conservation by the Single Family Residential customers. Overall, the more water a Residential customer uses, the greater the increase to the Water Use Charge portion of their bill.

[9] Following **Figure V-13** of this study.

With the recommended increases and realignment to the cost-of-service, revenues from the Water Use Charges would increase 9.2% with twelve months of rate increase applied. The adjustments to the uniform Water Use Charge rate for the Multi Family Residential, Commercial, and Irrigation customer classes would collectively increase twelve-month revenues by more than 18% to re-align with the cost-of-service. After the first year, all Water Use Charge rates would increase uniformly according to the recommended revenue increases of 7%, effective January 1, 2025.

Figure I-12. Current and Proposed Water Use Charge Rates

Water Use Charges				
Single Family Residential				
Current Tiers	**Current Rates**	**Proposed Tiers**	**FY 2023-24 eff. 2/1/2024**	**FY 2024-25 eff. 1/1/2025**
Tier 1 (0-8 hcf)	$6.13	Tier 1 (0-10 hcf)	$6.45	$6.90
Tier 2 (9-20 hcf)	$7.35	Tier 2 (11-14 hcf)	$7.37	$7.89
Tier 3 (21-40 hcf)	$10.20	Tier 3 (15-20 hcf)	$9.63	$10.30
Tier 4 (41+ hcf)	$13.45	Tier 4 (21+ hcf)	$14.57	$15.59
Multi Family Residential (including Residential Fire)				
Current Tiers	**Current Rates**	**Usage**	**FY 2023-24 eff. 2/1/2024**	**FY 2024-25 eff. 1/1/2025**
Tier 1 (0-8 hcf)	$6.13	All Water Use	$7.92	$8.47
Tier 2 (9-20 hcf)	$7.35			
Tier 3 (21-40 hcf)	$10.20			
Tier 4 (41+ hcf)	$13.45			
Commercial - Includes Commercial, Industrial, Other, Municipal, Commercial Fire				
Usage	**Current Rates**	**Usage**	**FY 2023-24 eff. 2/1/2024**	**FY 2024-25 eff. 1/1/2025**
All Water Use	$7.35	All Water Use	$7.92	$8.47
Landscape Irrigation				
Usage	**Current Rates**	**Usage**	**FY 2023-24 eff. 2/1/2024**	**FY 2024-25 eff. 1/1/2025**
Under 100% Budget	$7.35	All Water Use	$7.92	$8.47
101%-200% Budget	$10.20			
Over 200% Budget	$13.45			

Source: Figure V-11.

II. INTRODUCTION

STUDY PURPOSE

The purpose of this study is to conduct a cost-of-service analysis that will determine rates that proportionally recover the cost of providing the City's water service. Toward that end, the cost-of-service analysis determines how much revenue should be generated by each component of the rate structure so that rate payers within each customer class are charged for their proportionate share of the cost of providing service on a parcel basis. The cost-of-service analysis is tailored specifically to the City's customer classes and the rate structures that are appropriate for each class.

STUDY PROCESS

In 2022, the City requested HF&H Consultants (HF&H) to perform a cost-of-service study to set water rates for FY 2023-24 and FY 2024-25. A ten-year analysis provided support for long-term planning. However, the City plans to develop a Recycled Water Master Plan that is estimated to be adopted in 2025. With the significant changes anticipated, the City is electing to set rates for two years. Therefore, while five years of analysis are reported, the projections will likely change due to the Recycled Water Master Plan. The City plans to conduct a a second rate study to set rates for FY 2025-26 and future years.

The primary goal of this study is to ensure that rates continue to reflect the current cost of providing water service. A comprehensive rate study comprises three steps: 1) revenue requirement projections; 2) cost-of-service analysis; and 3) rate design. Revenue requirement projections identify how much revenue is needed from rates. The cost-of-service analysis determines how much of the revenue should come from the fixed and variable charges. This step also confirms the proportionate amount to be paid by each customer class. The final step, rate design, establishes the structure of the fixed service charges and the variable volume charges for each customer class.

The cost-of-service analysis was conducted following industry practices promulgated by the American Water Works Association.[10] At the outset of the analysis, the types of customer classes were reviewed, as were the types of rate structures that are appropriate to the City's customer class.

REPORT ORGANIZATION

The report is divided into the following sections: Revenue Requirements, Cost-of-Service Analysis, Rate Design, and Customer Bill Impacts.

A Glossary of technical terms and acronyms is provided following the Table of Contents.

[10] *Principles of Water Rates, Fees, and Charges*. American Water Works Association Manual M1. 2017.

III. REVENUE REQUIREMENTS

The revenue requirements analysis starts by determining the FY 2023-24 revenue requirements based on the budgeted O&M and capital expenditures. Revenue requirements for each fiscal year are then projected over the Study Period. Revenue increases needed to cover the projected revenue requirements are then determined.

DEMAND PROJECTIONS

The revenue requirements projected during the Study Period are based on the City's unique circumstances. Projected customer demand is particularly significant because it affects certain variable expenses such as the cost of purchased water as well as the revenue from water sales. Customer demand depends on the types of customers, the nature of their demands, the trends in their water use, growth, and climate, among others.

The City consists of single-family residences, multi-family residences, commercial (including schools), industrial, municipal, irrigation, and even recycled water customers. While single-family residential water use currently accounts for 47% of the total water use, future growth depends on development of multi-family and mixed-use retail. The service area is largely developed, but the City's General Housing Element identifies plans for more housing to meet future population growth. For purposes of this rate study, no growth in water demand nor in growth of accounts was assumed. Connection fee revenue from growth is assumed, but the City did not estimate increased operational costs or supply costs explicitly due to growth.

Water demand projections used in this study are shown in **Figure III-1**. Projections are based on the two-year average of billing data from FY 2021-22 to FY 2022-23.

Figure III-1. Five-Year Modeled Demand Projections

Customer Class	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28
Multi Family Residential	790,781	790,781	790,781	790,781	790,781
Commercial	636,936	636,936	636,936	636,936	636,936
Commercial Irrigation	354,096	354,096	354,096	354,096	354,096
Residential Irrigation	188,564	188,564	188,564	188,564	188,564
Single Family Residential	1,723,268	1,723,268	1,723,268	1,723,268	1,723,268
Commercial Recycled	9,176	9,176	9,176	9,176	9,176
Annual Water Use (HCF)	**3,702,820**	**3,702,820**	**3,702,820**	**3,702,820**	**3,702,820**

REVENUE REQUIREMENT ASSUMPTIONS AND PROJECTIONS

Expense projections combined with contributions to reserves become the revenue requirements. The City's operating and capital budgets were relied on for FY 2023-24 expenses in the first-year revenue requirement. The assumptions shown in **Figure III-2** were used to project revenue requirements through FY 2027-28.

Figure III-2. Projection Assumptions

Assumptions	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28
General Inflation	Per Budget	3.00%	3.00%	3.00%	3.00%
Salaries and Wages	Per Budget	4.00%	4.00%	4.00%	4.00%
Benefits	Per Budget	4.00%	4.00%	4.00%	4.00%
Construction Cost Inflation	Per Budget	3.74%	3.74%	3.74%	3.74%
Utilities	Per Budget	7.00%	7.00%	7.00%	7.00%
Interest on Fund Balance	1.00%	1.00%	1.00%	1.00%	1.00%
SFPUC Cost of Purchased Water	$5.21	$5.21	$5.21	$5.31	$5.63
SFPUC Cost of Purchased Water %	Per Budget	0.00%	0.00%	1.92%	6.03%

SFPUC Purchased Water Costs

The City is entirely reliant on the SFPUC for its water supply. As a member of BAWSCA, the City's water supply expenses are driven by two usage-based rates: 1) SFPUC's annual rate and 2) BAWSCA's bond surcharge rate [11] . The SFPUC provided notice to increase the previous rate of $4.75 per HCF to $5.21 per HCF beginning July 1, 2023. Further, the SFPUC's notice forecasted rates would increase to $5.31 per HCF by FYE 2027, and $5.63 per HCF by FYE 2028.

Beginning FYE 2014, the BAWSCA bond surcharge rate was added so that each agency could pay its proportionate share of debt issuance based on purchased water have increased as bonds have been sold to fund the WSIP projects. The bond surcharge rate has been factored into the projections of water supply costs in this analysis.

Since 1984, the SFPUC's wholesale rates have been set in compliance with rate-making agreements. The agreements contain provisions that annually reconcile projected expenses and demands with actual expenses and demands. The difference is rolled forward into the ensuing year's rates. In this way, both the SFPUC and the BAWSCA 26 wholesale customers are protected. However, it also means that the annual adjustment can either increase or decrease rates, which leads to some short-term volatility in the wholesale rates that can accentuate annual rate fluctuations.

The rising SFPUC rates and current BAWSCA bond surcharge rate were built into the revenue requirement projections. The cost of SFPUC water is nearly 40% of the annual revenue requirement – the largest single item. The impact of these significant increases in wholesale rates on the revenue requirements over the study period cannot be overstated.

Other Operations and Maintenance Expenses

This cost category includes direct salaries and benefits, materials and services, contract services, and overhead. These expenses are projected to increase gradually at about 3% during the projection period, according to City estimates.

[11] The SFPUC also charges a fixed service charge, currently 2% of total purchased water costs, which is not impacted by the amount of water the City purchases.

Debt Service

The City has three outstanding bond obligations. The annual debt service is approximately $3.9 million. The outstanding bonds are identified in **Figure III-3.** Each refunding bond was used to refinance existing debt service issued in 2005, 2006, and 2007. In each instance, the original debt service funded capital projects related to the recycled water system, retrofitting irrigation systems, installing artificial surfaces for athletic fields in the City, and system-wide repair and replacement of Enterprise facilities. Although these projects were constructed and are in service, the debt service on these bonds will continue beyond the Study Period.

Figure III-3. Current Annual Debt Service

Current Debt	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28
Series 2013 Refunding Bonds	$2,061,000	$2,060,750	$2,062,500	$2,061,000	$2,061,250
Series 2015 Refunding Bonds	$1,418,444	$1,420,644	$1,421,244	$1,420,244	$1,418,294
Series 2017 Refunding Bonds	$490,419	$495,419	$494,419	$497,669	$494,919

Capital Expenditures

Even though the City has constructed facilities to provide water service, these facilities will depreciate and eventually need to be replaced. It is unrealistic to think that the system has already been built and paid for and that there will be no future capital costs. The City has in place a Water Master Plan to address long-term capital projects via its Capital Improvement Program (CIP). Based on this Plan, the revenue requirement projections show an increased level of funding in FYE 2024 needed to support the capital improvement program, which contains approximately $75.3 million in cash-funded capital projects[12] over the Study Period as shown in **Figure III-4**.

Concurrently the City is conducting a separate study to update its water connection fees. The connection fee revenues shown in **Figure III-4** assume the new connection fees will be implemented in 2024. As a result, the average annual expenditure of $13.2 million is the net amount that is contributed from rate revenues beginning in FYE 2024. This amount will be funded on a pay-as-you-go (PAYGo) basis.

[12] This figure assumes an annual inflation factor of 3.74% beginning FY 2024-25, based on the ten-year compound annual growth rate of the Engineering New Record Construction Cost Index for San Francisco.

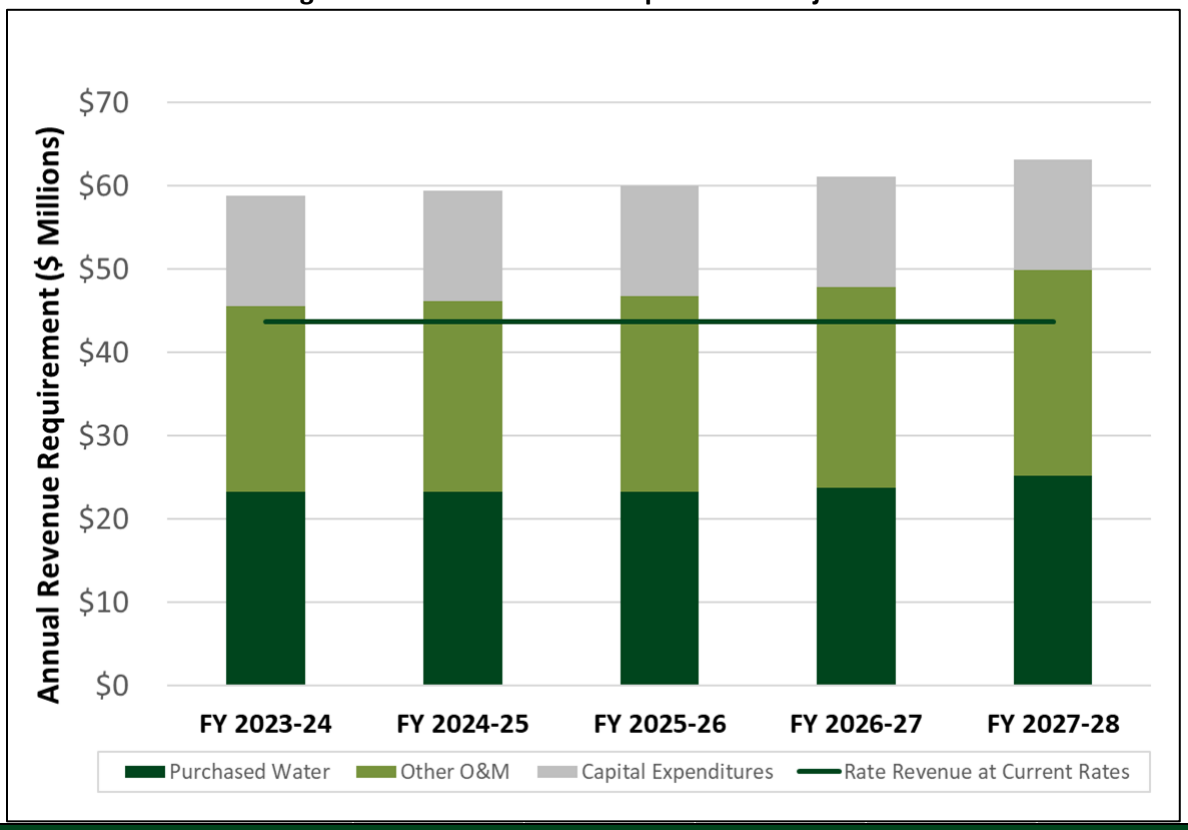
Figure III-4. Projected Capital Improvement Program

Water Enterprise CIP	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28
Downtown Recycled Water Dist. Phase 2C Ext.	$1,500,000	$3,000,000	$3,000,000	$3,000,000	$3,000,000
Finance & Human Resources Software	$0	$0	$0	$0	$0
Main City Recycled Water Tank & Pump Station	$2,000,000	$2,000,000	$2,000,000	$2,000,000	$2,000,000
Cathodic Protection Program	$200,000	$100,000	$100,000	$100,000	$100,000
Distribution System Replacement Program	$1,000,000	$6,500,000	$6,500,000	$6,500,000	$6,500,000
Pump Station & Tank Rehab/Replacement	$1,000,000	$3,000,000	$3,000,000	$3,000,000	$4,000,000
Recycled Water Quality Improvements	$200,000	$0	$0	$0	$0
Water System Seismic Improvement Program	$2,000,000	$500,000	$500,000	$500,000	$500,000
Potable Water Projects	$0	$0	$0	$0	$0
Recycled Water Projects	$0	$0	$0	$0	$0
Water Enterprise CIP Subtotal	$7,900,000	$15,100,000	$15,100,000	$15,100,000	$16,100,000
Construction Cost Index	0.00%	3.74%	7.62%	11.65%	15.83%
Total Inflated CIP	**$7,900,000**	**$15,664,954**	**$16,251,046**	**$16,859,066**	**$18,648,101**
Less Total Connection Fees	($1,426,133)	($2,994,062)	($2,163,033)	($1,219,878)	($1,271,056)
Net PAYGo CIP	**$6,473,867**	**$12,670,892**	**$14,088,013**	**$15,639,188**	**$17,377,045**

Note: Connection Fees based on preliminary analysis conducted by HF&H.

The major expenses described above that comprise the revenue requirements are shown in **Figure III-5**. Wholesale water is the largest individual cost among these three cost categories. In the City's case nearly 40% of its revenue requirement is for the cost of water, which will vary in direct proportion to demand. Current rate revenues of $43.3 million are insufficient to meet projected expenses. The City faces a growing deficit over the Study Period.

Figure III-5. Total Revenue Requirement Projections



Water Enterprise Expenses	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28
Purchased Water	$23,275,500	$23,275,500	$23,275,500	$23,722,247	$25,151,836
Other O&M	$22,319,341	$22,907,924	$23,513,355	$24,141,552	$24,788,876
Capital Expenditures	$13,249,801	$13,249,801	$13,249,801	$13,249,801	$13,249,801
Total Revenue Requirement	**$58,844,642**	**$59,433,225**	**$60,038,656**	**$61,113,600**	**$63,190,513**
Annual Increase		1.0%	1.0%	1.8%	3.4%

Source: Data from City's FY 2023-24 Budget.

RESERVES

Rates need to generate enough revenue to cover unfunded annual operating and capital expenses. However, rates are not set to exactly match cash expenditures because the timing of cash expenditures can fluctuate. If rates were set to exactly match expenditures, rates would also fluctuate. To avoid increasing and decreasing rates from year to year, reserves are used to cover the difference so that rate increases are smooth and gradual.

The City's current level of reserves has enabled it to maintain a strong credit rating, which reduces its financing costs. The City uses its reserves to stabilize rates against annual fluctuations in capital expenditures, variances between projected and actual water demands, and unanticipated expenditures and other expenditure variances. In some years, there is surplus revenue that is available to replenish reserves. In other years, reserves are drawn down to cover the cost of service.

Rates are set to generate a constant level of revenue to maintain reserves at adequate levels. At the same time that revenue from rates is added to reserves, reserves are drawn down to fund capital projects whose costs vary from year to year. In effect, reserves are used to buffer rates from varying levels of capital expenditures and unforeseen variances in operating expenditures. For the most part, however, the variances are due to capital projects (see **Figure III-4**).

Reserves are required to stabilize rates and to provide for contingencies. Reserves can be drawn on in years when the City's Water Enterprise Fund experiences above average costs and augmented during years when costs are below average. The City's reserves are used for operating and capital purposes. Each of these purposes has its own requirements that lead to a minimum and optimum target balance. Rates must be set so that the fund balance achieves the target balance.

Current Policy

The City has an existing policy to maintain $2 million in reserves. This threshold is less than industry practice, which recommends a minimum balance sufficient to manage monthly cash flow needs. For reference, the *monthly* average of the City's FY 2023-24 revenue requirement before capital expenditures is $3.8 million. Therefore, it is recommended the City increase the reserve threshold of its existing policy.

City Proposed Policy

In this study, the City has assumed a working reserve policy that is greater than its existing policy. City staff plans to recommend the working reserve policy be adopted. The proposed reserve policy assumes 25% of annual O&M expenses and $2 million for capital projects.

The operating component of the reserves provides working capital for month-to-month O&M expenses. With sufficient working capital, the City can operate without cash flow constraints. This proposed reserve policy tracks with HF&H's recommendation of a minimum operating reserve that is equal to at least 1.5 times the billing frequency (or three months in the City's case). The City's reserves should never drop below this minimum balance.

The capital improvement component of the reserves provides cash funding for the City's capital improvement program. The fund balance needs to be sufficient to pay contractors and purchase materials without delays caused by cash flow limitations. The City's proposed reserve policy assumes the minimum reserve balance is $2 million. Given the City's plans to fund an average of $13.2 million in capital projects per year with rate revenues, this component is necessary.

REVENUE INCREASES

Rates are set to generate sufficient revenue to cover annual expenses. In addition, rates are set to maintain adequate reserves. The revenue from rates does not need to match each year's revenue requirement. For example, the annual increases in the revenue requirements shown at the bottom of **Figure III-5** are different from the revenue increases in **Figure III-6**. Annual fluctuations in revenue requirements are typically uneven because they are harder to control, whereas it is desirable to have smooth annual increases in rates. The annual differences cause the fund balance to fluctuate from year to year.

Revenue increases were derived to cover the City's Enterprise costs and to maintain adequate reserves. **Figure III-6** summarizes the projected revenue from current rates, annual revenue requirements, annual variances, and the rate increases necessary to cover the City's costs.

Figure III-6. Rate Increase Calculations

	Projected				
	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28
Revenue from Current Rates	$43,283,075	$43,283,075	$43,283,075	$43,283,075	$43,283,075
Revenue Requirement	($58,844,642)	($59,433,225)	($60,038,656)	($61,113,600)	($63,190,513)
Non-Operating Revenue	$1,345,179	$1,399,218	$1,456,936	$1,512,329	$1,571,375
Use of Reserves	$10,295,248	$0	$0	$0	$0
Net Revenue Requirement	($47,204,214)	($58,034,008)	($58,581,720)	($59,601,271)	($61,619,138)
Revenue Surplus/(Shortfall)	($3,921,140)	($14,750,933)	($15,298,646)	($16,318,197)	($18,336,063)
Proposed Rate Increase	**8%**	**7%**	**7%**	**6%**	**6%**

Rate increases account for rate revenue and future revenue requirements. The revenue requirement (shown in greater detail in **Figure III-5**) increases due to increasing water supply costs and capital expenditures. **Figure III-7** summarizes the resulting annual increases in rates and revenues from the proposed service and water use charges. The fiscal year increase in revenue and rate adjustment columns typically do not match, as the City implements rate increases mid-fiscal year. Thus, any changes to the rates apply to six months instead of the whole fiscal year period. In effect, the rates of one calendar year are made up of rates set in adjoining fiscal years. In FY 2023-24, the City receives a smaller increase in revenue because the February 2024 effective date provides only five months of increased revenue instead of six months. It is assumed that the rate increases for FY 2024-25 will occur on January 1, 2025.

Figure III-7. Projected Revenue Increases

Fiscal Year	Rate Adjustments	Effective Date of Rate Adjustments	Revenue After Rate Adjustments	Fiscal Year Increase in Revenue
Revenue at 2023 Rates			$43,671,145	
FY 2023-24	8.0%	2/1/2024	$44,725,844	2.4%
FY 2024-25	7.0%	1/1/2025	$48,381,821	8.2%

The rates are derived in Chapter V. With these rate increases, the Enterprise is able to pay for its annual O&M and capital expenses, maintain adequate debt service coverage, and maintain adequate reserves, as further discussed below.

DEBT COVERAGE

Figure III-8 shows the debt service coverage provided by the revenue increases in **Figure III-7.** The City is required to maintain a minimum coverage ratio of 1.20. A higher ratio provides a greater margin of safety to bondholders and enhances the credit rating on bonds. Moreover, a higher credit rating benefits rate payers by reducing the cost of borrowing.

Figure III-8. Debt Service Coverage

	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28
Rate Revenue w/ Increases	$44,725,844	$48,381,821	$51,768,548	$55,124,751	$58,432,236
Non-Operating Income	$1,345,179	$1,399,218	$1,456,936	$1,512,329	$1,571,375
Interest Income	$466,259	$395,566	$315,899	$246,471	$178,036
Total Funds Available	$46,537,282	$50,176,605	$53,541,383	$56,883,551	$60,181,647
O&M Expenses	($38,979,812)	($39,482,090)	($40,004,436)	($40,994,442)	($42,989,092)
Net Revenue	$7,557,470	$10,694,514	$13,536,947	$15,889,109	$17,192,555
Debt Service	$3,969,863	$3,976,813	$3,978,163	$3,978,913	$3,974,463
Debt Coverage Ratio	**1.90**	**2.69**	**3.40**	**3.99**	**4.33**

The increasing debt coverage ratio tells an incomplete narrative. Rate revenue increases are recommended to account for increasing O&M and capital costs. However, in **Figure III-8**, the net revenue reflects only the difference between O&M expenses and rate revenues, and does not account for $13.2 million in annual capital expenses, as well. The rate revenue increases and resulting debt coverage ratio increases are necessary to ensure the City meets both its growing O&M and capital expenses, shown in **Figure III-5**.

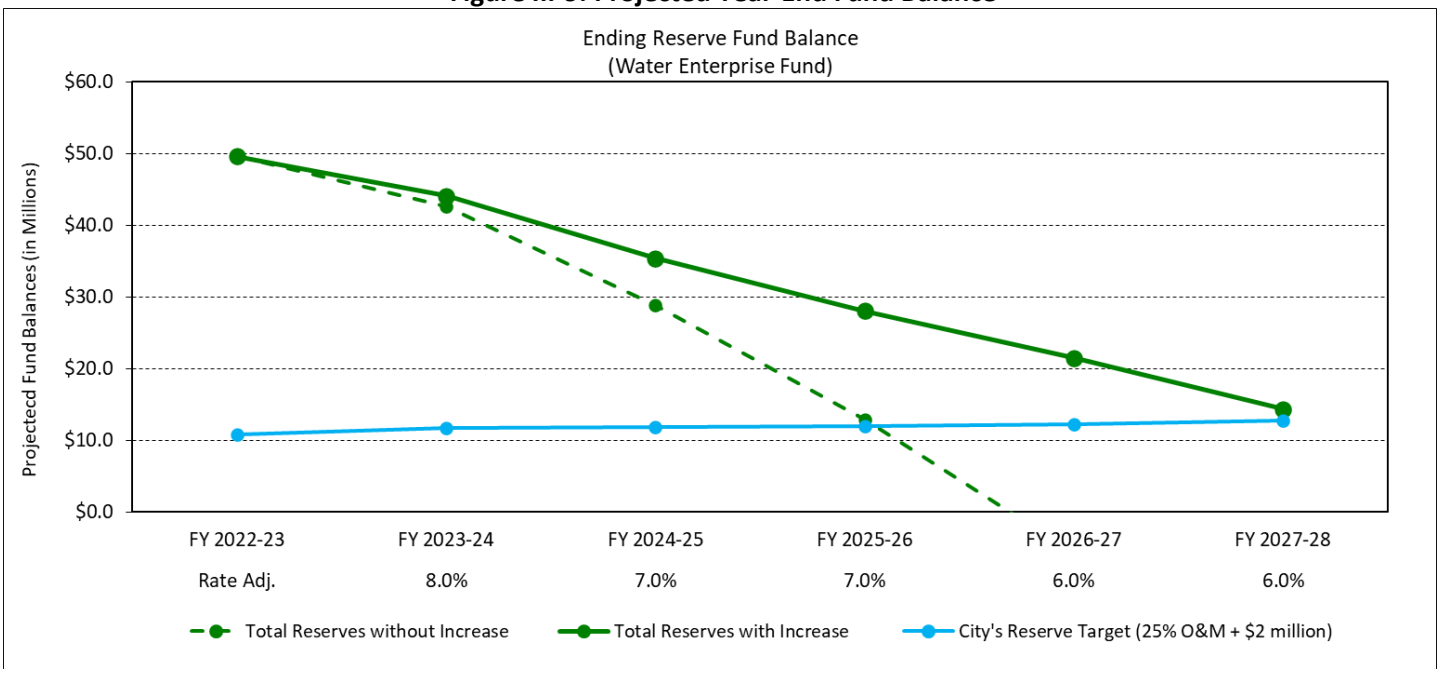
RESERVE FUND BALANCE

Figure III-9 shows the annual fluctuations (solid green line) in the fund balance that are caused by the differences between the revenue requirement and revenue from rates with the rate increases; the dashed green line is the projected fund balance without rate increases. The revenue and rate increases in **Figure III-7** were derived to balance increasing rates while maintaining a level of reserves that continues to meet the City's reserve target (blue line) by FY 2027-28. Over the Study Period, the Water Enterprise projects to utilize $35.3 million from current reserves, while continuing to meet its debt coverage requirements and the City's reserve target. Maintaining a fund balance above or equal to the City's reserve target helps to protect the City's credit rating, which lowers the cost of financing, thereby benefiting rate payers.

As shown in **Figure III-9** by the dashed green line, without revenue increases, the FY 2022-23 year-end fund balance of $49.6 million is projected to drop below the City's reserve target. With rate increases, the reserve balance (solid green line) decreases more gradually over the Study Period, as the City uses reserves to fund the projected revenue requirement. The recommended rate increases are balanced with the use of reserves. Reserves help offset the increased costs projected, reducing the potential for larger increases to be borne by ratepayers.

By the end of FY 2024-25, with recommended increases, the Water Enterprise Fund reserve balance projects to be $35.4 million. At that time the City will have developed a Recycled Water Master Plan and can reassess the fiscal health of the Enterprise to determine what level of future increases are necessary.

Figure III-9. Projected Year-End Fund Balance



Note: City's Reserve Target is a proposed policy, recommended by City staff.

IV. COST-OF-SERVICE ANALYSIS

GENERAL APPROACH

Base/Extra Capacity Method

The revenue requirement analysis establishes how much revenue is required from rates. The next step in the analysis is determining the cost of service. Cost-of-service analysis is used to derive rates that proportionally allocate the cost of service. The cost-of-service analysis performed in this study follows a procedure described by the AWWA, which is referred to as the "base/extra capacity method." This method allocates the revenue requirements to the components of the rate structure.

The base/extra capacity method in the AWWA M1 Manual contains three categories: base, maximum day, and maximum hour. Base capacity is determined by the average daily flow during the year. The average daily flow determines how much base capacity is needed to provide that flow. Maximum day capacity is determined by the flow on the maximum day of the year. In other words, the maximum day capacity is greater than the base capacity, including the base capacity plus the additional capacity needed to provide for the maximum day flow of the year. Maximum hour capacity is determined by the flow during the maximum hour on the maximum day. In other words, the maximum hour capacity is greater than the maximum day capacity by the amount of peak hour that occurs during the maximum day flow.

We have refined AWWA's version of the base/extra capacity method. What AWWA considers "base" capacity is not purely base capacity because AWWA defines "base" as average day capacity. Average day capacity includes average peaking, which is greater than how "base" is defined in this report. In this report, "base" demand does not include peaking. We have introduced a fourth category that corresponds to base demand with no peaking, which we call Base Day. This Base Day demand is derived from average winter demand, when there is the least amount of peaking. Hence, in addition to Average Day, Maximum Day, and Maximum Hour categories, we have added Base Day. We have calculated the proportional cost of providing service for each of these four categories in this report.

For purposes of this study, the base/extra capacity method is first used for allocating the cost of service to the fixed and variable rate components. It is also used for determining the tiered Water Use Charge rates. It was appropriate to refine the base/extra capacity method in this way to address the specific circumstances within the City to ensure that rates were derived that are proportional to the cost of providing service.

The cost of serving customers depends not only on the total volume of water used but also on the rate of use.[13] The rate of use (i.e. peaking) influences the design of the system, as well. Thus, peaking demand placed on the system affects operational costs to maintain the water system, as well as the level of capital investment required to construct the water system. Assets such as pumps, reservoirs, tanks, valves, and pipelines are sized using design requirements governed by levels of peaking demand. Therefore, levels of peaking demand (e.g. Maximum Day and Maximum Hour flows) play a primary role in determining the size and level of investment in a water system. The AWWA base/extra capacity method recognizes these

[13] *Principles of Water Rates, Fees, and Charges*. American Water Works Association Manual M1. 2017.

principles. The industry practice to allocate expenses to "cost components on the basis of operating considerations or design capacity of each facility" requires that peaking expenses be allocated to customers who contribute to peaking demand.

CUSTOMER CLASSES

The cost-of-service analysis distributes the revenue requirements among customer classes in proportion to their service requirements. There is no industry standard that specifies which customer classes should be used. The law allows utilities to exercise discretion in determining the appropriate customer classes provided the rates yield charges that are proportional to the cost of providing service for each category. As a result, the base/extra capacity method needs to be tailored to the customer classes.

The City currently has multiple customer classes: Single Family Residential, Multi Family Residential, Commercial, Irrigation, and Recycled Water. These classes were last reviewed as part of the previous cost-of-service study in 2016. The contrast in customer classes stems from the typical pattern of usage by each class. Residential use varies according to indoor and outdoor needs throughout the year, producing periods of peak demands for which the system must be designed to meet. However, due to smaller dwelling units and outdoor areas, Multi Family Residential use per dwelling unit during peaking periods is less than Single Family Residential customers. Non-Residential customers use produces fewer peak periods due to less homogenous use. Irrigation customers use depends on the demands of what is being irrigated. As such, irrigation customers can place both seasonal demands and peaking demands on the system.

CURRENT RATE STRUCTURE

There is no industry standard that specifies what rate structure must be used. The law allows utilities to exercise discretion in determining their rate structure as long as the rates yield charges that are proportional to the cost of providing the service. As a result, the base/extra capacity method needs to be tailored to the rate structure under consideration.

In the City's case, its current water rate structure consists of a fixed Service Charge component and a variable Water Use Charge component. The use of a pair of Service and Water Use Charges is the most common standard in the industry.

The current rates for the Service and Water Use Charge rates are dependent on each customer class. The Service Charge is billed based on the number of dwelling units or the size of the meter. Billing based on meter size reflects a charge that is graduated in proportion to the capacity of the service (i.e., meter-size), which is an industry standard for metered water systems. As the name implies, this charge is related to the customer's service, which provides a fixed, upper limit on the amount of capacity that is available in the water system.

The Service Charges are fixed rates that are charged on a dwelling unit basis for Residential (single family and multi-family residences) customers and on a fixed rate graduated in proportion to the capacity of the service provided for Non-Residential (commercial, municipal, industrial, other, recycled water, and irrigation) customers. Residential customers are billed on a bi-monthly[14] basis by dwelling unit (DU) or equivalent dwelling unit (EDU) while non-residential, Commercial and irrigation customers are billed on a monthly basis.

[14] Bi-monthly periods assume a billing period of 60 days.

Figures IV-1 and IV-2 summarize the current Service Charges and Fire Service Charges. Note, Customers with a separate meter for fire flow are billed a separate Fire Service Charge per meter. The charge is graduated in proportion to the capacity of the service (i.e., meter-size), which is an industry standard for metered water systems.

Figure IV-1. Current Service Charges

Service Charges	
Customer Class	**Current Rates**
Single Family Residential	*Bi-monthly per DU*
	$59.04
Multi Family Residential	*Bi-monthly per EDU*
5/8" Meters	$59.04
3/4" Meters	$59.04
1" Meters	$59.04
1.5" Meters	$59.04
2" Meters	$59.04
3" Meters	$59.04
4" Meters	$59.04
6" Meters	$59.04
8" Meters	$59.04
10" Meters	$59.04
Commercial (including Landscape Irrigation, Recycled Water)	
	Monthly per Meter
5/8" Meters	$29.52
3/4" Meters	$44.28
1" Meters	$73.80
1.5" Meters	$147.60
2" Meters	$236.16
3" Meters	$442.80
4" Meters	$738.00
6" Meters	$1,476.00
8" Meters	$1,476.00
10" Meters	$1,476.00

Figure IV-2. Current Fire Service Charges ($/month)

Meter Size	Current Rates
1" Meters	$16.00
2" Meters	$32.00
3" Meters	$48.00
4" Meters	$64.00
6" Meters	$96.00
8" Meters	$128.00
10" Meters	$160.00
12" Meters	$192.00

The Water Use Charge Rates are the product of rates per unit of metered water use multiplied times the metered water use during the specified billing period. Water is metered in "units" of HCF of metered water use, whereby one unit or HCF equals 748 gallons. Water Use Charge rates are charged to four separate customer classes, Residential, Commercial, Landscape Irrigation, and Recycled Water customers.

For Residential customers, the Water Use Charge rates consist of four tiers that charge higher rates as the level of consumption increases. The tiers are specific to the number of equivalent dwelling units served by a meter/account. Single Family Residential accounts serve one dwelling unit and are considered 1.0 EDU. Similarly, Multi Family customer accounts serving 2-9 dwelling units count each dwelling unit as 1.0 EDU. However, Multi Family customer accounts serving 10-59 dwelling units count each dwelling unit as 0.75 EDU and accounts serving more than 60 dwelling units count each dwelling unit as 0.5 EDU. The volume of water in each tier corresponds to the number of EDU calculated for each account.

For Commercial and Recycled Water customers, the Water Use Charge rate is a uniform rate[15] per HCF of metered water use. All customers pay the same per HCF of water use, and recycled water customers' rates are lower rate than potable customers' rates.

For Landscape Irrigation customers, the Water Use Charge rates are based a three-tiered, budget-based structure that charge higher rates as the level of water use relative to the customers water budget increases. **Figure IV-3** reflects all current Water Use Charge rates, excluding a recycled water discount.

[15] This report distinguishes between *uniform* rates and *flat* rates. Uniform rates are constant charges per unit of water use that do not change depending on the amount used. Flat rates are fixed amounts that do not vary based on metered water use. Flat rates are most commonly used in unmetered water systems and for residential wastewater rates.

Figure IV-3. Current Water Use Charge Rates

Water Use Charges	
Single Family Residential	
Current Tiers	**Current Rates**
Tier 1 (0-8 hcf)	$6.13
Tier 2 (9-20 hcf)	$7.35
Tier 3 (21-40 hcf)	$10.20
Tier 4 (41+ hcf)	$13.45
Multi Family Residential	
Usage	**Current Rates**
Tier 1 (0-8 hcf)	$6.13
Tier 2 (9-20 hcf)	$7.35
Tier 3 (21-40 hcf)	$10.20
Tier 4 (41+ hcf)	$13.45
Commercial	
Usage	**Current Rates**
All Water Use	$7.35
Landscape Irrigation	
Usage	**Current Rates**
Under 100% Budget	$7.35
101%-200% Budget	$10.20
Over 200% Budget	$13.45
Recycled Water	
Usage	**Current Rates**
All Water Use	$7.35

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SERVICE CHARGE MODIFICATIONS

As stated previously, the City has an integrated water system that supplies both potable and recycled water. As a result, all water, whether potable or recycled, will be considered as part of the same system portfolio. This means existing customer classes can be consolidated. In addition, Multi Family Residential service charges are recommended to be based on the size of the meter serving the account. This change in the rate structure aligns with the methodology used for Commercial Service Charges. As such, the charge is graduated in proportion to the capacity of the service and not the number of dwelling units served. Instead, costs driven by the number of dwelling units served will be recovered through the Water Use Charges.

Our recommended modifications are as follows:

1. Consolidate all Residential Irrigation customers under the Multi Family Residential customer class, subject to the same Multi Family Residential Service Charges and Consumption Charges.

2. Consolidate all Commercial Irrigation and Recycled Water customers under the Commercial customer class, subject to the same Commercial Service Charges and Consumption Charges.
3. Revise the Multi Family Residential Service Charge structure to a bi-monthly charge based on the meter capacity.

CONSUMPTION CHARGE MODIFICATIONS

Volume charges can be structured in a variety of ways: uniform, increasing block, decreasing block, seasonal, etc. The appropriate type of Water Use Charge rate structure depends on the customer classes. Generally speaking, increasing block tiered rates are most suitable for homogeneous classes of customers with similar water uses and demand patterns (including similar peaking demand patterns), such as single-family residential customers. These customers are a homogeneous class that uses water for indoor and outdoor needs and not for other purposes, such as providing services or for commercial production.

Tiered rates are not as suitable for non-single family residential customer classes, which may be a combination of customers that use very little or a lot of water, whose demand patterns may range from constant to summer season only, and whose types of water use vary widely (e.g., part of a product such as beverages, for cleaning, for irrigation). For non-single family residential customers, demand patterns are not limited to the number of occupants and size of irrigated landscape. Their water use may have very little discretionary use.

The City should continue to charge tiered rates for Single Family Residential and uniform rates for Commercial Consumption Charges. The design of these rates is further discussed in Chapter V of this report.

The City's shift to all water being part of one system portfolio allows for simplification of the current Irrigation rates.

Our recommended modifications are as follows:

1. Revise the Multi Family Residential Consumption Charge structure to a uniform rate that matches the Commercial Consumption Charge. This reflects that water use is individual to each account and not directly correlated to the number of dwelling units served. Further, the individual demands of each dwelling unit results in a use per Multi Family Residential account with inconsistent water use patterns that are more conducive to a uniform rate. The recommended modifications to the existing Multi Family Residential rate structures would align the City with other neighboring agencies, as shown in **Figure IV-4.**

Figure IV-4. Survey of Multi Family Water Rate Structures

Multi Family		
Agency	Fixed Charges	Consumption Charges
Redwood City (Proposed)	Meter Size	Uniform
Belmont	Meter Size	Tiered
Foster City	Meter Size	Tiered
San Carlos, San Mateo (CalWater)	Meter Size	Uniform
San Carlos (Mid-Pen)	Meter Size	Tiered
Menlo Park	Meter Size	Tiered
Hillsborough	Meter Size	Uniform
Daly City	Meter Size	Tiered
Burlingame	Meter Size	Uniform
NCCWD	Meter Size	Uniform
East Palo Alto	Meter Size	Uniform
Palo Alto	Meter Size	Uniform
Millbrae	Meter Size	Uniform
Westborough Water District	Meter Size	Uniform
Mountain View	Meter Size	Tiered
San Bruno	Meter Size	Uniform
Montara	Meter Size	Combination
Brisbane	Meter Size	Tiered

2. Revise the Irrigation Consumption Charge structure to a uniform rate that matches the Commercial Consumption Charge.
3. As part of consolidating customer classes, revise the Recycled Water Use Charge so that it is set equal to the Commercial Consumption Charge.

Although the City has different pressure zones, we do not recommend that the City charge rates by zone. The City's water facilities are an integral distribution network, not a series of isolated zones served by separately dedicated reservoirs, pumps, and distribution pipelines. Water facilities are designed as integral networks that balance pressures and keep water from stagnating. Water that is pumped to the highest zones not only benefits customers in the highest zones but can also benefit customers in lower zones to which the water also flows.

The cost-of-service analysis determines how much of the revenue requirement should be recovered from the fixed Service Charges and the variable Consumption Charges for each customer class.

COST-OF-SERVICE ALLOCATIONS

As the name implies, cost-of-service analysis is a process of determining how much services cost. To provide water service, infrastructure must be constructed, operated, and maintained, which must be paid for from cash or debt. The type and size of infrastructure depends on how much service customers require. Water systems are designed to provide sufficient capacity to meet customer demands for service wherever, whenever, and for as long as demanded.

Although each customer places unique demands on the system, water system design is based on the maximum or peak demand for service placed on the system by all customers during the peak demand period. The size of the infrastructure that is needed will depend on the maximum demand. Higher demands will obviously require larger, more costly infrastructure as well as increased operating and O&M costs. Here, the goal of a cost-of-service analysis is to allocate the cost of the capacity to meet the peak demand in proportion to how much of the capacity is required by each customer. The proportions correspond to the maximum amount of capacity provided by the infrastructure. This means that customers that place greater demands on the infrastructure – customers with greater service needs (i.e., higher peak demands) – will be apportioned a greater share of the operating and capital costs of the infrastructure required to meet that demand.

It is important to realize that once the peak demand is used to design the infrastructure, the capacity is available at all times, not just during peak demands. The capacity is available for the potential peak when it occurs. During off-peak demands, the same facilities are being used, but the capital cost of the facilities is determined by the peak demand only, and it is the peak demand that is used to allocate costs. Note that the costs are not allocated only to those who peak. Those who do not peak as much are also using the same facilities. Consequently, they are allocated a share of the costs of the facilities in proportion to their contribution to the peak demand, even though their contribution may be significantly less.

Analytical Procedure

The cost-of-service analysis in this study involved a series of four steps that allow for reasonable cost allocations (see **Figure II-1**). Costs must first be classified according to the associated function. Functions provide the level of service required by customers. The cost of functions can be allocated in proportion to the service provided.

1. **Service function cost classification** – Revenue requirements are summarized by service function cost categories, which is needed for allocating costs that will be used for calculating rates. (See **Figure IV-4.**)
2. **Demand service function allocation percentages** –Base and extra capacity allocation factors are needed to apportion costs related to the demand service functions and to customer classes. (See **Figure IV-5** and **Figure IV-7.**)
3. **Service function allocations** – Costs from Step 1 are allocated to the demand and customer service functions from Step 2. The demand service function costs are further allocated among the demand service levels. (See **Figure IV-6.**)
4. **Customer class allocations** – The costs allocated to the demand service function in Step 3 are further apportioned between the two customer classes. (See **Figure IV-8.**)

This sequence of steps is further explained below. The steps constitute the cost-of-service analysis, which converts the revenue requirement for FY 2023-24 in **Figure IV-4** into the eventual cost of service for setting Service Charge rates and Water Use Charge rates in **Figure IV-10.**

Service Function Cost Classification

After determining a utility's revenue requirements, the cost-of-service analysis begins by aligning the budget items with the associated function. For example, some cost items are related to functions that support the ability to meet base and peak water demands while other costs are incurred to provide

customer service. In other words, "function" refers to the type of operational activity or capital cost needed to provide service. Organizing the budget by functions correlates budget items with the rate that will fund the cost.

For both indoor and outdoor water use, customers expect water to be available when they want it. The service they receive ranges from non-seasonal demand for essential indoor uses (Base Day) to discretionary peak hour outdoor water use and irrigation demands (Maximum Hour). To provide this "readiness to serve," the City's water system needs to have pipes, pumps, and storage reservoirs that are sized and operated to transmit and distribute water whenever it is needed. As previously mentioned, the capacity required to provide the required flows for facilities as well as the elevation differentials within the pressure zone determine how reservoirs, valves, and appurtenances are designed. Water main design is also influenced by the number of connections along a pipeline. Peak demands create larger flows for which larger and more costly infrastructure is needed and for which there are more operations and maintenance costs.

The service functions for each cost category determine how the capital and O&M costs are allocated. The service functions fall into two categories based on the Enterprise's chart of accounts:

- **Demand service function** - functions related to delivering water to customers at varying levels of demand. These costs will be recovered from the proposed Water Use Charges.
- **Customer service function** - functions related to customer service. These costs will be recovered from the proposed Service Charges.

Demand Service Function

There are five demand service functions beginning with the origin of the water through pipelines that convey the water to pumps that lift the water for storage until customers demand it. In describing each of these demand service functions, the corresponding allocation factors are indicated. The definition of each demand service function allocation factor is provided below in the discussion under Demand Service Function Allocation Factors.

- **Water Purchases** – The City does not have its own surface water or groundwater resources; the City is not supplied by lakes, river diversions, or wells. Instead, the City purchases treated water from the SFPUC. The cost of its water supply is included in the cost paid to the SFPUC, which is the City's single largest O&M expense. This cost category is allocated to customers in proportion to their Base Day demand. Base Day costs vary with the total quantity of water used and are independent of rates of demand.
- **Tank & Pump Station O&M** – Water is pumped throughout the system to service demand. Supply reservoirs are located at high points in the system so that water can flow to customers by gravity as demanded. Water fills the reservoirs from pump stations at a fairly steady rate compared to the outflow to customers, which occurs at the peak hour of the peak day. The O&M costs, such as tank maintenance and pump station operations, are allocated in proportion to Maximum Hour demands.
- **Transmission** – Pipelines 12" and larger in diameter convey water from the SFPUC's master meters to the City's pumps, which lift the water to supply reservoirs. These 12" or larger pipes are

sized for Maximum Day demands. The O&M costs to inspect, repair, and maintain transmission lines are allocated in proportion to Maximum Day demands.

- **Distribution – Demand –** Water flows out of reservoirs to the customer tap through distribution pipelines (less than 12" inches in diameter). Unplanned repairs occur in reaction to distribution main breaks, to minimize interruptions to supplying demand. Water quality testing is performed to ensure safety and compliance as water travels through the distribution system. The distribution system is sized for peak hour flows. Therefore, higher peaking demand requires larger infrastructure, which in turn results in costlier materials and more staff time to service the larger system components. In the same manner that running a vehicle at maximum horsepower shortens the life of the asset, running distribution pumps at a higher pressure to service higher peaking demand yields a similar outcome. Greater stress placed on a pump or a segment of distribution pipeline shortens the life of the asset. Therefore, the O&M costs applicable to satisfying demand and delivery of water are allocated in proportion to Maximum Hour demands, to account for the maximum level of peaking demand placed on the system. The Maximum Hour flow is based on the Maximum Day flow (i.e., Maximum Hour flow is deemed to be 2.12 times Maximum Day flow based on City demand data. In addition, greater peaking demand places larger amounts of stress on the distribution system assets.

Fire Flow Cost Allocations

The distribution system also includes hydrants for fire suppression. The design of the distribution system to meet peak hour demands provides the capacity that is also required for fire flows. *The capacity for fire protection is not the governing criterion for designing the distribution system.* The distribution system was not sized for fire flows with the expectation that the fire flow would be sufficient to meet Maximum Hour demands. Hence, there are no identifiable extra costs to allocate to a separate charge for fire service. The costs of providing water capacity and water for fire service is part of all water rates (§53750.5).

In systems where the cost of fire flow capacity is significant enough to track, the cost is often either combined with the customer capacity component of the Service Charge or with the Maximum Hour costs.

In systems where there are separate charges for fire flow capacity, it is often a nominal administrative charge because the capacity is already recovered from service or volume charges.

- **Water Resources Management** – Costs in this category center on the City's water conservation program. The City must continue to meet evolving state-issued water efficiency standards and regulations. To meet efficiency standards, customers are expected to use water judiciously. Customers placing greater demands on the system, using water in a less-efficient manner, should pay to support conservation programs. Thus, O&M costs applicable to conservation are allocated to the Maximum Hour category so that customers proportionate share of fiscal responsibility increases with peaking demand.

Customer Service Function

There are seven customer service functions. Each of these functions includes costs that are not related to rates of flow.

- **Customer Services** – This administrative expense services customer accounts. These costs are independent of rates of flow and are apportioned on the basis of the number of meters.

- **Distribution – Capacity –** A portion of the O&M costs attributable to maintaining existing capacity of the system, such as uni-directional flushing, hydrant maintenance, and valve maintenance, are services that are performed for the benefit of all customers. These activities are performed to ensure the system can serve the capacity for which it was designed. Maintenance of the distribution system benefits all customers and ensures existing capacity can be served. Costs are allocated based on the capacity corresponding to each meter served.
- **Revenue Services –** This administrative expense includes the expenses incurred for processing meter reads and other billing activities. These costs are independent of rates of flow and are apportioned on the basis of the number of meters served.

- **Capital Expenses** – Investments in the Enterprise infrastructure are necessary to ensure existing levels of service are maintained. In addition, capital projects allow for expansion of the system's capacity to support growth. Costs are allocated based on the capacity corresponding to each meter served.

- **Administrative Support Services** – As an Enterprise, the City benefits from general governmental services paid by the General Fund. This category of expenses includes the Enterprise's reimbursement to the general fund for its proportional share of expenses related to services provided by the City Attorney, City Manager's Office, City Council, use of government facilities, and other overhead benefits. These costs are independent of rates of flow and are apportioned on the basis of the number of meters served.

- **Non-Operating Revenue** – Revenue from miscellaneous fees and fire service revenues benefit rate payers by reducing the net amount of expenses that rates need to cover. These costs are independent of rates of flow and are apportioned on the basis of the number of meters.

- **Reserves –** Similar to non-operating revenue, rate payers benefit from the Enterprise's use of reserves. In FY 2023-24, the planned use of $10.3 million in reserves will help offset the need for larger rate increases to meet growing expenses. As a result, the City can charge rate payers less than the total revenue requirement and phase in rates over time to reduce impacts to rate payers. These costs are independent of flow, but are apportioned using a composite allocation of all other functions analyzed. This is shown in more detail in **Figure IV-9**. Reductions to rates are intended to benefit customers by reducing the Service Charges and the Water Use Charges assessed.

Figure IV-5 shows the classification of the budgeted operating and capital expenses and non-operating revenues by function.

Figure IV-5. Revenue Requirements Summary by Function (FY 2023-24)

	FY 2023-24 Revenue Requirement
O&M Expenses	
65145-SFWD Water Purchases	$23,605,500
65142-Water Customer Services	$2,824,731
65144-Water Supply and Distribution	
Tank & Pump Station O&M	$2,084,809
Transmission	$1,273,126
Distribution - Demand	$8,088,918
Distribution - Capacity	$3,900,000
65146-Water Resource Management	$1,651,167
61410-Revenue Services	$2,046,863
Total Allocable O&M	$45,475,114
Capital Expenses (PAYGo)	$13,249,801
Subtotal - O&M and Capital	$58,724,915
Unallocated O&M	
61710-Administrative Support Services	$119,727
Administrative Costs	$119,727
Subtotal O&M, Capital, Non-Operating	$58,844,642
Non-Operating Revenue	($1,345,179)
Transfers to/(from) Reserves	($10,295,248)
Total Revenue Requirement	**$47,204,215**

Note: Rounding differences caused by stored values in electronic models may exist.

Once the costs are organized by service function, it is possible to allocate them based on the allocation percentages that correspond to each service function. The allocation percentages are derived from the units of service associated with each service function.

Demand Service Function Allocation Factors

A cost-of-service analysis categorizes costs between the demand and customer service functions. Within the demand service function, further allocations are made to varying levels of service ranging from base, non-seasonal, indoor demand, which are the least discretionary, to the highest level of seasonal peak demand for outdoor water use and irrigation during the peak hour of the peak day, which are the most discretionary. With these further allocations, rates can be designed for each customer class's Water Use Charges.

The costs allocated to the customer service function are differentiated between those that are related to accounts and those that are related to capacity. Those two categories are used in deriving the Service Charges.

As described below, there are four levels of demand used for the demand service function cost-of-service analysis. For purposes of analysis, the demand for Irrigation, Commercial, Multi-Family, and Recycled Water customers were grouped into one category, "Commercial/Multi Family" as shown in the following tables.

Base Day Demand

Base Day demand is the average daily demand in the lowest billing period of the year when most of the water use is for indoor needs and when there is the least irrigation and peaking. If there were no seasonal peaking, the City's facilities could be designed for Base Day demand, which is only 34% of the current peak demand (refer to **Figure IV-7**).

Average Day demand

Average Day demand includes Base Day demand plus average seasonal peaking. The value is the average of FY 2021-22 and FY 2022-23 customer billing data. The City's Average Day demand represents only 47% of the current peak demand.

Maximum Day demand

Maximum Day demand includes Average Day demand plus peak day demand in the irrigation season. The total value is based on systemwide flow data maintained by the City via Advanced Metering Infrastructure (AMI) data. Maximum Day demand for each customer class was prorated from the total Maximum Day demand using Average Day demands for the two customer classes. If peaking did not exceed Maximum Day demand, the City's facilities could be sized at 70% of current peak demands.

Maximum Hour demand

Maximum Hour demand represents the Maximum Hour demand on the Maximum Day. The total value is based on systemwide flow data maintained by the City via Advanced Metering Infrastructure (AMI) data. Maximum Hour demand for each customer class was prorated from the total Maximum Hour demand using Average Day demands for the two customer classes.

Allocation percentages were calculated for each demand service level using load factors derived from customer billing data for FY 2021-22 and FY 2022-23 (Base and Average Day) and customer class flow data (Maximum Day and Maximum Hour). Load factors are the ratio of higher levels of demand to the Base Day demand. **Figure IV-6** summarizes the units of service and load factors for each of the service levels based on FY 2021-22 and FY 2022-23 data**.**

Load Factors

The load factors are the ratio of the flows for the peak service levels (i.e., Average Day, Maximum Day, and Maximum Hour) compared to the Base Day, non-seasonal flow. The load factors represent how much higher Average Day, Maximum Day, and Maximum Hour flows are compared with Base Day demand.

Figure IV-6. Service Level Demands and Load Factors

		Levels of Demand			
		Base Day	Average Day	Maximum Day	Maximum Hour
Demand by Customer Category					
Commercial/MF		3,810	5,423	8,643	9,066
Single Family		3,483	4,721	6,514	12,465
	Total	7,293	10,145	15,157	21,531
Ratio of Flows to Average Day					
Commercial/MF		0.70	1.00	1.59	1.67
Single Family		0.74	1.00	1.38	2.64
	Total	0.72	1.00	1.49	2.12
Level of Service		7,293	10,145	15,157	21,531
Average Day Demand		10,145	10,145	10,145	10,145
Ratio of Level of Service to Average Day		**0.72**	**1.00**	**1.49**	**2.12**

Note: Daily totals are shown

The load factors indicate how much additional capacity is required to supply higher levels of service and serve as the source of the allocation percentages that are needed to allocate costs. They are derived in **Figure IV-7**. For example, the Average Day load factor for the system is 1.00. Of that total 1.00 load, 0.28 is in excess of Base Day demand and is related to the Average Day peak, which is 28% of the total Average Day load (i.e., 0.28/1.00 = 28%). For purposes of allocating costs associated with meeting Average Day demands, 28% is allocated to the Average Day service and 72% is allocated to the Base Day service.

Figure IV-7. Demand Service Levels

		Demand Service Levels				
Allocation Basis	Load Factors	Base Day	Average Day	Maximum Day	Maximum Hour	Totals
Base Day	**0.72**	0.72				0.72
Allocation %		*100%*				*100%*
Average Day	**1.00**	0.72	0.28			1.00
Allocation %		*72%*	*28%*			*100%*
Maximum Day	**1.49**	0.72	0.28	0.49		1.49
Allocation %		*48%*	*19%*	*33%*		*100%*
Maximum Hour	**2.12**	0.72	0.28	0.49	0.63	2.12
Allocation %		*34%*	*13%*	*23%*	*30%*	*100%*

Maximum Day demand includes Base Day, Average Day, and Maximum Day components. And Maximum Hour demand has all four service levels of demand. While system capacity is essentially designed to meet

peak demands, and peak users should assume cost responsibility for the capacity required to serve this peak demand, it is important to understand that the cost of facilities that are sized for peak demands is not borne by only customers that peak, all levels of demand utilize the facility.

Using distribution pipelines as an example, they are sized to meet Maximum Hour demands. Even though they are sized for the highest level of service, lower peak demands are also accommodated by these pipelines. Hence, the cost of the pipelines is not allocated 100% to the Maximum Hour service level. The cost is apportioned across the lower service levels, too. Thus, the costs of peaking are shared by all customers and not exclusively allocated to those who peak the most.

Service Function Allocations

All allocation factors employed in the cost-of-service allocation exercise are shown in **Figure IV-8**.

Figure IV-8. Cost Allocation Factors

	Demand Services				Customer Services		
System-Wide Cost Allocation Factors	Base Day	Average Day	Maximum Day	Maximum Hour	Service	Capacity	Total
Demand Services							
Base Day	100.0%						100.0%
Average Day	71.9%	28.1%					100.0%
Max Day	48.1%	18.8%	33.1%				100.0%
Max Hour	33.9%	13.2%	23.3%	29.6%			100.0%
Customer Services							
Capacity						100.0%	100.0%
Services					100.0%		100.0%
Composite Allocations							
Exp Composite	48.0%	3.1%	5.4%	5.9%	8.5%	29.1%	100.0%

Note: Service is interchangeable with meter. Charges are assessed per meter, independent of the level of capacity provided by the meter.

The revenue requirements in **Figure IV-5** are allocated to the demand and customer service functions in **Figure IV-9**, using the calculated factors from **Figure IV-8.** The resulting allocations indicate that about 64% of the revenue requirement is attributable to the demand service function and 36% to the customer service function. As previously mentioned, the Water Use Charge rates are designed to recover the costs allocated to the demand service function and the Service Charge rates are designed to recover the customer service function costs.

Figure IV-9. Service Function Allocations

	FY 2023-24 Revenue Requirement	Allocation Factor	Consumption Charge				Service Charge	
			Base Day	Average Day	Maximum Day	Maximum Hour	Service	Capacity
O&M Expenses								
65145-SFWD Water Purchases	$23,605,500	Base Day	$23,605,500	$0	$0	$0	$0	$0
65142-Water Customer Services	$2,824,731	Services	$0	$0	$0	$0	$2,824,731	$0
65144-Water Supply and Distribution								
Tank & Pump Station O&M	$2,084,809	Max Hour	$706,202	$276,090	$485,335	$617,182	$0	$0
Transmission	$1,273,126	Max Day	$612,611	$239,500	$421,015	$0	$0	$0
Distribution - Demand	$8,088,918	Max Hour	$2,740,017	$1,071,210	$1,883,067	$2,394,624	$0	$0
Distribution - Capacity	$3,900,000	Capacity	$0	$0	$0	$0	$0	$3,900,000
65146-Water Resource Management	$1,651,167	Max Hour	$559,312	$218,663	$384,385	$488,808	$0	$0
61410-Revenue Services	$2,046,863	Services	$0	$0	$0	$0	$2,046,863	$0
Total Allocable O&M	$45,475,114		$28,223,643	$1,805,463	$3,173,801	$3,500,613	$4,871,594	$3,900,000
O&M Composite			62.1%	4.0%	7.0%	7.7%	10.7%	8.6%
Capital Expenses (PAYGo)	$13,249,801	Capacity	$0	$0	$0	$0	$0	$13,249,801
Subtotal - O&M and Capital	$58,724,915		$28,223,643	$1,805,463	$3,173,801	$3,500,613	$4,871,594	$17,149,801
		% of Consumption	76.9%	13.5%	11.1%	4.2%		
		% of total	48.1%	3.1%	5.4%	6.0%	8.3%	29.2%
Unallocated O&M								
61710-Administrative Support Services	$119,727	Services	$0	$0	$0	$0	$119,727	$0
Administrative Costs	$119,727		$0	$0	$0	$0	$119,727	$0
Subtotal O&M, Capital, Non-Operating	$58,844,642		$28,223,643	$1,805,463	$3,173,801	$3,500,613	$4,991,321	$17,149,801
Expense Composite			48.0%	3.1%	5.4%	5.9%	8.5%	29.1%
Non-Operating Revenue	($1,345,179)	Services	$0	$0	$0	$0	($1,345,179)	$0
Transfers to/(from) Reserves	($10,295,248)	Exp Composite	($4,937,908)	($315,877)	($555,277)	($612,455)	($873,264)	($3,000,468)
Total Revenue Requirement	$47,204,215		$23,285,735	$1,489,586	$2,618,524	$2,888,158	$2,772,878	$14,149,333
						$30,282,003	**$2,772,878**	**$14,149,333**
					% of Net Rvenue Requirement	**64.2%**		**35.8%**
						Consumption Charge COS		Service Charge COS

Figure IV-10 summarizes the small shift in the Service Charge revenues from the Water Use Charge revenues to align with the cost-of-service. The exercise performed in **Figure IV-9** indicates Service Charge revenues will remain at36% of total rate revenues, while Water Use Charge revenues will remain at 64%.

Figure IV-10. Cost-of-Service Revenue Summary

Components of Rate Structure	Revenue at Current Rates		Cost of Service FY 2023-24		Difference COS Minus Current	
Single Family						
Consumption Charge Revenue	$14,508,080	68%	$14,611,865	62%	$103,785	0.7%
Fixed Service Charge Revenue	$6,858,441	32%	$8,911,480	38%	$2,053,039	29.9%
Subtotal - Single Family	$21,366,521	100%	$23,523,345	100%	$2,156,824	10.1%
Commercial/Multi Family						
Consumption Charge Revenue	$13,211,637	60%	$15,670,138	66%	$2,458,501	18.6%
Fixed Service Charge Revenue	$8,704,917	40%	$8,010,732	34%	($694,185)	-8.0%
Subtotal - Commercial	$21,916,554	100%	$23,680,870	100%	$1,764,316	8.1%
Total						
Consumption Charge Revenue	$27,719,717	64%	$30,282,003	64%	$2,562,286	9.2%
Fixed Service Charge Revenue	$15,563,357	36%	$16,922,211	36%	$1,358,854	8.7%
Total	$43,283,075	100%	$47,204,215	100%	$3,921,140	9.1%

Note: Commercial/Multi Family includes all Commercial, Multi-Family, Irrigation, and Recycled Water customers.

Customer Class Allocations

The customer service function is independent of the customer class. Once its allocation is derived, rates for the Service Charges are derived without any further allocation to customer classes. The demand service function requires further allocations to customer classes in designing rates. When separate customer classes exist, the cost of service must be allocated proportionately to each class. **Figure IV-11** derives the cost of service for the City's two customer classes. The revenue requirement for each demand service function is apportioned between the Single Family Residential and Commercial/Multi Family customer classes based on the corresponding annual demand in units of service (i.e., flows) for each customer class. The portion of the revenue requirement to be recovered via the City's Water Use Charges ($30,282,003) is allocated to the two customer classes according to their proportionate shares of daily demand. Because of the higher peaking demands of the Single Family Residential customer class, the Single Family Residential customer class is allocated a larger proportion of peaking costs (Maximum Day, Maximum hour). The resulting total allocations serve as the entry point for design of the Water Use Charges, discussed in Chapter V.

Figure IV-11. Customer Class Allocations for Demand Service Levels

Consumption Charge Cost of Service	Base Day	Average Day	Max Day	Max Hour	Total
Operations & Maintenance	$28,223,643	$1,805,463	$3,173,801	$3,500,613	$36,703,520
Capital Expenses (PayGo)	$0	$0	$0	$0	$0
Non-Operating Revenue	$0	$0	$0	$0	$0
Transfers to/(from) Reserves	($4,937,908)	($315,877)	($555,277)	($612,455)	($6,421,517)
Total Consumption Charge COS	$23,285,735	$1,489,586	$2,618,524	$2,888,158	$30,282,003
Units of Service - Daily Demand (hcf)					
Single Family	3,483	4,721	6,514	12,465	
Commercial/Multi Family	3,810	5,423	8,643	9,066	
	7,293	10,145	15,157	21,531	
Proportional Allocation Factors					
Single Family	47.76%	46.54%	42.98%	57.89%	
Commercial/Multi Family	52.24%	53.46%	57.02%	42.11%	
	100.00%	100.00%	100.00%	100.00%	
Customer Class Allocations					
Single Family	$11,121,287	$693,243	$1,125,344	$1,671,992	$14,611,865
Commercial/Multi Family	$12,164,449	$796,342	$1,493,181	$1,216,167	$15,670,138
	$23,285,735	**$1,489,586**	**$2,618,524**	**$2,888,158**	**$30,282,003**

V. RATE DESIGN

The City has historically charged water customers the combination of a fixed Service Charge and a variable Water Use Charge based on metered water use. As previously discussed, this is a common set of charges that is prevalent throughout the water industry. This chapter explains the derivation of the Water Use and Service Charge rates that reflect the projected cost of service.

SERVICE CHARGE DESIGN

Service Charge rates are fixed rates that are billed each billing period to recover the cost of the service functions. The cost-of-service analysis determined how much of the revenue requirement is attributable to the customer service function. The function has two components – customer services and customer capacity – each of which is itemized in the cost-of-service analysis in **Figure V-1**. Costs attributable to customer services are allocated to customers in proportion to the number of meters. Costs attributable to customer capacity are allocated to customers in proportion to the capacity of their services. The sum of the two components equals the Service Charge rate per connection.

Figure V-1 lists the units of service corresponding to each of the cost components. The 23,644[16] services are used for apportioning the customer services cost component.

Capacity costs associated with the distribution system are apportioned among the connections in proportion to the capacity associated with each connection. Connections are converted to Equivalent Meter Units (EMUs) to apportion the customer capacity cost component. An EMU represents the number of 5/8-inch meters to which a larger meter is equivalent. For example, a 1-inch meter provides 2.50 times as much capacity as a 5/8-inch meter. The capacity multipliers are based on the meter data provided by the City of the manufacturer's nominal capacity. For larger sized meters, the City uses multiple types, such as displacement, turbine, or compound. All Single Family Residential customers were assumed to have a 5/8" meter based on the current rate structure which bills a fixed bi-monthly charge based on the smallest level of capacity (5/8"). The meter ratings used reflect the nominal capacity of the most commonly used meter type available for each size. The 240 ¾"-inch meters equal 360 EMUs. There are 41,251 total EMUs. In effect, the 23,644 services of assorted sizes have the equivalent capacity as 41,251 5/8-inch meters.

[16] This total includes only potable and recycled water meters. All fire service meters have been excluded.

Figure V-1. Service Charge Units of Service

Service Size	Services	Meter Ratings (gpm)[1]	Capacity Multiplier	EMUs
	a	b	c = b ÷ 20	a * c
5/8" Meters	21,156	20	1.00	21,156
3/4" Meters	187	30	1.50	281
1" Meters	748	50	2.50	1,870
1.5" Meters	450	100	5.00	2,250
2" Meters	794	160	8.00	6,352
3" Meters	223	435	21.75	4,850
4" Meters	71	750	37.50	2,663
6" Meters	0	1,600	80.00	0
8" Meters	4	2,800	140.00	560
10" Meters	3	4,200	210.00	630
	23,644			**41,251**

[1]Capacity multiplier assumes 5/8" meter = 1 EMU = 20 gallons per minute.

Figure V-2 derives the unit costs for the customer accounts and customer capacity cost components. Each service is allocated $9.77 per month for the customer service cost component. That amount represents the costs the City incurs to maintain each meter regardless of the capacity of the service (e.g., customer billing, administration overhead). Each service is also allocated $28.58 per month per EMU. That amount represents a portion of the cost of providing distribution system capacity for each account, and increases based on the capacity of the meter.

Figure V-2. Service Charge Unit Costs

FY 2023-24 Customer Service Expenses	Customer Service Component	Customer Capacity Component	Total
O&M Expenses	$4,871,594	$3,900,000	$8,771,594
Capital Expenses (PAYGo)	$0	$13,249,801	$13,249,801
Admin Support Svcs	$119,727	$0	$119,727
Non-Operating Revenue	($1,345,179)	$0	($1,345,179)
Transfer (from) Reserves	($873,264)	($3,000,468)	($3,873,732)
Total FY 2023-24	$2,772,878	$14,149,333	$16,922,211
Units of Service	**23,644** Service	**41,251** EMUs	
Annual Unit Cost	$117.28	$343.00	
Monthly Unit Cost	**$9.77** per Service	**$28.58** per EMU	

Source: Customer Service Expenses from Figure IV-8; Units of Service from Figure V-2.

Figure V-3 combines the customer service and capacity components into a single Service Charge for each size service and compares proposed rates to the current rates.

Figure V-3. Proposed Monthly Service Charge Rates – FY 2023-24

Service Size	Service Component ($/mo.)	Capacity Component $/EMU	Capacity Multiplier	Capacity Total	COS Service Charges ($/mo.)	Total Current Charge	$ Difference
	a	b	c	d = b * c	e = a + d		
5/8" Meters	$9.77	$28.58	1.00	$28.58	$38.36	$29.52	$8.84
3/4" Meters	$9.77	$28.58	1.50	$42.88	$52.65	$44.28	$8.37
1" Meters	$9.77	$28.58	2.50	$71.46	$81.23	$73.80	$7.43
1.5" Meters	$9.77	$28.58	5.00	$142.92	$152.69	$147.60	$5.09
2" Meters	$9.77	$28.58	8.00	$228.67	$238.44	$236.16	$2.28
3" Meters	$9.77	$28.58	21.75	$621.69	$631.47	$442.80	$188.67
4" Meters	$9.77	$28.58	37.50	$1,071.89	$1,081.66	$738.00	$343.66
6" Meters	$9.77	$28.58	80.00	$2,286.69	$2,296.46	$1,476.00	$820.46
8" Meters	$9.77	$28.58	140.00	$4,001.71	$4,011.48	$1,476.00	$2,535.48
10" Meters	$9.77	$28.58	210.00	$6,002.57	$6,012.34	$1,476.00	$4,536.34

Source: Figures V-1 and V-2.
Note: Rounding differences caused by stored values in electronic models may exist.

With the proposed rates, all meter sizes would see an increase. The increase in rates reflects the 8.7% increase to service charge revenues calculated in **Figure IV-10.** Rates also reflect revised capacity multipliers, based on updated meter rating information provided by the City. Currently meters 6” and larger are charged the same rate. Under the proposed rates, customers with an 8” or 10” meter would pay more in proportion to the additional capacity provided by these larger meters.

Figure V-4 shows the proposed two-year schedule of Service Charge rates. **Figure V-5** shows the proposed two-year schedule of Fire Service Charge rates that are proposed to be increased based on the revenue increases recommended in Chapter III, as the rate structure is not being recommended for adjustment.

Figure V-4. Current and Proposed Service Charge Rates

Service Charges			
Customer Class	**Current**	**FY 2023-24 eff. 2/1/2024**	**FY 2024-25 eff. 1/1/2025**
Single Family Residential	*Bi-monthly per DU*	*Bi-monthly per DU*	
	$59.04	$76.72	$82.09
Multi Family Residential (including Residential Irrigation)	*Bi-monthly per EDU*	*Bi-monthly per Meter*	
5/8" Meters	$59.04	$76.72	$82.09
3/4" Meters	$59.04	$105.30	$112.67
1" Meters	$59.04	$162.46	$173.83
1.5" Meters	$59.04	$305.38	$326.76
2" Meters	$59.04	$476.88	$510.26
3" Meters	$59.04	$1,262.94	$1,351.35
4" Meters	$59.04	$2,163.32	$2,314.75
6" Meters	$59.04	$4,592.92	$4,914.42
8" Meters	$59.04	$8,022.96	$8,584.57
10" Meters	$59.04	$12,024.68	$12,866.41
Commercial (including Commercial Irrigation)	*Monthly per Meter*	*Monthly per Meter*	
5/8" Meters	$29.52	$38.36	$41.05
3/4" Meters	$44.28	$52.65	$56.34
1" Meters	$73.80	$81.23	$86.92
1.5" Meters	$147.60	$152.69	$163.38
2" Meters	$236.16	$238.44	$255.13
3" Meters	$442.80	$631.47	$675.67
4" Meters	$738.00	$1,081.66	$1,157.38
6" Meters	$1,476.00	$2,296.46	$2,457.21
8" Meters	$1,476.00	$4,011.48	$4,292.28
10" Meters	$1,476.00	$6,012.34	$6,433.20

Figure V-5. Current and Proposed Fire Service Charge Rates

Meter Size	**Current Rates**	**FY 2023-24** eff 2/1/2024	**FY 2024-25** eff. 1/1/2025
1" Meters	$16.00	$17.28	$18.49
2" Meters	$32.00	$34.56	$36.98
3" Meters	$48.00	$51.84	$55.47
4" Meters	$64.00	$69.12	$73.96
6" Meters	$96.00	$103.68	$110.94
8" Meters	$128.00	$138.24	$147.92
10" Meters	$160.00	$172.80	$184.90
12" Meters	$192.00	$207.36	$221.88

WATER USE CHARGE DESIGN

As previously discussed, the City's Water Use Charges are different for its customer classes. For purposes of rate design, all customer classes are categorized as Single Family Residential and Commercial/Multi Family.

Single Family Residential Water Use Charges

The City's Single Family Residential customers are currently charged a four-tier increasing block rate structure.[17] The structure is a series of blocks of water whose unit cost increases with each block. The structure is "progressive" in the sense that water is billed sequentially by block up to the highest block. It is not the case that all of the water is billed at the rate for the highest block. All metered water use is at least billed the Tier 1 rate. Water use beyond Tier 1 is only billed the Tier 2 rate for the volume of water allocated to Tier 2, and water use beyond the volume of water allocated to Tier 2 is billed at the Tier 3 rate, and so forth.

Increasing block rates have become more common as the need has grown to set rates that more precisely recover the cost of service. As previously discussed, increasing block rates continue to be well suited for the City's Residential customer class.

When increasing block rates are implemented, the number of tiers must be determined. There is no absolute industry standard or law that prescribes how many tiers must be used. Judgment that is supported by facts is allowed. However, no matter how many tiers are used, the rates should yield charges that do not exceed the proportional cost of service.

Breakpoints Between Tiers

The base/extra capacity cost-of-service analysis leads to four distinct services defined by the functions performed by facilities that are designed to provide the services. Each service has an average flow that can be used as the division (i.e., "breakpoint") between each service, as shown in **Figure V-6**.

Figure V-6. Breakpoint Locations – Single Family Residential

Flow per Customer (hcf per month	Demand Service Levels			
Single Family Residential	Base Day	Average Day	Maximum Day	Maximum Hour
hcf per day	3,483	4,721	6,514	12,465
hcf per month	104,500	141,638	195,418	-
# of Dwelling Units (DU)	19,361	19,361	19,361	-
Average flow per DU (hcf/mo)	5	7	10	11+
Average flow per DU (hcf/bi-mo)	10	14	20	21+

Source: HCF per day from Figure IV-3. Bi-monthly bills calculated from Residential meter counts provided by City staff in September 2023.

[17] For simplicity, we use the term "tiered rates" synonymously with "increasing block rates." "Inclining block rates" is commonly used for "increasing block rates." However, because an incline can slope both up or down, it is ambiguous in this context and therefore is not used in this study.

The averages for Base Day, Average Day, and Maximum Day yield the following breakpoints for a 60-day period:

- Tier 1/Tier 2 breakpoint – 10 HCF (125 GPD) per bi-monthly period.
- Tier 2/Tier 3 breakpoint – 14 HCF (175 GPD) per bi-monthly period.
- Tier 3/Tier 4 breakpoint – 20 HCF (250 GPD) per bi-monthly period.

Rates Per Tier

With breakpoints that correspond to the service levels in the cost-of-service analysis, it is possible to calculate the rate per tier by dividing the cost of service per tier by the water demand in each tier. The resulting rates represent the *unit cost* of service for each tier.[18]

Figure V-7 shows the calculations of the incremental cost per tier. The costs in each column were determined in **Figure IV-11**, such that the allocation of $14,611,865 is distributed to the four demand service levels. Using the Base Day service function as an example, it can be seen how much of the revenue requirement is recovered from Tier 1. The $11,121,287 in **Figures IV-11 and Figure IV-7** includes the costs that were directly attributable to the Base Day service function plus the Base Day service function's share of costs attributable to higher levels of service. The Base Day cost of service is 76% of the aggregated amount of $14,611,865 in **Figure IV-11** that is allocated to the Single Family Residential Water Use Charge. All of the water sold, including water in Tiers 2, 3, and 4, benefits from the Tier 1 costs and shares in paying them. Dividing the Base Day costs by the total demand of 1,723,268 HCF in **Figure V-7** yields a Tier 1 rate of $6.45 per HCF.

Demand that does not exceed the 10 HCF Tier 1 breakpoint is only charged the Tier 1 rate. Demand that does not exceed Tier 1 is not responsible for the additional costs of peaking that were allocated to the higher service levels. These additional peaking costs are both the initial capital cost, the subsequent rehabilitation and renewal costs, and the operations and maintenance costs for larger pipelines, additional pumps, and larger reservoirs. Bills that exceed Tier 1 pay additional rate increments. The next increment of demand is responsible for the costs allocated to Average Day service, $693,243 in **Figure IV-11**. This increment of cost is divided by the demand that exceeds Tier 1, 758,177 HCF, resulting in an incremental Tier 2 rate of $0.91 per HCF (**Figure V-7**).

The calculations of the Tier 3 and Tier 4 rate increments proceed similarly. The incremental rate for Tier 3 and Tier 4 is much higher than Tier 2. This is due to more costs being spread over a smaller volume of water use. For example, the $1,125,344 in **Figure IV-11** allocated to the Maximum Day service level is allocated to 496,463 HCF while the $1,671,992 allocated to the Maximum Hour service level is allocated only to the highest 363,207 HCF. These levels of use create the need for these increments of peak capacity. To meet this peak demand, storage reservoirs distribution pipelines must be sized appropriately.

[18] In this report, "rates" and "unit costs" are synonymous.

Figure V-7. Incremental Unit Cost – Single Family Residential

Residential COS per Unit	Base Day	Average Day	Maximum Day	Maximum Hour	Total
Residential COS - Consumption	**$11,121,287**	**$693,243**	**$1,125,344**	**$1,671,992**	$14,611,865
Demand Per Tier					
Tier 1 (0-10 hcf)	965,090				
Tier 2 (11-14 hcf)	261,715	261,715			
Tier 3 (15-20 hcf)	157,832	157,832	157,832		
Tier 4 (21+ hcf)	338,631	338,631	338,631	338,631	
Total hcf per Tier	1,723,268	758,177	496,463	363,207	
Cost-of-Service per Unit (hcf)	**$6.45**	**$0.91**	**$2.27**	**$4.94**	

Source: Cost of service from Figures IV-10. Demand per tier from City's FY 2021-22 and FY 2022-23 billing data.

The incremental rates are additive. In other words, demand in Tier 1 only pays the Base Day rate. Demand in Tier 2 pays the Base Day rate plus the Average Day increment, and so forth through Tiers 3 and 4. Adding the increments yields the rates per tier, which are summarized in **Figure V-8**. Clearly, as demand progresses through the tiers, the additional costs of peaking are allocated to recover the cost of the higher levels of service.

Figure V-8. Calculation of Proposed Water Use Charge Rates – Single Family Residential

Proposed Rates	Base Day	Average Day	Maximum Day	Maximum Hour	Total
Tier 1 (0-10 hcf)	$6.45				**$6.45**
Tier 2 (11-14 hcf)	$6.45	$0.91			**$7.37**
Tier 3 (15-20 hcf)	$6.45	$0.91	$2.27		**$9.63**
Tier 4 (21+ hcf)	$6.45	$0.91	$2.27	$4.94	**$14.57**

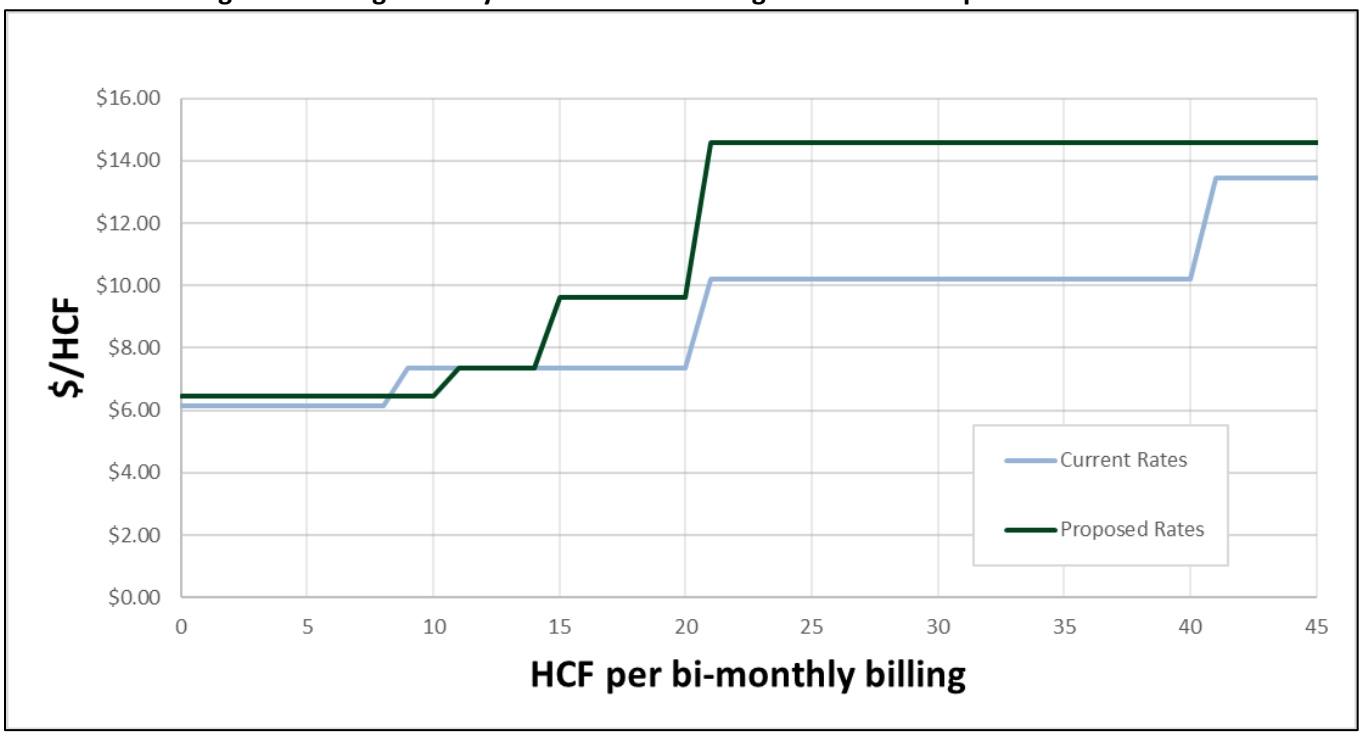
Source: Figure V-2.
Note: Rounding differences caused by stored values in electronic models may exist

Figure V-9 graphically compares the current structure with approved breakpoints with the proposed rate structure and breakpoint adjustments. Note that nearly two-thirds of the bills (67% of the total bills) are within the first two proposed tiers. In other words, only slightly more than one-third of the bills reflect above average water use.

The proposed breakpoints align rates with the current level of demand Single Family Residential customers place on the system. Under the current rate structure, Multi Family Residential consumption was also factored into the current tier breakpoints. Changing Multi Family Use Charges to a uniform rate structure would reduce the number of customers and water consumption considered in tiered rate structure analysis. Based on this change and shifts in demand patterns since the last cost-of-service analysis was completed, we recommend changes in the breakpoints between the tiers in the Water Use Charge structure. The recommended bi-monthly breakpoints of 8, 20, and 40 HCF would shift to 10, 14, and 20 HCF. Under the proposed adjustments, the Tier 1/Tier 2 breakpoint would increase from 8 HCF to 10 HCF. However, the Tier 2/Tier 3 breakpoint would contract from 20 HCF to 14 HCF. Also, the Tier 3/Tier 4 breakpoint

would contract from 40 HCF to 20 HCF. Customers with bills reflecting 21 HCF of water use who were paying Tier 3 rates would now pay Tier 4 rates. Further impacts to customers because of recommended adjustments will be discussed in Chapter VI.

Figure V-9. Single Family Residential Use Charge Structure Comparison



Commercial/Multi Family Water Use Charges

We recommend the City apply the same uniform rate structure for all Commercial, Multi-Family, Irrigation, and Recycled Water customers. The proposed adjustment for FY 2023-24 is intended to increase the uniform rate to re-align with the cost of service for this customer class. Of the total revenue requirement for FY 2023-24, $15,670,138 was allocated to this customer class. The uniform rate is derived by dividing this class's share of the FY 2023-24 revenue requirement by the class's projected annual demand based on FY 2021-22 and FY 2022-23 City billing data in **Figure V-10**.

Figure V-10. Calculation of Commercial/Multi Family Uniform Consumption Charge

Commercial/Multi Family Rev. Req.	$15,670,138
Annual water use (hcf)	1,979,552
Average $ per hcf	**$7.92**

Source: Revenue requirement from Figure IV-10.
Projected demand from City's FY 2021-22 and FY 2022-23 billing data.

Water Use Charges Summary

The two-year schedule of proposed Water Use Charges for Single Family Residential, Multi Family Residential, Commercial, and Irrigation customers is shown in **Figure V-11.**

Figure V-11. Current and Proposed Water Use Charge Rates

Water Use Charges				
Single Family Residential				
Current Tiers	**Current Rates**	**Proposed Tiers**	**FY 2023-24 eff. 2/1/2024**	**FY 2024-25 eff. 1/1/2025**
Tier 1 (0-8 hcf)	$6.13	Tier 1 (0-10 hcf)	$6.45	$6.90
Tier 2 (9-20 hcf)	$7.35	Tier 2 (11-14 hcf)	$7.37	$7.89
Tier 3 (21-40 hcf)	$10.20	Tier 3 (15-20 hcf)	$9.63	$10.30
Tier 4 (41+ hcf)	$13.45	Tier 4 (21+ hcf)	$14.57	$15.59
Multi Family Residential (including Residential Fire)				
Current Tiers	**Current Rates**	**Usage**	**FY 2023-24 eff. 2/1/2024**	**FY 2024-25 eff. 1/1/2025**
Tier 1 (0-8 hcf)	$6.13	All Water Use	$7.92	$8.47
Tier 2 (9-20 hcf)	$7.35			
Tier 3 (21-40 hcf)	$10.20			
Tier 4 (41+ hcf)	$13.45			
Commercial - Includes Commercial, Industrial, Other, Municipal, Commercial Fire				
Usage	**Current Rates**	**Usage**	**FY 2023-24 eff. 2/1/2024**	**FY 2024-25 eff. 1/1/2025**
All Water Use	$7.35	All Water Use	$7.92	$8.47
Landscape Irrigation				
Usage	**Current Rates**	**Usage**	**FY 2023-24 eff. 2/1/2024**	**FY 2024-25 eff. 1/1/2025**
Under 100% Budget	$7.35	All Water Use	$7.92	$8.47
101%-200% Budget	$10.20			
Over 200% Budget	$13.45			

L

Further impacts to customers because of recommended adjustments will be discussed in Chapter VI.

Drought Rate Factors

During prolonged shortages, customers are required to conserve or even ration their water use. The magnitude of the water savings can significantly reduce water sales revenue from quantity charges.

The City requested HF&H to calculated a set of Drought Rate Factors that would be applied to the rates for the Water Use Charges and implemented during declared water shortage stages in accordance with the City's Water Shortage Contingency Plan (WSCP), state mandated reductions in the level of water usage, or other natural disaster or event that results in a water shortage and an unforeseen drop in water demand that requires reductions in water use.

As part of this study to calculate the Drought Rate Factors, it is proposed that the shortage reductions will vary by customer class, based on their respective abilities to conserve water. A customer classes' ability to conserve is directly related to the proportion of their current water use which is highly discretionary

and considered a non-beneficial use (e.g., water used for landscape purposes, "outdoor" water use) and less discretionary use for health and safety (e.g., water used for cooking, cleaning, bathing, "indoor" water use). Each class's reduction will be determined by reducing their proportion of water that is for "outdoor" water use (seasonal water use) 3.0 times more than their "indoor" (average winter water use) water use. As described in more detail under "Implementation" at this end of this section, the calculated factors will be applied to each tier of the Water Use Charge Rates. The higher rates will generate the revenue which was lost due to conservation and has been calculated to keep the City revenue neutral so they can cover the portion of fixed costs which have paid through the Water Use Charge Rates

Analysis

Based on FY 2021-22 and FY 2022-23 metered water use data, the resulting reductions are summarized in **Figure V-12.** The reductions shown represent the customer class reductions required to achieve the reduction associated with each shortage stage. The customer class reductions are greater or less than the overall average for each stage depending on how much of each class's water demand is seasonal.

Figure V-12. WSCP Required Water Use Reductions by Class

Class	Stage 1 Shortage Up to (10% Reduction)	Stage 2 Shortage Up to (20% Reduction)	Stage 3 Shortage Up to (30% Reduction)	Stage 4 Shortage Up to (40% Reduction)	Stage 5 Shortage Up to (50% Reduction)	Stage 6 Shortage Up to (55% Reduction)
Single Family	10%	19%	29%	38%	48%	52%
Multi-Family	7%	13%	20%	27%	33%	38%
Commercial	8%	16%	24%	32%	40%	45%
Irrigation	18%	37%	55%	74%	92%	100%

Figure V-13 shows the calculation of each customer class's respective shortage reduction required during each shortage stage. The annual demand for each class is separated into indoor and outdoor water use where indoor water use is defined as the period from January through February multiplied times 6 to get the annualized indoor water use over 12 months. Subtracting indoor water use from the total annual water use determines the seasonal outdoor water use.

The percentage reductions for each customer class required to achieve the overall reduction for a particular stage are derived so that outdoor water use is reduced 3.0 times indoor water use. In a Stage 1 shortage, a 6.2% reduction in indoor water use and a 18.5% reduction in outdoor water use are required to achieve an overall 10% reduction. Applying the same reduction factors to each class results in different overall reductions for the class based on the relative proportions of their indoor and outdoor water use. In each stage reduction each customer class is required to conserve different percentages. This is because of the variation in water use patterns among the customer classes.

Figure V-13. Calculation of Shortage Reductions by Stage and Customer Class

10% Shortage Level 1 Reduction (up to 10% reduction)									
	Baseline Annual Demand (HCF)			Reductions					
Class	Total	Indoor	Outdoor	Indoor	Outdoor	Indoor	Outdoor	Total	Total
Single Family	1,723,268	1,253,995	469,273	6.2%	18.5%	77,260	86,737	163,997	10%
Multi-Family	790,781	756,078	34,703	6.2%	18.5%	46,583	6,414	52,997	7%
Commercial	636,936	539,160	97,776	6.2%	18.5%	33,218	18,072	51,290	8%
Irrigation	551,835	-	551,835	0.0%	18.5%	-	101,997	101,997	18%
Total	3,702,820	2,549,233	1,153,587			157,061	213,221	370,282	**10.0%**
20% Shortage Level 2 Reduction (up to 20% reduction)									
	Baseline Annual Demand (HCF)			Reductions					
Class	Total	Indoor	Outdoor	Indoor	Outdoor	Indoor	Outdoor	Total	Total
Single Family	1,723,268	1,253,995	469,273	12.3%	37.0%	154,520	173,474	327,994	19%
Multi-Family	790,781	756,078	34,703	12.3%	37.0%	93,166	12,829	105,994	13%
Commercial	636,936	539,160	97,776	12.3%	37.0%	66,436	36,145	102,581	16%
Irrigation	551,835	-	551,835	0.0%	37.0%	-	203,995	203,995	37%
Total	3,702,820	2,549,233	1,153,587			314,122	426,442	740,564	**20.0%**
30% Shortage Level 3 Reduction (up to 30% reduction)									
	Baseline Annual Demand (HCF)			Reductions					
Class	Total	Indoor	Outdoor	Indoor	Outdoor	Indoor	Outdoor	Total	Total
Single Family	1,723,268	1,253,995	469,273	18.5%	55.4%	231,780	260,212	491,991	29%
Multi-Family	790,781	756,078	34,703	18.5%	55.4%	139,748	19,243	158,991	20%
Commercial	636,936	539,160	97,776	18.5%	55.4%	99,655	54,217	153,871	24%
Irrigation	551,835	-	551,835	0.0%	55.4%	-	305,992	305,992	55%
Total	3,702,820	2,549,233	1,153,587			471,183	639,663	1,110,846	**30.0%**
40% Shortage Level 4 Reduction (up to 40% reduction)									
	Baseline Annual Demand (HCF)			Reductions					
Class	Total	Indoor	Outdoor	Indoor	Outdoor	Indoor	Outdoor	Total	Total
Single Family	1,723,268	1,253,995	469,273	24.6%	73.9%	309,040	346,949	655,988	38%
Multi-Family	790,781	756,078	34,703	24.6%	73.9%	186,331	25,657	211,988	27%
Commercial	636,936	539,160	97,776	24.6%	73.9%	132,873	72,289	205,162	32%
Irrigation	551,835	-	551,835	0.0%	73.9%	-	407,990	407,990	74%
Total	3,702,820	2,549,233	1,153,587			628,244	852,884	1,481,128	**40.0%**
50% Shortage Level 5 Reduction (up to 50% reduction)									
	Baseline Annual Demand (HCF)			Reductions					
Class	Total	Indoor	Outdoor	Indoor	Outdoor	Indoor	Outdoor	Total	Total
Single Family	1,723,268	1,253,995	469,273	30.8%	92.3%	385,913	433,252	819,166	48%
Multi-Family	790,781	756,078	34,703	30.8%	92.3%	232,681	32,039	264,720	33%
Commercial	636,936	539,160	97,776	30.8%	92.3%	165,925	90,271	256,196	40%
Irrigation	551,835	-	551,835	0.0%	92.3%	-	509,477	509,477	92%
Total	3,702,820	2,549,233	1,153,587			784,519	1,065,039	1,849,559	**50.0%**
55% Shortage Level 6 Reduction (up to 55% reduction)									
	Baseline Annual Demand (HCF)			Reductions					
Class	Total	Indoor	Outdoor	Indoor	Outdoor	Indoor	Outdoor	Total	Total
Single Family	1,723,268	1,253,995	469,273	34.6%	100.0%	434,339	469,273	903,612	52%
Multi-Family	790,781	756,078	34,703	34.6%	100.0%	261,879	34,703	296,582	38%
Commercial	636,936	539,160	97,776	34.6%	100.0%	186,746	97,776	284,522	45%
Irrigation	551,835	-	551,835	0.0%	100.0%	-	551,835	551,835	100%
Total	3,702,820	2,549,233	1,153,587			882,964	1,153,587	2,036,551	**55.0%**

The service charges are fixed and generate 36% of the total rate revenue regardless of shortages. The remaining 64% of revenue is generated by the volumetric rates. In deriving the Drought Rate Factors, the factors will only apply to the volumetric rates because short-term reductions in water use correlate with

short-term fluctuations in variable costs. Conversely, short-term reductions in water use would not affect fixed costs, or costs that would require a long-term change in customer demand (e.g. population decline) to be affected. Each customer class has its own set of Drought Rate Factors corresponding to its reduction in each stage of shortage.

The formula for the Drought Rate Factors comprises conservation and variable cost components. The conservation component adjusts to account for the required reduction in water demand. A portion, not all, of the costs (e.g., power, water purchases) covered by Water Use Charge rates are variable and will not be incurred when less water is used during short-term demand reductions. To ensure the Drought Rate Factors do not result in excess revenue collection, the variable cost component of the calculation reduces the factor to account for the portion of variable costs, which is covered by the quantity charges, and will not be incurred when demand decreases.

The Drought Rate Factors are the product of the conservation component multiplied by the variable cost component. Each component is defined as follows:

Drought Rate Factor = Conservation Component multiplied times Variable Cost Component, where

Conservation Component = $1/(1 - a)$, where

a = required percentage reduction, which varies by customer class.

Variable Cost Component = $(b - (c * a))/b$, where

a = required percentage reduction, which varies by customer class.

b = percentage of revenue from total service charges and volumetric rates for all customer classes that is attributable to volumetric rates, an amount that is 64% based on the cost-of-service analysis.

c = percentage of total revenue requirement covered by service charges and volumetric rates that varies based on fluctuations in demand, an amount that is currently 51%.[19]

The following example illustrates how the formula determined the 1.047 Drought Rate Factor in **Figure V-14** for the Single Family Residential customer class in a Stage 2 shortage in which an overall conservation goal of 20% if required.

Conservation Component: $1/(1 - a) = 1/(1 - 0.19033) = 1.23507$, where

a = required percentage reduction is 19.033% for the Residential customer class (see **Figure V-13** where a rounded 19% is shown).

Variable Cost Component: $(b - (c * a))/b = (0.6415 - (0.5124 * 0.19033))/0.6415 = 0.84796$, where

[19] The cost of SFPUC water is the largest example of a variable cost, which varies with water demand.

a = 19.033% reduction for Residential customers in a Stage 1 shortage.

b = 64.15% of total rate revenue is generated by quantity charges; and

c = 51.24% of revenue requirement is related to variable costs.

Drought Rate Factor = 1.23507 * 0.84796 = 1.047, as it is shown in **Figure V-14**.

The Single Family Residential Water Use Charge rates in effect under non-shortage conditions would be multiplied by 1.047 to derive the quantity charge rates to be in effect during a Stage 2 water shortage. **Figure V-14** shows the Drought Rate Factors that would be applied to the rates that would normally be in effect absent declared shortages.

Figure V-14. Drought Rate Factors by WSCP-Defined Shortage Stage

Class	Stage 1 Shortage Up to (10% Reduction)	Stage 2 Shortage Up to (20% Reduction)	Stage 3 Shortage Up to (30% Reduction)	Stage 4 Shortage Up to (40% Reduction)	Stage 5 Shortage Up to (50% Reduction)	Stage 6 Shortage Up to (55% Reduction)
Single Family	1.021	1.047	1.080	1.124	1.182	1.222
Multi-Family	1.014	1.031	1.051	1.074	1.101	1.121
Commercial	1.018	1.039	1.064	1.096	1.135	1.162
Irrigation	1.046	1.118	1.250	1.571	3.420	n/a

Implementation

The recommended Drought Rate Factors in **Table V-14** are implemented only during periods of declared water shortage emergencies. Once a mandatory shortage is declared, the City Council has discretion to enact Drought Rate Factors corresponding to the level of shortage reduction implemented using the factors provided in **Table V-14 or** calculated using the formula for a specific level of reduction. The adjustments can go in either direction from stage to stage depending on whether the level of reduction is increasing or decreasing during the shortage. At least 30 days prior to making the adjustment, notice must be provided to rate payers, which can be included in the customer's bills. No protest process is required. These adjustments would be temporary, and rates would return to the regular schedule at the conclusion of the water shortage emergency.

The Drought Rate Factors could be applied when the City requires its customers to reduce water use. At such times, the Drought Rate Factors would be multiplied times the Water Use Charge rates proposed in the current rate study. These proposed Water Use Charge rates are based the specific demand projections for each year listed in **Figure III-1**. The City can choose to enact Drought Rate Factors when the water emergency demand levels will fall short of the respective year of modeled demand.

The Drought Rate Factors only apply to the tiered and uniform Water Use Charge rates and not to Service Charge rates, which are independent of water demand. The Drought Rate Factors are multiplied times the non-water shortage, normal-year Water Use Charge rates proposed in this report. The Drought Rate Factors would be adopted as part of the rate notification in the Proposition 218 implementation process. Once adopted, the City could apply the Drought Rate Factors as needed during conservation stages.

As a further example, **Figure V-15** has Water Use Charge rates after applying the Drought Rate Factors to the rates proposed for 2024. The table shows the proposed rates followed by the rates that correspond to each stage of conservation.

Figure V-15. Sample Rates With Drought Rate Factors – FY 2023-24 Rates

Water Emergency Shortage Stage	Stage 1	Stage 2	Stage 3	Stage 4	Stage 5	Stage 6
	10%	20%	30%	40%	50%	>50%
Single Family Drought Rate Factors	1.021	1.047	1.080	1.124	1.182	1.222
Multi-Family Drought Rate Factors	1.014	1.031	1.051	1.074	1.101	1.121
Commercial Drought Rate Factors	1.018	1.039	1.064	1.096	1.135	1.162
Irrigation Drought Rate Factors	1.046	1.118	1.250	1.571	3.420	n/a
Proposed 2024 Rates	**Rates With Drought Rate Factors Applicable to % Reductions**					
Single Family						
Tier 1	$6.45	$6.59	$6.76	$6.97	$7.25	$7.63	$7.88
Tier 2	$7.37	$7.53	$7.72	$7.96	$8.28	$8.71	$9.01
Tier 3	$9.63	$9.83	$10.09	$10.40	$10.82	$11.39	$11.77
Tier 4	$14.57	$14.88	$15.26	$15.74	$16.37	$17.23	$17.80
Multi-Family	$7.92	$8.03	$8.17	$8.32	$8.50	$8.72	$8.88
Commercial	$7.92	$8.06	$8.23	$8.43	$8.68	$8.99	$9.21
Irrigation	$7.92	$8.28	$8.85	$9.90	$12.44	$27.09	N/A

Note that if reductions in water use are higher or lower than the specified stages set in the WSCP due to state mandated reductions in the level of potable water usage, or other natural disaster or event that results in a water shortage and an unforeseen drop in water demand, the Drought Rate Factors will be adjusted in accordance with the formula above.

Pass-Through Adjustment

The cost of SFPUC water is the single largest component of the City's revenue requirements. Because the City has no control over the SFPUC's wholesale water rate, this cost is simply passed through to the City's customers. The SFPUC provides projections of its future wholesale water rates, which are built into the rate projections in this study. The SFPUC updates its projections each year as part of the rate-making process legally prescribed in the wholesale Water Supply Agreement. California Government Code Section 53756 authorizes water suppliers to adjust their rates in response to changes in pass-through costs. We recommend that the City incorporate annual pass-through adjustments in its volumetric rates.

Each year the City should determine how much, if any, pass-through adjustment is required as soon as the SFPUC submits its updated wholesale rates, which is typically in April or May each year. The wholesale rate used for the projections in this study should be compared with the updated rate and the difference

either added or subtracted from the City's Water Use Charge rates for Residential and Non-Residential customers. The wholesale rates per HCF used in this study[20] are as follows:

FY 2023-24 – $5.21
FY 2024-25 – $5.21
FY 2025-26 – $5.21
FY 2026-27 – $5.31
FY 2027-28 – $5.63

For example, if the updated SFPUC rate for FY 2023-24 is $5.31, the $0.10 difference should be added to the Water Use Charge rates charged to Residential and Non-Residential water customers. If the updated SFPUC rate is less than the foregoing rates, the difference should be subtracted from the City's volumetric rates. In other words, the adjustment should be made in either direction.

The pass-through adjustment acts similarly to the Drought Rate Factors, and can be incorporated into the Proposition 218 notice. The pass-through adjustment allows the City to adjust Water Use Charge rates to track any difference between the SFPUC rates that were included in the analysis and the actual rates adopted each year by SFPUC. The pass-through adjustment can also be made by providing 30-day notice in the customer bills without triggering the need for a Proposition 218 protest process.

[20] Rates included in letter from SFPUC to Nicole Sandkulla RE: Fiscal Year 2023-24 Wholesale Water Rates Notice, dated April 6, 2023.

VI. CUSTOMER BILL IMPACTS

In the previous chapter, the Volume and Service Charge structures were compared for the current and proposed rates. A further understanding of the differences between the two structures can be gained by comparing bills based on both rate structures.

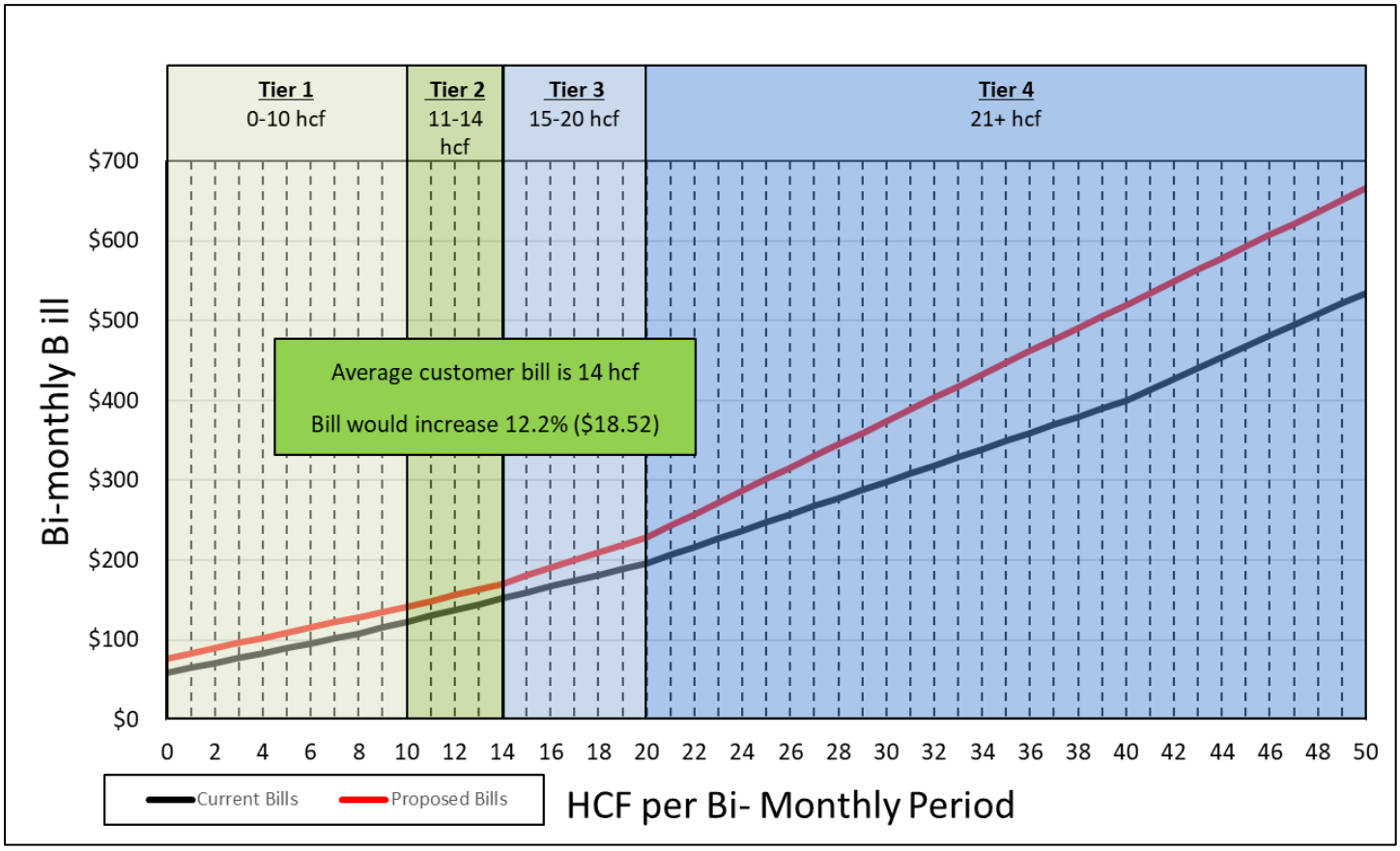
BILL COMPARISON

Single Family Residential Bills Under Proposed Rates

Customers pay the sum of the Service Charge corresponding to the capacity of their service plus a Water Use Charge for water use during the billing period.

Figure VI-1 provides perspective on the impact of the proposed (red line) and current rates (blue line). This graph plots bills across a range of water use. The top of the graph indicates the ranges of demand corresponding to the tiers developed in the cost-of-service analysis. Customers can expect an increase for a given level of water use when the proposed rate structure line is above the current rate structure line.

Figure VI-1. Single Family Residential Bill Comparison



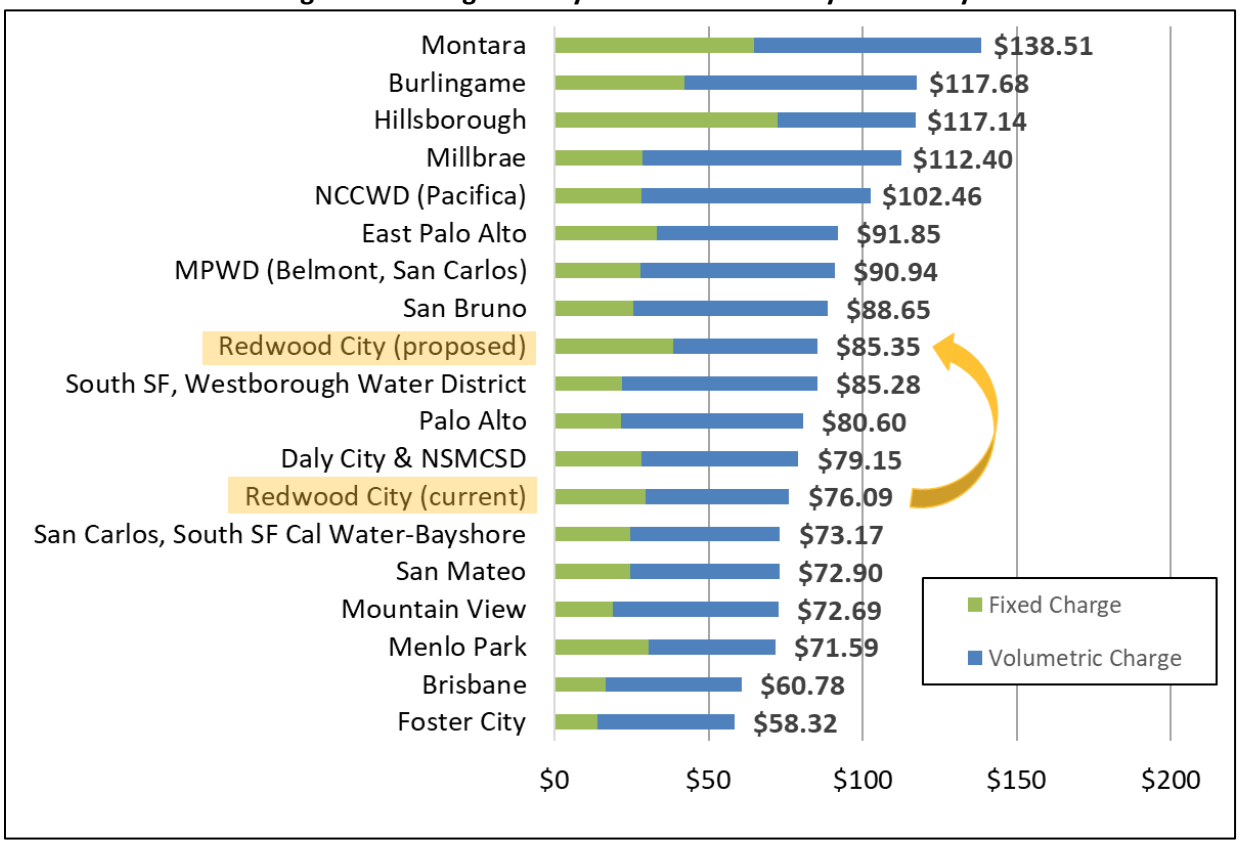
Source: City billing data for FY 2021-22 and FY 2022-23.

The scale of the graph makes it difficult to discern the variance between bills at current rates and proposed rates for customers falling within the Tier 1 or Tier 2 range. Customers using 10 HCF (Tier 1) or less will see a bill increase ranging from $17.68 to $20.24, depending on the specific level of water use. Customers using between 11 and 14 HCF (Tier 2) will see a bill increase ranging from $18.46 to $18.52, depending on the specific level of water use. Since 67% of residential bills report water use equal to or less than 14 HCF, then the majority of bi-monthly bills will increase by no more than $20.24. Customers using between 15 and 20 HCF (Tier 3) will see a bill increase ranging from $20.80 to $27.64, depending on the specific level of water use. Based on prior billing data, this is applicable to approximately 15% of all bills. Customers using at least 21 HCF (Tier 4) will see a minimum increase of $29.92. The increase from the current bill grows as water use increases beyond 21 HCF. For example, an account using 23 HCF would see an increase of $45.31 while a customer using 30 HCF would see an increase of $75.90. For reference, customers with Tier 4 water use would account for 18% of bills. Further, almost 93% of bills report water use less than or equal to 30 HCF. The extraordinary water users represent a small fraction of the service population that should pay more for the peaking demands placed on the system.

Neighboring Agency Comparison

The bill for average water use by a Single Family household in Redwood City was compared to a water bill subject to neighboring agency rates in **Figure VI-2**. For a monthly comparison, the average bi-monthly water use of 14 HCF was halved to 7 HCF to calculate the Volumetric charge. The bi-monthly Service Charge was halved to calculate the Fixed Charge. With the recommend increases, the customer bill for average water use increases slightly among neighboring agencies. However, the Redwood City bill under proposed rates is now closer to the median of rates surveyed.

Figure VI-2. Single Family Residential Monthly Bill Survey



Multi Family Bills Under Proposed Rates

It is challenging to provide sample multi-family bills impacts due to the change in rate structure. There is a weak correlation between the number of dwelling units served and the size of the meter. In addition, water use is individual to each account and not directly correlated to the number of dwelling units served. Therefore, whether customers see an increase or decrease depends on two factors: 1) the number of dwelling units previously charged versus the proposed capacity-based Service Charge; and 2) the amount of water consumed by all residents served by the account as the Water Use Charges adjust from a tiered-rate structure to a uniform rate.

Commercial Bills Under Proposed Rates

Commercial bills will increase proportionately to the level of water use. This is reflected by the widening gap between the two lines in each chart shown in **Figures VI-3 to VI-5**. The three comparisons shown are for three of the most common meter sizes and represent 59% of commercial customers. Regardless of the meter size and level of water use, customers can expect monthly bills will increase.

Figure VI-3. Commercial Bill Comparison – 5/8" Meter

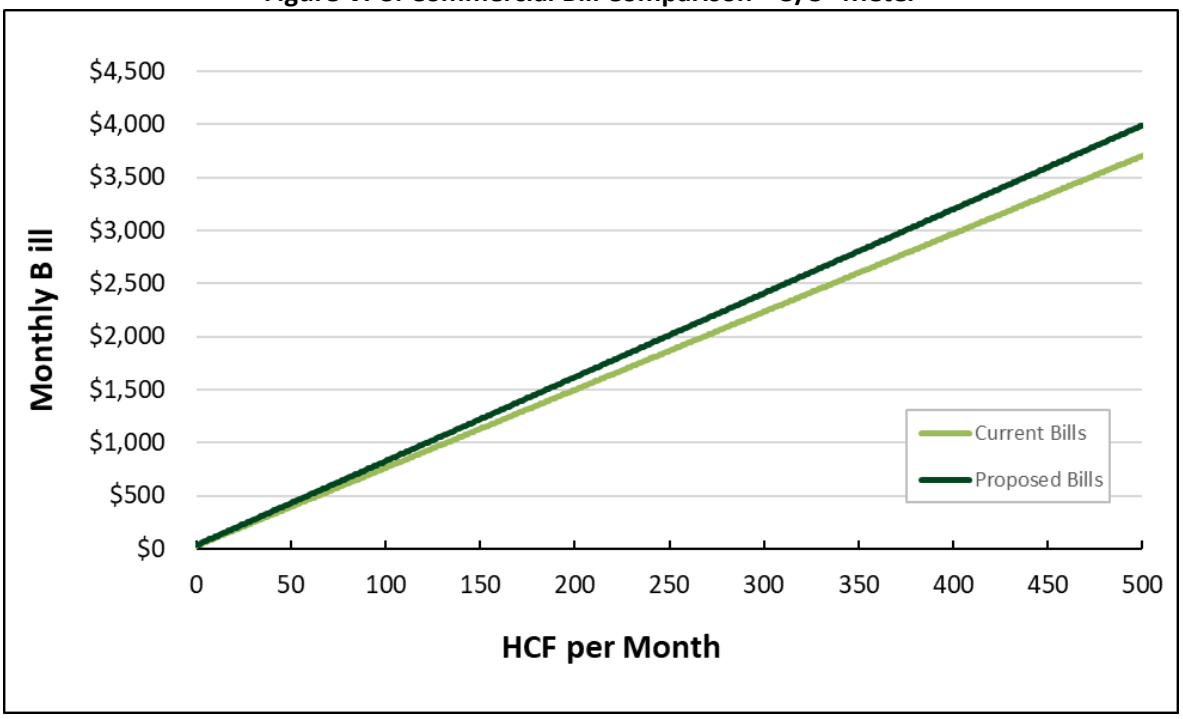


Figure VI-4. Commercial Bill Comparison – 2" Meter

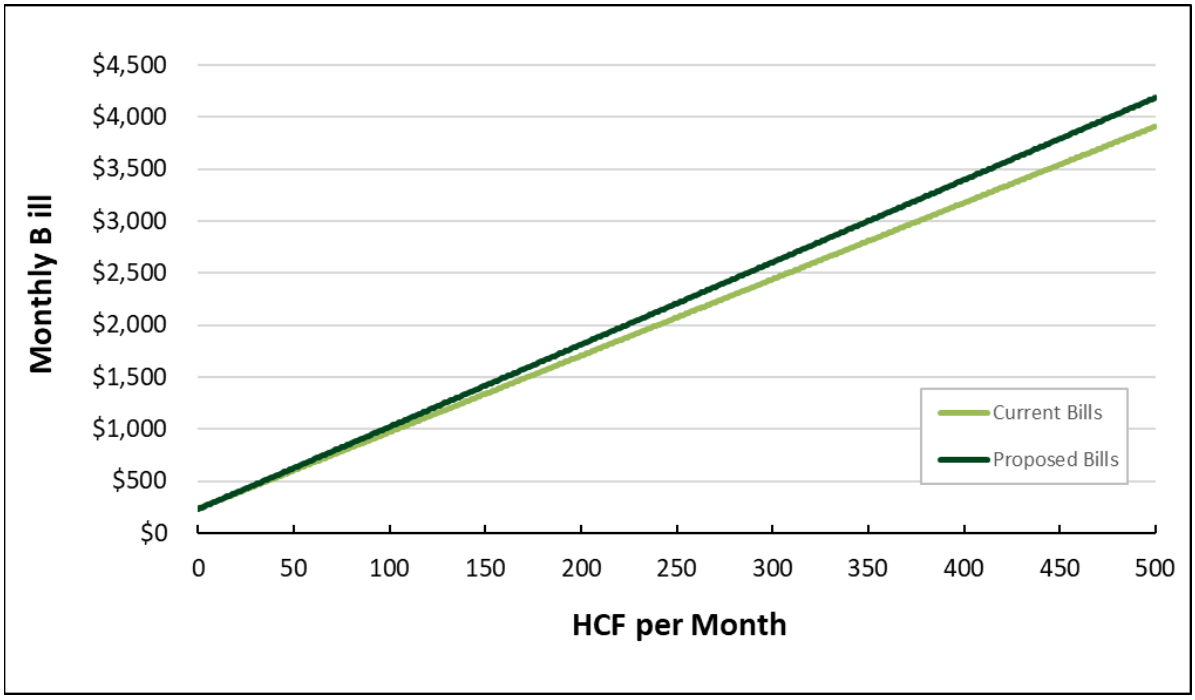
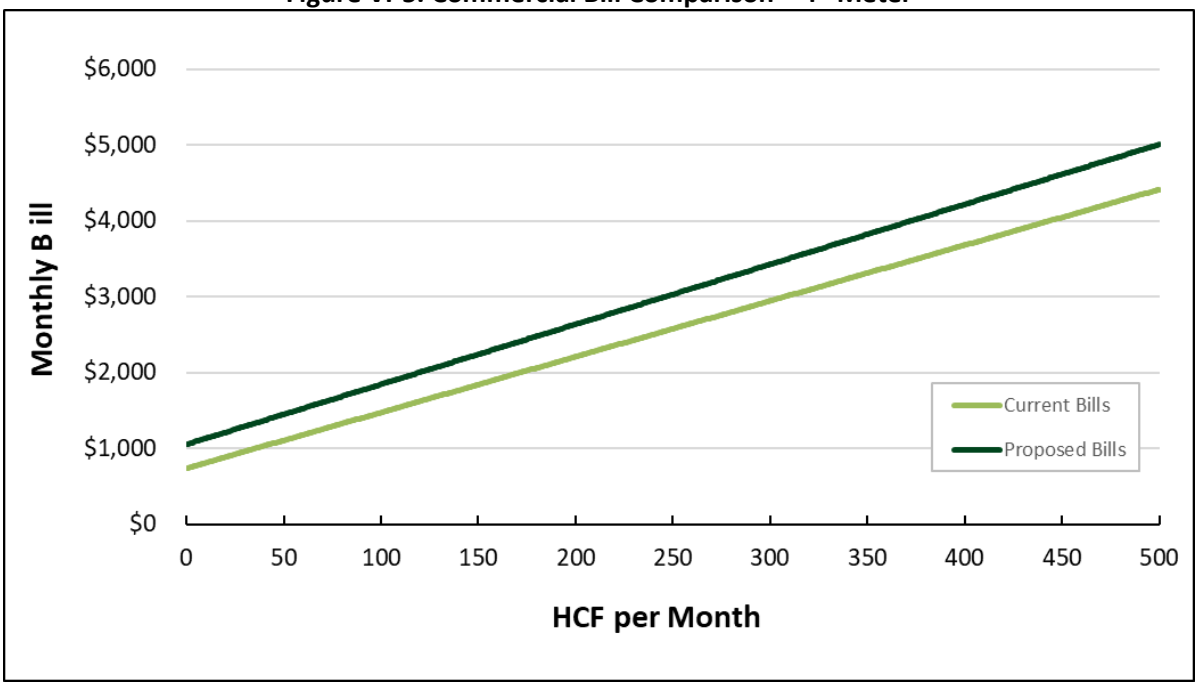


Figure VI-5. Commercial Bill Comparison – 4" Meter



The scale of each graph makes it difficult to discern the variance between bills at current rates and proposed rates. **Figure VI-6** provides specific bill impacts by incremental water use and meter size.

Figure VI-6. Sample Commercial Bill Impacts by Meter Size and Water Use

Water Use (HCF)	5/8" meter			2" meter			4" meter		
	Current Bill	Bill with Proposed Rates	Monthly Increase	Current Bill	Bill with Proposed Rates	Monthly Increase	Current Bill	Bill with Proposed Rates	Monthly Increase
0	$29.52	$38.36	**$8.84**	$236.16	$238.44	**$2.28**	$738.00	$1,081.66	**$343.66**
10	$103.02	$117.56	**$14.54**	$309.66	$317.64	**$7.98**	$811.50	$1,160.86	**$349.36**
20	$176.52	$196.76	**$20.24**	$383.16	$396.84	**$13.68**	$885.00	$1,240.06	**$355.06**
30	$250.02	$275.96	**$25.94**	$456.66	$476.04	**$19.38**	$958.50	$1,319.26	**$360.76**
40	$323.52	$355.16	**$31.64**	$530.16	$555.24	**$25.08**	$1,032.00	$1,398.46	**$366.46**
50	$397.02	$434.36	**$37.34**	$603.66	$634.44	**$30.78**	$1,105.50	$1,477.66	**$372.16**
100	$764.52	$830.36	**$65.84**	$971.16	$1,030.44	**$59.28**	$1,473.00	$1,873.66	**$400.66**
200	$1,499.52	$1,622.36	**$122.84**	$1,706.16	$1,822.44	**$116.28**	$2,208.00	$2,665.66	**$457.66**
300	$2,234.52	$2,414.36	**$179.84**	$2,441.16	$2,614.44	**$173.28**	$2,943.00	$3,457.66	**$514.66**
400	$2,969.52	$3,206.36	**$236.84**	$3,176.16	$3,406.44	**$230.28**	$3,678.00	$4,249.66	**$571.66**
500	$3,704.52	$3,998.36	**$293.84**	$3,911.16	$4,198.44	**$287.28**	$4,413.00	$5,041.66	**$628.66**

EXHIBIT B

ARTICLE II. WATER SERVICE ~~AND FACILITIES~~ CHARGES

Sec. 38.5. WATER SERVICE CHARGE:

A. In addition to all other charges and fees applicable to users of water from the water system owned or operated by the City of Redwood City, as established by the Water Rules and Regulations of the Public Works Services Department, as amended, and this chapter, residential and non-residential water service charges shall be paid ~~for~~by each parcel receiving water service provided by the City at the rates ~~set forth in this Section:~~ adopted by ordinance or resolution of the City Council.

~~(a) Residential Basic Water Service Charge. A monthly water service charge per dwelling unit equivalent ("DUE") for residential customers, irrespective of whether such service is furnished through a single meter for multiple dwelling units or through individual meters for each dwelling unit, is hereby established as follows:~~

~~Service Charge per DUE* Per Month~~	
~~Effective Date:~~	~~08/01/16~~
	~~$25.39~~
~~Effective Date:~~	~~07/01/17~~
	~~$27.38~~
~~Effective Date:~~	~~07/01/18~~
	~~$29.52~~

~~* DUEs shall be determined as follows:~~

~~(i) A single-family residence consisting of one (1) independent dwelling unit on a parcel of property shall be deemed 1 DUE; and~~

~~(ii) Multi-family residences, consisting of more than one (1) dwelling unit on a parcel of property shall be deemed to consist of the number of DUEs derived from applying the following conversion table.~~

~~Multi-Family Dwelling Unit Equivalent Conversion Schedule~~

~~Residential Dwelling Units~~	~~Conversion Schedule Per Residential Dwelling Unit~~
~~Up to 9~~	~~1 DUE~~
~~10 to 59~~	~~0.75 DUE~~
~~60 or more~~	~~0.50 DUE~~

~~(b) Non-Residential Basic Water Service Charge. Monthly water service charges for water service to non-residential customers are hereby established as follows and are calculated based on the size of each meter served by the City:~~

Service Charges Per Meter Category Per Month

Meter Sizes **	Effective Date: 08/01/16	Effective Date: 07/01/17	Effective Date: 07/01/18
5/8-inch	$25.39	$27.38	$29.52
3/4-inch	38.09	41.07	44.28
1-inch	63.48	68.45	73.80
1-1/2-inch	126.95	136.90	147.60
2-inch	203.12	219.04	236.16
3-inch	380.85	410.70	442.80
4-inch	634.75	684.50	738.00
Over 4-inch	1,269.50	1,369.00	1,476.00

(c) Manifold Meters. The service charge for a manifold meter installation shall be the sum of the applicable individual meter service charges for each such installation.

(d) Fire Meter Service Charge. Monthly charges for water service furnished to fire service connections for the corresponding fire connection sizes after the effective date are hereby established as follows:

Fire Meter Service Sizes	
1 inch	$16.00
2 inch	32.00
3 inch	48.00
4 inch	64.00
6 inch	96.00
8 inch	128.00
10 inch	160.00
12 inch	192.00

Fire meters are not a part of a regular meter billing system and are only billed when the usage is registered.

(e) [Reserved]

(f) Water Quantity Charges. In addition to the monthly basic charges set forth in subdivisions (a) and (b) of this Section, each customer shall be charged consumption rates, based on meter readings, for each hundred cubic feet ("water unit") of water delivered by the City to customer premises in accordance with the following schedules:

~~Residential Water Quantity Charges—Potable~~

~~Monthly Consumption Ranges (Water Unit)~~	~~Tier~~	~~Charge per Water Unit Effective 08/01/2016~~	~~Charge per Water Unit Effective 07/01/2017~~	~~Charge per Water Unit Effective 07/01/2018~~
~~1—4~~	~~1~~	~~$5.27~~	~~$5.68~~	~~$6.13~~
~~5—10~~	~~2~~	~~6.32~~	~~6.82~~	~~7.35~~
~~11—20~~	~~3~~	~~8.77~~	~~9.46~~	~~10.20~~
~~21 and above~~	~~4~~	~~11.57~~	~~12.47~~	~~13.45~~

~~Ranges are stated on a per DUE per month basis. The ranges stated above shall be multiplied by the number of DUEs served and by the number of months in the billing period.~~

~~Commercial Water Quantity Charges—Potable~~

	~~Tier~~	~~Charge per Water Unit Effective 08/01/2016~~	~~Charge per Water Unit Effective 07/01/2017~~	~~Charge per Water Unit Effective 07/01/2018~~
~~All Water Use~~	~~—~~	~~$6.32~~	~~$6.82~~	~~$7.35~~

~~Landscape Irrigation Water Quantity Charges—Potable~~

~~Portion of Water Budget~~	~~Charge per Water Unit Effective 08/01/2016~~	~~Charge per Water Unit Effective 07/01/2017~~	~~Charge per Water Unit Effective 07/01/2018~~
~~0—100%~~	~~$6.32~~	~~$6.82~~	~~$7.35~~
~~101—200%~~	~~8.77~~	~~9.46~~	~~10.20~~
~~)201%~~	~~11.57~~	~~12.47~~	~~13.45~~

~~Potable Landscape Water Quantity Charge Tiers are based on a 'water budget' calculated according to the City's 'water budget methodology', which is available at www.redwoodcity.org/utilityrates.~~

~~Water Quantity Charges—Recycled Water~~

	~~Charge per Water Unit Effective 08/01/2016~~	~~Charge per Water Unit Effective 07/01/2017~~	~~Charge per Water Unit Effective 07/01/2018~~
~~All Water Use~~	~~$6.32~~	~~$6.82~~	~~$7.35~~

~~(g)~~ B. Bi-Monthly Billing. Water meters or classes of water meters may be read bi-monthly, and the corresponding billing period shall be for a two-month period.

~~(h) After-Hour Turn-on Fee. The fee for direct costs associated with turning on water meters or classes of water meters during non-business hours of the Public Works Division shall be in an amount set by resolution of the City Council. When after-hour turn-on is requested by a user, this fee shall be charged and collected on the user's next ensuing utility bill.~~

~~(i)~~ C. Separate Landscape Water Meters. For all new landscapes and existing landscapes of one acre or more the installation of separate water meter is required except for single-family homes.

~~(j)~~ D. Submeters. ~~For all~~ All newly constructed residential buildings, where one meter is furnished by the City for more than one residential dwelling unit, shall be required to install a separate meter for each distinct dwelling unit downstream of the City water meter. Maintenance and billing for water use of submeters shall be the responsibility of the property owner.

~~(k) Pass Through Provision for Wholesale Water Rates. All potable water distributed by the City through its water system is purchased by the City at wholesale from the San Francisco Public Utilities Commission. The potable water service charges set forth in subdivision (f) of this Section were calculated based on the assumption that SFPUC would set its rates to $4.10 per unit on July 1, 2016; to $4.28 per unit on July 1, 2017; and to $4.68 per unit on July 1, 2018. If there are additional wholesale rate increases adopted by the SFPUC, each potable water charge, as set forth in subdivision (f) of this Section, will automatically adjust by the exact number of cents per water unit that the SFPUC increases its wholesale rate above the assumed wholesale rates set forth in this subdivision (k). The City will mail notification of any such adjustment to customers at least 30 days prior to the effective date of such automatic adjustment.~~

Sec. 38.6. PAYMENT; DISCONTINUANCE OF SERVICE; PRORATION:

The water meter service charge shall be paid at the same time as the regular billing for water service based upon the amount of water consumed, and the nonpayment of the water meter service charge shall result in the discontinuance of water service under the same rules and regulations that are applicable to nonpayment of the billing for water consumed. The water meter service charge shall be prorated where water service is utilized for only a portion of a billing period.

Sec. 38.7. WATER SERVICE ADMINISTRATION:

A. Charges when meter is inoperative.

If a meter fails to register due to any cause except the nonuse of potable or recycled water, the charge for potable or recycled water will be estimated based on previous consumption for a comparable period or by such other method as is determined by the City. In the preparation of such averaged bills, due consideration will be given to fluctuations caused by seasonal changes or any interruption to the service known to have occurred.

B. Charges for vacant premises.

If a property is vacant, the fixed component of the water service charge and any water used in the billing period will be billed to the active account holder on record. The account holder or authorized representative shall be responsible for notifying the City and requesting to discontinue service.

Secs. 38.~~7~~8-38.9 RESERVED

EXHIBIT C

ARTICLE IV. WATER FUND

Sec. 38.20. ESTABLISHED; REVENUES; USE OF REVENUES:

A special fund to be known as the Water Fund is hereby established. All revenues arising from the imposition of the charges and fees provided in this Chapter, and all revenues arising from the imposition of the charges and fees established by the rules and regulations (and all amendments thereto) of the Water Department of the City or such other revenues derived from the operation of water utilities owned or operated by the City as are or may be provided shall be deposited in the Water Fund. ~~Such revenues shall be expended solely for the following purposes; provided, however, that such revenues derived from the operation of such water utilities serving water service Area 3 shall be expended exclusively for the following purposes related to said water service area: the acquisition, construction, reconstruction (including the extension or replacement of existing mains and transmission lines), maintenance, management, operation and repair of such water facilities; the payment of bond interest and principal or charges due on any bond issue (including facilities bonds, all or any portion of the proceeds of which are used for the following purposes) sold for the purpose of acquiring, constructing, or reconstructing water facilities; and for such other lawful purposes of the City as the City Council may provide from time to time.~~ Within the Water Fund, the City shall maintain separate and segregated accounts for the revenues for each charge, rate, or fee imposed pursuant to this Chapter. The revenues from each charge, rate, or fee shall be used for the purposes for which they were imposed.

Secs. 38.21—38.24. RESERVED:

Exhibit D

Water Service Charges

Fixed Service Charges	Effective 2/1/2024	Effective 1/1/2025
Single Family Residential	*Bi-monthly per Dwelling Unit*	
	$76.72	$82.09
Multi Family Residential (including Residential Irrigation)	*Bi-monthly per Meter*	
5/8" Meters	$76.72	$82.09
3/4" Meters	$105.30	$112.67
1" Meters	$162.46	$173.83
1.5" Meters	$305.38	$326.76
2" Meters	$476.88	$510.26
3" Meters	$1,262.94	$1,351.35
4" Meters	$2,163.32	$2,314.75
6" Meters	$4,592.92	$4,914.42
8" Meters	$8,022.96	$8,584.57
10" Meters	$12,024.68	$12,866.41
Commercial (including Commercial Irrigation)	*Monthly per Meter*	
5/8" Meters	$38.36	$41.05
3/4" Meters	$52.65	$56.34
1" Meters	$81.23	$86.92
1.5" Meters	$152.69	$163.38
2" Meters	$238.44	$255.13
3" Meters	$631.47	$675.67
4" Meters	$1,081.66	$1,157.38
6" Meters	$2,296.46	$2,457.21
8" Meters	$4,011.48	$4,292.28
10" Meters	$6,012.34	$6,433.20

Water Use Charges	Effective 2/1/2024	Effective 1/1/2025
Single Family Residential		
	Per HCF	*Per HCF*
Tier 1 (0-10 HCF)	$6.45	$6.90
Tier 2 (11-14 HCF)	$7.37	$7.89
Tier 3 (15-20 HCF)	$9.63	$10.30
Tier 4 (21+ HCF)	$14.57	$15.59
Multi Family Residential (including Residential Fire)		
	Per HCF	*Per HCF*
All Water Use	$7.92	$8.47
Commercial (Includes Commercial, Industrial, Other, Municipal, Commercial Fire)		
	Per HCF	*Per HCF*
All Water Use	$7.92	$8.47
Landscape Irrigation		
	Per HCF	*Per HCF*
All Water Use	$7.92	$8.47

HCF= Hundred Cubic Feet, 748 gallons, or 1 unit

Fire Service Connections Size	Effective 2/1/2024	Effective 1/1/2025
1"	$17.28	$18.49
2"	$34.56	$36.98
3"	$51.84	$55.47
4"	$69.12	$73.96
6"	$103.68	$110.94
8"	$138.24	$147.92
10"	$172.80	$184.90
12"	$207.36	$221.88

Note: monthly rates are billed based on the size of the connection serving the property.

Maximum Drought Rate Factors by Water Conservation Stage						
Customer Class	Stage 1	Stage 2	Stage 3	Stage 4	Stage 5	Stage 6
	Shortage Up to 10% Reduction	Shortage Up to 20% Reduction	Shortage Up to 30% Reduction	Shortage Up to 40% Reduction	Shortage Up to 50% Reduction	Shortage Up to >50% Reduction
Single Family	1.021	1.047	1.080	1.124	1.182	1.222
Multi-Family	1.014	1.031	1.051	1.074	1.101	1.121
Commercial	1.018	1.039	1.064	1.096	1.135	1.162
Irrigation	1.046	1.118	1.250	1.571	3.420	n/a

MAYOR JEFF GEE
VICE MAYOR LISSETTE ESPINOZA-GARNICA
COUNCIL MEMBER ALICIA C. AGUIRRE
COUNCIL MEMBER KAIA EAKIN
COUNCIL MEMBER DIANE HOWARD
COUNCIL MEMBER ELMER MARTINEZ SABALLOS
COUNCIL MEMBER CHRIS STURKEN

DRAFT MINUTES

1017 MIDDLEFIELD ROAD
REDWOOD CITY, CA

JOINT CITY COUNCIL/
SUCCESSOR AGENCY/
PUBLIC FINANCE AUTHORITY
REGULAR MEETING AGENDA
Monday, December 4, 2023, 6:00 PM

1. **CALL TO ORDER** – Mayor Gee called the meeting to order at 6:04 p.m.

2. **ROLL CALL** – Council Members Aguirre, Eakin, Howard, Martinez Saballos, Sturken, and Mayor Gee were present. Vice Mayor Espinoza-Garnica was absent.

Staff present: City Manager Melissa Stevenson Diaz, City Attorney Veronica Ramirez, and City Clerk Yessika Castro.

3. **PLEDGE OF ALLEGIANCE** – Council Member Eakin led the pledge of allegiance.

4. **CLOSED SESSION**

There was no public comment.

The City Council convened a Closed Session at 6:07 p.m. to discuss the following:

4.A. Closed session regarding existing litigation pursuant to paragraph (1) of subdivision (d) of California Government Code Section 54956.9

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Litigation has been initiated formally pursuant to paragraph (1) of subdivision (d) of California Government Code Section 54956.9.

Name of Case: *Stephen Fine v. City of Redwood City* – Workers' Compensation Appeals Board Case Nos. ADJ11026382, ADJ10869273, ADJ1155500, and ADJ15070830

At 6:38 p.m., the City Council reconvened the regular meeting.

There was no reportable action.

5. PRESENTATIONS/ACKNOWLEDGEMENTS

5.A. Senator Josh Becker presentation of check to Redwood City and Redwood City Together for the Purposeful, Action, Creation and Engagement (PACE) program
Senator Josh Becker presented a check to the City of Redwood City, Redwood City Together and PAL. Redwood City Together representatives Rafael Avendaño and Elisa Chavez, PAL representatives Ivan Martinez and Tito Alvarez, and PACE program youth member Hector gave remarks.

5.B. Presentation by HIP Housing
Former Mayor and HIP Housing Board Member Ian Bain, and HIP Housing Board Member Aaron Aknin gave a presentation. 2024 HIP Housing calendar cover winner Paavi L. gave remarks.

6. PUBLIC COMMENT ON THE CONSENT CALENDAR, MATTERS OF COUNCIL INTEREST AND ITEMS NOT ON THE AGENDA

The following members of the public provided comments:

- Chris Robell
- C. Delarosa
- Elizabeth Starks
- Janet Whittemore
- Yvonne Prudhomme
- Dorraine Couillard
- Nacho
- Paul Bocanegra
- Julie Pardini

7. CONSENT CALENDAR

Motion and second, Aguirre and Martinez Saballos, to approve all items on the Consent Calendar, passed 6-0-1 with Vice Mayor Espinoza-Garnica absent.

7.A. Rejection of general liability claim by Brenda Interiano-Lorenzo on behalf of minor E. Lemus Interiano, c/o Law Offices of Eslamboly Hakim (303)

Recommendation:
Approve rejection of subject claim.

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CEQA:
This is not a project under California Environmental Quality Act (CEQA)

7.B. Historic Resources Advisory Committee Work Plan for FY 2023-24 and FY 2024-25 (209)

Recommendation:
By motion, approve the proposed Historic Resources Advisory Committee Work Plan for FY 2023-24 and FY 2024-25.

CEQA:
This is not a project under California Environmental Quality Act (CEQA)

7.C. Resolution authorizing the submittal of individual grant applications for CalRecycle grant programs and authorizing the City Manager or their designee to execute all grant documents necessary to secure CalRecycle funds and implement approved grant projects (505) Reso 16191 (0108)

Recommendation:
Adopt a resolution authorizing submittal of individual grant applications for all CalRecycle grant programs for which the City of Redwood City is eligible and authorizing the City Manager or City Manager's designee to execute all grant documents necessary to secure grant funds and implement approved grant projects.

CEQA:
This is not a project under California Environmental Quality Act (CEQA)

7.D. Notification of the exigent use of military equipment (drone) not approved for use by Redwood City Police Department's Military Equipment Use Policy during police activity on October 26, 2023 (802)

Recommendation:
Receive notification of the exigent use of unapproved military equipment during police activity on October 26, 2023, as required by Police Department Military Equipment Use Policy Section 703.9.

CEQA:
This is not a project under California Environmental Quality Act (CEQA)

7.E. Approve November 27, 2023 City Council Minutes (301)

7.F. Approve claims and checks from December 4, 2023 to December 18, 2023 and the usual and necessary payments through December 18, 2023 (303)

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8. PUBLIC HEARINGS

8.A. Public Hearing on proposed increase to water utility service rates and charges and ordinance updating water service charges and water reserve policy and direction on increases to the City's Utility Rate Assistance Program (802)

Public Works Services Assistant Director Sindy Mulyono-Danre introduced the item, and Public Works Superintendent Justin Chapel gave a presentation.

Mayor Gee opened the public hearing. The following members of the public provided comments:

- Chris Robell
- Jon Frymann
- Lori McBride
- Liat Perlman
- Nisha & John Potter
- Kathy Waddell
- Kris Forbes
- Diane Stow
- Molly Tinney
- Lynelle Gordon
- Ekaterina Stomakhina
- Mina Barzanian
- Brent Adams
- Annette Parker
- Cindy Asrir
- Robin & Ron Okada
- Carol Sconzert
- Michelle G.
- Elaine and Christian De La Cruz
- Dennis Weaver
- Barb Valley

Mayor Gee closed the public hearing.

Public Works Services Assistant Director Sindy Mulyono-Danre confirmed there was not a majority protest against the proposed rates.

Recommendation:
1. Hold a Public Hearing on proposed increase to water utility service rates and charges, and if written protests are not made by a majority of the affected parcels, waive the

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first reading and introduce ordinance amending Article II (Water Service and Facility Charges) and Article IV (Water Fund) of Chapter 38 of the Redwood City Municipal Code, Updating the City's water service charges, amending Resolution No. 14648 and Rescinding Resolution No. 15446 (5/7 vote); and
2. Provide direction to staff on increasing the City's Utility Rate Assistance Program.

CEQA:
This activity is not a project under California Environmental Quality Act (CEQA) Guidelines section 15378(b)(4) because the City is setting maximum rates for water utility service to be charged to fund ongoing operation and maintenance activities of the Water Enterprise of the City, and as such, the action involves a funding mechanism or fiscal activity within the meaning of the CEQA Guidelines. The activity is also exempt from CEQA as there is no possibility for causing a significant effect on the environment, per CEQA Guideline Section 15061(b)(3). No specific water projects are associated with this Ordinance. The Ordinance is policy-oriented and would create a funding mechanism for the development of future water facilities. When and if specific water projects are developed and proposed for implementation, the environmental impacts of such facilities would be evaluated in accordance with CEQA and City practice.

Motion and second, Eakin and Martinez Saballos, to:
1. Hold a Public Hearing on proposed increase to water utility service rates and charges, and if written protests are not made by a majority of the affected parcels, waive the first reading and introduce ordinance amending Article II (Water Service and Facility Charges) and Article IV (Water Fund) of Chapter 38 of the Redwood City Municipal Code, Updating the City's water service charges, amending Resolution No. 14648 and Rescinding Resolution No. 15446 (5/7 vote); and
2. Provide direction to staff on increasing the City's Utility Rate Assistance Program.

The motion passed 6-0-1 with Vice Mayor Espinoza-Garnica absent.

9. STAFF REPORTS

9.A. Informational report to City Council outlining minor technical adjustments to the City Council District 7 boundaries that will result in no changes to the composition of the districts (307)

City Clerk Yessika Castro gave a presentation.

There was no public comment.

Recommendation:
Receive report prepared by the City Clerk outlining minor technical adjustments to the City Council District 7 boundaries, as required by Section 2 of Ordinance No. 2506 – City

Council District Elections. Adjustments made will not result in changes to the composition of the districts. Report is for informational purposes only and no Council action is required.

CEQA:
This is not a project under California Environmental Quality Act (CEQA)

This was an informational update only and no formal action was taken.

10. MATTERS OF COUNCIL INTEREST

10.A. City Council Member Report of Conferences Attended – Council Member Sturken reported on the Victory Institute conference in Washington D.C. from November 30-December 2.

10.B. City Council Committee Reports

A. Climate Action Sub-Committee – Mayor Gee gave an update.

B. Transportation Mobility Sub Committee – Mayor Gee gave an update.

C. Equity and Social Justice Sub-Committee – Council Member Sturken gave an update.

D. Ad Hoc Committee on 101/84 Project – Mayor Gee gave an update.

10.C. City Manager (Oral) Update – City Manager Melissa Stevenson Diaz reported the following:

- Three of the six approved retail storefront cannabis businesses have opened their doors
- Staff training underway for the automatic license plate reader (ALPR) program, and installation expected to take place over the next two weeks
- Continued public engagement on park safety, including outreach conducted at various parks by the Parks, Recreation and Community Services Department

Mayor Gee thanked the Downtown Business Group and Redwood City Improvement Association (RCIA) for the Hometown Holidays and tree lighting ceremony over the weekend.

11. ADJOURNMENT – Mayor Gee adjourned the meeting at 8:38 p.m**.**

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Respectfully submitted for approval,

Yessika Castro, CMC, CPMC
City Clerk

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STAFF REPORT

To the Honorable Mayor and City Council
From the City Manager

DATE: December 18, 2023

SUBJECT

Accept annual report from the Redwood City Improvement Association (RCIA)

RECOMMENDATION

Adopt a resolution accepting the Redwood City Improvement Association annual report and financial statement for Fiscal Year 2021-2022 from the Redwood City Improvement Association and authorizing the Redwood City Improvement Association to implement the services identified in the Management District Plan.

STRATEGIC PLAN GUIDING PRINCIPLE

Economic Vitality

BACKGROUND

In 2014, downtown Redwood City property owners voted to approve the creation of a Community Benefit Improvement District (CBID). The property owners created this association to fund special benefits beyond normal City services that support downtown Redwood City as the premier entertainment and dining destination on the Peninsula. In 2015, the City entered into a Management and Disbursement Agreement with the Redwood City Improvement Association to act as the owners' association for the CBID and manage and administer the CBID.

Every property owner within the district pays an assessment for each property owned that is used within the district to keep the downtown attractive, clean, safe, and orderly and to publicize the downtown. In turn, RCIA funds five basic categories of services: sidewalk operations and beautification, district identity and signage, parking management, administration and program management, and the maintenance of a reserve fund.

ANALYSIS

A 17-member Board of Directors represents property owners, business professionals and residents from the Redwood City community. Three sub-committees are designated in the district management plan to implement the work of the RCIA organization: Sidewalk Operations, Beautification and Order (SOBO); District Identity and Streetscape Improvements (DISI); and Parking Committee. A Fourth sub-committee, the Executive Committee, is responsible for leading the organization.

RCIA finished their 2021-2022 Fiscal Year on November 30, 2021, with a budget of $933,211.67. Under the adopted management plan, the annual funds collected must be spent as follows:

Program or Activity Funded	Percent of Annual Budget
Sidewalk Operations and Beautification	54%
District Identity and Signage	20%
Administration/Corporate Operations	15%
Parking Management	7%
Contingency/Fees/Reserve	4%

Below are some of RCIA's accomplishments and highlights for Fiscal Year 2021-2022:

- **Art Kiosk Installation Project** – In collaboration with Fung Collaboratives, 8 public art exhibitions were displayed at the Art Kiosk located in Courthouse Square.
- **Pedestrian Lighting** – RCIA invested funds towards improvements to pedestrian lighting in Downtown, which include repainting, glass cleaning, and LED retrofit.
- **District Identity** – Funding and creation of holiday and seasonal banners and flags. Additionally, the RCIA honored the Redwood City Veterans and debuted new banners representing all six branches of the United States Military.
- **Sidewalk Beautification –** RCIA invested in the purchase of three sets of garbage and recycle containers for use in the high-traffic areas of downtown to improve the cleanliness of the area. Installation occurred in the current fiscal year of 2022-2023.
- **Placemaking –** A pilot Placemaking Site was set-up outside of the downtown public library to encourage community gathering and collaboration. This site featured five new table/chairs/umbrella combination, as well as two accessible tables with umbrellas to ensure inclusivity for our whole community.
- **Parking Wayfinding –** In partnership with the City of Redwood City, RCIA invested in the improvement in the flow of traffic in downtown Redwood City by installing 23 LED parking signs to aid drivers in identifying available parking quickly.
- **Shadow Art Touchup** – Touch up paint was applied to shadow art pieces located on sidewalks throughout Downtown Redwood City.
- **Choose Local SMC App** – RCIA helped promote the launch of the San Mateo County points-based mobile app that allows for shoppers to earn discounts and rewards at various participating businesses.
- **In-Person Events** – Celebrated and promoted the return of in-person events, such as Movies on the Square, Music on the Square, Art on the Square, Kids Rock, Oktoberfest, Dia de los Muertos, and the Zoppe International Circus.
- **RCIA Bi-Weekly Newsletter** – Continued creation and submittal of a bi-weekly newsletter highlighting business resources, upcoming events, and changing COVID-19 restrictions.

- **COVID-19 Crisis Management** – In coordination with the Downtown Business Group, Chamber San Mateo County, and the City, RCIA continued to promote bringing our community together in a safe and socially distanced manner. In partnership with Olive Creative Strategies, informative and sensitive information was pushed out to the press and social media. J&A Maintenance also continued their extra cleaning of sidewalks to keep the Downtown safe and clean for everyone.
- **RCIA Holidays** – Festive flags, banners, holiday decorations and lights were dispersed throughout Downtown to promote the holiday season, including promoting other special holiday events in the Downtown, such as Hometown Holidays and the annual Carolers and holiday tree lighting ceremony.

FISCAL IMPACT

The City of Redwood City participates in RCIA as a property owner within the district. The 2021-2022 yearly assessment for City-owned properties downtown was approximately $58,615. This is paid to the County as a tax levy.

ENVIRONMENTAL REVIEW

This activity is not a project under California Environmental Quality Act (CEQA) as defined in CEQA Guidelines, section 15378, because it has no potential for resulting in either a direct or reasonably foreseeable indirect physical change in the environment.

PUBLIC NOTICE

Public notification was achieved by posting the agenda, with the agenda items being listed, at least 72 hours prior to the meeting.

ALTERNATIVES

The City Council may choose to not accept the enclosed annual reports and require that additional amendments or information be provided.

ATTACHMENTS

Attachment A – Resolution accepting the Annual Report from the Redwood City Improvement Association
Attachment B – RCIA Annual Report and Annual Financial Statements for FY 2021-2022

REPORT PREPARED BY:

Patrick Heisinger, Interim Assistant City Manager
pheisinger@redwoodcity.org
(650) 780-7302

APPROVED BY:

Patrick Heisinger, Interim Assistant City Manager
Melissa Stevenson Diaz, City Manager

RESOLUTION NO._____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF REDWOOD CITY ACCEPTING THE REDWOOD CITY IMPROVEMENT ASSOCIATION ANNUAL REPORT AND FINANCIAL STATEMENT FOR FISCAL YEAR 2021-2022 AND AUTHORIZING THE REDWOOD CITY IMPROVEMENT ASSOCIATION TO IMPLEMENT THE SERVICES IDENTIFIED IN THE MANAGEMENT DISTRICT PLAN

WHEREAS, on August 25, 2014 the City Council adopted Ordnance No. 2408 approving the creation of the Downtown Redwood City Community Benefit Improvement District of 2014 District pursuant to the Redwood City Community Benefit Improvement District Procedural Ordinance Redwood City Municipal Code Chapter 31; and

WHEREAS, the Management District Plan for the District describe and set forth the sidewalk operations and beautification, District identity and signage, and parking management service and improvements to be provided to properties within the District; and

WHEREAS, the City entered into and has renewed its agreement with the Redwood City Improvement Association (RCIA) to act as the owners association for the District and to administer and implement the District Plan Services specified in the District Plan including but not limited to annually creating a District budget and policies to comply with the District Plan, preparing and filling annual reports with the City reflecting compliance with the District Plan, and overseeing the day to day administration operations and implementation of the District Plan Services; and

WHEREAS, the City is required to review and approve the annual report and financial statement and disburse the collected assessments to RCIA in accordance with the Management and Disbursement Agreement.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF REDWOOD CITY DOES HEREBY RESOLVE AS FOLLOWS:

1. Accept the annual report and financial statement for Fiscal Year 2021-2022 provided on this day by RCIA.

2. Authorize the organization to proceed under the Agreement to implement the services identified in the Management District Plan.

* * *

WANG ACCOUNTANCY CORP
28 North First St Ste 900
San Jose, CA 95113
408.998.1688 (Tel) | 408.998.1689 (Fax)

COMMUNICATION WITH THOSE CHARGED WITH GOVERNANCE

September 25, 2023
Board of Directors of
Redwood City Improvement Association
Redwood City, California

Dear Board of Directors:

We have audited the financial statements of Redwood City Improvement Association as of and for the year ended November 30, 2022, and have issued our report thereon dated September 25, 2023. Professional standards require that we advise you of the following matters relating to our audit.

Our Responsibility in Relation to the Financial Statement Audit

As communicated in our engagement letter dated May 6, 2023, our responsibility, as described by professional standards, is to form and express an opinion about whether the financial statements that have been prepared by management with your oversight are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America. Our audit of the financial statements does not relieve you or management of its respective responsibilities.

Our responsibility, as prescribed by professional standards, is to plan and perform our audit to obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatement. An audit of financial statements includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control over financial reporting. Accordingly, as part of our audit, we considered the internal control of Redwood City Improvement Association solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

We are also responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures for the purpose of identifying other matters to communicate to you.

Planned Scope and Timing of the Audit

We conducted our audit consistent with the planned scope and timing we previously communicated to you.

Compliance with All Ethics Requirements Regarding Independence

The engagement team, others in our firm, as appropriate, our firm, and our network firms have complied with all relevant ethical requirements regarding independence.

Significant Risks Identified

We have identified the following significant risks:

1) Revenue recognition
2) Control override by management

Qualitative Aspects of the Entity's Significant Accounting Practices

Significant Accounting Policies

Management has the responsibility to select and use appropriate accounting policies. A summary of the significant accounting policies adopted by Redwood City Improvement Association is included in Note 1 to the financial statements. There have been no initial selection of accounting policies and no changes in significant accounting policies or their application during 2022. No matters have come to our attention that would require us, under professional standards, to inform you about (1) the methods used to account for significant unusual transactions and (2) the effect of significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.

Significant Accounting Estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's current judgments. Those judgments are normally based on knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ markedly from management's current judgments.

The most sensitive accounting estimates affecting the financial statements is depreciation of fixed assets.

Management's estimate of the depreciation of fixed assets is based on the double declining method over a period of three to ten years. We evaluated the key factors and assumptions used to develop the depreciation of fixed assets and determined that it is reasonable in relation to the basic financial statements taken as a whole.

Financial Statement Disclosures

Certain financial statement disclosures involve significant judgment and are particularly sensitive because of their significance to financial statement users. The most sensitive disclosures affecting Redwood City Improvement Association's financial statements relate to: revenue recognition and the satisfaction of grant requirements from the government.

Significant Unusual Transactions

For purposes of this communication, professional standards require us to communicate to you significant unusual transactions identified during our audit. The following significant unusual transactions identified as a result of our audit procedures were brought to the attention of management:

No significant unusual transactions were identified.

Identified or Suspected Fraud

We have identified or have obtained information that indicates that the following fraud may have occurred.

No information identified or obtained that would possibly indicate fraud.

Significant Difficulties Encountered during the Audit

We encountered significant delays in getting our confirmation responded to with the Association's funding source. After it was received, however, there were no other difficulties during the audit.

Uncorrected and Corrected Misstatements

For purposes of this communication, professional standards also require us to accumulate all known and likely misstatements identified during the audit, other than those that we believe are trivial, and communicate them to the appropriate level of management. Further, professional standards require us to also communicate the effect of uncorrected misstatements related to prior periods on the relevant classes of transactions, account balances or disclosures, and the financial statements as a whole.The attached schedule summarizes uncorrected financial statement misstatements whose effects in the current and prior periods, as determined by management, are immaterial, both individually and in the aggregate, to the financial statements taken as a whole. Uncorrected misstatements or matters underlying those uncorrected misstatements could potentially cause future-period financial statements to be materially misstated, even though the uncorrected misstatements are immaterial to the financial statements currently under audit.

In addition, professional standards require us to communicate to you all material, corrected misstatements that were brought to the attention of management as a result of our audit procedures. The following material misstatements that we identified as a result of our audit procedures were brought to the attention of, and corrected by, management: depreciation of fixed assets. There were no uncorrected misstatements.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter, which could be significant to Redwood City Improvement Association's financial statements or the auditor's report. No such disagreements arose during the course of the audit.

Circumstances that Affect the Form and Content of the Auditor's Report

For purposes of this letter, professional standards require that we communicate any circumstances that affect the form and content of our auditor's report.

1) Prior year summarized comparative information was reviewed by another accountant. We will include the necessary Report on Summarized Comparative Information paragraph in our audit report to detail that we express no opinion on the financial statements from which the summarized comparative information was derived as it is inappropriate to do so.

Representations Requested from Management

We have requested certain written representations from management, which are included in the attached letter dated September 25, 2023.

Management's Consultations with Other Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters. Management informed us that, and to our knowledge, there were no consultations with other accountants regarding auditing and accounting matters.

Other Significant Matters, Findings or Issues

In the normal course of our professional association with Redwood City Improvement Association, we generally discuss a variety of matters, including the application of accounting principles and auditing

standards, significant events or transactions that occurred during the year, operating conditions affecting the entity, and operating plans and strategies that may affect the risks of material misstatement. None of the matters discussed resulted in a condition to our retention as Redwood City Improvement Association's auditors.

This report is intended solely for the information and use of the Board of Directors, and management of Redwood City Improvement Association and is not intended to be and should not be used by anyone other than these specified parties.

Way Accounting Corp.

(Signature of Auditor)

September 25, 2023

(Date)

Redwood City Improvement Association

Report of Independent Auditor
and
Financial Statements

November 30, 2022
With Summarized Comparative Totals for November 30, 2021

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WANG ACCOUNTANCY CORP
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San Jose, CA 95113
408.998.1688 (Tel) | 408.998.1689 (Fax)

INDEPENDENT AUDITOR'S REPORT

The Board of Directors of
Redwood City Improvement Association
Redwood City, California

Opinion

We have audited the accompanying financial statements of Redwood City Improvement Association (a California nonprofit organization), which comprise the statement of financial position as of November 30, 2022, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Redwood City Improvement Association as of November 30, 2022, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Redwood City Improvement Association and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Redwood City Improvement Association's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists.

The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Redwood City Improvement Association's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Redwood City Improvement Association's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Report on Summarized Comparative Information

The summarized comparative information presented herein as of and for the year ended November 31, 2021, derived from those reviewed financial statements, was reviewed by other accountants whose report dated March 30, 2022, stated that based on their procedures, they are not aware of any material modifications that should be made to the financial statements in order for them to be in accordance with accounting principles generally accepted in the United States of America. A review is substantially less in scope than an audit and does not provide a basis for the expression of an opinion on the financial statements taken as a whole. Accordingly, we express no opinion on it.

Wing Accountancy Corp.

San Jose, California
September 25, 2023

Redwood City Improvement Association
Statement of Financial Position
November 30, 2022
with Comparative Totals as of November 30, 2021

	2022	2021
Assets		
Current assets		
Cash and cash equivalents	$ 577,143	$ 471,141
Noncurrent assets		
Property and equipment	393,758	393,758
Less accumulated depreciation	(365,850)	(328,831)
Total noncurrent assets	27,908	64,927
Total assets	$ 605,051	$ 536,068
Liabilities		
Total liabilities	$ -	$ -
Net Assets		
Without donor restrictions	605,051	536,068
Total liabilities and net assets	$ 605,051	$ 536,068

The accompanying notes are an integral part of these financial statements

Redwood City Improvement Association
Statement of Activities
Year Ended November 30, 2022
with Comparative Totals for the Year Ended November 30, 2021

	2022			2021
	Without donor Restrictions	With donor Restrictions	Total	Total
Support and Revenue				
Government grant	$ -	$ 934,549	$ 934,549	$ 924,274
Net assets released from restrictions	934,549	(934,549)	-	-
Total support and revenue	934,549	-	934,549	924,274
Expenses				
Program services				
Administration and corporate operations	3,400	-	3,400	12,411
Contingency, city and county fees	46,756	-	46,756	286
District identity and signage	210,411	-	210,411	236,091
Parking management	2,000	-	2,000	135,000
Sidewalk operations and beautification	418,421	-	418,421	600,477
Depreciation	37,019	-	37,019	27,877
Management and general				
Management and oversight	147,559	-	147,559	152,670
Total expenses	865,566	-	865,566	1,164,812
Change in net assets	68,984	-	68,984	(240,538)
Net assets, beginning of year	536,068	-	536,068	776,606
Net assets, end of year	$ 605,051	$ -	$ 605,051	$ 536,068

The accompanying notes are an integral part of these financial statements

Redwood City Improvement Association
Statement of Functional Expenses
Year Ended November 30, 2022
with Comparative Totals for the Year Ended November 30, 2021

	2022			2021
	Program Services	Management and General	Total	Total
Administration and Corporate Operations				
Management and oversight	$ -	$ 147,433	$ 147,433	$ 148,755
Insurance	-	-	-	552
Office expenses	126	-	126	603
Miscellaneous	3,400	-	3,400	11,256
Professional services	-	-	-	3,915
Contingency, City and County Fees				
Legal fees	46,756	-	46,756	286
District Identity and Signage				
Advertising	210,411	-	210,411	236,091
Parking Management	2,000	-	2,000	135,000
Sidewalk Operations and Beautification				
Maintenance fee	301,518	-	301,518	291,542
Projection mapping	66,903	-	66,903	258,935
Outside services	50,000	-	50,000	50,000
Depreciation	37,019	-	37,019	27,877
Total expenses	$ 718,133	$ 147,433	$ 865,566	$ 1,164,812

The accompanying notes are an integral part of these financial statements

Redwood City Improvement Association
Statement of Cash Flows
Year Ended November 30, 2022
with Comparative Totals for the Year Ended November 30, 2021

	2022	2021
Operating Activities		
Change in net assets	$ 68,984	$ (240,538)
Adjustments to reconcile change in net assets to net cash from operating activities		
Depreciation	37,019	27,877
Net cash used by operating activities	106,003	(212,661)
Net Change in Cash and Cash Equivalents	106,003	(212,661)
Cash and Cash Equivalents, Beginning of Year	471,141	683,802
Cash and Cash Equivalents, End of Year	$ 577,143	$ 471,141

The accompanying notes are an integral part of these financial statements

Note 1 - Summary of Significant Accounting Policies

Organization

The Redwood City Improvement Association (the Association) was incorporated in the State of California on October 15, 2014 as a nonprofit public benefit corporation. The Association provides programs and services within Downtown Redwood City and its surrounds to bring about its revitalization, its investment capital, and the increased provision of quality public improvements of educational, cultural, artistic, charitable and social services. The Association is supported primarily through grants from the City of Redwood City.

Comparative Financial Information

The accompanying financial statements include certain prior-year summarized comparative information in total but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America (GAAP). Accordingly, such information should be read in conjunction with the Association's reviewed financial statements as of and for the year ended November 30, 2021, from which the summarized information was derived.

Cash and Cash Equivalents

Cash and cash equivalents for the purposes of the statement of cash flows consist of cash held in checking account and available for current operations. The Association maintains cash balances in financial institutions which are insured up to $250,000. At November 30, 2022, $119,474 in the bank exceeds Federal depository insurance coverage.

Net Assets

Net assets, revenues, gains, and losses are classified based on the existence or absence of donor or grantor-imposed restrictions. Accordingly, net assets and changes therein are classified and reported as follows:

Net Assets without Donor Restrictions

Net assets available for use in general operations and not subject to donor (or certain grantor) restrictions.

Net Assets with Donor Restrictions

Net assets subject to donor- (or certain grantor-) imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates those resources be maintained in perpetuity. The Association reports contributions restricted by donors as

increases in net assets with donor restrictions if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statements of activities as net assets released from restrictions.

At November 30, 2022, the Association has only net assets classified as net assets without donor restrictions and are held for Redwood Downtown from City of Redwood City.

Revenue and Revenue Recognition

Revenue is recognized when earned. Program service fees and payments under cost - reimbursable contracts received in advance are deferred to the applicable period in which the related services are performed or expenditures are incurred, respectively. Contributions are recognized when cash, securities or other assets, an unconditional promise to give, or notification of a beneficial interest is received. Conditional promises to give are not recognized until the conditions on which they depend have been substantially met.

Property and Equipment

The Association capitalizes property and equipment purchased or donated with a fair value over $5,000. Lesser amounts are expensed when purchased. Donations of property and equipment are recorded as contributions at their estimated fair value, if known. Such donations are reported as unrestricted contributions unless the donor has restricted the donated asset to a specific purpose. There is no donation of property or equipment in the current year. Routine maintenance and repairs are charged to expense as incurred. Depreciation is computed on the double decline method based on the assets' estimated useful lives ranging from three to ten years.

Donated Services, Goods, and Facilities

From time to time, there might be a number of volunteers who have donated their time and experience to the Association's program services during the year. However, these donated services are not reflected in the financial statements since there is no readily determined method of valuing the services.

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires the Association to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates, and those differences could be material.

Income Taxes

The Association is a nonprofit public benefit corporation that is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code (IRC) and classified by the Internal Revenue Service (IRS) as other than a private organization. Contributions received qualify as tax deductible gifts as provided in Section 170(c)(2). The Association is also exempt from California State franchise and income taxes under Section 23701(d) of the California Revenue and Taxation Code. Accordingly, no provision for income taxes has been reflected in these financial statements. Each entity is annually required to file a Return of Organization Exempt from Income Tax (Form 990) with the IRS. In addition, the Association is subject to income tax on net income that is derived from business activities that are unrelated to their exempt purposes. The Association determined that its entity is not subject to unrelated business income tax and have not filed an Exempt Organization Business Income Tax Return (Form 990-T) with the IRS.

Functional Allocation of Expenses

The costs of program and supporting services activities have been summarized on a functional basis in the statements of activities. The statements of functional expenses present the natural classification detail of expenses by function. Accordingly, certain costs have been allocated among the programs and supporting services benefited. The financial statements report certain categories of expenses that are attributed to more than one program or supporting function. Therefore, expenses require allocation on a reasonable basis that is consistently applied. The expenses that are allocated include occupancy, depreciation, and amortization, which are allocated on a square footage basis, as well as salaries and wages, benefits, payroll taxes, professional services, office expenses, information technology, interest, insurance, and other, which are allocated on the basis of estimates of time and effort.

Note 2 - Liquidity and Availability

Financial assets available for general expenses, that is, without donor or other restrictions limiting their use, within one year of the statement of financial position date, comprise of $577,143 cash and cash equivalents.

Note 3 - Market Value of Financial Assets and Liabilities

The Association determines the fair market values of certain financial instruments based on the fair value hierarchy established in FASB ASC 820-10-50, which requires an entity to maximize the use of observable inputs and minimize the use of unobservable inputs when measuring fair value. The standard describes three levels of inputs that may be used to measure fair value. The following provides a summary of the hierarchical levels used to measure fair value:

- Level 1 - Quoted prices in active markets for identical assets or liabilities.
- Level 2 - Observable inputs other than Level 1 prices such as quoted prices for similar assets or liabilities.
- Level 3 - Unobservable inputs that are supported by little or no market activity.

The Association did not have any assets or liabilities recorded at fair value as of November 30, 2022.

Note 4 - Property and Equipment

Property and equipment at November 30, 2022, had a total cost of $393,758 and consisted mainly of projectors, LED tree lights, and digital lighting equipment. Depreciation expense for the year ended November 30, 2022, was $37,019.

The Association had no purchases or dispositions of any property or equipment in 2022.

Note 5 - Subsequent Events

COVID-19 has had a significant impact around the world, prompting governments and businesses to take unprecedented measures in response. Such measures have included restrictions on travel and business operations, temporary closures of businesses, and quarantine and shelter-in-place orders. The COVID-19 pandemic has at times significantly curtailed global economic activity and caused significant volatility and disruption in global financial markets. The impact has lessened since the initial occurrence and the impact to the Association has been limited thus far.

The Association has evaluated subsequent events through September 25, 2023, the date the financial statements were available to be issued. Management has determined that there were no subsequent events or transactions that would have a material impact on the current year financial statements.

Supplementary Information

Redwood City Improvement Association
Budget Comparison Schedule
Year Ended November 30, 2022

	Budget	Actual	Variance
Support and Revenue			
Governmental grants	$ 934,549	$ 934,549	$ -
Total support and revenue	934,549	934,549	-
Expenses			
Administration and corporate operations	139,982	147,559	(7,577)
Contingency, city and county fees	37,328	50,156	(12,828)
District identity and signage	186,642	210,411	(23,769)
Parking management	65,325	2,000	63,325
Sidewalk operations and beautification	503,934	418,421	85,513
Depreciation	-	37,019	(37,019)
Total expenses	933,211	865,566	67,645
Change in Net Assets	(8,937)	68,983	(77,920)
Net Assets, Beginning of Year	536,068	536,068	-
Net Assets, End of Year	$ 527,131	$ 605,051	$ (77,920)



JOINT CITY COUNCIL/SUCCESSOR AGENCY/PUBLIC FINANCE AUTHORITY REGULAR MEETING

December 18, 2023
6:00 PM

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

Led by Council Member Howard



4. PRESENTATIONS/ACKNOWLEDGEMENTS

4.A. Casa Circulo Cultural presentation of Presidential Volunteer Recognitions

4. PRESENTATIONS/ACKNOWLEDGEMENTS - continued

4.B. Presentation by Teresa Lai of American Chinese International Cultural Exchange Council (ACICEC)

4. PRESENTATIONS/ACKNOWLEDGEMENTS - continued

4.C. Police Advisory Committee oral presentation

5. PUBLIC COMMENT ON THE CONSENT CALENDAR, MATTERS OF COUNCIL INTEREST, AND ITEMS NOT ON THE AGENDA

IN-PERSON PUBLIC COMMENT



Once public comment begins, no additional speakers will be allowed to join the speakers list

5. PUBLIC COMMENT ON THE CONSENT CALENDAR, MATTERS OF COUNCIL INTEREST, AND ITEMS NOT ON THE AGENDA

Public comments within the City's subject matter jurisdiction received via email by 5:00 p.m.

6. CONSENT CALENDAR

6.A. Annual self-insured assessment for the City's workers' compensation program

Recommendation:
Adopt a resolution authorizing the City Manager to pay the State of California Department of Industrial Relations FY 2023-24 assessment for administering the State of California's workers' compensation program in an amount not to exceed $167,083.

CONSENT CALENDAR - continued

6.B. Approve settlement of Redwood City Police Officers Association grievance regarding total compensation survey, and amendments to the City of Redwood City Classification and Salary and Wage Plan to update salary range adjustments for classifications of Police Officer Trainee, Police Officer, Police Officer-Advanced, Police Sergeant, Police Sergeant-Advanced, Police Lieutenant, Police Lieutenant-Advanced and Police Captain

Recommendation:

1. By motion, approve Settlement Agreement and General Release between the City of Redwood City and the Redwood City Police Officers Association resolving the Association's grievance re: total compensation survey; and
2. Adopt a resolution amending the City of Redwood City's Classification and Wage and Salary Plan to adjust salary ranges for employees represented by the Redwood City Police Officers Association, employees represented by the Police Supervisors Association, the executive management classification of Police Captain, and the non-represented classification of Police Officer Trainee.

CONSENT CALENDAR - Continued

6.C. Second Amendment to the Landscape Maintenance Agreement for the development at 910 Woodside Road

Recommendation:
By motion, approve and authorize the City Manager to execute a Second Amendment to the Landscape Maintenance Agreement with 910 Woodside, LLC.

CONSENT CALENDAR - Continued

6.D. Final acceptance of Maple Street Shelter Hazardous Materials Remediation Project

Recommendation:
By motion, accept the Maple Street Shelter Hazardous Materials Remediation Project, and authorize the release of bonds and retention according to City procedures.

CONSENT CALENDAR - Continued

6.E. Agreement with Pacific Pyramid Group, Inc. dba Days Inn to provide rooms for participants in the City's Hotel Respite Program

Recommendation:
By motion, determine that due to the nature of the services, a competitive bidding process is not likely to serve the best interests of the City, and approve and authorize the City Manager to execute an agreement with Pacific Pyramid Group, Inc. dba Days Inn (Days Inn) for a not to exceed amount of $200,000 to provide hotel accommodations for participants the City's grant-funded Hotel Respite Program (requires 5/7 vote).

CONSENT CALENDAR - Continued

6.F. Agreement for Services with Escartiz Studios for the Jardin de Niños Park Expansion Project art installation

Recommendation:
By motion, determine that due to the unique and durable artistic elements for the custom-made portico structure from a Redwood City based artist skilled in such work, that an Agreement for Services with Escartiz Studios for the Jardin de Niños Park Expansion Project Art Installation Project be approved in the amount of $80,000 (requires 5/7 vote).

CONSENT CALENDAR - Continued

6.G. Amendment to agreement with Axon Enterprise Inc., body-worn camera equipment and software, to add auditing software

Recommendation:
By motion, determine that due to the nature of the services, a competitive bidding process is not likely to serve the best interests of the City and the contract amendment may be awarded without a competitive bidding process, approve and authorize the City Manager to execute Amendment No. 1 to Purchase Agreement for Goods, Commodities and Services with Axon Enterprises, Inc. for body-worn camera equipment and software covering the time period December 1, 2020 to November 30, 2025, to increase the not-to-exceed amount by $20,520 to add auditing software, for a total not-to-exceed amount of $633,125 (requires 5/7 vote).

CONSENT CALENDAR - Continued

6.H. Agreement for Services with HF&H Consultants, LLC to conduct a solid waste franchise fee study

Recommendation:

By motion, determine that due to the nature of services, a competitive bidding process is not likely to serve the best interest of the City, and approve and authorize the City Manager to execute an Agreement for Services to conduct a solid waste franchise fee study with HF&H Consultants, LLC in an amount not to exceed $100,000 (requires 5/7 vote).

CONSENT CALENDAR - Continued

6.I. Purchase of six Ford F-150 Lightnings, one Ford Escape Hybrid, and one Ford F-250 Super Duty truck from Nicholas K. Corporation dba The Ford Store San Leandro in the amount of $450,318 to replace end of life equipment, furthering the City's climate action goal and supporting the EVFirst! Policy

Recommendation:
By motion, approve and authorize the City Manager or their designee to execute the purchase of six Ford F-150 Lightnings, one Ford Escape Hybrid, and one Ford F-250 Super Duty truck from Nicholas K. Corporation dba The Ford Store San Leandro of San Leandro, CA in the amount of $450,318.

CONSENT CALENDAR - Continued

6.J. Resolution to phase in the adopted electric vehicle charging fee for City-owned charging stations to promote reduction of greenhouse emissions

Recommendation:
Adopt a resolution phasing in the adopted electric vehicle charging fee.

CONSENT CALENDAR - Continued

ITEM MOVED TO THE JANUARY 22, 2024 MEETING

6.K. Waive first reading and introduce an ordinance to amend Section 5.1 of Article 1 of Chapter 5 of the Redwood City Municipal Code to adopt by reference the Animal Control Ordinance of San Mateo County Consisting of Chapter 6.04 of Title 6 of the Code of Ordinances of the County of San Mateo; and Article VII (Penalty) of Chapter 5 of the Redwood City Municipal Code to establish penalties for violations of the Animal Control Ordinance

Recommendation:

1. Waive the first reading and introduce an Ordinance amending Section 5.1 of Article I of Chapter 5 of the Redwood City Municipal Code to adopt by reference the Animal Control Ordinance of San Mateo County consisting of Chapter 6.04 of Title 6 of the Code of Ordinances of the County of San Mateo; and Article VII (Penalty) of Chapter 5 of the Redwood City Municipal Code to establish penalties for violations of the Animal Control Ordinance; and
2. 2. Set a Public Hearing on the second reading and adoption of the ordinance on January 22, 2024.

CONSENT CALENDAR - Continued

6.L. Waive second reading and adopt an ordinance amending Article II (Water Service and Facility Charges) and Article IV (Water Fund) of Chapter 38 of the Redwood City Municipal Code, updating the City's water service charges, amending Resolution No. 14648 and rescinding Resolution No. 15446

Recommendation:
Waive second reading and adopt an ordinance amending Article II (Water Service and Facility Charges) and Article IV (Water Fund) of Chapter 38 of the Redwood City Municipal Code, updating the City's water service charges, amending Resolution No. 14648 and Rescinding Resolution No. 15446 (requires 5/7 vote).

CONSENT CALENDAR - Continued

6.M. Approve December 4, 2023 City Council Minutes

CONSENT CALENDAR - Continued

6.N. Approve claims and checks from December 18, 2023 to January 8, 2024 and the usual and necessary payments through January 8, 2024

7. PUBLIC HEARINGS - None

8. STAFF REPORTS

8.A. Accept annual report from the Redwood City Improvement Association (RCIA)

Recommendation:
Adopt a resolution accepting the Redwood City Improvement Association annual report and financial statement for Fiscal Year 2021-2022 from the Redwood City Improvement Association and authorizing the Redwood City Improvement Association to implement the services identified in the Management District Plan.

8.A. PUBLIC COMMENT

Accept annual report from the Redwood City Improvement Association (RCIA)

IN-PERSON PUBLIC COMMENT

HOW TO PROVIDE LIVE PUBLIC COMMENTS IN-PERSON AT REDWOOD CITY COUNCIL MEETINGS

1. Meetings take place in the Council Chambers at City Hall, 1017 Middlefield Road
2. Seating capacity will be limited to maintain social distancing to protect health and safety
3. Masks will be strongly encouraged for all in-person attendees
4. Fill out a Speaker Card (please include Agenda Item # you wish to speak on)
5. Place the completed card in the tray in front of the City Clerk
6. Listen for the item you would like to comment on
7. Wait to be announced by your name and provide remarks at the podium

Once public comment begins, no additional speakers will be allowed to join the speakers list

8.A. PUBLIC COMMENT

Accept annual report from the Redwood City Improvement Association (RCIA)

Public comments within the City's subject matter jurisdiction received via email by 5:00 p.m.

9. MATTERS OF COUNCIL INTEREST

9.A. City Council Member Report of Meetings and Conferences Attended

9. MATTERS OF COUNCIL INTEREST

9.B. City Council Committee Reports

A. Ad Hoc Committee on American Legion Project

B. 2x2x2 (Belmont, Redwood City & Belmont- Redwood Shores School District)

9. MATTERS OF COUNCIL INTEREST - continued

9.C. City Manager (Oral) Update

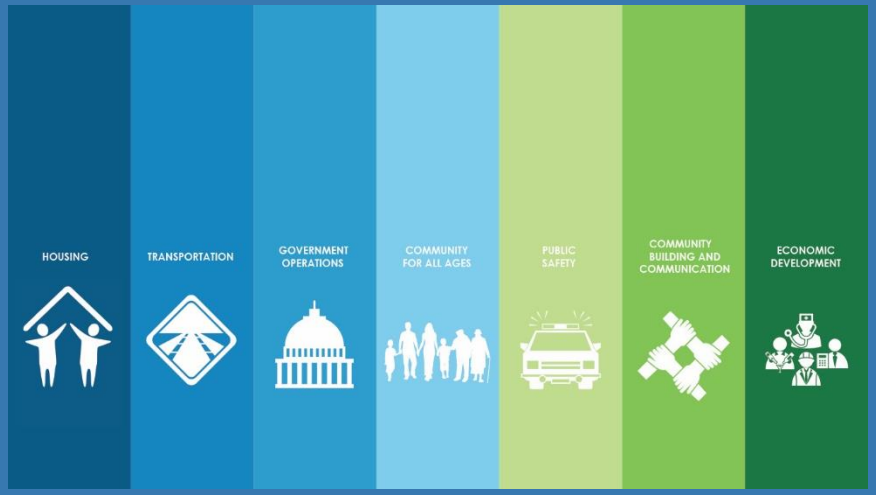
10. ADJOURNMENT

The next City Council meeting is scheduled for January 8, 2024

FUTURE COUNCIL MEETING DATES

- ✓ January 8, 2024
- ✓ January 22, 2024
- ✓ February 3, 2024

CITY OF REDWOOD CITY STRATEGIC INITIATIVES



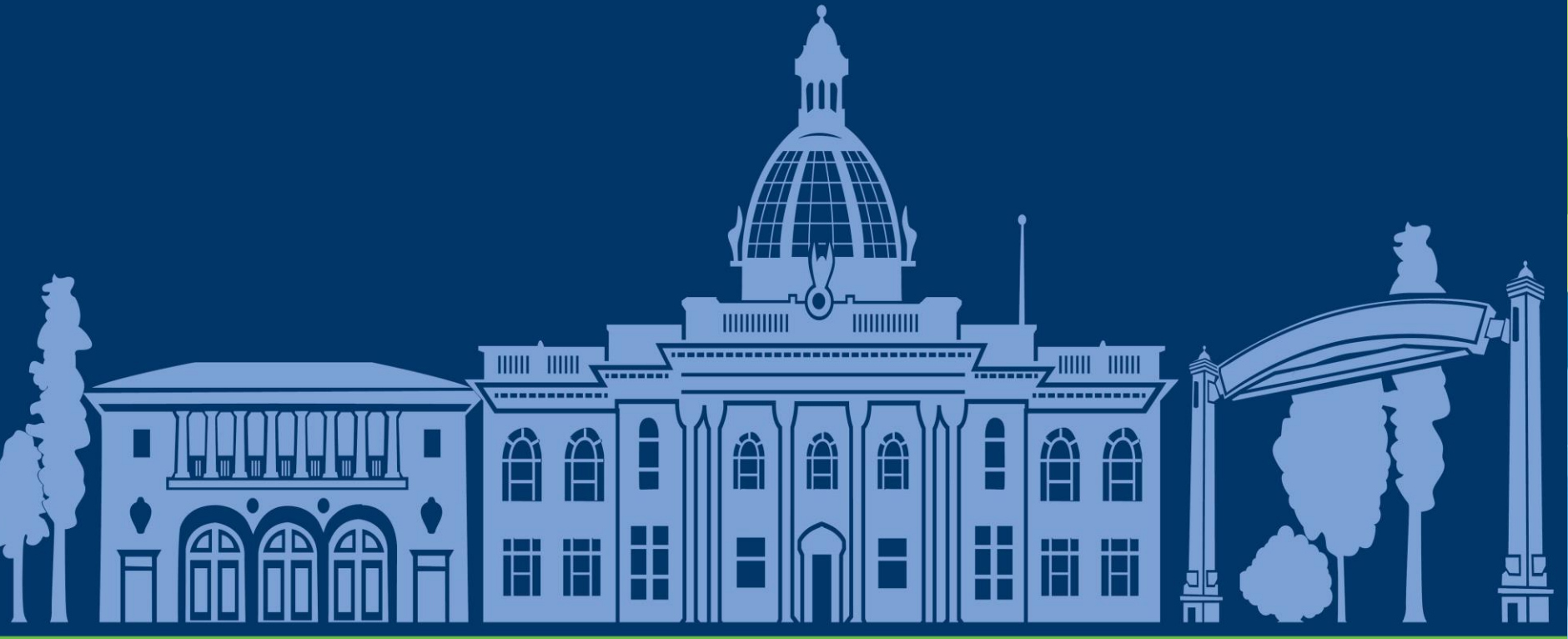
SEND A SERVICE REQUEST WITH EASE

www.redwoodcity.org/myrwc



Neighborhood Associations

Connecting Neighbors & Building a Great Community Together



WWW.REDWOODCITY.ORG/NASIGNUP

CITY OFFERS ONLINE TOOLS TO ANSWER YOUR QUESTIONS!

Would you like to…

- Find a Downtown restaurant?
- Learn about City construction projects?
- Search the library's catalog?
- Locate community centers or parks?
- Apply for a job?

Go to www.redwoodcity.org for the answers!

REDWOOD CITY PUBLIC LIBRARY

The Redwood City Public Library offers many programs and services for all to enjoy!

The Redwood City Downtown Branch is located at 1044 Middlefield Road

You can also call to ask questions over the phone at 650-780-7026, or visit the library online, 24 hours a day, 7 days a week at **http://www.redwoodcity.org/library**

CONNECT & STAY INFORMED

www.redwoodcity.org/connect



CONNECT WITH US!

Redwood City | California Founded 1867

Ways To Connect With Us

myRWC www.redwoodcity.org/myrwc

@RedwoodCity

www.facebook.com/cityofredwoodcity

@CityofRedwoodCity

www.downtownredwoodcity.org

@RedwoodCityGov

www.youtube.com/cityofredwoodcity

Nextdoor Redwood City

Redwood City VOICE

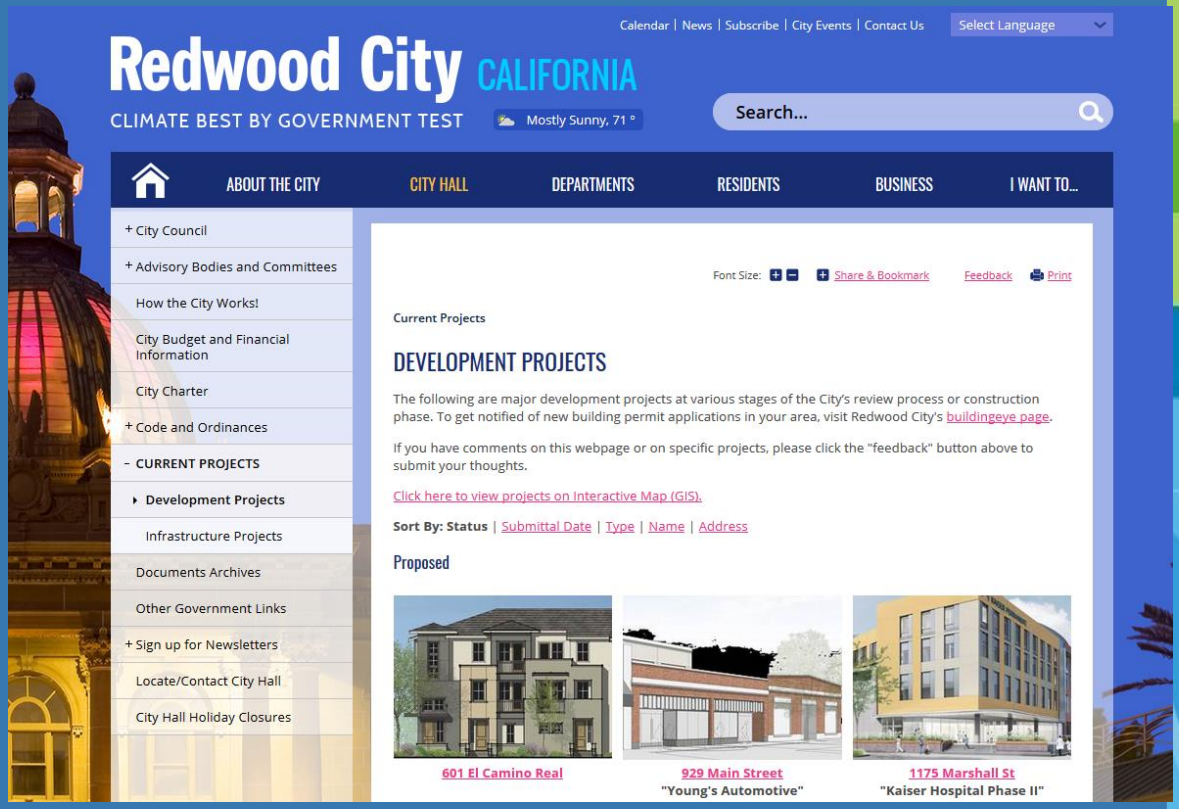
www.redwoodcity.org

City Hall, 1017 Middlefield Road | Redwood City, CA 94063 | 650-780-7000

NEW DEVELOPMENT PROJECT WEBPAGE

www.redwoodcity.org/currentprojects

Learn more about development projects at various stages of review at the City's NEW development project webpage.



UTILITY RATE ASSISTANCE PROGRAM

Need help paying your utilities?

The City of Redwood City offers the Water and Sewer Rate Assistance Program (WSRAP) to qualifying utility rate payers.

Eligibility is based on household income and qualifying applicants will receive a credit of around $20 on their utility bill each month.

Learn more at www.redwoodcity.org/rateassistance

TIPS FOR SAVING WATER

Redwood City | California Founded 1867

1. Use the EPA WaterSense website to find out if your household has water efficient products. Redwood City offers rebates for WaterSense toilets.
2. Turn off the tap while shaving or brushing your teeth. The City offers low flow faucet aerators for FREE!
3. Take a shower over a bath...just be aware of how long you are showering! We offer residents FREE low flow showerheads and shower timers!
4. In the kitchen...plug the sink or use a wash basin if washing dishes by hand.
5. Use a dishwasher, and fill it up before you do!
6. Scrape your plate instead of rinsing before loading it into the dishwasher.
7. Keep a pitcher of drinking water in the refrigerator so you're not waiting for water to cool as it comes out of the faucet.
8. Avoid the garbage disposal...it's not good for your pipes or water conservation. Throw food scraps in the compost bin.
9. Wash only full loads of laundry or use the appropriate load size selection on your machine. The City and PG&E offer rebates for High Efficiency Washing Machines!
10. Check plumbing fixtures and irrigation systems for leaks.
11. Give your garden hose a break. Sweep driveways, sidewalks, and steps rather than hosing off.
12. Wash the car with water from a bucket, or use a commercial car wash that recycles water.

PENINSULA CLEAN ENERGY



LEARN MORE HERE:

www.peninsulacleanenergy.com

NEW PARKING OPTIONS



Find the parking new map and more details online at www.redwoodcity.org/parking

JOIN THE CONVERSATION

The City is looking for your input!

Learn about ways to share your ideas, concerns and input on issues facing the City.

Visit www.redwoodcity.org/jointheconversation for more details!



DOWNTOWN REDWOOD CITY



Retail, restaurants, events, and more are located right here in downtown Redwood City.

Visit www.downtownredwoodcity.org to learn more.

VOLUNTEER IN REDWOOD CITY



Thanks to our volunteers for their time and involvement supporting our community!

Join thousands of volunteers who have contributed over 200,000 hours of service!

Make an impact in the community by volunteering today!

Visit www.redwoodcity.org/volunteer to learn more and get involved.

REDWOOD CITY FIRE DEPARTMENT



The **CERT** program will provide participants with basic training in disaster survival and rescue skills.

For More Information Please Contact:

Redwood City Fire Department

(650) 780-7400

www.redwoodcity.org/cert

HOME IMPROVEMENT LOAN PROGRAM!

CITY OF REDWOOD CITY

HOME IMPROVEMENT LOAN PROGRAM



DO YOU NEED HELP WITH HOME IMPROVEMENT PROJECTS?

Apply now and we can help you enjoy a more comfortable home environment with a new heating system, roof and/or windows as well as improved energy efficiency.

If your roof is 15 years or older or leaks, it may be time to consider getting a new roof. Window leaks can also be a problem.

Protect your investment and don't allow water damage to ruin your home. Energy-efficient windows, and heating systems can pay for themselves with energy cost savings over time.

These improvements will provide energy efficiency, comfort, better home value, and peace of mind.

TAKE ADVANTAGE OF REDWOOD CITY'S HOME IMPROVEMENT LOAN PROGRAM!

Low interest home improvement loans are available to eligible owners of single-family homes and owners of rental property located within incorporated Redwood City. Single-family homes include structures of 1–4 units, one of which must be owner-occupied. Rental property owners must rent 51% of their units to low-income tenants. Rehabilitate your home and take advantage of these generous loan terms — 2% interest fully amortized over 15 years. There are no points and no "out-of-pocket" expenses for loan fees.

MORE INFORMATION CALL US AT 650.780.7290
OR GO TO WWW.REDWOODCITY.ORG/HILP

Housing Resource Guide/Guía de Recursos de Vivienda

Do you need help with a challenging rental housing issue? Are you looking for affordable housing?

For a list of programs and services to help, go to the City's website for a housing resource guide.

¿Necesita ayuda con un problema de difícil vivienda de alquiler? ¿Está buscando una vivienda asequible?

Para obtener una lista de programas/servicios traducido en español ve aquí: www.redwoodcity.org/housingresourceguide

4.C. POLICE ADVISORY COMMITTEE 2023 UPDATE

December 18, 2023

Background

- Summer of 2020: protests for racial justice
- June-October 2020: Council Ad Hoc Committee on Policing
- March 2021: Council creates City Council Equity and Social Justice Sub-Committee and Police Advisory Committee
- June 2021: First meeting of the Police Advisory Committee



PAC Mission

The Police Advisory Committee acts as a liaison between the community and the local police department to improve public safety for all residents, business owners, and visitors of the Redwood City community by advocating for equity, as defined by Redwood City.

PAC Mission

The Police Advisory Committee acts as a liaison between the community and the local police department to improve public safety for all residents, business owners, and visitors of the Redwood City community by advocating for equity, as defined by Redwood City.

Redwood City defines **equity** as a state in which,

regardless of race, income, ability, gender, citizenship status, or any other identity, every person who lives, works, studies or plays in Redwood City experiences a long, healthy life full of opportunity.

PAC Mission

We accomplish this mission by:

- Providing **suggestions and alternatives** to the Redwood City Police Department Chief to generate ideas and strategies
- Elevating all community **concerns related to crime and policing**, especially from **socially marginalized** communities (including unhoused communities, Hispanic/Latino communities, and more)
- Learning with and from **police personnel, people with lived experience, and public safety experts** about public safety best practices that keep **community members and officers safe** and well
- **Sharing information transparently** with the public about policing to support productive **dialogue** on local practices and experiences

2021-23 Accomplishments

Received education and advised Chief on Police activities and operations

Offered input and received updates on policy matters

Supported transparency with the public

2021-23 Accomplishments



Received education and advised Chief on Police activities and operations

- Studied use of force policies and investigations
- Studied RCPD response to homelessness
- Provided input on RCPD Chief recruitment
- Provided input on community outreach strategies and programs
- Received and offered feedback on Annual RCPD Personnel Complaint Report

2021-23 Accomplishments



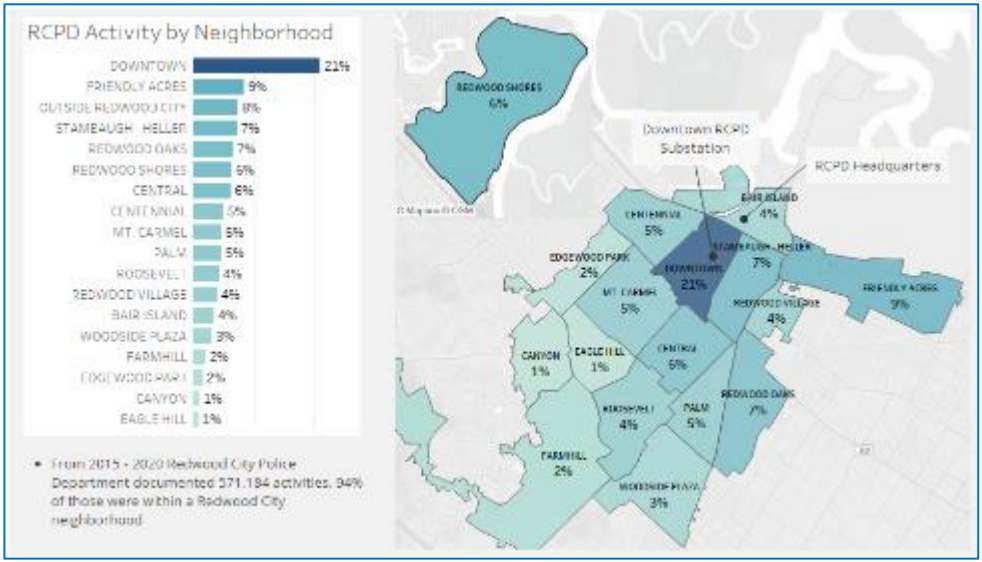
Offered input and received updates on policy matters

- RCPD Personal Appearance Standards
- Automated License Plate Reader policy
- Firearms Retail Ordinance
- RCPD/Port military equipment inventory
- Community Wellness and Crisis Response Team pilot

2021-23 Accomplishments

Supported transparency with the public

- PAC Town Hall Meeting on October 12, 2022
- RCPD transparency dashboards
- Public discussions with Chief on important topics via meetings
- Work plan addressing key community concerns



2022-23 Work Plan Priorities

- Community Dialogue & Relationship with Police
- Police Response to Homelessness
- Police Activities: traffic stops, ticketing, patrolling, welfare checks, and enforcement
- Community Wellness and Crisis Response Team Pilot updates



Coming Soon

- Updated work plan created in collaboration with Chief Bell will be released in winter 2024

- Next Meeting: January 15, 2024, 6pm at City Hall






Redwood
City
California
Founded 1867



Redwood City Improvement Association 21-22 Annual Report

December 18, 2024

Presentation Outline

1. Overview of the RCIA
2. 2021-2022 Highlights
3. Current Efforts
4. Council Questions

Question for the City Council

- **Does the City Council have any questions or feedback regarding?**
  - **RCIA's FY 2021-22 activities**
  - **RCIA's FY 2021-22 financial plans**
  - **RCIA's current efforts**

RCIA 2022 Annual Report



RCIA 2022 Annual Report

ABOUT THE RCIA

The Redwood City Improvement Association (RCIA) was created in September 2014 as a non-profit 501(c)3 corporation. The RCIA is a community benefit district governed by an all-volunteer Board of Directors made up of property owners, business professional and residents from the Redwood City community. The board is responsible for making decisions in the areas of public safety, beautification, economic development, maintenance and promotions that are most beneficial for the community and its residents, while maintaining the culture and personality of the downtown district.

RCIA 2022 Annual Report

MEMBERS

2021-2022 Executive Officers

President – Angela Rezab
Vice President – Gloria Arteaga
Treasurer – Mark Nadim
Secretary – Jason Galisatus

Board Members

Aaron Aknin
Alex Khojkian
Alex Livadas
Ben Paul
Briana Mariolle
Chris Beth
Dani Gasparini
Don Gibson
Justin Mates
Paul Gadow
Rosanne Foust
Stacey Wagner

2022-2023 Executive Officers

President – Gloria Arteaga
Vice President – Mark Nadim
Treasurer – Paul Gadow
Secretary – Alex Livadas

Board Members

Angela Rezab
Ben Paul
Briana Mariolle
Chris Beth
Dani Gasparini
Don Gibson
Henry Sears
Justin Mates
Nancy Radcliffe
Rosanne Foust
Simon Vuong
Stacey Wagner

Committees

EXECUTIVE COMMITTEE

DISTRICT IDENTITY & SIGNAGE COMMITTEE (DISI)
Chaired by: Don Gibson & Stacey Wagner

SIDEWAL OPERATIONS BEAUTIFICATION AND ORDER (SOBO)
Chaired by: Rosanne Foust & Gloria Arteaga

PARKING
Chaired by: Aaron Aknin & Ben Paul

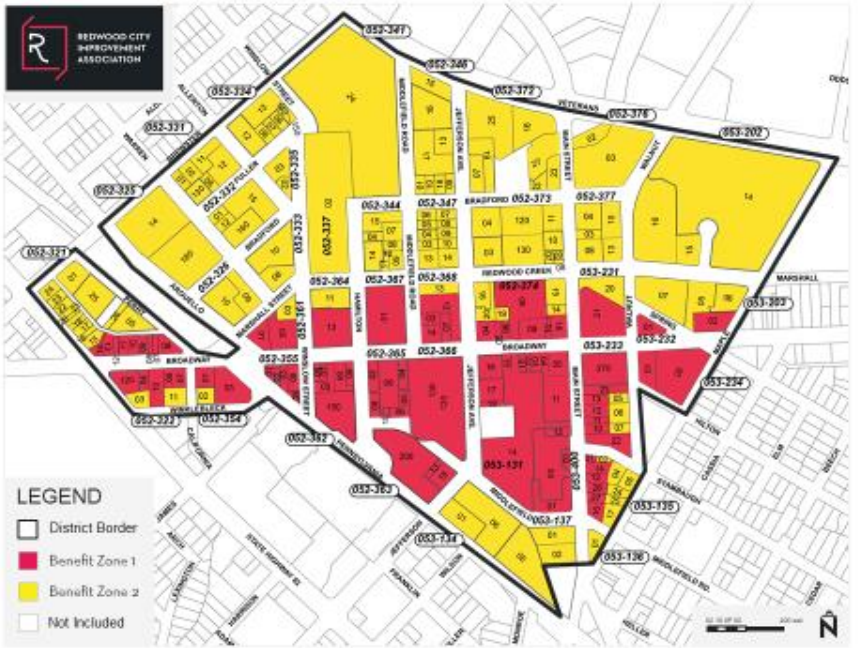
RCIA 2022 Annual Report

DISTRICT MAP

Meet Me in RWC Campaign

The Downtown district, as shown in the map, consists of 204 parcels of land that are all charged an assessment. The annual assessments range from $17.56 to $52,649.12

202 parcels
$17-$53K
annual assessments



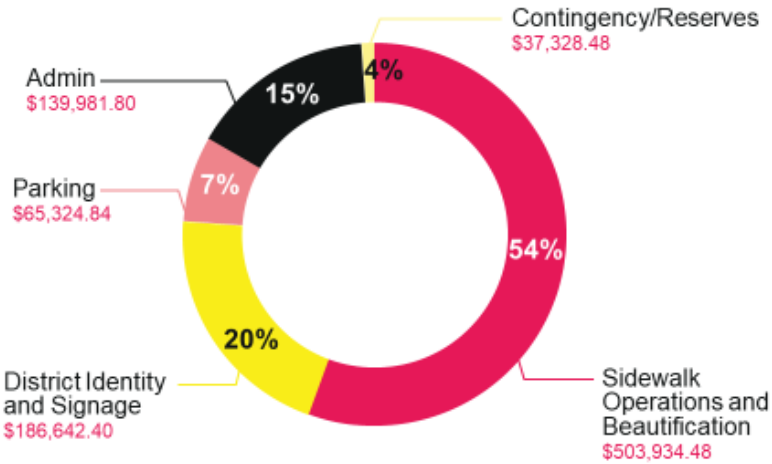
RCIA 2022 Annual Report

RCIA ASSESSMENTS

Assessments for each parcel are based on a formula that considers four factors for each parcel: parcel size, benefit zone, parcel street, frontage length and developed building square footage. As new building square footage is constructed, the assessment is recalculated based on the improvements. The assessments can be increased by only 5% annually with approval from the Board of Directors. The budget for 2021-2022 was approximately $933,212.

RCIA Budget by Category
DECEMBER 1, 2021 – NOVEMBER 30, 2022

$933,212
2021-2022 budget



RCIA 2022 Annual Report Highlights

- **Art Kiosk Installation Project**





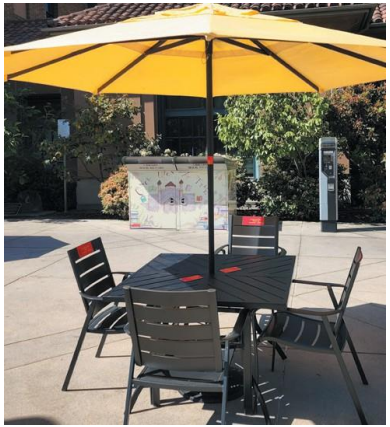


RCIA 2022 Annual Report Highlights

- **Placemaking Space at Public Library**







RCIA 2022 Annual Report Highlights

- **RWC Lights Up Blue**









RCIA 2022 Annual Report Highlights

- **Digital Parking Signs**

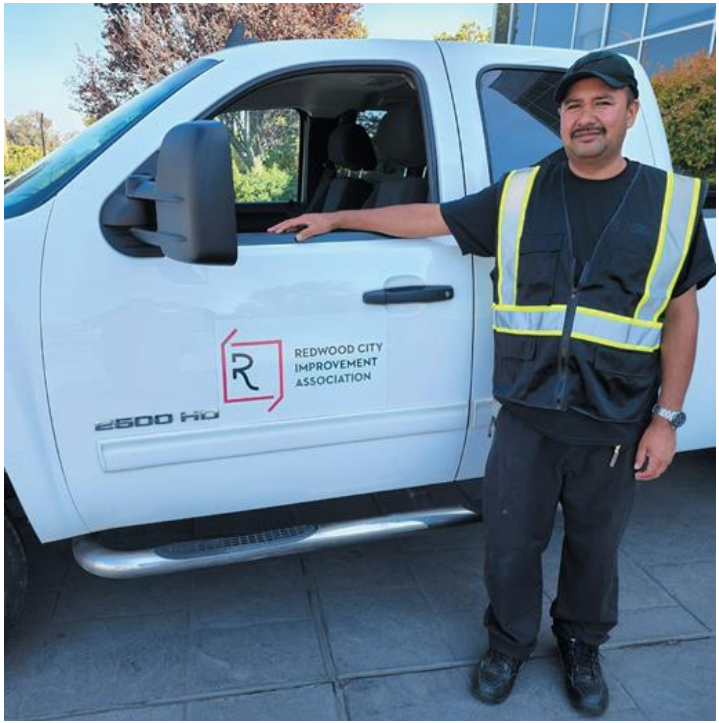






RCIA 2022 Annual Report Highlights

- **Partnership with J&A Maintenance Service**



RCIA 2022 Annual Report Highlights

- **In Person Events**









RCIA 2022 Annual Report Highlights

- **Street Banner Installations**









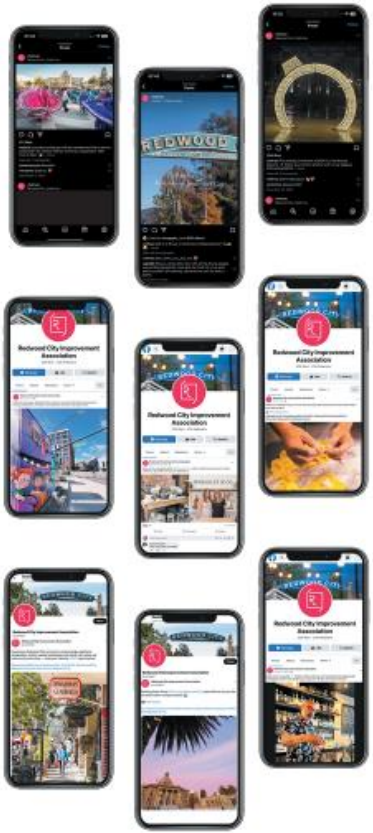
RCIA 2022 Annual Report Highlights

- **Holiday Activities & Décor**





RCIA 2022 Annual Report Highlights



SOCIAL MEDIA HIGHLIGHTS

December 2021-November 2022

This year, we continued to highlight local businesses, RCIA initiatives, and community events to grow and engage the social media following. A minimum of $1,600 per month was budgeted for social media ads to directly boost these promotional posts in support of the RCIA businesses. The campaign was successful in diversifying the type of content shared and generated a significant amount of new engagement.

Meet Me in RWC Campaign

As the pandemic restrictions wore off, RCIA shifted its direction on social media with a campaign geared toward welcoming back the community and highlighting the diversity of the neighborhood. Titled “Meet Me in RWC” the campaign gave the community an authentic voice by sharing more personal stories about business owners showcased the picturesque scenery, highlighted historical facts about the community, and pulled back the curtain on what the RCIA is and what they do.

RCIA 2022 Annual Report Highlights

SOCIAL MEDIA HIGHLIGHTS

Facebook Analytics

2,668,259
total impressions

1,905
page likes gained

22,277
total audience

42,072
total engagements

Instagram Analytics

2,043,658
total impressions

2,783
followers gained

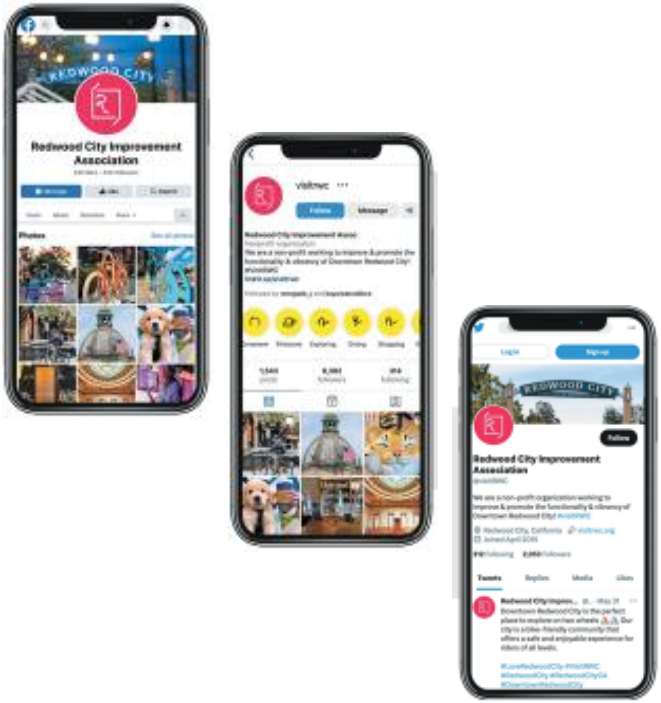
5,419
total audience

12,668
total engagements

Twitter Analytics

2,079
total audience

784
total engagements



RCIA 2022 Annual Report Highlights

- **RCIA Bi-weekly Newsletter**


REDWOOD CITY IMPROVEMENT ASSOCIATION

EXPLORE DOWNTOWN

NEIGHBORHOOD ENTERTAINMENT LANDSCAPE IMPROVEMENT SHOPPING BUSINESS EVENTS DINING

Let's Party! An Evening Celebrating Art Kiosk

Celebrate the closing of our current public art installation this Friday, April 1st at Art Kiosk on Courthouse Square. The evening will begin at 5:30 p.m. with brief remarks from the artist, Ruth Waters, followed by light refreshments provided by Redwood City Parks, Recreation and Community Services.

Intimacy by Ruth Waters is a series of hand-carved sculptures that express our human need to connect, share emotions and experiences, and to trust implicitly in one another. Ruth's sculptures explore the nuances of intimacy often, but not always, between males and females. Sometimes the genders are specific and obvious, but sometimes they are not.

No RSVP is required, so grab your friends for an evening celebrating this beautiful installation one last time before a new one is unveiled. The rotation of exhibits at Art Kiosk in 2022 is part of the Redwood City Improvement Association's ongoing effort to enhance the community's fine art scene for residents and visitors.

SPRINGTIME IN REDWOOD CITY!

ENTERTAINMENT

This is your last week to enjoy the Putt's Around mini-golf course in Courthouse Square. This 18-hole course runs through April 3.

NEIGHBORHOOD

Get a fresh look just in time for spring with a variety of hair services at Natalia Salon. Plus, be sure to treat yourself to a mani-pedi or a relaxing skin treatment.

ENTERTAINMENT

It's all about baseball during "Free First Friday" at the San Mateo County History on April 1. Preschool children will create baseball gloves by tracing their handprints followed by story time for youngsters. Adults can also enjoy a tour of the Museum online.

1450 Veterans Boulevard, Suite 125, Redwood City, CA 94063
www.visitrwc.org

CONTACT
650-362-5017
info@visitRWC.org


REDWOOD CITY IMPROVEMENT ASSOCIATION

EXPLORE DOWNTOWN

NEIGHBORHOOD ENTERTAINMENT LANDSCAPE IMPROVEMENT SHOPPING BUSINESS EVENTS DINING

Brass, Beads & Beignets

Valentine's Day may be over, but there are still plenty of things to love about what we have coming up this month.

Redwood City is bringing the tastes and sounds of New Orleans to the Bay Area with a Mardi Gras Carnival this Saturday, February 19 from 4:00 p.m.-10:00 p.m.

This free event will take place in the "French Quarter" in downtown between Jefferson and Main Street. Come out and enjoy this cultural experience featuring all the Mardi Gras trappings, including a music-filled procession, a Grand Marshall, and a Second Line, as well as authentic beverages and cuisine. Plus, four notable New Orleans-inspired bands performing throughout the event will make you to get down and get your funk on!

While you are in downtown celebrating, be sure to check out some of the many local restaurants, cafes and bistros. Be sure to download the Choose Local SMC app to start earning rewards for shopping and dining local. Our local businesses are the backbone of our community and the safety of our guests and businesses is one of our top priorities. As the state reopens, Redwood City businesses and guests are still expected to follow all appropriate health and safety guidelines.

REDWOOD CITY IN BLOOM

NEIGHBORHOOD

We are in full bloom because Ark Ice Designs is now open! Check out her assortment of floral designs for every occasion including weekly floral services for businesses and private homes.

ENTERTAINMENT

The Banff Centre Mountain Film Festival World Tour is returning live to the Fox Theatre on 3/18 featuring a lineup of films that celebrate stunning landscapes and vistas of the mountain world.

NEIGHBORHOOD

This is the final weekend to check out the current Art Kiosk installation by Plantscape-based artist, David Gumbs. This immersive installation comes to life through Augmented Reality, and invites you to "step into the Landscape Flower that reminds him of his childhood.

1450 Veterans Boulevard, Suite 125, Redwood City, CA 94063
www.visitrwc.org

CONTACT
650-362-5017
info@visitRWC.org


REDWOOD CITY IMPROVEMENT ASSOCIATION

EXPLORE DOWNTOWN

NEIGHBORHOOD ENTERTAINMENT LANDSCAPE IMPROVEMENT SHOPPING BUSINESS EVENTS DINING

Dine, Shop & Explore Downtown Redwood City

Can you believe we are almost one month in to the new year?!? 2022 is already off to a fast-paced start and it reminds us to stay present and connect with our friends, family and community.

Downtown is home to such a wide variety of businesses, making it the perfect place to come together and connect with loved ones. Plus, be sure to download the Choose Local SMC app to start earning rewards for shopping and dining local.

- **Dine:** Enjoy flavors from around the world at one of the many international eateries from Indonesian to Italian and everything in between.
- **Shop:** Whether you are picking out a gift or treating yourself to something special, the locally owned boutiques and retail shops have got you covered.
- **Explore:** There is so much to see in our charming neighborhood from historical buildings from the 20s to rotating public art installations.

Our local businesses are the backbone of our community and the safety of our guests and businesses is one of our top priorities. As the state reopens, Redwood City businesses and guests are still expected to follow all appropriate health and safety guidelines.

DINNER SERVICE IS BACK!

DINING

Warung Saka is resuming their dinner service tonight giving you even more opportunity to enjoy their modern Indonesian cuisine including Bakmi Goreng, Ayam Bakar and Lumpia ala Warung Saka Coffee.

NEIGHBORHOOD

Have you seen the current display at Art Kiosk? The bold and colorful installation is on display now through February 20. Click here to learn more about the artist and his inspiration for the piece.

NEIGHBORHOOD

Enjoy "Storytime in the Park" with the Redwood City Public Library on February 25 at the Magical Bridge Playground beginning at 10am featuring stories, songs, finger puppets and all the fun of live storytime.

1450 Veterans Boulevard, Suite 125, Redwood City, CA 94063
www.visitrwc.org

CONTACT
650-362-5017
info@visitRWC.org

RCIA 2022 Annual Report Highlights

- **Media Relations Highlights**



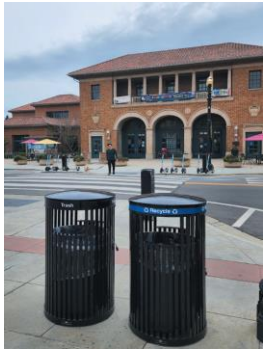
Current Efforts

- **Extending the Art Kiosk Installation**





- **Installation of Trash and Recycling Containers**







Current Efforts

- **Bollards**



- **RCIA / City Partnership**

- **Sights, Sounds, & Tastes**





RCIA 2022 Annual Report

REDWOOD CITY IMPROVEMENT ASSOCIATION



















Recommended Action

Accept annual report from the Redwood City Improvement Association (RCIA)


Whatever
Just please wash your hands
RESTROOM
The piano Alebrije
Alebrijes are brightly colored Mexican folk art sculptures of fantastical creatures that are composed of parts from different animal and plant species. Making alebrijes has become a significant part of Mexico's cultural heritage
Although animals produce sounds for communication or courtship, only a few can be said to "produce music" as humans do and the piano alebrije represent them.
Many animals are known for their musical abilities. Humpback whales are recognized for their intricate and melodic songs, while certain bird species like the Australian lyrebirds and the wood thrush are also considered particularly musical. Gibbons are apes known for their loud and complex vocalizations, which are used to communicate with other social group members. Some have even compared their calls to those of opera singers.
Elephants, while not strictly musical, can produce low-frequency rumbling calls with a rhythmic quality that some liken to music. Additionally, some species of insects like crickets and cicadas have loud and rhythmic calls that can create natural "music" in specific environments, even if they are not technically musical.
Music is a powerful and moving way to express human emotions, reaching deep into our core. This artwork, inspired by the vibrant alebrijes and musical creatures, serves as a tribute to the rich cultural heritage of the Latino community in Redwood City.
Fernando Escartin
Escartin





From: Misba T
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 11:49:21 AM

You don't often get email from info@email.actionnetwork.org. Learn why this is important

Redwood City Public Comment ,

I am a Redwood City resident and I urge you to take action and stand in solidarity with the Palestinian people, who are currently facing a campaign of ethnic cleansing and genocide by the state of Israel. At least 17,000 Palestinians have been killed so far, mostly women and children. These war crimes are being funded by our U.S. tax dollars. Redwood City must pass a resolution to demand an end to these human rights abuses, similar to the resolutions passed by Richmond, Oakland, and Cudahy.

According to recent polling, 68% of Americans support an immediate permanent ceasefire. Thousands have marched peacefully in the Bay Area over the past several weeks to demand an end to the genocide. As an elected official representing the people of Redwood City, I implore you to listen to your constituents.

We cannot ignore the humanitarian crisis in Gaza. We also cannot ignore the alarming rise in Islamophobia, antisemitism, and anti-Palestinian racism that this crisis is exacerbating at home. We need to see tangible action from our city leaders, and we need it now. Please, add the subject of a Palestine resolution to the next City Council meeting agenda.

Sincerely,

Misba T
misbah_tab@yahoo.com
1080 victories loop
San jose , California 95116

From: Omar Kohgadai
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 11:49:37 AM

You don't often get email from info@email.actionnetwork.org. Learn why this is important

Redwood City Public Comment ,

I am a Redwood City resident and I urge you to take action and stand in solidarity with the Palestinian people, who are currently facing a campaign of ethnic cleansing and genocide by the state of Israel. At least 17,000 Palestinians have been killed so far, mostly women and children. These war crimes are being funded by our U.S. tax dollars. Redwood City must pass a resolution to demand an end to these human rights abuses, similar to the resolutions passed by Richmond, Oakland, and Cudahy.

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Sincerely,

Omar Kohgadai
omarkohgadai@gmail.com
750 Penny Lane
Hayward, California 94541

From: nameera akhtar
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 11:50:54 AM

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Sincerely,

nameera akhtar
nameera@gmail.com
218 dickens way
santa cruz, California 95064

From: Dr. Zahra Murtaza
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 11:52:54 AM

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Sincerely,

Dr. Zahra Murtaza
zahra.murtaza@gmail.com
94 Renato Ct Apt 9
Redwood City , California 94061

From: Mazhareddin Taghivand
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 11:54:10 AM

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Sincerely,

Mazhareddin Taghivand
mazhareddin@gmail.com
4056 Moreland Way
San Jose, California 95130

From: Daniah Din
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 11:57:55 AM

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Sincerely,

Daniah Din
daniah.din@gmail.com
2150 , Anthony Drive
Campbell, California 95008

From: Naiema Din
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 11:58:11 AM

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Sincerely,

Naiema Din
sabrina.din@gmail.com
18210 Kenyon Ct
Saratoga , California 95070

From: Tahseen Adeeb
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 11:59:03 AM

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Sincerely,

Tahseen Adeeb
tsadeeb@hotmail.com
718 Sirica Way
San Jose, California 95138

From: Hedieh Matinrad
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 12:02:37 PM

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Sincerely,

Hedieh Matinrad
hedieh.matinrad@gmail.com
300 farallon avenue
Pacifica , California 94044

From: Sana Sayyid
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 12:04:06 PM

You don't often get email from info@email.actionnetwork.org. Learn why this is important

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Sincerely,

Sana Sayyid
sana.sayyid@yahoo.com
4275 Nerissa Circle
Fremont, California 94555

From: Somaia Nassef
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 12:08:18 PM

You don't often get email from info@email.actionnetwork.org. Learn why this is important

Redwood City Public Comment ,

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Sincerely,

Somaia Nassef
somaia89@yahoo.com
1729 Wesley ave
El Cerrito, California 94530

From: Tahir Zaman
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 12:13:10 PM

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Sincerely,

Tahir Zaman
sleeps-fidgets-0x@icloud.com
701 China Basin Street
San Francisco, California 94158

From: Aya Sinan
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 12:24:04 PM

You don't often get email from info@email.actionnetwork.org. Learn why this is important

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Sincerely,

Aya Sinan
papayasinan@gmail.com
24 Peartree Ct
Danville, California 94526

From: Dina Elnakhal
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 12:26:19 PM

You don't often get email from info@email.actionnetwork.org. Learn why this is important

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Sincerely,

Dina Elnakhal
dhnakhal@hotmail.com
15 Connick Ct
San Ramon, California 94583

From: Sadiya Shamim
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 12:31:56 PM

You don't often get email from info@email.actionnetwork.org. Learn why this is important

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Sincerely,

Sadiya Shamim
sadiyashamim@gmail.com
44306 Paiute ct
Fremont, California 94539

From: Sara Kohgadai
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 12:33:32 PM

You don't often get email from legal@kohgadailaw.com. Learn why this is important

Redwood City Public Comment ,

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Sincerely,

Sara Kohgadai
legal@kohgadailaw.com
PO Box 6201
Alameda, California 94501

From: Mousa Abouremeleh
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 12:40:34 PM

You don't often get email from info@email.actionnetwork.org. Learn why this is important

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Sincerely,

Mousa Abouremeleh
tripesty@gmail.com
15029 Endicott St
San Leandro , California 94579

From: Siddharth Patel
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 12:46:11 PM

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Sincerely,

Siddharth Patel
sidpatel99@gmail.com
731 Canyon Road
Redwood City, California 94062

From: Ahseia Lahel
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 12:50:18 PM

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Sincerely,

Ahseia Lahel
ahseia.lahel@gmail.com
1326 9th Street
Alameda, California 94501

From: Imaan Padri
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 12:50:22 PM

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Sincerely,

Imaan Padri
now_till_eternity@hotmail.com
20700 San Jose Hills Rd
Walnut , California 91789

From: Kamal Mann
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 12:53:34 PM

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Sincerely,

Kamal Mann
kmann0901@gmail.com
1326 9th St
Alameda, California 94501

From: Riva Ahsan
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 12:54:08 PM

You don't often get email from riva@ahsan.net. Learn why this is important

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Sincerely,

Riva Ahsan
riva@ahsan.net
42461 Olive Ct
Fremont, California 94539

From: Rida Sayyid
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 1:02:44 PM

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Sincerely,

Rida Sayyid
rida.sayyid@gmail.com
4275, Nerissa Circle
Fremont, California 94555

From: Steven Ortega
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 1:09:08 PM

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Sincerely,

Steven Ortega
sdor95@gmail.com
488 Winslow St, 316
Redwood City, California 94063

From: M A
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 1:16:06 PM

You don't often get email from info@email.actionnetwork.org. Learn why this is important

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Sincerely,

M A
gazala.azam786@gmail.com
786 Panjetani Lane
Allahs land, California 95823

From: Sadia Sattar
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 1:20:52 PM

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Sincerely,

Sadia Sattar
Sadia.a.s@gmail.com
2032 W Niobe Ave,
Anaheim, California 92804

From: Younes Abouelnagah
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 1:25:36 PM

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Sincerely,

Younes Abouelnagah
yianaga@gmail.com
620 Veterans Blvd Unit 415
Redwood City, California 94063

From: Nada Elasal
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 1:29:45 PM

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Sincerely,

Nada Elasal
nada.elassal@gmail.com
620 Veterans Blvd, Unit 415
Redwood City, California 94063

From: Mishal Riaz
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 1:37:08 PM

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Sincerely,

Mishal Riaz
Riaz.mishal@gmail.com
640 Turnbuckle Drive, Unit 1615
Redwood City, California 94063

From: Noor Akhter
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 1:38:50 PM

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Sincerely,

Noor Akhter
hi2498@gmail.com
1039 Fremont St
Menlo Park, California 94025

From: Omar Shorab
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 1:49:09 PM

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Sincerely,

Omar Shorab
omarshorab@gmail.com
6168 dunn ave
San jose, California 95123

From: Anam Siddiqui
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 2:02:58 PM

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Sincerely,

Anam Siddiqui
anam.siddiqui@yahoo.com
2601 Hilltop Dr
San Pablo, California 94806

From: Sana Ansari
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 2:05:02 PM

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Sincerely,

Sana Ansari
sanauansari@gmail.com
422 Galleria Dr. #11
San Jose, California 95134

From: Usman Ansari
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 2:06:31 PM

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Sincerely,

Usman Ansari
ua1422@gmail.com
422 Galleria Dr
San Jose, California 95134

From: Al Bamdad
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 2:31:28 PM

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Sincerely,

Al Bamdad
albamdad@gmail.com
650 Saratoga Ave
San Jose , California 95129

From: Orzala Arsala
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 3:17:41 PM

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Sincerely,

Orzala Arsala
orzala@gmail.com
2311 Ivy Hill Way
San Ramon, California 94582

From: Leroy King
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 3:22:04 PM

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Sincerely,

Leroy King
kingsure555@yahoo.com
3533 Ivalynn Circle
San Jose , California 95133

From: Rami Barqawi
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 3:57:23 PM

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Sincerely,

Rami Barqawi
healthyspirits@aol.com
2869 Harrison street
San Francisco , California 94110

From: Yassin Yassin
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 4:06:32 PM

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Sincerely,

Yassin Yassin
yyassin@gmail.com
3249 Capriana Cir
San Jose, California 95135

From: Sajjad Mir
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 4:08:19 PM

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Sincerely,

Sajjad Mir
sajjad.mir@gmail.com
12552 Saratoga Avenue
Saratoga , California 95070

From: Nabila Bseiso
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 4:15:06 PM

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Sincerely,

Nabila Bseiso
nabilabseiso@yahoo.com
125 Grey Canyon Dr
Folsom, California 95630

From: Mohua Ibrahim
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 4:45:38 PM

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Sincerely,

Mohua Ibrahim
tarot-warble-06@icloud.com
680 Mission Street, 27K
San Francisco, California 94105

From: Arif Iqbal
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 5:08:43 PM

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Sincerely,

Arif Iqbal
arifiqbal81@yahoo.com
4817 Claremont Park Ct
Fremont, California 94538

From: Sumayyah Rawashdeh
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 5:38:05 PM

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Sincerely,

Sumayyah Rawashdeh
sumayyah789@gmail.com
1130 Jefferson
Santa Clara , California 95050

From: Sadaf Qazi
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 5:42:44 PM

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Sincerely,

Sadaf Qazi
sadafhqazi@gmail.com
7580 canyon meadows circle, Unit H
Pleasanton, California 94588

From: Subramanian Tiruchirapalli
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 5:51:19 PM

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Subramanian Tiruchirapalli
indcontk@gmail.com
1315 Royal Creek Court
Pleasanton, California 94566

From: Habeeb Syed
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 6:08:51 PM

You don't often get email from info@email.actionnetwork.org. Learn why this is important

Redwood City Public Comment ,

I urge you to take action and stand in solidarity with the Palestinian people, who are currently facing a campaign of ethnic cleansing and genocide by the state of Israel. At least 17,000 Palestinians have been killed so far, mostly women and children. These war crimes are being funded by our U.S. tax dollars. Redwood City must pass a resolution to demand an end to these human rights abuses, similar to the resolutions passed by Richmond, Oakland, and Cudahy.

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Sincerely,

Habeeb Syed
hksyed@yahoo.com
1100 Webster St, 772
Oakland, California 94607

From: Ahmed Hefny
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 6:16:40 PM

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Sincerely,

Ahmed Hefny
ahmed.s.hefny@gmail.com
1809 Garzoni PL
Santa Clara, California 95054

From: Kamal Saif
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 6:19:08 PM

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Sincerely,

Kamal Saif
kimo000@yahoo.com
410 Galleria Dr
San Jose, California 95134

From: Ajmeri Zahan
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 6:19:13 PM

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Sincerely,

Ajmeri Zahan
ajemri.zahan@gmail.com
929 E El Camino Real
SUNNYVALE, California 94087

From: Akter Hossain
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 6:20:11 PM

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Sincerely,

Akter Hossain
akter_kuet_04@yahoo.com
1621 Warburton Ave
Santa Clara, California 95050

From: Akther Hossan
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 6:21:00 PM

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Sincerely,

Akther Hossan
akt.kuet.ece@gmail.com
929 E El Camino Real APT 321F
SUNNYVALE, California 94087

From: Mohammed Aly
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 6:41:09 PM

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Sincerely,

Mohammed Aly
mohammed.abunur@gmail.com
4201 Polaris Ave
Union City, California 94587

From: Raisa Sultana
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 7:25:10 PM

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Sincerely,

Raisa Sultana
raisasultana.yddin@gmail.com
283 goldenrain ave
Fremont, California 94539

From: Shabnam Khan
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 7:43:43 PM

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Sincerely,

Shabnam Khan
shabnam_akham@yahoo.com
3713 Benton st
Santa Clara , California 95051

From: David Benmourad
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 8:07:15 PM

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Sincerely,

David Benmourad
d_benmourad@yahoo.com
4510 ahelgate ave
Redwood city, California 94063

From: Saad Qureshi
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 8:08:23 PM

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Sincerely,

Saad Qureshi
saadsqureshi@yahoo.com
869 Walden Court
Fairfield, California 94533

From: Emad Ahmed
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 8:08:24 PM

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Sincerely,

Emad Ahmed
emad1997@gmail.com
1477 ALMA LOOP
SAN JOSE, California 95125-1772

From: Afraz Khan
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 8:09:15 PM

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Sincerely,

Afraz Khan
afrazakhan16@gmail.com
3883 Turquoise Way Apt 1002
Oakland, California 94609

From: Anabelle Ahmed
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 8:09:38 PM

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Sincerely,

Anabelle Ahmed
shakeera1999@gmail.com
365 Harlan st
San Leandro , California 94577

From: Fatima Kazi
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 8:10:14 PM

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Sincerely,

Fatima Kazi
fafkazi@yahoo.com
PO Box 1318-3121
Sacramento, California 95812

From: Sharon Shamseldin
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 8:10:37 PM

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Sincerely,

Sharon Shamseldin
sshamsel@gmail.com
4240 Erie Ct.
Santa Clara, California 95054

From: Hajra Mobashar
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 8:10:47 PM

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Sincerely,

Hajra Mobashar
hajra.mobashar121@gmail.com
29785 Hansen street
Hayward, California 94544

From: Sondos Al Sad
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 8:10:54 PM

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Sincerely,

Sondos Al Sad
cinnamon83@gmail.com
2703 Tribune Ave
Hayward , California 94542

From: Syed Ali
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 8:11:27 PM

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Sincerely,

Syed Ali
syed_a_ali@yahoo.com
700 Rattan Ct
Fremont, California 94539

From: Nisreen Zeidan
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 8:11:50 PM

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Sincerely,

Nisreen Zeidan
nisreen526@yahoo.com
3464 Homestead Rd
SANTA CLARA, California 95051

From: Fatima Zaidi
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 8:13:21 PM

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Sincerely,

Fatima Zaidi
fatemajzaidi@gmail.com
81 Mihalakis Drive, Unit 401
Milpitas, California 95035

From: Amina Shahid
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 8:15:42 PM

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Sincerely,

Amina Shahid
inkspiredthe@gmail.com
12296 Atrium Circle
Saratoga , California 95070

From: Afshan Keval
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 8:15:55 PM

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Sincerely,

Afshan Keval
akeval86@gmail.com
2210 Hastings Dr, Apartment 211
Belmont, California 94002

From: Dina Badawy
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 8:17:38 PM

You don't often get email from info@email.actionnetwork.org. Learn why this is important

Redwood City Public Comment ,

I urge you to take action and stand in solidarity with the Palestinian people, who are currently facing a campaign of ethnic cleansing and genocide by the state of Israel. At least 17,000 Palestinians have been killed so far, mostly women and children. These war crimes are being funded by our U.S. tax dollars. Redwood City must pass a resolution to demand an end to these human rights abuses, similar to the resolutions passed by Richmond, Oakland, and Cudahy.

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Sincerely,

Dina Badawy
eng.dinasayed@gmail.com
6167 Snell Avenue
Sanjose, California 95123

From: Fatima Kazi
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 8:19:51 PM

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Sincerely,

Fatima Kazi
fafkazi@yahoo.com
PO Box 1318-3121
Sacramento, California 95812

From: Mohammad Qureshi
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 8:20:50 PM

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Sincerely,

Mohammad Qureshi
nayeemq@gmail.com
1103 Peacock Creek Dr
Clayton, California 94517-2203

From: Nimah Haq
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 8:21:44 PM

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Sincerely,

Nimah Haq
haq.nimah@gmail.com
12124 Miller Avenue
Saratoga, California 95070

From: Akrm Almsaodi
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 8:23:13 PM

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Sincerely,

Akrm Almsaodi
aalmsaodi@gmail.com
1232 Royal Crest Drive
San Jose, California 95131

From: Riyad Sood
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 8:25:31 PM

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Sincerely,

Riyad Sood
sonoma3625@gmail.com
5486 Melissa Ln
Dublin, California 94568

From: Omeera Qadir
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 8:25:59 PM

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Sincerely,

Omeera Qadir
omeera@gmail.com
31293 Oakhill Way
Hayward , California 94544

From: Riyad Sood
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 8:26:52 PM

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Sincerely,

Riyad Sood
sonoma3625@gmail.com
5486 Melissa Ln
Dublin, California 94568

From: Sana Belouche
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 8:32:23 PM

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Sincerely,

Sana Belouche
sanabelouche@gmail.com
1509 Oxford street
Redwood City, California 94061

From: Mohammad Murshed Kaji
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 8:50:57 PM

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Sincerely,

Mohammad Murshed Kaji
mm_murshed@hotmail.com
3811 Belmont Way
Pleasanton, California 94588

From: Sherine Elzarka
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 8:51:01 PM

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Sincerely,

Sherine Elzarka
sherineelzarka@yahoo.com
4727 Mountaire CT
San Jose, California 95138

From: Hala Abdoun
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 8:56:48 PM

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Sincerely,

Hala Abdoun
hala.abdoun@gmail.com
Hilliard Circle
Antioch , California 94509

From: Asma Ghori
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 9:01:53 PM

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Sincerely,

Asma Ghori
Asmanghori@gmail.com
15660 El Gato Lane
Los Gatos, California 95032

From: Usman Chowdhury
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 9:22:07 PM

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Sincerely,

Usman Chowdhury
usmansust@gmail.com
Apt 110. 2250 Monroe street
Santa Clara, California 95050

From: Barbara Walston
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 9:22:18 PM

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Sincerely,

Barbara Walston
Scorpiolokita87@gmail.com
685 Lighthouse Dr., 9-a
West Sacramento, California 95605

From: Nanette Dumas
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 9:35:51 PM

You don't often get email from nanette.dumas@sbcglobal.net. Learn why this is important

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Sincerely,

Nanette Dumas
nanette.dumas@sbcglobal.net
689 Cupples Court
Santa Clara , California 95051

From: Rida Sayyid
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 9:39:08 PM

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Sincerely,

Rida Sayyid
rida.sayyid@gmail.com
4275, Nerissa Circle
Fremont, California 94555

From: Abeer Qureshi
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 9:45:35 PM

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Sincerely,

Abeer Qureshi
Baigabeer@gmail.com
4002 W Tulare Ave
Visalia, California 93277

From: Mohammad Harrim
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 9:53:44 PM

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Sincerely,

Mohammad Harrim
harrim@gmail.com
6112 Monteverde Drive
San Jose, California 95120

From: Rene S
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 10:00:15 PM

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Sincerely,

Rene S
srdc1@yahoo.com
4056 Williwaw Dr
Irvine , California 92620

From: Fariha Hilaly
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 10:04:25 PM

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Sincerely,

Fariha Hilaly
farihah@gmail.com
1157 Hamilton Avenue
Palo Alto, California 94301

From: Pory Cone
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 10:04:51 PM

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Sincerely,

Pory Cone
porycone@yahoo.com
130 Iris St
Redwood, California 94061

From: Chelsea Walsh
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 10:14:02 PM

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Sincerely,

Chelsea Walsh
chelseamwalsh11@yahoo.com
5265 Todd rd
Sebastopol , 8

From: hamzeh abouremeleh
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 10:18:44 PM

You don't often get email from info@email.actionnetwork.org. Learn why this is important

Redwood City Public Comment ,

I urge you to take action and stand in solidarity with the Palestinian people, who are currently facing a campaign of ethnic cleansing and genocide by the state of Israel. At least 17,000 Palestinians have been killed so far, mostly women and children. These war crimes are being funded by our U.S. tax dollars. Redwood City must pass a resolution to demand an end to these human rights abuses, similar to the resolutions passed by Richmond, Oakland, and Cudahy.

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Sincerely,

hamzeh abouremeleh
satxpress@yahoo.com
11625 morgan territory rd
livermore, California 94551

From: Izhar Saeed
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 10:27:32 PM

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Sincerely,

Izhar Saeed
izharsaeed1@hotmail.com
1101 South Main st, Apt # 325
Milpitas, California 95035

From: Sara Falaha
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 10:31:39 PM

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Sincerely,

Sara Falaha
s.falaha@gmail.com
2123 Calle vista verde
Milpitas, California 95035

From: afzal441@gmail.com
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 10:34:33 PM

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Sincerely,

afzal441@gmail.com
5126 Shipwheel dr
Stockton , California 95206

From: Anm Hasan
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 10:36:18 PM

You don't often get email from info@email.actionnetwork.org. Learn why this is important

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Sincerely,

Anm Hasan
anm.hasan@yahoo.com
851 W Latimer Ave
Campbell, California 95008

From: Elia Khoury
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 10:45:52 PM

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Sincerely,

Elia Khoury
khouryelia@yahoo.com
1351 Crestview Dr
San Carlos , California 94070

From: asjad mohammad
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 10:49:38 PM

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Redwood City Public Comment ,

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Sincerely,

asjad mohammad
asjad54@gmail.com
29785 HANSEN ST
HAYWARD, California 94544

From: saika belal
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 10:57:08 PM

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Sincerely,

saika belal
saika.belal@gmail.com
5300 Iron Horse Parkway, Apt 515
Dublin, California 94568

From: Rubina Baseer
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 11:51:58 PM

You don't often get email from info@email.actionnetwork.org. Learn why this is important

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Sincerely,

Rubina Baseer
rubinabaseer@hotmail.com
1040 Wunderlich Dr
San Jose, California 95129

From: Ahmad Mageed
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 10, 2023 11:58:26 PM

You don't often get email from info@email.actionnetwork.org. Learn why this is important

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Sincerely,

Ahmad Mageed
amageed@gmail.com
108 Chysis Rd
Milpitas, California 95035

From: Rahaf Abuobeid
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 12:09:00 AM

You don't often get email from info@email.actionnetwork.org. Learn why this is important

Redwood City Public Comment ,

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Sincerely,

Rahaf Abuobeid
rahaf.abuobeid@gmail.com
1300 Lawton St, 301
San Francisco, California 94122

From: Khalil Khoury
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 5:44:50 AM

You don't often get email from info@email.actionnetwork.org. Learn why this is important

Redwood City Public Comment ,

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Sincerely,

Khalil Khoury
khouryken@gmail.com
1478 Greenbrier road
San Carlos , California 94070

From: Nora Elsokkary
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 7:12:53 AM

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Sincerely,

Nora Elsokkary
nora.elsokkary@gmail.com
10299 Miller ave
Cupertino , California 95014

From: Ragina Johnson
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 7:13:04 AM

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Sincerely,

Ragina Johnson
ragina@mac.com
731 Canyon Rd
Redwood City, California 94062

From: Ann Barhoum
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 7:35:54 AM

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Redwood City Public Comment ,

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Sincerely,

Ann Barhoum
barhoumann@gmail.com
160 Hardwick Road
Woodside, California 94062

From: Arzu Tosun
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 7:49:13 AM

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Sincerely,

Arzu Tosun
arzuaje@hotmail.com
1352 Madera Ave
Menlo Park, California 94025

From: Chahid Bagdouri
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 8:04:04 AM

You don't often get email from elect.draw.water@cloak.id. Learn why this is important

Redwood City Public Comment ,

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Sincerely,

Chahid Bagdouri
elect.draw.water@cloak.id
1519 Meadowlark Lane
Sunnyvale, California 94087

From: Firdouse Rao
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 8:07:20 AM

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Sincerely,

Firdouse Rao
firdouse668@gmail.com
4644 Joanna ct
Fremont, California 94536

From: Halla Hussein
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 8:10:39 AM

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Sincerely,

Halla Hussein
khaledwu@gmail.com
1254 Norman Ave
Santa clara, California 95054

From: Deeba Haider
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 8:41:35 AM

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Sincerely,

Deeba Haider
dee.haider@gmail.com
34165 Via Lucca
Fremont, California 94555

From: HODA EL-HOSSEINY
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 8:52:32 AM

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Sincerely,

HODA EL-HOSSEINY
hodaelhosseiny@gmail.com
15 Burton Ave
San Jose, California 95112

From: Mohamad Suleiman
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 8:53:15 AM

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Sincerely,

Mohamad Suleiman
suleiman.mohamad@gmail.com
5072 Adair Way
San Jose, California 95124

From: Tiffany Atawneh
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 8:54:12 AM

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Sincerely,

Tiffany Atawneh
Tiffanyatawneh@gmail.com
2221 laguna drive
Hayward, California 94545

From: Fatima Baig
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 8:54:49 AM

You don't often get email from info@email.actionnetwork.org. Learn why this is important

Redwood City Public Comment ,

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Sincerely,

Fatima Baig
fatimabaigx@gmail.com
538 West Kimball Avenue
Visalia, California 93277

From: Farhad Noori
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 8:58:47 AM

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Sincerely,

Farhad Noori
farhad.noori76@gmail.com
769 broadfork circle
Vacaville, California 95687

From: Anam Soomro
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 9:00:28 AM

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Sincerely,

Anam Soomro
anamsoomroed@gmail.com
370 Elan Village Lane APT 401
San Jose, California 95134

From: Amnah Khan
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 9:00:59 AM

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Sincerely,

Amnah Khan
amnahk10@gmail.com
20145 Pampas Ct
Saratoga, California 95070

From: Maryam Omair
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 9:03:43 AM

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Sincerely,

Maryam Omair
mariam_baig@hotmail.com
4204 Knollview Dr
Danville, California 94506

From: Fahria Khan
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 9:04:36 AM

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Sincerely,

Fahria Khan
fahria_khan@yahoo.com
2382 Night Shade Ln.
Fremont, California 94539

From: Asmaa Mourad
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 9:05:08 AM

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Sincerely,

Asmaa Mourad
smooms.mourad@gmail.com
1354 Terra Alta Dr
Milpitas, California 95035

From: Sara Ilyas
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 9:05:27 AM

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Sincerely,

Sara Ilyas
srilyas@yahoo.com
4408 bidwell dr
Fremont, California 94538

From: Kareem Abdelhady
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 9:07:22 AM

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Sincerely,

Kareem Abdelhady
eng.kareem.gamal@gmail.com
6167 Snell Ave
San Jose, California 95123

From: Hina Farooq
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 9:10:35 AM

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Sincerely,

Hina Farooq
hinafarooq89@gmail.com
869 Walden court
Fairfield , California 94533

From: Ayesha Sana
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 9:26:22 AM

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Sincerely,

Ayesha Sana
sanacse01@gmail.com
1286 Petal Way
San Jose, California 95129

From: Baqir Hussain
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 9:28:28 AM

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Sincerely,

Baqir Hussain
baqir12@gmail.com
30276 cedarbrook road
Hayward , California 94544

From: Roro Tamimi
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 9:28:40 AM

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Sincerely,

Roro Tamimi
usfairymom@gmail.com
3625 norfolk rd
Fremont, California 94538

From: Omar Bond
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 9:29:52 AM

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Sincerely,

Omar Bond
ot0202@gmail.com
1090 Milpitas blvd
Milpitas, California 95035

From: Othman Asad
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 9:29:56 AM

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Sincerely,

Othman Asad
abuelabid@gmail.com
2009 Stanley Ave
Santa Clara , California 95050

From: Nivine Alkabbani
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 9:34:18 AM

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Redwood City Public Comment ,

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Sincerely,

Nivine Alkabbani
nivinek@gmail.com
10171 VICKSBURG DR,
CUPERTINO, California 95014

From: Monty Arslan
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 9:35:54 AM

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Sincerely,

Monty Arslan
moarslan@gmail.com
470 Middlefield Road
Atherton , California 94027

From: Hajar Ibrahim
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 9:41:21 AM

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Sincerely,

Hajar Ibrahim
hajar.ibrahim0105@gmail.com
10299 Miller
Cupertino , California 95014

From: Ahmed Ismail
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 9:53:12 AM

You don't often get email from aismaill@umich.edu. Learn why this is important

Redwood City Public Comment ,

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Sincerely,

Ahmed Ismail
aismaill@umich.edu
1151 York St
San Francisco, California 94110

From: Pamela Evans
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 9:55:29 AM

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Sincerely,

Pamela Evans
p.joyce.evans@gmail.com
43988 , Rosemere Dr
Fremont, California 94539

From: Ehab Saifan
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 10:00:18 AM

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Sincerely,

Ehab Saifan
ehsaifan@gmail.com
1315 Castlemont Ave
San Jose, California 95128

From: Israa Ahmad
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 10:00:52 AM

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Sincerely,

Israa Ahmad
israa18@gmail.com
15861 Miradero Ave
San Jose, California 95127

From: Sana Sayyid
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 10:01:09 AM

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Redwood City Public Comment ,

I urge you to take action and stand in solidarity with the Palestinian people, who are currently facing a campaign of ethnic cleansing and genocide by the state of Israel. At least 17,000 Palestinians have been killed so far, mostly women and children. These war crimes are being funded by our U.S. tax dollars. Redwood City must pass a resolution to demand an end to these human rights abuses, similar to the resolutions passed by Richmond, Oakland, and Cudahy.

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Sincerely,

Sana Sayyid
sana.sayyid@yahoo.com
4275 Nerissa Circle
Fremont, California 94555

From: Arianne Schneider-Stocking
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 10:11:32 AM

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Sincerely,

Arianne Schneider-Stocking
aristocking@gmail.com
711 Bamboo Terrace
San Rafael, California 94903

From: Maha Fatima
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 10:23:04 AM

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Sincerely,

Maha Fatima
mahafatima14@gmail.com
2500 Taylor Way
Antioch, California 94531

From: Yosra Abdelaziz
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 10:23:05 AM

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Sincerely,

Yosra Abdelaziz
yoyo.abdelaziz@gmail.com
8072 Marquita Ct
Dublin, California 94568

From: Sahar Javed
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 10:31:55 AM

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Sincerely,

Sahar Javed
sahartherapy@gmail.com
6451 Daphne Ct
Newark , California 94560

From: Noor Bilbeisi
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 10:39:59 AM

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Sincerely,

Noor Bilbeisi
drnoorb@gmail.com
9050 Marvista Way
Newark, California 94560

From: Nora Elsokkary
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 10:42:01 AM

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Sincerely,

Nora Elsokkary
nora.elsokkary@gmail.com
10299 Miller ave
Cupertino , California 95014

From: Subramanian Tiruchirapalli
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 10:43:17 AM

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Sincerely,

Subramanian Tiruchirapalli
arshfat@gmail.com
1315 Royal Creek Court
Pleasanton, California 94566

From: Sylvia Khamis
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 10:54:05 AM

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Sincerely,

Sylvia Khamis
sylviakhamis@gmail.com
5945 Almaden Expressway
San Jose , California 95120

From: Hajra Mobashar
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 10:56:05 AM

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Sincerely,

Hajra Mobashar
hajra.mobashar121@gmail.com
29785 Hansen street
Hayward, California 94544

From: Farah K
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 10:57:10 AM

Redwood City Public Comment ,

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Sincerely,

Farah K
fzk786@gmail.com
Van ness
San Francisco , California 94109

From: Mishal Riaz
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 10:57:51 AM

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Sincerely,

Mishal Riaz
Riaz.mishal@gmail.com
640 Turnbuckle Drive, Unit 1615
Redwood City, California 94063

From: Shagufta Aslam
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 11:00:39 AM

Redwood City Public Comment ,

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Sincerely,

Shagufta Aslam
shaguftaaslam50@yahoo.com
48256 Purpleleaf street
Fremont , California 94539

From: abdelmounaim Fars
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 11:06:57 AM

Redwood City Public Comment ,

I urge you to take action and stand in solidarity with the Palestinian people, who are currently facing a campaign of ethnic cleansing and genocide by the state of Israel. At least 17,000 Palestinians have been killed so far, mostly women and children. These war crimes are being funded by our U.S. tax dollars. Redwood City must pass a resolution to demand an end to these human rights abuses, similar to the resolutions passed by Richmond, Oakland, and Cudahy.

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Sincerely,

abdelmounaim Fars
samcali@hotmail.com
4747 Phebe Avn
Fremont, California 94555

From: Bassam Saddik
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 11:09:54 AM

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Sincerely,

Bassam Saddik
bas50@hotmail.com
3573 Tumble Way
San Jose, California 95132

From: nida waqas
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 11:12:48 AM

Redwood City Public Comment ,

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Sincerely,

nida waqas
nidawaqassidd@gmail.com
875 graystone way
manteca, California 95336

From: Fariza Basher
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 11:36:17 AM

Redwood City Public Comment ,

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Sincerely,

Fariza Basher
basherfariza@gmail.com
42111 Osgood rd
Fremont, California 94539

From: Raisa Basher
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 11:38:14 AM

Redwood City Public Comment ,

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Sincerely,

Raisa Basher
rbasher2021@gmail.com
1065B Snyder Street NW
Atlanta, Georgia 30318

From: Naiema Din
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 11:41:08 AM

Redwood City Public Comment ,

I urge you to take action and stand in solidarity with the Palestinian people, who are currently facing a campaign of ethnic cleansing and genocide by the state of Israel. At least 17,000 Palestinians have been killed so far, mostly women and children. These war crimes are being funded by our U.S. tax dollars. Redwood City must pass a resolution to demand an end to these human rights abuses, similar to the resolutions passed by Richmond, Oakland, and Cudahy.

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Sincerely,

Naiema Din
sabrina.din@gmail.com
18210 Kenyon Ct
Saratoga , California 95070

From: Mariam Shehk
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 11:41:25 AM

Redwood City Public Comment ,

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Sincerely,

Mariam Shehk
mshehk1@hotmail.com
2257 Jonesport Ave
San Jose , California 95131

From: Bayann Seirafi-Reynolds
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 11:45:25 AM

Redwood City Public Comment ,

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Sincerely,

Bayann Seirafi-Reynolds
scrim.stars0m@icloud.com
4929 Harmony Way
San Jose , California 95130

From: Rida Sayyid
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 11:46:22 AM

Redwood City Public Comment ,

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Sincerely,

Rida Sayyid
rida.sayyid@gmail.com
4275, Nerissa Circle
Fremont, California 94555

From: Bissan Abusharar
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 11:47:49 AM

Redwood City Public Comment ,

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Sincerely,

Bissan Abusharar
bissansara@gmail.com
240 Cleaveland Rd
Pleasant Hill , California 94523

From: Cybel Alayleh
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 12:03:00 PM

Redwood City Public Comment ,

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Cybel Alayleh
malayleh@gmail.com
3777 Caravella Dr
San Jose, California 95117

From: Alina Din
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 12:04:40 PM

Redwood City Public Comment ,

I urge you to take action and stand in solidarity with the Palestinian people, who are currently facing a campaign of ethnic cleansing and genocide by the state of Israel. At least 17,000 Palestinians have been killed so far, mostly women and children. These war crimes are being funded by our U.S. tax dollars. Redwood City must pass a resolution to demand an end to these human rights abuses, similar to the resolutions passed by Richmond, Oakland, and Cudahy.

According to recent polling, 68% of Americans support an immediate permanent ceasefire. Thousands have marched peacefully in the Bay Area over the past several weeks to demand an end to the genocide. As an elected official representing the people of Redwood City, I implore you to listen to your constituents.

We cannot ignore the humanitarian crisis in Gaza. We also cannot ignore the alarming rise in Islamophobia, antisemitism, and anti-Palestinian racism that this crisis is exacerbating at home. We need to see tangible action from our city leaders, and we need it now. Please, add the subject of a Palestine resolution to the next City Council meeting agenda.

Sincerely,

Alina Din
alinadin09@gmail.com
735 Layne court
Palo alto, California 94306

From: Rami Barqawi
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 12:12:53 PM

Redwood City Public Comment ,

I urge you to take action and stand in solidarity with the Palestinian people, who are currently facing a campaign of ethnic cleansing and genocide by the state of Israel. At least 17,000 Palestinians have been killed so far, mostly women and children. These war crimes are being funded by our U.S. tax dollars. Redwood City must pass a resolution to demand an end to these human rights abuses, similar to the resolutions passed by Richmond, Oakland, and Cudahy.

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Sincerely,

Rami Barqawi
healthyspirits@aol.com
2869 Harrison st
San Francisco , California 94110

From: Zayn Alayleh
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 12:15:35 PM

Redwood City Public Comment ,

I urge you to take action and stand in solidarity with the Palestinian people, who are currently facing a campaign of ethnic cleansing and genocide by the state of Israel. At least 17,000 Palestinians have been killed so far, mostly women and children. These war crimes are being funded by our U.S. tax dollars. Redwood City must pass a resolution to demand an end to these human rights abuses, similar to the resolutions passed by Richmond, Oakland, and Cudahy.

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Sincerely,

Zayn Alayleh
zalayleh@gmail.com
3777 caravella dr
san jose, California 95117

From: Anabelle Ahmed
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 12:18:57 PM

Redwood City Public Comment ,

I urge you to take action and stand in solidarity with the Palestinian people, who are currently facing a campaign of ethnic cleansing and genocide by the state of Israel. At least 17,000 Palestinians have been killed so far, mostly women and children. These war crimes are being funded by our U.S. tax dollars. Redwood City must pass a resolution to demand an end to these human rights abuses, similar to the resolutions passed by Richmond, Oakland, and Cudahy.

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Sincerely,

Anabelle Ahmed
shakeera1999@gmail.com
267 Harlan st
San Leandro , California 94577

From: Abdul-Hamid Alayleh
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 12:20:29 PM

Redwood City Public Comment ,

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Sincerely,

Abdul-Hamid Alayleh
alayleh71@gmail.com
3777 caravella dr
San Jose, California 95117

From: Nidal Hasan
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 12:30:00 PM

Redwood City Public Comment ,

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Sincerely,

Nidal Hasan
nidal_h_2000@yahoo.com
3473, Bonita Ave
Santa Clara, California 95051

From: Neda Ahmed
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 12:43:09 PM

Redwood City Public Comment ,

I urge you to take action and stand in solidarity with the Palestinian people, who are currently facing a campaign of ethnic cleansing and genocide by the state of Israel. At least 17,000 Palestinians have been killed so far, mostly women and children. These war crimes are being funded by our U.S. tax dollars. Redwood City must pass a resolution to demand an end to these human rights abuses, similar to the resolutions passed by Richmond, Oakland, and Cudahy.

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Sincerely,

Neda Ahmed
nedaali04@gmail.com
7757 Hansom dr
Oakland , California 94605

From: Layanne Alayleh
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 12:43:26 PM

You don't often get email from la2015607@moreland.org. Learn why this is important

Redwood City Public Comment ,

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Sincerely,

Layanne Alayleh
la2015607@moreland.org
3777 Caravella dr
San Jose, California 95117

From: Fatima Abdel-wahab
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 12:45:14 PM

Redwood City Public Comment ,

I urge you to take action and stand in solidarity with the Palestinian people, who are currently facing a campaign of ethnic cleansing and genocide by the state of Israel. At least 17,000 Palestinians have been killed so far, mostly women and children. These war crimes are being funded by our U.S. tax dollars. Redwood City must pass a resolution to demand an end to these human rights abuses, similar to the resolutions passed by Richmond, Oakland, and Cudahy.

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Sincerely,

Fatima Abdel-wahab
teema1990@gmail.com
3251 Guillermo Pl
Hayward, California 94542

From: Majed Alayleh
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 12:45:57 PM

Redwood City Public Comment ,

I urge you to take action and stand in solidarity with the Palestinian people, who are currently facing a campaign of ethnic cleansing and genocide by the state of Israel. At least 17,000 Palestinians have been killed so far, mostly women and children. These war crimes are being funded by our U.S. tax dollars. Redwood City must pass a resolution to demand an end to these human rights abuses, similar to the resolutions passed by Richmond, Oakland, and Cudahy.

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Sincerely,

Majed Alayleh
trailertogo@gmail.com
3777 Caravella Dr
San Jose, 95117

From: Sharifuzzaman Md
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 12:54:00 PM

You don't often get email from s_md@u.pacific.edu. Learn why this is important

Redwood City Public Comment ,

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Sincerely,

Sharifuzzaman Md
s_md@u.pacific.edu
3601 Pacific Avenue, Apartment A06
Stockton, California 95211

From: Erum Samma
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 12:59:01 PM

Redwood City Public Comment ,

I urge you to take action and stand in solidarity with the Palestinian people, who are currently facing a campaign of ethnic cleansing and genocide by the state of Israel. At least 17,000 Palestinians have been killed so far, mostly women and children. These war crimes are being funded by our U.S. tax dollars. Redwood City must pass a resolution to demand an end to these human rights abuses, similar to the resolutions passed by Richmond, Oakland, and Cudahy.

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Sincerely,

Erum Samma
e_mahmood@hotmail.com
34752 perry road
Union city , California 94587

From: Misbah Ashraf
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 1:06:06 PM

Redwood City Public Comment ,

I urge you to take action and stand in solidarity with the Palestinian people, who are currently facing a campaign of ethnic cleansing and genocide by the state of Israel. At least 17,000 Palestinians have been killed so far, mostly women and children. These war crimes are being funded by our U.S. tax dollars. Redwood City must pass a resolution to demand an end to these human rights abuses, similar to the resolutions passed by Richmond, Oakland, and Cudahy.

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Sincerely,

Misbah Ashraf
misbahashraf@gmail.com
29193 Bowhill rd
Hsyward, California 94544

From: Samia Soubra
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 1:16:05 PM

Redwood City Public Comment ,

I urge you to take action and stand in solidarity with the Palestinian people, who are currently facing a campaign of ethnic cleansing and genocide by the state of Israel. At least 17,000 Palestinians have been killed so far, mostly women and children. These war crimes are being funded by our U.S. tax dollars. Redwood City must pass a resolution to demand an end to these human rights abuses, similar to the resolutions passed by Richmond, Oakland, and Cudahy.

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Sincerely,

Samia Soubra
soubrasamia@hotmail.com
1166 Reeve St
Santa Clara, California 95050

From: Pakeeza Haider
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 1:18:17 PM

Redwood City Public Comment ,

I urge you to take action and stand in solidarity with the Palestinian people, who are currently facing a campaign of ethnic cleansing and genocide by the state of Israel. At least 17,000 Palestinians have been killed so far, mostly women and children. These war crimes are being funded by our U.S. tax dollars. Redwood City must pass a resolution to demand an end to these human rights abuses, similar to the resolutions passed by Richmond, Oakland, and Cudahy.

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Sincerely,

Pakeeza Haider
phaider@gmail.com
37000 Meadowbrook common, 101
Fremont, California 94536

From: Mena Arsalai
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 1:19:03 PM

Redwood City Public Comment ,

I urge you to take action and stand in solidarity with the Palestinian people, who are currently facing a campaign of ethnic cleansing and genocide by the state of Israel. At least 17,000 Palestinians have been killed so far, mostly women and children. These war crimes are being funded by our U.S. tax dollars. Redwood City must pass a resolution to demand an end to these human rights abuses, similar to the resolutions passed by Richmond, Oakland, and Cudahy.

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Sincerely,

Mena Arsalai
arsalai@gmail.com
1318 Crestview Dr
San Carlos, California 94070

From: Syed Asif
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 1:21:01 PM

Redwood City Public Comment ,

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Sincerely,

Syed Asif
aftabasif2@gmail.com
812 Canada dr
Milpitas, California 95035

From: Shoeb Syed
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 1:22:35 PM

Redwood City Public Comment ,

I urge you to take action and stand in solidarity with the Palestinian people, who are currently facing a campaign of ethnic cleansing and genocide by the state of Israel. At least 17,000 Palestinians have been killed so far, mostly women and children. These war crimes are being funded by our U.S. tax dollars. Redwood City must pass a resolution to demand an end to these human rights abuses, similar to the resolutions passed by Richmond, Oakland, and Cudahy.

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Sincerely,

Shoeb Syed
syedshoeb22@gmail.com
1240 Brookfield Ave
Sunnyvale, California 94087

From: Fatima Halbutogullari
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 1:23:12 PM

Redwood City Public Comment ,

I urge you to take action and stand in solidarity with the Palestinian people, who are currently facing a campaign of ethnic cleansing and genocide by the state of Israel. At least 17,000 Palestinians have been killed so far, mostly women and children. These war crimes are being funded by our U.S. tax dollars. Redwood City must pass a resolution to demand an end to these human rights abuses, similar to the resolutions passed by Richmond, Oakland, and Cudahy.

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Sincerely,

Fatima Halbutogullari
fatimaseyma@gmail.com
623 Hickory Pl
Santa Clara, California 95051

From: Reshad Noorzay
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 1:25:06 PM

Redwood City Public Comment ,

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Sincerely,

Reshad Noorzay
rnoorzay@gmail.com
6 St James Ct
Orinda, California 94563

From: Asma Ghori
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 1:32:54 PM

Redwood City Public Comment ,

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Sincerely,

Asma Ghori
Asmanghori@gmail.com
15660 El Gato Lane
Los Gatos, California 95032

From: Golnoosh Rasoullifar
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 1:37:24 PM

Redwood City Public Comment ,

I urge you to take action and stand in solidarity with the Palestinian people, who are currently facing a campaign of ethnic cleansing and genocide by the state of Israel. At least 17,000 Palestinians have been killed so far, mostly women and children. These war crimes are being funded by our U.S. tax dollars. Redwood City must pass a resolution to demand an end to these human rights abuses, similar to the resolutions passed by Richmond, Oakland, and Cudahy.

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Sincerely,

Golnoosh Rasoullifar
golnoosh.rasoulifar@gmail.com
2312 Sutter ave
Santa Clara , California 95050

From: Moina Shaiq
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 1:38:35 PM

Redwood City Public Comment ,

I urge you to take action and stand in solidarity with the Palestinian people, who are currently facing a campaign of ethnic cleansing and genocide by the state of Israel. At least 17,000 Palestinians have been killed so far, mostly women and children. These war crimes are being funded by our U.S. tax dollars. Redwood City must pass a resolution to demand an end to these human rights abuses, similar to the resolutions passed by Richmond, Oakland, and Cudahy.

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Sincerely,

Moina Shaiq
moinashaiq@gmail.com
537 Morrison Canyon Rd
fremont, California 94536

From: Seema Siddiqui
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 1:42:28 PM

Redwood City Public Comment ,

I urge you to take action and stand in solidarity with the Palestinian people, who are currently facing a campaign of ethnic cleansing and genocide by the state of Israel. At least 17,000 Palestinians have been killed so far, mostly women and children. These war crimes are being funded by our U.S. tax dollars. Redwood City must pass a resolution to demand an end to these human rights abuses, similar to the resolutions passed by Richmond, Oakland, and Cudahy.

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Sincerely,

Seema Siddiqui
drsiddiquis@gmail.com
5600 Bellagio Dr
San Jose, California 95118

From: Areen Shehk
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 1:48:08 PM

Redwood City Public Comment ,

I urge you to take action and stand in solidarity with the Palestinian people, who are currently facing a campaign of ethnic cleansing and genocide by the state of Israel. At least 17,000 Palestinians have been killed so far, mostly women and children. These war crimes are being funded by our U.S. tax dollars. Redwood City must pass a resolution to demand an end to these human rights abuses, similar to the resolutions passed by Richmond, Oakland, and Cudahy.

According to recent polling, 68% of Americans support an immediate permanent ceasefire. Thousands have marched peacefully in the Bay Area over the past several weeks to demand an end to the genocide. As an elected official representing the people of Redwood City, I implore you to listen to your constituents.

We cannot ignore the humanitarian crisis in Gaza. We also cannot ignore the alarming rise in Islamophobia, antisemitism, and anti-Palestinian racism that this crisis is exacerbating at home. We need to see tangible action from our city leaders, and we need it now. Please, add the subject of a Palestine resolution to the next City Council meeting agenda.

Sincerely,

Areen Shehk
areenshehk1@gmail.com
2257 Jonesport Ave
San Jose, California 95131

From: Rabia Akram
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 1:59:16 PM

Redwood City Public Comment ,

I urge you to take action and stand in solidarity with the Palestinian people, who are currently facing a campaign of ethnic cleansing and genocide by the state of Israel. At least 17,000 Palestinians have been killed so far, mostly women and children. These war crimes are being funded by our U.S. tax dollars. Redwood City must pass a resolution to demand an end to these human rights abuses, similar to the resolutions passed by Richmond, Oakland, and Cudahy.

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Sincerely,

Rabia Akram
rakram2731@yahoo.com
46852 Fernald Common
Fremont, California 94549

From: Nesrin Hij
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 2:04:54 PM

Redwood City Public Comment ,

I urge you to take action and stand in solidarity with the Palestinian people, who are currently facing a campaign of ethnic cleansing and genocide by the state of Israel. At least 17,000 Palestinians have been killed so far, mostly women and children. These war crimes are being funded by our U.S. tax dollars. Redwood City must pass a resolution to demand an end to these human rights abuses, similar to the resolutions passed by Richmond, Oakland, and Cudahy.

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Sincerely,

Nesrin Hij
nkhijazi@yahoo.com
1008 Lassen Dr
Belmont, California 94002

From: Rabia Adil
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 2:15:04 PM

Redwood City Public Comment ,

I urge you to take action and stand in solidarity with the Palestinian people, who are currently facing a campaign of ethnic cleansing and genocide by the state of Israel. At least 17,000 Palestinians have been killed so far, mostly women and children. These war crimes are being funded by our U.S. tax dollars. Redwood City must pass a resolution to demand an end to these human rights abuses, similar to the resolutions passed by Richmond, Oakland, and Cudahy.

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Sincerely,

Rabia Adil
rabiadil@gmail.com
554 North Bayview Avenue,
Sunnyvale, California 94085

From: Nadaa Moharram
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 2:23:37 PM

Redwood City Public Comment ,

I urge you to take action and stand in solidarity with the Palestinian people, who are currently facing a campaign of ethnic cleansing and genocide by the state of Israel. At least 17,000 Palestinians have been killed so far, mostly women and children. These war crimes are being funded by our U.S. tax dollars. Redwood City must pass a resolution to demand an end to these human rights abuses, similar to the resolutions passed by Richmond, Oakland, and Cudahy.

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Sincerely,

Nadaa Moharram
moharramn@gmail.com
10700 Stevens Canyon Rd
Cupertino , CA

From: Nimah Haq
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 2:28:00 PM

Redwood City Public Comment ,

I urge you to take action and stand in solidarity with the Palestinian people, who are currently facing a campaign of ethnic cleansing and genocide by the state of Israel. At least 17,000 Palestinians have been killed so far, mostly women and children. These war crimes are being funded by our U.S. tax dollars. Redwood City must pass a resolution to demand an end to these human rights abuses, similar to the resolutions passed by Richmond, Oakland, and Cudahy.

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Sincerely,

Nimah Haq
haq.nimah@gmail.com
12124 Miller Avenue
Saratoga, California 95070

From: Hoda Alamdar
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 3:10:35 PM

Redwood City Public Comment ,

I urge you to take action and stand in solidarity with the Palestinian people, who are currently facing a campaign of ethnic cleansing and genocide by the state of Israel. At least 17,000 Palestinians have been killed so far, mostly women and children. These war crimes are being funded by our U.S. tax dollars. Redwood City must pass a resolution to demand an end to these human rights abuses, similar to the resolutions passed by Richmond, Oakland, and Cudahy.

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Sincerely,

Hoda Alamdar
persian_gold00@yahoo.com
974 Franquette Ave, unit 2
San Jose, California 95125

From: Mohammad Hossain
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 4:22:58 PM

Redwood City Public Comment ,

I urge you to take action and stand in solidarity with the Palestinian people, who are currently facing a campaign of ethnic cleansing and genocide by the state of Israel. At least 17,000 Palestinians have been killed so far, mostly women and children. These war crimes are being funded by our U.S. tax dollars. Redwood City must pass a resolution to demand an end to these human rights abuses, similar to the resolutions passed by Richmond, Oakland, and Cudahy.

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Sincerely,

Mohammad Hossain
zahid.afsheen@gmail.com
5103246368
3160 grand lake dr, California 94555

From: Ashna Haque
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 4:52:35 PM

Redwood City Public Comment ,

I urge you to take action and stand in solidarity with the Palestinian people, who are currently facing a campaign of ethnic cleansing and genocide by the state of Israel. At least 17,000 Palestinians have been killed so far, mostly women and children. These war crimes are being funded by our U.S. tax dollars. Redwood City must pass a resolution to demand an end to these human rights abuses, similar to the resolutions passed by Richmond, Oakland, and Cudahy.

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Sincerely,

Ashna Haque
ashna94@yahoo.com
2273 Valentano Drive
Dublin, California 94568

From: Saleem Shahzad
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 6:02:26 PM

Redwood City Public Comment ,

I urge you to take action and stand in solidarity with the Palestinian people, who are currently facing a campaign of ethnic cleansing and genocide by the state of Israel. At least 17,000 Palestinians have been killed so far, mostly women and children. These war crimes are being funded by our U.S. tax dollars. Redwood City must pass a resolution to demand an end to these human rights abuses, similar to the resolutions passed by Richmond, Oakland, and Cudahy.

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Sincerely,

Saleem Shahzad
iamsshahzad@gmail.com
80 Trish CT
Danville, California 94506

From: Md Samsul Haque
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 6:05:16 PM

Redwood City Public Comment ,

I urge you to take action and stand in solidarity with the Palestinian people, who are currently facing a campaign of ethnic cleansing and genocide by the state of Israel. At least 17,000 Palestinians have been killed so far, mostly women and children. These war crimes are being funded by our U.S. tax dollars. Redwood City must pass a resolution to demand an end to these human rights abuses, similar to the resolutions passed by Richmond, Oakland, and Cudahy.

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Sincerely,

Md Samsul Haque
lipisohel@gmail.com
1640 Hope Dr
Santa Clara , California 95054

From: zanoon@gmail.com
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 6:05:36 PM

Redwood City Public Comment ,

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Sincerely,

zanoon@gmail.com
2720 Maxwell Avenue
Oakland, California 94619

From: Aya Sinan
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 6:07:01 PM

Redwood City Public Comment ,

I urge you to take action and stand in solidarity with the Palestinian people, who are currently facing a campaign of ethnic cleansing and genocide by the state of Israel. At least 17,000 Palestinians have been killed so far, mostly women and children. These war crimes are being funded by our U.S. tax dollars. Redwood City must pass a resolution to demand an end to these human rights abuses, similar to the resolutions passed by Richmond, Oakland, and Cudahy.

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Sincerely,

Aya Sinan
papayasinan@gmail.com
24 Peartree Ct
Danville, California 94526

From: Safa Sohail
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 6:10:16 PM

Redwood City Public Comment ,

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Sincerely,

Safa Sohail
safa2397@gmail.com
964 Azure Street
Sunnyvale, California 94087

From: Rhonda Jarrar
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 6:39:36 PM

Redwood City Public Comment ,

I urge you to take action and stand in solidarity with the Palestinian people, who are currently facing a campaign of ethnic cleansing and genocide by the state of Israel. At least 17,000 Palestinians have been killed so far, mostly women and children. These war crimes are being funded by our U.S. tax dollars. Redwood City must pass a resolution to demand an end to these human rights abuses, similar to the resolutions passed by Richmond, Oakland, and Cudahy.

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Sincerely,

Rhonda Jarrar
write2rhonda@gmail.com
6448 Almaden Rd
San Jose , California 95120

From: Shandar Madni
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 6:57:14 PM

Redwood City Public Comment ,

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Sincerely,

Shandar Madni
shanmadni24@gmail.com
14068 santa barbara st
La mirada, California 90638

From: Maya Fallaha
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 7:00:49 PM

Redwood City Public Comment ,

I urge you to take action and stand in solidarity with the Palestinian people, who are currently facing a campaign of ethnic cleansing and genocide by the state of Israel. At least 17,000 Palestinians have been killed so far, mostly women and children. These war crimes are being funded by our U.S. tax dollars. Redwood City must pass a resolution to demand an end to these human rights abuses, similar to the resolutions passed by Richmond, Oakland, and Cudahy.

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Sincerely,

Maya Fallaha
maya6785@gmail.com
55 Ralston Ranch Rd
Belmont, California 94002

From: Samaher Mohammad Bayyari
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 7:03:09 PM

Redwood City Public Comment ,

I urge you to take action and stand in solidarity with the Palestinian people, who are currently facing a campaign of ethnic cleansing and genocide by the state of Israel. At least 17,000 Palestinians have been killed so far, mostly women and children. These war crimes are being funded by our U.S. tax dollars. Redwood City must pass a resolution to demand an end to these human rights abuses, similar to the resolutions passed by Richmond, Oakland, and Cudahy.

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Sincerely,

Samaher Mohammad Bayyari
roams-cabs-07@icloud.com
3739 Page st
Redwood city, California 94063

From: Reem Bilbeisi
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 7:37:21 PM

Redwood City Public Comment ,

I urge you to take action and stand in solidarity with the Palestinian people, who are currently facing a campaign of ethnic cleansing and genocide by the state of Israel. At least 17,000 Palestinians have been killed so far, mostly women and children. These war crimes are being funded by our U.S. tax dollars. Redwood City must pass a resolution to demand an end to these human rights abuses, similar to the resolutions passed by Richmond, Oakland, and Cudahy.

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Sincerely,

Reem Bilbeisi
rbilbeisi@gmail.com
13010 Clayton rd
San Jose, California 95127

From: Amal Shiblak
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 7:39:14 PM

Redwood City Public Comment ,

I urge you to take action and stand in solidarity with the Palestinian people, who are currently facing a campaign of ethnic cleansing and genocide by the state of Israel. At least 17,000 Palestinians have been killed so far, mostly women and children. These war crimes are being funded by our U.S. tax dollars. Redwood City must pass a resolution to demand an end to these human rights abuses, similar to the resolutions passed by Richmond, Oakland, and Cudahy.

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Sincerely,

Amal Shiblak
amoul34@yahoo.com
2675 Silver Stream Ct
Simi Valley , California 93063

From: nahil ireiqat
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 8:06:50 PM

Redwood City Public Comment ,

I urge you to take action and stand in solidarity with the Palestinian people, who are currently facing a campaign of ethnic cleansing and genocide by the state of Israel. At least 17,000 Palestinians have been killed so far, mostly women and children. These war crimes are being funded by our U.S. tax dollars. Redwood City must pass a resolution to demand an end to these human rights abuses, similar to the resolutions passed by Richmond, Oakland, and Cudahy.

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Sincerely,

nahil ireiqat
nahilireiqat@gmail.com
2518 Roblar ln
Santa Clara , California 95051

From: Zanoon Nissar
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 8:13:55 PM

Redwood City Public Comment ,

I urge you to take action and stand in solidarity with the Palestinian people, who are currently facing a campaign of ethnic cleansing and genocide by the state of Israel. At least 17,000 Palestinians have been killed so far, mostly women and children. These war crimes are being funded by our U.S. tax dollars. Redwood City must pass a resolution to demand an end to these human rights abuses, similar to the resolutions passed by Richmond, Oakland, and Cudahy.

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Sincerely,

Zanoon Nissar
zanoon@gmail.com
2720 Maxwell Avenue
Oakland, California 94619

From: Mariam Attawia
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 8:14:54 PM

Redwood City Public Comment ,

I urge you to take action and stand in solidarity with the Palestinian people, who are currently facing a campaign of ethnic cleansing and genocide by the state of Israel. At least 17,000 Palestinians have been killed so far, mostly women and children. These war crimes are being funded by our U.S. tax dollars. Redwood City must pass a resolution to demand an end to these human rights abuses, similar to the resolutions passed by Richmond, Oakland, and Cudahy.

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Sincerely,

Mariam Attawia
attawia@gmail.com
21502 Timco Way
Castro Valley, California 94552

From: Asma Ali
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 8:16:12 PM

Redwood City Public Comment ,

I urge you to take action and stand in solidarity with the Palestinian people, who are currently facing a campaign of ethnic cleansing and genocide by the state of Israel. At least 17,000 Palestinians have been killed so far, mostly women and children. These war crimes are being funded by our U.S. tax dollars. Redwood City must pass a resolution to demand an end to these human rights abuses, similar to the resolutions passed by Richmond, Oakland, and Cudahy.

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Sincerely,

Asma Ali
asma2186@gmail.com
1452 Kentfield Avenue
Redwood City, California 94061

From: Al Bamdad
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 8:21:06 PM

Redwood City Public Comment ,

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Sincerely,

Al Bamdad
albamdad@gmail.com
860 Saratoga Ave
San Jose , California 95129

From: Karim Habak
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 8:25:25 PM

Redwood City Public Comment ,

I urge you to take action and stand in solidarity with the Palestinian people, who are currently facing a campaign of ethnic cleansing and genocide by the state of Israel. At least 17,000 Palestinians have been killed so far, mostly women and children. These war crimes are being funded by our U.S. tax dollars. Redwood City must pass a resolution to demand an end to these human rights abuses, similar to the resolutions passed by Richmond, Oakland, and Cudahy.

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Sincerely,

Karim Habak
karim.habak@gmail.com
765 Montague Expy, 354
Milpitas, California 95035

From: Syed Husainie
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 8:34:54 PM

Redwood City Public Comment ,

I urge you to take action and stand in solidarity with the Palestinian people, who are currently facing a campaign of ethnic cleansing and genocide by the state of Israel. At least 17,000 Palestinians have been killed so far, mostly women and children. These war crimes are being funded by our U.S. tax dollars. Redwood City must pass a resolution to demand an end to these human rights abuses, similar to the resolutions passed by Richmond, Oakland, and Cudahy.

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Sincerely,

Syed Husainie
noman.h@gmail.com
3473 N 1st Street
San Jose, California 95134

From: Sondos Al Sad
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 8:44:26 PM

Redwood City Public Comment ,

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Sincerely,

Sondos Al Sad
cinnamon83@gmail.com
2703 Tribune Ave
Hayward , California 94542

From: Sarah Hassan
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 8:49:08 PM

Redwood City Public Comment ,

I urge you to take action and stand in solidarity with the Palestinian people, who are currently facing a campaign of ethnic cleansing and genocide by the state of Israel. At least 17,000 Palestinians have been killed so far, mostly women and children. These war crimes are being funded by our U.S. tax dollars. Redwood City must pass a resolution to demand an end to these human rights abuses, similar to the resolutions passed by Richmond, Oakland, and Cudahy.

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Sincerely,

Sarah Hassan
sarahdesouky94@gmail.com
1837 Poetry Dr
San Jose, California 95131

From: Shah Musa
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 8:54:44 PM

Redwood City Public Comment ,

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Sincerely,

Shah Musa
shah.musa@gmail.com
10707 Santa Lucia Rd
Cupertino, California 95014

From: Aseya Jooma
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 8:57:24 PM

Redwood City Public Comment ,

I urge you to take action and stand in solidarity with the Palestinian people, who are currently facing a campaign of ethnic cleansing and genocide by the state of Israel. At least 17,000 Palestinians have been killed so far, mostly women and children. These war crimes are being funded by our U.S. tax dollars. Redwood City must pass a resolution to demand an end to these human rights abuses, similar to the resolutions passed by Richmond, Oakland, and Cudahy.

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Sincerely,

Aseya Jooma
aseyajaza@gmail.com
510 17th street
Santa Monica , California 90402

From: Bebo Katib
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 8:58:32 PM

Redwood City Public Comment ,

I urge you to take action and stand in solidarity with the Palestinian people, who are currently facing a campaign of ethnic cleansing and genocide by the state of Israel. At least 17,000 Palestinians have been killed so far, mostly women and children. These war crimes are being funded by our U.S. tax dollars. Redwood City must pass a resolution to demand an end to these human rights abuses, similar to the resolutions passed by Richmond, Oakland, and Cudahy.

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Sincerely,

Bebo Katib
Arkhi.design.build@gmail.com
950 Meridian ave
San Jose , California 95126

From: Khalida Siddiqi
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 8:58:38 PM

Redwood City Public Comment ,

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Sincerely,

Khalida Siddiqi
khalidasiddiqi@icloud.com
9858 Swan Circle
Fountain Valley , California 92708

From: syeda.a@gmail.com
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 9:15:55 PM

Redwood City Public Comment ,

I urge you to take action and stand in solidarity with the Palestinian people, who are currently facing a campaign of ethnic cleansing and genocide by the state of Israel. At least 17,000 Palestinians have been killed so far, mostly women and children. These war crimes are being funded by our U.S. tax dollars. Redwood City must pass a resolution to demand an end to these human rights abuses, similar to the resolutions passed by Richmond, Oakland, and Cudahy.

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Sincerely,

syeda.a@gmail.com
4249 KATIE LN
PLEASANTON, California 94588

From: Asmaa Alaraj
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 9:25:42 PM

Redwood City Public Comment ,

I urge you to take action and stand in solidarity with the Palestinian people, who are currently facing a campaign of ethnic cleansing and genocide by the state of Israel. At least 17,000 Palestinians have been killed so far, mostly women and children. These war crimes are being funded by our U.S. tax dollars. Redwood City must pass a resolution to demand an end to these human rights abuses, similar to the resolutions passed by Richmond, Oakland, and Cudahy.

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Sincerely,

Asmaa Alaraj
asmaa.alaraj99@gmail.com
19987 Silvercrest Ln
Riverside , California 92508

From: Sajjad Mir
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 9:26:40 PM

Redwood City Public Comment ,

I urge you to take action and stand in solidarity with the Palestinian people, who are currently facing a campaign of ethnic cleansing and genocide by the state of Israel. At least 17,000 Palestinians have been killed so far, mostly women and children. These war crimes are being funded by our U.S. tax dollars. Redwood City must pass a resolution to demand an end to these human rights abuses, similar to the resolutions passed by Richmond, Oakland, and Cudahy.

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Sincerely,

Sajjad Mir
sajjad.mir@gmail.com
12552 Saratoga Avenue
Saratoga , California 95070

From: Fahima Sultana
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 9:54:51 PM

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Redwood City Public Comment ,

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Sincerely,

Fahima Sultana
fahimasultana786@gmail.com
621 Kiely Blvd
Santa Clara , California 95051

From: Nisreen Akbari
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 9:56:29 PM

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Sincerely,

Nisreen Akbari
nisakbari@gmail.com
35170 Palomares Road
Castro Valley , California 94552

From: Michael Burks
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 10:06:47 PM

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Sincerely,

Michael Burks
mburks16@gmail.com
602 Chelsea Way
Redwood City, California 94061

From: Sahar Ibrahim
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 10:12:54 PM

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Sincerely,

Sahar Ibrahim
sahar_nordix@yahoo.com
4614 cheeney st
Santa clara, California 95054

From: Leroy King
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 10:14:11 PM

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Sincerely,

Leroy King
kingsure555@yahoo.com
3533 Ivalynn Circle
San Jose , California 95133

From: Tasneem Sabri
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 10:34:57 PM

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Sincerely,

Tasneem Sabri
tas214@gmail.com
501 barkentine lane
Redwood City , California 94065

From: Inas E
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 11:10:55 PM

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Sincerely,

Inas E
inas008@gmail.com
1732 Palm Avenue
San Mateo , California 94402

From: Omar Hussain
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 11:24:09 PM

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Sincerely,

Omar Hussain
omardhussain@gmail.com
956 Diaz Lane
Foster City, California 94404

From: Wafa Iqbal
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 11, 2023 11:41:42 PM

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Sincerely,

Wafa Iqbal
wafa.iqbal1@gmail.com
2998 Capewood Ln
San Jose, California 95132

From: Taha Ahmed
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Tuesday, December 12, 2023 2:32:57 AM

You don't often get email from info@email.actionnetwork.org. Learn why this is important

Redwood City Public Comment ,

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Sincerely,

Taha Ahmed
7aha02@gmail.com
333 Karelian Street
Danville, California 94506

From: Farah Mohammad
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Tuesday, December 12, 2023 6:16:24 AM

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Redwood City Public Comment ,

I urge you to take action and stand in solidarity with the Palestinian people, who are currently facing a campaign of ethnic cleansing and genocide by the state of Israel. At least 17,000 Palestinians have been killed so far, mostly women and children. These war crimes are being funded by our U.S. tax dollars. Redwood City must pass a resolution to demand an end to these human rights abuses, similar to the resolutions passed by Richmond, Oakland, and Cudahy.

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Sincerely,

Farah Mohammad
farah.mohammad86@gmail.com
6 avocet drive
Redwood City , California 94065

From: DEANA HSU
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Tuesday, December 12, 2023 7:35:08 AM

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Redwood City Public Comment ,

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Sincerely,

DEANA HSU
deana_hsu@yahoo.com
3424 Merrimac Drive
san jose, California 95117

From: Sema Shami
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Tuesday, December 12, 2023 7:50:46 AM

You don't often get email from sshami@pacbell.net. Learn why this is important

Redwood City Public Comment ,

I urge you to take action and stand in solidarity with the Palestinian people, who are currently facing a campaign of ethnic cleansing and genocide by the state of Israel. At least 17,000 Palestinians have been killed so far, mostly women and children. These war crimes are being funded by our U.S. tax dollars. Redwood City must pass a resolution to demand an end to these human rights abuses, similar to the resolutions passed by Richmond, Oakland, and Cudahy.

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Sincerely,

Sema Shami
sshami@pacbell.net
1030 Parkwood Way
Redwood City , California 94061

From: Nadea Ahmad
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Tuesday, December 12, 2023 8:15:47 AM

You don't often get email from info@email.actionnetwork.org. Learn why this is important

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Sincerely,

Nadea Ahmad
ahqueen07@aol.com
717 Brockhurst st
Oakland, California 94609

From: Ola Albaroudi
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Tuesday, December 12, 2023 8:43:28 AM

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Sincerely,

Ola Albaroudi
ola_albaroudi@hotmail.com
579 Harrington Ave
Los Altos, California 94024

From: Angeline Mulchand
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Tuesday, December 12, 2023 8:43:33 AM

You don't often get email from info@email.actionnetwork.org. Learn why this is important

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Sincerely,

Angeline Mulchand
sfangel8-shopping@yahoo.com
3075 Arguello Drive
Buringame, California 94010

From: Sherine Elzarka
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Tuesday, December 12, 2023 9:29:08 AM

You don't often get email from info@email.actionnetwork.org. Learn why this is important

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Sincerely,

Sherine Elzarka
sherineelzarka@yahoo.com
4727 Mountaire CT
San Jose, California 95138

From: anowarul huq
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Tuesday, December 12, 2023 9:40:16 AM

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Sincerely,

anowarul huq
anowarul@gmail.com
2225 3rd St
Santa Clara, California 95054

From: Mansoor Syed
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Tuesday, December 12, 2023 9:43:07 AM

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Sincerely,

Mansoor Syed
mansoorzsyed@gmail.com
3152 Kenland Dr
San Jose, California 95111

From: Hira Bawahab
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Tuesday, December 12, 2023 9:47:05 AM

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Sincerely,

Hira Bawahab
hirailyasbawahab@gmail.com
3152 KENLAND DR
SAN JOSE, California 95111-3243

From: Deeba Haider
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Tuesday, December 12, 2023 9:52:41 AM

You don't often get email from info@email.actionnetwork.org. Learn why this is important

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Sincerely,

Deeba Haider
dee.haider@gmail.com
34165 Via Lucca
Fremont, California 94555

From: Livia Zahzah
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Tuesday, December 12, 2023 10:16:28 AM

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Sincerely,

Livia Zahzah
wassimnour@gmail.com
6217 Barb Werner Lane
San Jose, California 95119

From: Marwa Abbas
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Tuesday, December 12, 2023 10:32:57 AM

You don't often get email from info@email.actionnetwork.org. Learn why this is important

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Sincerely,

Marwa Abbas
marwamabbash@gmail.com
1857 Nash Dr
San Mateo, California 94401

From: Zubeda Kara
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Tuesday, December 12, 2023 10:58:06 AM

You don't often get email from info@email.actionnetwork.org. Learn why this is important

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Sincerely,

Zubeda Kara
Zubedakara@yahoo.com
3309 Jonquilfield Road
Westlake Village, California 91361

From: Sameeha Shafik
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Tuesday, December 12, 2023 11:05:17 AM

You don't often get email from info@email.actionnetwork.org. Learn why this is important

Redwood City Public Comment ,

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Sincerely,

Sameeha Shafik
sameehashafik21@gmail.com
730 Robin Drive
Santa Clara, California 95050

From: Candace Naylor
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Tuesday, December 12, 2023 11:13:12 AM

You don't often get email from info@email.actionnetwork.org. Learn why this is important

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Sincerely,

Candace Naylor
clblgttt@gmail.com
140 Sheridan Eay
Woodside Hills , California 94062

From: Alaa Chagra
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Tuesday, December 12, 2023 11:18:25 AM

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Redwood City Public Comment ,

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Sincerely,

Alaa Chagra
alaa_rps_tn@hotmail.com
400 station park circle
San mateo, California 94402

From: Du"aa Elnoory
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Tuesday, December 12, 2023 11:36:24 AM

You don't often get email from info@email.actionnetwork.org. Learn why this is important

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Sincerely,

Du'aa Elnoory
delnoory@gmail.com
4577 Doyle Road,
San Jose, California 95129

From: Sana Saifuddin
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Tuesday, December 12, 2023 12:01:30 PM

You don't often get email from info@email.actionnetwork.org. Learn why this is important

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Sincerely,

Sana Saifuddin
ssaifuddin94@gmail.com
2643 Gimelli Way, Apt 121
San Jose, California 95133

From: Katia Shami
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Tuesday, December 12, 2023 12:25:30 PM

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Sincerely,

Katia Shami
katiashami5@gmail.com
1030 Parkwood Way
Redwood City, California 94061

From: Kathy Wright
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Tuesday, December 12, 2023 12:26:54 PM

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Sincerely,

Kathy Wright
kwrightelb@gmail.com
1654 Pecan Ct
Redwood City, California 94061

From: Kelli Crowley
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Tuesday, December 12, 2023 12:28:09 PM

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Sincerely,

Kelli Crowley
klc6981229@gmail.com
542 Vera Ave
Redwood City , California 94061

From: Ayse Arslan
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Tuesday, December 12, 2023 2:09:25 PM

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Sincerely,

Ayse Arslan
ay_kaa@protonmail.com
1146 Ocaso Camino, Fremont, 94539
Fremont, California 94539

From: Ahmed Mahamed
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Tuesday, December 12, 2023 2:38:50 PM

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Sincerely,

Ahmed Mahamed
ahuways12@gmail.com
2425 Rebecca Lynn way
Santa Clara , California 95050

From: Khader Ahmad
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Tuesday, December 12, 2023 2:51:19 PM

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Sincerely,

Khader Ahmad
rania100204@yahoo.com
804 main st
Redwood City , Maine 04063

From: Mehreen Safdar
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Tuesday, December 12, 2023 3:22:39 PM

You don't often get email from info@email.actionnetwork.org. Learn why this is important

Redwood City Public Comment ,

I urge you to take action and stand in solidarity with the Palestinian people, who are currently facing a campaign of ethnic cleansing and genocide by the state of Israel. At least 17,000 Palestinians have been killed so far, mostly women and children. These war crimes are being funded by our U.S. tax dollars. Redwood City must pass a resolution to demand an end to these human rights abuses, similar to the resolutions passed by Richmond, Oakland, and Cudahy.

According to recent polling, 68% of Americans support an immediate permanent ceasefire. Thousands have marched peacefully in the Bay Area over the past several weeks to demand an end to the genocide. As an elected official representing the people of Redwood City, I implore you to listen to your constituents.

We cannot ignore the humanitarian crisis in Gaza. We also cannot ignore the alarming rise in Islamophobia, antisemitism, and anti-Palestinian racism that this crisis is exacerbating at home. We need to see tangible action from our city leaders, and we need it now. Please, add the subject of a Palestine resolution to the next City Council meeting agenda.

Sincerely,

Mehreen Safdar
umehasan306@gmail.com
4299 Bay Street
Fremont , California 94538

From: Li-An Lim
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Tuesday, December 12, 2023 3:59:32 PM

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Sincerely,

Li-An Lim
lianlim2002@gmail.com
1336 Regent St
Redwood City, California 94061

From: Zinat Hazem
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Tuesday, December 12, 2023 4:44:54 PM

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Sincerely,

Zinat Hazem
zinathazem@yahoo.com
1427 Eldorado drive
Concord, California 94518

From: Imam Alayleh
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Tuesday, December 12, 2023 5:05:01 PM

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Sincerely,

Imam Alayleh
ialayleh@gmail.com
3777 Caravella Drive
San Jose, California 95117

From: Beatrice Provencio
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Tuesday, December 12, 2023 5:29:03 PM

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Sincerely,

Beatrice Provencio
b_provencio@yahoo.com
4146 Hawkins St
Fremont, California 94538

From: Saman Qadri
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Tuesday, December 12, 2023 9:29:23 PM

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Sincerely,

Saman Qadri
saman.qadri@gmail.com
2444 Alvarado Dr
Santa clara, California 95051

From: Rana Abuirbaileh
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Tuesday, December 12, 2023 10:07:43 PM

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Sincerely,

Rana Abuirbaileh
salahrana837@gmail.com
233 Roble Ave
Redwood City , California 94061

From: Feda Abuirbaulleh
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Tuesday, December 12, 2023 10:13:21 PM

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Sincerely,

Feda Abuirbauileh
fedaaabuirbaileh24@gmail.com
1405 marshall st apt 401
Redwood City , California 94063

From: Salam Abuirbeleh
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Tuesday, December 12, 2023 10:15:07 PM

You don't often get email from info@email.actionnetwork.org. Learn why this is important

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Sincerely,

Salam Abuirbeleh
najahabuirbeleh@gmail.com
Marshall st 1405
Redwood , California 94063

From: Rayyan Zhou
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Tuesday, December 12, 2023 10:17:06 PM

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Sincerely,

Rayyan Zhou
rsyyanzia72@gmail.com
441 Leahy st
Redwood City , California 94567

From: Rania Abuirbaileh
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Tuesday, December 12, 2023 10:23:02 PM

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Sincerely,

Rania Abuirbaileh
ranaabuirbaileh@gmail.com
1405 Marshall st
Redwood City , California 94063

From: Amal Alfraijat
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Tuesday, December 12, 2023 10:30:47 PM

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Sincerely,

Amal Alfraijat
amalalfraijat@gmail.com
1887 woodside Rd
Redwood City, California 94061

From: Shareefa Saleh
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Tuesday, December 12, 2023 10:48:26 PM

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Sincerely,

Shareefa Saleh
ShareefaSaleh@gmail.com
1985 Pleasant Valley Apt 21
Oakland, California 94611

From: Rania Khader
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Tuesday, December 12, 2023 10:55:01 PM

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Sincerely,

Rania Khader
rkhader2004@gmail.com
1405 Marshall
Redwood city , California 94063

From: Noraini Khan
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Tuesday, December 12, 2023 11:42:13 PM

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Sincerely,

Noraini Khan
sarah.panda1998@gmail.com
312 Romae Ct
Danville, California 94526

From: Marwa Abuirbaileh
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Wednesday, December 13, 2023 6:50:48 AM

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Sincerely,

Marwa Abuirbaileh
marwaabuirbaileh94@gmail.com
520 peninsula Avenue
Burlingame , California 94010

From: Monowar Khan
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Wednesday, December 13, 2023 7:16:34 AM

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Redwood City Public Comment ,

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Sincerely,

Monowar Khan
monowar.khan@gmail.com
3713 Benton St
Santa Clara, California 95051

From: Kelli Kellerman
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Wednesday, December 13, 2023 8:02:07 AM

You don't often get email from kkellerman@harmonycm.com. Learn why this is important

Redwood City Public Comment ,

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Sincerely,

Kelli Kellerman
kkellerman@harmonycm.com
2472 Oregon ave
Redwood City, California 94061

From: Gulbin Ezer
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Wednesday, December 13, 2023 8:30:28 AM

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Sincerely,

Gulbin Ezer
gulbin.charity@gmail.com
16000 Lomas Lane
Los Gatos , California 95030

From: MUHAMMAD TAHIR PERVAIZ
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Wednesday, December 13, 2023 8:46:26 AM

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Sincerely,

MUHAMMAD TAHIR PERVAIZ
scientist_comp@hotmail.com
884 Orkney Ave
SANTA CLARA, California 95054

From: Dania Abuirbaleh
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Wednesday, December 13, 2023 9:33:12 AM

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Sincerely,

Dania Abuirbaleh
daniaabuirbaleh@gmail.com
Main st
Redwood City , California 940663

From: Nihan Beyazoglu
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Wednesday, December 13, 2023 9:41:53 AM

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Sincerely,

Nihan Beyazoglu
nihan.beyazoglu@gmail.com
1971 Stanley Ave
Santa Clara , California 95050

From: samnjays411@aol.com
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Wednesday, December 13, 2023 9:48:09 AM

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Sincerely,

samnjays411@aol.com
511 Silver Ave
SF, California 94110

From: Melissa Arevalo
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Wednesday, December 13, 2023 10:09:08 AM

You don't often get email from info@email.actionnetwork.org. Learn why this is important

Redwood City Public Comment ,

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Sincerely,

Melissa Arevalo
melari3@hotmail.com
27 Atherwood Ave Apt 3
Redwood City, California 94061

From: Noor Yousif
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Wednesday, December 13, 2023 10:50:10 AM

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Sincerely,

Noor Yousif
rania100204@yahoo.com
804 main st
Redwood City , California 94063

From: Fatma Elashmawi
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Wednesday, December 13, 2023 11:42:19 AM

You don't often get email from fatma2005@sbcglobal.net. Learn why this is important

Redwood City Public Comment ,

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Sincerely,

Fatma Elashmawi
fatma2005@sbcglobal.net
488 Hewes ct
San Jose, California 95138

From: Aylin Sucu Yeter
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Wednesday, December 13, 2023 12:13:45 PM

You don't often get email from info@email.actionnetwork.org. Learn why this is important

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Sincerely,

Aylin Sucu Yeter
sucuaylin1@yahoo.com
895 Maryann way
Santa clara, Vermont 05050

From: Hoda Sarwat
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Wednesday, December 13, 2023 12:31:33 PM

You don't often get email from info@email.actionnetwork.org. Learn why this is important

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Sincerely,

Hoda Sarwat
hodasarwat_2011@hotmail.com
4065 Cranford Cir
San Jose, California 95124

From: A Ragab
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Wednesday, December 13, 2023 1:04:11 PM

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Sincerely,

A Ragab
amiraragab@gmail.com
4508 Saint Palais Pl
Santa Clara, California 95054

From: Funda Cergis
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Wednesday, December 13, 2023 1:08:10 PM

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Redwood City Public Comment ,

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Sincerely,

Funda Cergis
vanessagirl65@yahoo.com
758 Wilson
Richmond, California 94805

From: Samiyah Hamed
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Wednesday, December 13, 2023 1:09:43 PM

You don't often get email from info@email.actionnetwork.org. Learn why this is important

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Sincerely,

Samiyah Hamed
smh_hamed@yahoo.com
537 Dynasty dr
Fairfield , California 94534

From: Dunia Hamed
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Wednesday, December 13, 2023 1:20:59 PM

You don't often get email from info@email.actionnetwork.org. Learn why this is important

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Sincerely,

Dunia Hamed
dunia_hamed89@yahoo.com
355 N Berkshire Rd
Bloomfield Hills, Michigan 48302

From: Meer Khan
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Wednesday, December 13, 2023 4:51:24 PM

You don't often get email from info@email.actionnetwork.org. Learn why this is important

Redwood City Public Comment ,

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Sincerely,

Meer Khan
meer.nv@gmail.com
9909
Hazard Ave , California 92844

From: Saleh Tayyem
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Wednesday, December 13, 2023 5:54:33 PM

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Sincerely,

Saleh Tayyem
salehtayyem70@yahoo.com
233 , Roble Abe
Redwood City , California 94061

From: Nivedita Saxena
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Wednesday, December 13, 2023 6:04:09 PM

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Redwood City Public Comment ,

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Sincerely,

Nivedita Saxena
nivedita.s.saxena@gmail.com
218 E ST
REDWOOD CITY, California 94063

From: Alexander Brindle
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Wednesday, December 13, 2023 7:04:50 PM

You don't often get email from info@email.actionnetwork.org. Learn why this is important

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Sincerely,

Alexander Brindle
Brindle.Brindle.Brindle@gmail.com
218 E Street
REDWOOD CITY, California 94063

From: Nayef Shatrat
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Wednesday, December 13, 2023 8:14:04 PM

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Redwood City Public Comment ,

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Sincerely,

Nayef Shatrat
Nayefshatrat@yahoo.com
353 Main Street
Redwood City , California 94063

From: Hadeer Sherif
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Wednesday, December 13, 2023 8:16:19 PM

You don't often get email from info@email.actionnetwork.org. Learn why this is important

Redwood City Public Comment ,

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Sincerely,

Hadeer Sherif
hhasherif@yahoo.com
150 Harrison Ave
Redwood city , California 94062

From: Rubou Alsous
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Thursday, December 14, 2023 7:41:03 AM

You don't often get email from info@email.actionnetwork.org. Learn why this is important

Redwood City Public Comment ,

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Sincerely,

Rubou Alsous
rubousous7@gmail.com
512 S Maple Street
Santa Ana, California 92701

From: Mossaab Bagdouri
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Thursday, December 14, 2023 9:08:31 AM

You don't often get email from info@email.actionnetwork.org. Learn why this is important

Redwood City Public Comment ,

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Sincerely,

Mossaab Bagdouri
mossaab@hotmail.com
1519 Meadowlark Ln
Sunnyvale, California 94087

From: Aafreen Siddiqui
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Thursday, December 14, 2023 10:38:01 AM

You don't often get email from info@email.actionnetwork.org. Learn why this is important

Redwood City Public Comment ,

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Sincerely,

Aafreen Siddiqui
aafsiddd.as@gmail.com
2622 Glen Farm Ct
San Jose, California 95148

From: Basil Hashem
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Thursday, December 14, 2023 10:54:51 AM

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Redwood City Public Comment ,

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Sincerely,

Basil Hashem
bhashem@gmail.com
12 Woodhill Dr
Redwood City, California 94061

From: Koosha Jahani
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Thursday, December 14, 2023 2:06:31 PM

You don't often get email from noreply@adv.actionnetwork.org. Learn why this is important

Redwood City Public Comment ,

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Sincerely,

Koosha Jahani
kooshajahani@yahoo.com
239 Saint Francis St
Redwood City, California 94062

From: Haneen Alsheesh
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Thursday, December 14, 2023 6:47:10 PM

You don't often get email from noreply@adv.actionnetwork.org. Learn why this is important

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Sincerely,

Haneen Alsheesh
Haneenalsheesh@gmail.com
353 main st
Redwood City , California 94063

From: Karen Chang
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Thursday, December 14, 2023 9:33:58 PM

You don't often get email from noreply@adv.actionnetwork.org. Learn why this is important

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Sincerely,

Karen Chang
k.awuinochang@gmail.com
2745 Kensington Road
Redwood City, California 94061

From: Waqas Ahmed
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Friday, December 15, 2023 5:29:08 AM

You don't often get email from noreply@adv.actionnetwork.org. Learn why this is important

Redwood City Public Comment ,

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Sincerely,

Waqas Ahmed
wahmed3900@gmail.com
10780 Coloma Rd, 53
Rancho Cordova, California 95670

From: SYEDA AWWAL
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Friday, December 15, 2023 12:37:45 PM

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Sincerely,

SYEDA AWWAL
syeda.a@gmail.com
4249 KATIE LN
PLEASANTON, California 94588

From: Sarah Azad
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Friday, December 15, 2023 12:38:10 PM

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Sincerely,

Sarah Azad
spazad@gmail.com
12264 Titus Ave
Saratoga, California 95070

From: Somaya Abdelgany
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Friday, December 15, 2023 12:48:59 PM

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Sincerely,

Somaya Abdelgany
sabdelgany@gmail.com
162 Montecito
Oakland, California 94610

From: Sophia Majeed
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Friday, December 15, 2023 12:52:31 PM

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Sincerely,

Sophia Majeed
so.majeed@gmail.com
139 Florida Ave
San Bruno, California 94066

From: Lina Seikh
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Friday, December 15, 2023 1:03:53 PM

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Sincerely,

Lina Seikh
lseikh@gmail.com
19500 Pruneridge Ave
Cupertino , California 95014

From: Joe Salhab
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Friday, December 15, 2023 3:01:06 PM

You don't often get email from noreply@adv.actionnetwork.org. Learn why this is important

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Sincerely,

Joe Salhab
joesalhab1976@gmail.com
18637 Hunter Ave
Hayward, California 94541

From: Farnaz S
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Friday, December 15, 2023 3:13:32 PM

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Sincerely,

Farnaz S
iqra797@yahoo.com
Los Gatos
Los Gatos , California 95032

From: Rona Gundrum
To: publiccomment; GRP-City Council; PWS-Terence Kyaw
Subject: Dec 18, 2023 Agenda item #5 - Matters of Council Interest
Date: Friday, December 15, 2023 5:00:59 PM

You don't often get email from ronagundrum@yahoo.com. Learn why this is important

Submitted by Rona Gundrum
(photos attached)

On Thursday Dec 14, the Box Company, located in downtown RWC, held their annual Community Impact Day.

In collaboration with Save the Shores, the environmental non-profit comprised of RWS residents, and with the support of RWC Public Works who provided grabbers, safety vests and gloves, 83 Box employees fanned out across parts of downtown, Stambaugh-Heller and the Central areas, collecting 469.5 pounds of trash in an hour and a half! The amount of trash picked up was triple the amount of trash the Box teams collected during their community impact day last year.

So, a shout out and thank you to the Box Company for being a valued community partner. Clean-ups like these keep trash from entering our storm drains and waterways, helping to protect our environment and wildlife.

From: Maimoona Ahmed
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Friday, December 15, 2023 5:34:09 PM

You don't often get email from noreply@adv.actionnetwork.org. Learn why this is important

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Sincerely,

Maimoona Ahmed
baraka4u@yahoo.com
1160 Ridgemont Place
Concord , California 94521

From: Manasi Iyer
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Friday, December 15, 2023 8:41:26 PM

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Sincerely,

Manasi Iyer
manasi.iyer@gmail.com
602 Chelsea Way
Redwood City, California 94061

From: hasan khalaf
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Saturday, December 16, 2023 8:36:29 AM

You don't often get email from noreply@adv.actionnetwork.org. Learn why this is important

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Sincerely,

hasan khalaf
hasankhalaf1@gmail.com
501 Murphy Ranch Rd
Milpitas, California 95035

From: Abdelrahman Elogeel
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Saturday, December 16, 2023 9:48:03 AM

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Sincerely,

Abdelrahman Elogeel
elogeel@outlook.com
4065 Cranford Cir
San Jose, California 95124

From: Mushfeque Manzur
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 17, 2023 5:55:23 PM

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Sincerely,

Mushfeque Manzur
upal_100@yahoo.com
48167 Alta Vista Terr
Fremont, California 94539

From: Muhammad Nazmul Hasan
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Sunday, December 17, 2023 9:51:00 PM

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Sincerely,

Muhammad Nazmul Hasan
riadnh@gmail.com
42111 Osgood Rd, Unit 414
Fremont, California 94539

From: Khadiza Chowdhury
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 8:23:53 AM

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Sincerely,

Khadiza Chowdhury
ammara_mow@yahoo.com
4907 Winterbrook Ave
Dublin, California 94568

From: Fayrouz Ghanayem
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 9:13:10 AM

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Sincerely,

Fayrouz Ghanayem
fairuzg@yahoo.com
2317 Maywood Ave
San jose, California 95128

From: Kaneez Fatima Haque
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 9:15:15 AM

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Sincerely,

Kaneez Fatima Haque
camfatima@gmail.com
1315 Royal Creek Court
Pleasanton, California 94566

From: Sameena Usman
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 9:19:11 AM

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Sincerely,

Sameena Usman
sameena4ca@gmail.com
4420 Watson Cir
Santa Clara, California 95054

From: camkamran@gmail.com
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 9:20:42 AM

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Sincerely,

camkamran@gmail.com
2254 WOODRANCH ROAD
SAN JOSE, California 95131

From: Fei Cha
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 9:24:18 AM

You don't often get email from noreply@adv.actionnetwork.org. Learn why this is important

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Sincerely,

Fei Cha
feicha@hotmail.com
14801 Clayton Rd
San Jose, California 95127

From: Thanna Rajapakse
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 9:29:19 AM

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Sincerely,

Thanna Rajapakse
srimani89@gmail.com
42949 Nido Court,
Fremont, California 94539

From: Rasha Elsayed
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 9:36:10 AM

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Sincerely,

Rasha Elsayed
rasha.as@gmail.com
1027 West Riverside Way
San Jose, California 95129

From: Dalia Al Husseini
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 9:44:26 AM

You don't often get email from noreply@adv.actionnetwork.org. Learn why this is important

Redwood City Public Comment ,

I urge you to take action and stand in solidarity with the Palestinian people, who are currently facing a campaign of ethnic cleansing and genocide by the state of Israel. At least 18,000 Palestinians have been killed so far, mostly women and children. These war crimes are being funded by our U.S. tax dollars. Redwood City must pass a resolution to demand an end to these human rights abuses, similar to the resolutions passed by Richmond, Davis, Oakland, and Cudahy.

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We cannot ignore the humanitarian crisis in Gaza. We also cannot ignore the alarming rise in Islamophobia, antisemitism, and anti-Palestinian racism that this crisis is exacerbating at home. We need to see tangible action from our city leaders, and we need it now. Please, add the subject of a Palestine resolution to the next City Council meeting agenda.

Sincerely,

Dalia Al Husseini
d.husseini@gmail.com
808 W San Carlos St
San Jose, California 95126

From: Safieh Saib
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 9:54:20 AM

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Sincerely,

Safieh Saib
safiehsaib@yahoo.com
1795 Catherine St
Santa Clara, California 95050

From: Nadia Bensidi
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 10:02:55 AM

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Sincerely,

Nadia Bensidi
nadiabensidi@hotmail.com
1625 S Wolfe rd
Sunnyvale , California 94087

From: Arifa Aziz
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 10:06:56 AM

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Sincerely,

Arifa Aziz
arifa.aziz@gmail.com
27 brookside ave
Santa clara , California 95050

From: Samia Islam
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 10:11:05 AM

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Sincerely,

Samia Islam
samia.r.islam@gmail.com
1133 Pomeroy Ave
Santa Clara, California 95051

From: Rashid Ahmad
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 10:11:29 AM

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Sincerely,

Rashid Ahmad
raashopper2@gmail.com
103 Woodsmoke Way
Folsom, California 95630

From: Rabia Khan
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 10:16:56 AM

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Sincerely,

Rabia Khan
rabiakhan@yahoo.com
369 w grand ave
Chicago, Illinois 60654

From: saadsqureshi559@gmail.com
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 10:21:10 AM

You don't often get email from noreply@adv.actionnetwork.org. Learn why this is important

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Sincerely,

saadsqureshi559@gmail.com
869 Walden Court
Fairfield, California 94533

From: razan.kadd@gmail.com
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 10:36:46 AM

You don't often get email from noreply@adv.actionnetwork.org. Learn why this is important

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Sincerely,

razan.kadd@gmail.com
2518 Roblar Lane,
SANTA CLARA, California 95051-1241

From: Tauhid S
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 10:38:35 AM

You don't often get email from noreply@adv.actionnetwork.org. Learn why this is important

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Sincerely,

Tauhid S
tauhidshaikh@gmail.com
1056, Bismarck Dr
Campbell, 95008

From: Maha Abdelrasoul
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 10:43:38 AM

You don't often get email from noreply@adv.actionnetwork.org. Learn why this is important

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Sincerely,

Maha Abdelrasoul
maha_mahmoud7@hotmail.com
43928 Paso Cedro Cmn
Fremont, 94(39

From: Pamela Martinez
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 12:02:51 PM

You don't often get email from pam552@nyu.edu. Learn why this is important

Redwood City Public Comment ,

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Sincerely,

Pamela Martinez
pam552@nyu.edu
781 Escondido Rd, Blackwelder Highrise
Stanford, California 94305

From: Anna Perronne
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 12:07:46 PM

You don't often get email from noreply@adv.actionnetwork.org. Learn why this is important

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Sincerely,

Anna Perronne
perronnea@gmail.com
748 Cascade Dr.
Sunnyvale , California 94087

From: Zunarah Ahmad
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 12:08:17 PM

You don't often get email from zunaraha@stanford.edu. Learn why this is important

Redwood City Public Comment ,

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Sincerely,

Zunarah Ahmad
zunaraha@stanford.edu
757 Campus Drive
Stanford , California 94305

From: Junah Jang
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 12:09:59 PM

You don't often get email from noreply@adv.actionnetwork.org. Learn why this is important

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Sincerely,

Junah Jang
junahjang@gmail.com
450 Jane Stanford Way
Stanford, California 94305

From: Amina Khan
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 12:23:28 PM

You don't often get email from noreply@adv.actionnetwork.org. Learn why this is important

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Sincerely,

Amina Khan
aminak996@gmail.com
1729 north first street
san jose, California 95112

From: Kavya Varkey
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 12:26:08 PM

You don't often get email from kavarkey@stanford.edu. Learn why this is important

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Sincerely,

Kavya Varkey
kavarkey@stanford.edu
757 campus drive
Stanford , California 94305

From: farah tantawy
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 12:35:12 PM

You don't often get email from noreply@adv.actionnetwork.org. Learn why this is important

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Sincerely,

farah tantawy
farahtantaw@gmail.com
658 escondido road
stanford , California 94305

From: cools.sign_0m@icloud.com
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 12:37:48 PM

You don't often get email from noreply@adv.actionnetwork.org. Learn why this is important

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Sincerely,

cools.sign_0m@icloud.com
663 Malarin Ave
Santa Clara, California 95050

From: honna.yes@gmail.com
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 12:55:01 PM

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Sincerely,

honna.yes@gmail.com
9514 Sugar Babe Dr
Gilroy, California 95020

From: Lydia Wei
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 1:33:48 PM

You don't often get email from lydiawei@stanford.edu. Learn why this is important

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Sincerely,

Lydia Wei
lydiawei@stanford.edu
14324 Outpost Way
North Potomac, Maryland 20878

From: Gema Quetzal
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 1:37:29 PM

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Sincerely,

Gema Quetzal
gemaquetzal647@gmail.com
1355 El Camino Real
Redwood City, California 94063

From: Jonathan Ko
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 1:41:05 PM

You don't often get email from jonathanko@stanford.edu. Learn why this is important

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Sincerely,

Jonathan Ko
jonathanko@stanford.edu
459 Lagunita Drive - jkoj25 c/o Tresidder Package Center
Stanford, California 94305

From: Eric Vuong
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 1:42:02 PM

You don't often get email from evuong@stanford.edu. Learn why this is important

Redwood City Public Comment ,

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Sincerely,

Eric Vuong
evuong@stanford.edu
610 Mayfield Ave
Stanford, California 94305

From: Imtiyaz Jariwala
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 1:52:19 PM

You don't often get email from noreply@adv.actionnetwork.org. Learn why this is important

Redwood City Public Comment ,

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Sincerely,

Imtiyaz Jariwala
imtiyaz121@gmail.com
3390 Octavius Dr
Santa Clara , California 95054

From: Samer Araabi
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 1:52:53 PM

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Sincerely,

Samer Araabi
sarrabi@gmail.com
3090 Market St
San Francisco, California 94114

From: Motie Omari
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 1:53:10 PM

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Sincerely,

Motie Omari
motie.a.omari@gmail.com
961 Viewridge dr
SM, California 94403

From: Mohammed Bafakyh
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 1:54:02 PM

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Sincerely,

Mohammed Bafakyh
mybafakyh@gmail.com
9000 bramblewood Way
Elk Grove , California 95758

From: kawayda@gmail.com
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 1:57:54 PM

You don't often get email from noreply@adv.actionnetwork.org. Learn why this is important

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Sincerely,

kawayda@gmail.com
432 Kirkham Street
San Francisco, California 94122

From: teak.parish_00@icloud.com
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 1:58:27 PM

You don't often get email from noreply@adv.actionnetwork.org. Learn why this is important

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Sincerely,

teak.parish_00@icloud.com
1478 Redmond ave
San Jose , California 95120

From: tessnim.ahmad@gmail.com
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 2:03:44 PM

You don't often get email from noreply@adv.actionnetwork.org. Learn why this is important

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Sincerely,

tessnim.ahmad@gmail.com
180 Sage St
Daly City, California 94014

From: Nayeema Wani
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 2:13:19 PM

You don't often get email from noreply@adv.actionnetwork.org. Learn why this is important

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Sincerely,

Nayeema Wani
nwani2000@yahoo.com
3464 Swallows Nest Lane
Sacramento , California 95834

From: Junaid Syed
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 2:26:37 PM

You don't often get email from noreply@adv.actionnetwork.org. Learn why this is important

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Sincerely,

Junaid Syed
syedfarooqi@gmail.com
4644 Joanna Ct
Fremont, California 94536

From: Karla Manzanares
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 2:46:59 PM

You don't often get email from karlamg@stanford.edu. Learn why this is important

Redwood City Public Comment ,

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Sincerely,

Karla Manzanares
Karlamg@stanford.edu
459 Lagunita Drive
Stanford, California 94305

From: Mack Sy
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 2:49:25 PM

You don't often get email from noreply@adv.actionnetwork.org. Learn why this is important

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Sincerely,

Mack Sy
mack.debugger@gmail.com
264 Camphor Ave
Fremont, 94539

From: Zaynab Hararah
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 2:49:29 PM

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Sincerely,

Zaynab Hararah
zkhararah@gmail.com
1011 Ocean View Avenue
Daly City, California 94014

From: Ennis Hamza
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 2:53:41 PM

You don't often get email from noreply@adv.actionnetwork.org. Learn why this is important

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Sincerely,

Ennis Hamza
ennishamza1@gmail.com
1750 Nantucket Circle Apt 231
Santa Clara, California 95054

From: Irfan khan
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 2:55:56 PM

You don't often get email from noreply@adv.actionnetwork.org. Learn why this is important

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Sincerely,

Irfan khan
emailirfan@gmail.com
370 HAPPY VALLEY RD
PLEASANTON, California 94566

From: Mubashir Hussain
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 2:58:23 PM

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Sincerely,

Mubashir Hussain
mubash@gmail.com
9858 Dirusso Circle
Elk Grove, California 95757-6257

From: Jazmin Reyes
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 3:00:21 PM

You don't often get email from jazminr@stanford.edu. Learn why this is important

Redwood City Public Comment ,

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Sincerely,

Jazmin Reyes
jazminr@stanford.edu
374 Santa Teresa St
Stanford, California 94305

From: Brian Cabral
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 3:04:05 PM

You don't often get email from bcabral@stanford.edu. Learn why this is important

Redwood City Public Comment ,

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Sincerely,

Brian Cabral
bcabral@stanford.edu
855 El Camino Real 13A-232
Palo Alto, California 94301

From: Mariam Naqvi
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 3:09:27 PM

You don't often get email from noreply@adv.actionnetwork.org. Learn why this is important

Redwood City Public Comment ,

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Sincerely,

Mariam Naqvi
peridot238@gmail.com
39029 guardino dr
Fremont , California 94538

From: Rebecca Monge
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 3:17:57 PM

You don't often get email from rsmonge@stanford.edu. Learn why this is important

Redwood City Public Comment ,

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Sincerely,

Rebecca Monge
rsmonge@stanford.edu
182 Gleneida Ridge Rd
Carmel, New York 10512

From: Anas S.
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 3:18:51 PM

You don't often get email from noreply@adv.actionnetwork.org. Learn why this is important

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Sincerely,

Anas S.
sm_syed@yahoo.com
1600 Amphitheatre Pkwy
Mountain View, California 94043

From: Rjaz Naqvi
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 3:28:49 PM

You don't often get email from noreply@adv.actionnetwork.org. Learn why this is important

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Sincerely,

Rjaz Naqvi
enaqvi786@yahoo.com
3751 Mosswood dr
Lafayette , California 94549

From: Ameena Jandali
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 3:37:11 PM

You don't often get email from noreply@adv.actionnetwork.org. Learn why this is important

Redwood City Public Comment ,

I urge you to take action and stand in solidarity with the Palestinian people, who are currently facing a campaign of ethnic cleansing and genocide by the state of Israel. At least 18,000 Palestinians have been killed so far, mostly women and children. These war crimes are being funded by our U.S. tax dollars. Redwood City must pass a resolution to demand an end to these human rights abuses, similar to the resolutions passed by Richmond, Davis, Oakland, and Cudahy.

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Sincerely,

Ameena Jandali
ameenajandali@gmail.com
1000 Contra Costa Dr.
El Cerrito, California 94530

From: Nora El Samahy
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 3:42:08 PM

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Sincerely,

Nora El Samahy
norasamahy@yahoo.com
1012 61st Street
Oakland, California 94608

From: Gretchen Guimarin
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 3:46:30 PM

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Sincerely,

Gretchen Guimarin
gretchenguimarin@gmail.com
550 san juan street
Stanford, California 94305

From: lubnahasanain@hotmail.com
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 3:54:59 PM

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Sincerely,

lubnahasanain@hotmail.com
270 moraga way
orinda, California 94563

From: dina.bseiso@gmail.com
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 4:13:57 PM

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Sincerely,

dina.bseiso@gmail.com
2212 Golden Gate AVE
San Francisco, California 94118

From: Seth Morrison
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 5:10:14 PM

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Sincerely,

Seth Morrison
sethmorrison30@gmail.com
510 El Cerrito Plaza Unit 206
El Cerrito, California 94530-4009

From: Clyde Leland
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 5:11:34 PM

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Sincerely,

Clyde Leland
clydeleland@gmail.com
1416 Milvia St., Apt, Suite, Bldg. (optional)
Berkeley, California 94709

From: Ahmed M
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 5:18:09 PM

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Sincerely,

Ahmed M
hound.partial0p@icloud.com
39635 catamaran ct
Fremont , California 94538

From: Zehra Rizvi
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 5:31:11 PM

You don't often get email from noreply@adv.actionnetwork.org. Learn why this is important

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Sincerely,

Zehra Rizvi
zehra.rizvi@gmail.com
1437 Ashland Dr
Milpitas , California 95035

From: Khaled Alashmouny
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 5:31:18 PM

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Sincerely,

Khaled Alashmouny
dodge_chant0r@icloud.com
2403 Eva Ct
Campbell , California 95008

From: Mohammad Afzal
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 5:44:24 PM

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Sincerely,

Mohammad Afzal
afzal441@gmail.com
5126 Shipwheel dr
Stockton , California 95206

From: Syed Salman Qadri
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 5:44:41 PM

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Sincerely,

Syed Salman Qadri
salqadri@gmail.com
2452 Diane Marie Way
Santa Clara, California 95050

From: Salma Farahat
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 5:46:52 PM

You don't often get email from noreply@adv.actionnetwork.org. Learn why this is important

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Sincerely,

Salma Farahat
salma.khairy@gmail.com
4509 Saint Palais Pl
Santa Clara, California 95045

From: Siema Zia
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 5:48:41 PM

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Sincerely,

Siema Zia
siema_m70@hotmail.com
3535 Merced court
Santa Clara , 94045

From: Deema Saddik
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 5:55:15 PM

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Sincerely,

Deema Saddik
deema.saddik@gmail.com
3573 Tumble Way
San Jose, California 95132

From: Amir Ahmed
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 5:56:20 PM

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Sincerely,

Amir Ahmed
aahmed922010@gmail.com
3401 Richmond Boulevard, Unit #8
Oakland, California 94611

From: Maha Amara
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 5:59:06 PM

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Sincerely,

Maha Amara
maha_amara@hotmail.com
3573 Tumble way
San Jose, California 95132

From: Mohammad Nada
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 6:04:33 PM

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Sincerely,

Mohammad Nada
mnada1@yahoo.com
460 Capella Way
Milpitas , California 95035

From: Omaima Mustafa
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 6:05:30 PM

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Sincerely,

Omaima Mustafa
omustafa@gmail.com
2297 Lacey Dr
Milpitas , California 95035

From: Ramy Shalaby
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 6:13:26 PM

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Sincerely,

Ramy Shalaby
ramy23@yahoo.com
1883 Plumeria Ct
Pleasanton, California 94566

From: Lamia Ammar
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 6:14:13 PM

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Sincerely,

Lamia Ammar
amatullah35@gmail.com
2371 Blue Lagoon DR.
Santa Clara, California 95054

From: Noha Aljawhary
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 6:23:18 PM

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Sincerely,

Noha Aljawhary
naljawhary@gmail.com
1069 Saginaw
Sunnyvale , California 94089

From: Ahmed Mustafa
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 6:33:55 PM

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Sincerely,

Ahmed Mustafa
ssssamabd@gmail.com
1249 Austin Street
Fremont, California 94539

From: Michelle Wazir
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 6:59:00 PM

You don't often get email from noreply@adv.actionnetwork.org. Learn why this is important

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Sincerely,

Michelle Wazir
aminanovaia@gmail.com
1147 W. Remington Dr
Sunnyvale , California 94087

From: Najm Haq
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 7:05:24 PM

You don't often get email from najmhaq@sbcglobal.net. Learn why this is important

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Sincerely,

Najm Haq
najmhaq@sbcglobal.net
12124 Miller Ave
Saratoga, California 95070

From: Atef Ibrahim
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 7:07:04 PM

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Sincerely,

Atef Ibrahim
atefrealty@gmail.com
4220 Marston Ln
Santa Clara, California 95054

From: nafisa arain
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 7:12:52 PM

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Sincerely,

nafisa arain
nafisaarain@gmail.com
1115 maravilla cir
corona, California 92881

From: Sabreen Azhar
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 7:19:10 PM

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Sincerely,

Sabreen Azhar
sabreen_86@yahoo.com
3330 woodside lane
San Jose, California 95121-1203

From: Rima Arnaout
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 7:20:26 PM

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Sincerely,

Rima Arnaout
arnaout.rima@gmail.com
294 Carl
San francisco, California 94117

From: Joann Totah
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 7:21:19 PM

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Sincerely,

Joann Totah
joanntotah@hotmail.com
1444 Goldenlake Road
San Jose, California 95131

From: Anabelle Ali
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 7:22:13 PM

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Sincerely,

Anabelle Ali
ahqueen07@aol.com
717 Brockhurst
Oakland , California 94609

From: Farah Al-Dhaher
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 7:23:41 PM

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Sincerely,

Farah Al-Dhaher
farahaldhaher@gmail.com
2527 malone Place
Santa Clara, California 95050

From: Amna Mirza
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 7:39:19 PM

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Sincerely,

Amna Mirza
amna65@gmail.com
109 Allanmere Court
San Ramon , California 94582

From: Tariq Anees
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 7:41:47 PM

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Sincerely,

Tariq Anees
trqanees94@gmail.com
366 Countrybrook Loop
San Ramon, California 94583

From: meirasalman@yahoo.com
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 7:52:06 PM

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Sincerely,

meirasalman@yahoo.com
1400 Pinnacler Court 105
Richmond , California 94801

From: Mohammed Mohiuddin
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 7:55:11 PM

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Sincerely,

Mohammed Mohiuddin
qadirmoh@yahoo.com
31365 Santa Elena Way
Union City, California 94587

From: Vishtasp Soroushian
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 7:56:09 PM

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Sincerely,

Vishtasp Soroushian
supernit@gmail.com
1353 Carleton St
Berkeley, California 94702-2304

From: Zhanna Gurenko
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 7:59:50 PM

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Sincerely,

Zhanna Gurenko
Jannagurenko@gmail.com
524 East Maude Ave apt 29
Sunnyvale, California 94085

From: Mohamed Mostafa
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 8:03:06 PM

You don't often get email from noreply@adv.actionnetwork.org. Learn why this is important

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Sincerely,

Mohamed Mostafa
momostafa@yahoo.com
508 Lakemead Way
Redwood City , California 94062

From: Hanan Abdine
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 8:06:07 PM

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Sincerely,

Hanan Abdine
hananabdine2002@yahoo.com
508 lakemead way
Emerald Hills, California 94062-3919

From: micahbazant@gmail.com
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 8:07:27 PM

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Sincerely,

micahbazant@gmail.com
1822 Carleton St.
Berkeley, 94703

From: Gabrielle Cohen
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 8:11:05 PM

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Sincerely,

Gabrielle Cohen
gabbyjcohen@gmail.com
655 57th street
Oakland , California 94609

From: Brisa Escobar
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 8:12:15 PM

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Sincerely,

Brisa Escobar
Yescobar143@yahoo.com
1633 Redwood Av
Redwood City, California 94061

From: Nausheen Qureshi
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 8:31:46 PM

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Sincerely,

Nausheen Qureshi
neeshq@gmail.com
3 Tidewater Dr
Redwood City , California 94065

From: Kelsey Kamiya
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 8:33:45 PM

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Sincerely,

Kelsey Kamiya
ulitmateasian@gmail.com
625 teatree ct
San Jose, California 95128

From: Juliet Lee
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 8:39:12 PM

You don't often get email from noreply@adv.actionnetwork.org. Learn why this is important

Redwood City Public Comment ,

I urge you to take action and stand in solidarity with the Palestinian people, who are currently facing a campaign of ethnic cleansing and genocide by the state of Israel. At least 18,000 Palestinians have been killed so far, mostly women and children. These war crimes are being funded by our U.S. tax dollars. Redwood City must pass a resolution to demand an end to these human rights abuses, similar to the resolutions passed by Richmond, Davis, Oakland, and Cudahy.

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We cannot ignore the humanitarian crisis in Gaza. We also cannot ignore the alarming rise in Islamophobia, antisemitism, and anti-Palestinian racism that this crisis is exacerbating at home. We need to see tangible action from our city leaders, and we need it now. Please, add the subject of a Palestine resolution to the next City Council meeting agenda.

Sincerely,

Juliet Lee
nonayul@yahoo.com
2220 Sacramento
Berkeley , California 94702

From: Phyleces@gmail.com
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 8:48:05 PM

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Sincerely,

Phyleces@gmail.com
2914 Eastman Avenue
Oakland, California 94619

From: Robin Awais
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 8:56:54 PM

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Sincerely,

Robin Awais
rabia.oweis@gmail.com
3418 saint Mary’s place
Santa clara, California 95051

From: Henry Ojeaburu
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 9:17:06 PM

You don't often get email from ojeaburu@stanford.edu. Learn why this is important

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Sincerely,

Henry Ojeaburu
ojeaburu@stanford.edu
757 Campus Dr
Stanford, CA, California 94305

From: Evelyn Carmack
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 9:25:44 PM

You don't often get email from noreply@adv.actionnetwork.org. Learn why this is important

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Sincerely,

Evelyn Carmack
evelyncarmack@gmail.com
216 Wayne Ave
oakland, California 94606

From: Shahnawaz Saigal
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 9:32:44 PM

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Sincerely,

Shahnawaz Saigal
swsaigal@hotmail.com
3476 Youngs Cir
San Jose, California 95127

From: Caroline Tran
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 9:38:59 PM

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Sincerely,

Caroline Tran
carolinetran.sea@gmail.com
757 Campus Drive
Stanford, California 94305

From: Tahira Mohideen
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 9:43:49 PM

You don't often get email from noreply@adv.actionnetwork.org. Learn why this is important

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Sincerely,

Tahira Mohideen
btahira@yahoo.com
Leonato way
Fremont, California 94555

From: becva Crosse
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 10:07:50 PM

You don't often get email from noreply@adv.actionnetwork.org. Learn why this is important

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Sincerely,

becva Crosse
itsbeccacrosse@gmail.com
2222 ahd
New York, New York 10030

From: Ali Awais
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 10:12:14 PM

You don't often get email from noreply@adv.actionnetwork.org. Learn why this is important

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Sincerely,

Ali Awais
alijames3rd@gmail.com
3418 saint Marys pl
Santa Clara , California 95051

From: Huzaifa Khawaja
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 10:54:33 PM

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Sincerely,

Huzaifa Khawaja
huzaifakamran97@outlook.com
2890 Redwood Parkway, Apt 161
Vallejo, California 94591

From: Ali Mahesri
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 10:59:59 PM

You don't often get email from noreply@adv.actionnetwork.org. Learn why this is important

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Sincerely,

Ali Mahesri
sigma1corp@gmail.com
3597 Estate View Ct.
San Jose, California 95148

From: sanazirfan@gmail.com
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 11:03:06 PM

You don't often get email from noreply@adv.actionnetwork.org. Learn why this is important

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Sincerely,

sanazirfan@gmail.com
122 lakeridge lane
San ramon, California 94582

From: Amina Barakah
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 11:12:02 PM

You don't often get email from noreply@adv.actionnetwork.org. Learn why this is important

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Sincerely,

Amina Barakah
iqra797@yahoo.com
Santa Clara
Santa Clara , California 95051

From: Amal Hararah
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 11:18:06 PM

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Sincerely,

Amal Hararah
amalhararah@gmail.com
185 Uptown Cir
Oakland, California 94607

From: Ayesha Syeda
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 11:30:21 PM

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Sincerely,

Ayesha Syeda
sz.ayesha7@gmail.com
Scott blvd
Santaclara, California 95050

From: sloping.cribs-0l@icloud.com
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Monday, December 18, 2023 11:36:31 PM

You don't often get email from noreply@adv.actionnetwork.org. Learn why this is important

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Sincerely,

sloping.cribs-0l@icloud.com
478 Merritt Ave
Oakland , California 94610

From: Eihab Ketat
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Tuesday, December 19, 2023 12:02:37 AM

You don't often get email from noreply@adv.actionnetwork.org. Learn why this is important

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Sincerely,

Eihab Ketat
eihab.m.ketat@gmail.com
1835 Parkview Green Cir
San Jose , California 95131

From: antediluvian.times@gmail.com
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Tuesday, December 19, 2023 11:16:31 AM

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Sincerely,

antediluvian.times@gmail.com
383 Hope St
Mountain View, California 94041

From: Caroline Van
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Tuesday, December 19, 2023 11:28:35 AM

You don't often get email from cmvan@stanford.edu. Learn why this is important

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Sincerely,

Caroline Van
cmvan@stanford.edu
374 Santa Teresa St
Stanford, California 94305

From: tiffanytotha@gmail.com
To: publiccomment
Subject: Add a Palestine ceasefire resolution to the next City Council agenda
Date: Tuesday, December 19, 2023 12:26:17 PM

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Sincerely,

tiffanytotha@gmail.com
1727 Sequoia Avenue
Burlingame , California 94010

From: Don & Bridget West
To: GRP-City Council
Subject: Cease Fire Israel/Palestine
Date: Tuesday, December 12, 2023 10:52:00 AM

You don't often get email from bridgetker@comcast.net. Learn why this is important

Hello,
I'm writing to request that you address the critical situation in Palestine/Israel at your next council meeting. It is a humanitarian issue that transcends political boundaries. Too many innocent lives are being lost - on both sides. An immediate cease fire is the only option. My family is friends with a family who have already lost one family member, and had another member lose a leg. Please put yourselves in their shoes for 30 seconds and think about what they are experiencing.
Thank you,
Bridget West

From: ken.dulaney@gmail.com
To: publiccomment
Subject: Input on proposed rent control legislation
Date: Monday, December 18, 2023 1:49:11 PM

You don't often get email from ken.dulaney@gmail.com. Learn why this is important

Hello …

I would like to express my concerns about pending legislation for rent control. I lived in New York City when rent control was in effect and it caused landlords to shy away from investing in their properties and eventually it was abandoned. We already have laws to provide for below market rents. That should be sufficient. We cannot remove incentives for landlords to build more housing. Here are more concerns:

While rent control can significantly help with affordability in the short term, it can also lead to several negative impacts in major cities, primarily stemming from market distortions caused by the rent cap. Here are some of the most frequently cited drawbacks:

Reduced housing supply: Disincentivizing investment: Landlords facing limited rent increases may become less inclined to invest in new construction or renovate existing units. This can lead to a decrease in the overall supply of rental housing, exacerbating the issue in the long run.
Conversion to condos or owner-occupied units: Some landlords opt to convert their rental units to condos or owner-occupied properties to escape rent control restrictions. This further shrinks the rental pool, particularly impacting affordable housing options.
Deterioration of housing quality:

Reduced maintenance: With limited income from capped rents, landlords may prioritize lower maintenance costs, potentially leading to neglect and declining apartment conditions.
Black market rents: The gap between controlled and market rents can incentivize informal agreements under the table, potentially pushing actual rents closer to market rates and undermining the affordability benefit.
Reduced tenant mobility:

Disincentivizing move-outs: Tenants in rent-controlled apartments may be less likely to move out even if their needs change, as finding another similarly affordable unit can be challenging. This can create a logjam, hindering movement within the rental market and reducing options for new tenants.
Challenges for landlords: Eviction processes may become more complex or lengthy due to rent control regulations, making it harder for landlords to address issues like non-payment of rent or disruptive behavior.
Other potential downsides:

Lower property values: Rent control can put downward pressure on property values within controlled units, potentially impacting property taxes and government revenue.
Gentrification risks: In some cases, rent control in specific areas can indirectly fuel gentrification in

surrounding neighborhoods as developers shift focus to non-controlled areas, potentially displacing existing residents.
It's important to note that the specific impacts of rent control can vary depending on the design and implementation of the legislation, local market conditions, and other factors. While the intention is often to improve housing affordability, unintended consequences can arise from the market distortions caused by price controls.

Ken and Linda Dulaney
1105 Blandford Blvd.
Redwood City, CA 94062
650-364-9094

Ken Dulaney
V.P. Research
Aragon Research
650-483-5444

SPEAKER'S CARD — City of Redwood City (1)

Please fill out and submit to the City Clerk to speak to the City Council.
Providing your contact information below is optional, but if you do provide it, it is a public record.

DATE: ~~12/18/23~~ PHONE NO ~~415-706-2925~~

NAME: Ali AHMAD

ADDRESS: 2053 Broadway St/ZIP: 94063

EMAIL ADDRESS

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AGENDA ITEM NO. 5 OR SUBJECT

ORGANIZATION REPRESENTED (if any):

SPEAKER'S CARD — City of Redwood City (2)

Please fill out and submit to the City Clerk to speak to the City Council.
Providing your contact information below is optional, but if you do provide it, it is a public record.

DATE: 12/18/2023 PHONE NO 650-334-9779

NAME: MOHAMMED ALI

ADDRESS: ZIP: 94061

EMAIL ADDRESS

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AGENDA ITEM NO. 5 OR SUBJECT

ORGANIZATION REPRESENTED (if any):

SPEAKER'S CARD — City of Redwood City (3)

Please fill out and submit to the City Clerk to speak to the City Council.
Providing your contact information below is optional, but if you do provide it, it is a public record.

DATE: 2023-12-18 PHONE NO 714 336 8495

NAME: Siddharth Patel

ADDRESS: 731 Canyon Rd Redwood City ZIP: 94062

EMAIL ADDRESS sidpatel99@gmail.com

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AGENDA ITEM NO. 5 OR SUBJECT

ORGANIZATION REPRESENTED (if any):

SPEAKER'S CARD — City of Redwood City (4)

Please fill out and submit to the City Clerk to speak to the City Council.
Providing your contact information below is optional, but if you do provide it, it is a public record.

DATE: Dec 18, 2023 PHONE NO 6262009836

NAME: Laksh Bhasin

ADDRESS: ZIP:

EMAIL ADDRESS lakshbhasindeveloper@gmail

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AGENDA ITEM NO. 5 OR SUBJECT

ORGANIZATION REPRESENTED (if any): Silicon Valley DSA

SPEAKER'S CARD — City of Redwood City (5)

Please fill out and submit to the City Clerk to speak to the City Council.
Providing your contact information below is optional, but if you do provide it, it is a public record.

DATE: 11/18 PHONE NO _____

NAME: Spencer

ADDRESS: _____ ZIP: _____

EMAIL ADDRESS _____

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AGENDA ITEM NO. 5 OR SUBJECT _____

_____

ORGANIZATION REPRESENTED (if any): _____

SPEAKER'S CARD — City of Redwood City (7)

Please fill out and submit to the City Clerk to speak to the City Council.
Providing your contact information below is optional, but if you do provide it, it is a public record.

DATE: 12/18/23 PHONE NO _____

NAME: Alex

ADDRESS: _____ ZIP: _____

EMAIL ADDRESS _____

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AGENDA ITEM NO. 5 OR SUBJECT _____

_____

ORGANIZATION REPRESENTED (if any): _____

SPEAKER'S CARD — City of Redwood City (6)

Please fill out and submit to the City Clerk to speak to the City Council.
Providing your contact information below is optional, but if you do provide it, it is a public record.

DATE: 12/18/23 PHONE NO _____

NAME: Alex

ADDRESS: _____ ZIP: _____

EMAIL ADDRESS _____

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AGENDA ITEM NO. 6.G. OR SUBJECT _____

_____

ORGANIZATION REPRESENTED (if any): _____

SPEAKER'S CARD — City of Redwood City (8)

Please fill out and submit to the City Clerk to speak to the City Council.
Providing your contact information below is optional, but if you do provide it, it is a public record.

DATE: 12/18/23 PHONE NO _____

NAME: JOE KHIRALLAH

ADDRESS: _____ ZIP: 94062

EMAIL ADDRESS _____

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AGENDA ITEM NO. 5 OR SUBJECT Cease fire

_____

ORGANIZATION REPRESENTED (if any): Self

SPEAKER'S CARD — City of Redwood City (9)

Please fill out and submit to the City Clerk to speak to the City Council.
Providing your contact information below is optional, but if you do provide it, it is a public record.

DATE: 12-18-2023 PHONE NO (650)5205674

NAME: Sena Shami

ADDRESS: 1030 Parkwood Way ZIP: 94061

EMAIL ADDRESS _____

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AGENDA ITEM NO. #5 OR SUBJECT _____

ORGANIZATION REPRESENTED (if any): _____

SPEAKER'S CARD — City of Redwood City (11)

Please fill out and submit to the City Clerk to speak to the City Council.
Providing your contact information below is optional, but if you do provide it, it is a public record.

DATE: 12/18/23 PHONE NO (408) 568-3269

NAME: Zach Klieman

ADDRESS: 350 Myrtle St. ZIP: 94062

EMAIL ADDRESS zklieman@gmail.com

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AGENDA ITEM NO. ~~#~~ 5 OR SUBJECT _____

ORGANIZATION REPRESENTED (if any): _____

SPEAKER'S CARD — City of Redwood City (10)

Please fill out and submit to the City Clerk to speak to the City Council.
Providing your contact information below is optional, but if you do provide it, it is a public record.

DATE: 12-18-23 PHONE NO 650 216 8429

NAME: Brandon Henrique

ADDRESS: 437 Vera ave ZIP: 94061

EMAIL ADDRESS henriquebrandon@gmail.com

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AGENDA ITEM NO. #5 OR SUBJECT _____

ORGANIZATION REPRESENTED (if any): _____

SPEAKER'S CARD — City of Redwood City (12)

Please fill out and submit to the City Clerk to speak to the City Council.
Providing your contact information below is optional, but if you do provide it, it is a public record.

DATE: 12/18/23 PHONE NO _____

NAME: Sarahi Espinoza

ADDRESS: [redacted] ZIP: _____

EMAIL ADDRESS _____

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AGENDA ITEM NO. 5 P.C OR SUBJECT _____

ORGANIZATION REPRESENTED (if any): _____

SPEAKER'S CARD — City of Redwood City (13)

Please fill out and submit to the City Clerk to speak to the City Council.
Providing your contact information below is optional, but if you do provide it, it is a public record.

DATE: 12/18/23 PHONE NO _____

NAME: Marceline Luna

ADDRESS: _____ ZIP: _____

EMAIL ADDRESS _____

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AGENDA ITEM NO. 5 PC. OR SUBJECT _____

_____

ORGANIZATION REPRESENTED (if any): _____

SPEAKER'S CARD — City of Redwood City (15)

Please fill out and submit to the City Clerk to speak to the City Council.
Providing your contact information below is optional, but if you do provide it, it is a public record.

DATE: Dec. 18, 2023 PHONE NO (650) 222-6361

NAME: Mary Bernier

ADDRESS: _____ ZIP: _____

EMAIL ADDRESS InterfaithPeaceCoalition@gmail.com

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AGENDA ITEM NO. _____ OR SUBJECT Resolution to Ask our government to strongly encourage Israel to stop the bombing of Gaza Ceasefire

ORGANIZATION REPRESENTED (if any): _____

SPEAKER'S CARD — City of Redwood City (14)

Please fill out and submit to the City Clerk to speak to the City Council.
Providing your contact information below is optional, but if you do provide it, it is a public record.

DATE: 18-Dec-23 PHONE NO 631-839-7243

NAME: Mishal Ruiz

ADDRESS: 640 Turnbuckle Dr Unit 105 ZIP: 94063

EMAIL ADDRESS Ruiz.Mishal@gmail.com

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AGENDA ITEM NO. 5 OR SUBJECT _____

_____

ORGANIZATION REPRESENTED (if any): _____

SPEAKER'S CARD — City of Redwood City (16)

Please fill out and submit to the City Clerk to speak to the City Council.
Providing your contact information below is optional, but if you do provide it, it is a public record.

DATE: 12/18 PHONE NO 925-360-4982

NAME: Zahra Murtaza

ADDRESS: 94 Renato Ct Apt 9 ZIP: 94061

EMAIL ADDRESS zahra.murtaza@gmail.com

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AGENDA ITEM NO. 5 OR SUBJECT Ceasefire

_____

ORGANIZATION REPRESENTED (if any): _____

(17)

SPEAKER'S CARD **City of Redwood City**

Please fill out and submit to the City Clerk to speak to the City Council.
Providing your contact information below is optional, but if you do provide it, it is a public record.

DATE: 12/18/23 PHONE NO 570-566-5494

NAME: Dina Wanbe

ADDRESS: 1145 Cleveland Street ZIP: 94061

EMAIL ADDRESS _____

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AGENDA ITEM NO. 5 OR SUBJECT _____

_____

ORGANIZATION REPRESENTED (if any): _____