

MAYOR JEFF GEE
VICE MAYOR LISSETTE ESPINOZA-GARNICA
COUNCIL MEMBER ALICIA C. AGUIRRE
COUNCIL MEMBER KAIA EAKIN
COUNCIL MEMBER DIANE HOWARD
COUNCIL MEMBER ELMER MARTINEZ SABALLOS
COUNCIL MEMBER CHRIS STURKEN

APPROVED MINUTES

1017 MIDDLEFIELD ROAD
REDWOOD CITY, CA

JOINT CITY COUNCIL/
SUCCESSOR AGENCY/
PUBLIC FINANCE AUTHORITY
REGULAR MEETING AGENDA
Monday, August 28, 2023, 6:00 PM

1. **CALL TO ORDER** – Mayor Gee called the meeting to order at 6:01 p.m.
2. **ROLL CALL** – All Council Members were present.

Staff present: City Manager Melissa Stevenson Diaz, City Attorney Veronica Ramirez, and Interim City Clerk Yessika Castro.

3. **PLEDGE OF ALLEGIANCE** – Council Member Sturken led the pledge of allegiance.
4. **AB 2449 REQUESTS AND CONSIDERATIONS FOR MEETING PARTICIPATION BY TELECONFERENCE DUE TO JUST CAUSE OR EMERGENCY CIRCUMSTANCES** – None
5. **PRESENTATIONS/ACKNOWLEDGEMENTS**

5.A. Proclamation recognizing International Youth Day

Redwood City Together Executive Director Rafael Avendaño, PAL Center Directors Ivan Martinez, Jade Martinez, and Iliana Garcia, PACE Program Director Roberto Alvarez and PACE youth participant Ebise Biratu accepted the proclamation.

5.B. Proclamation recognizing Senior Citizen Day

Senior Affairs Commission Chair Hal Draeger and Parks, Recreation and Community Services Bruce Utecht accepted the proclamation.

6. **PUBLIC COMMENT ON THE CONSENT CALENDAR, MATTERS OF COUNCIL INTEREST AND ON ITEMS NOT ON THE AGENDA**

The following members of the public spoke:

- Bill Newell

- Marcelene Luna
- Larry Broussard
- Alison Madden

7. CONSENT CALENDAR

Council Member Eakin stated that out of an abundance of caution, she will be recusing herself from item 7I due to the location of her residence, as well as items 7L and 7U due to her place of employment.

Motion and second, Espinoza-Garnica and Sturken, to approve all items on the Consent Calendar except 7I, 7L, and 7U, passed unanimously by roll call vote.

Motion and second, Espinoza-Garnica and Aguirre, to approve items 7I, 7L and 7U, passed 6-0-1 with Council Member Eakin recused.

7.A. Amendment No. 3 with ECS Imaging for continued Laserfiche licensing, support, and document scanning and conversion services (304)

Recommendation:

By motion, approve and authorize the City Manager to execute Amendment No. 3 with ECS Imaging for continued Laserfiche licensing and support as well as document scanning and conversion services for Community Development and Transportation in an amount not to exceed \$101,466, through July 5, 2026, for a total contract amount of \$260,019.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

**7.B. Amendment to the City of Redwood City's Classification and Salary and Wage Plan (905)
Reso 16172 (0086)**

Recommendation:

Adopt a resolution amending the City's Classification and Salary and Wage Plan to amend the job descriptions for Public Works Maintenance Worker I/II, Lead Public Works Maintenance Worker, Utilities Locator, and Literacy Tutor-Student Coordinator.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

7.C. Approve large, recurring purchases necessary for operations in compliance with the City's Purchasing Policy (401)

Recommendation:

By motion, approve and authorize payment of annual operating expenditures in excess of \$106,000 per fiscal year per vendor for fiscal year 2023-24 as provided in Table 1, for a total aggregate not-to-exceed amount of \$142,629,200.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

7.D. Investment Report for periods ending December 31, 2022, March 31, 2023, and June 30, 2023 (501)

Recommendation:

By motion, approve the City's Investment Report for the periods ending December 31, 2022, March 31, 2023, and June 30, 2023.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

7.E. Rejection of general liability claim by Mr. Dean Sophal, represented by Shaun Bauman, of Bauman Law (303)

Recommendation:

By motion, approve rejection of subject claim.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

7.F. Updating the officers and executive or managerial staff of the City of Redwood City and the City of Redwood City Public Financing Authority to order the deposit or withdrawal of monies in investment accounts with the State of California Local Agency Investment Fund (505)
Reso 16173 (0087)
Reso PFA 16174 (0088)

Recommendation:

1. By motion, City Council, in its capacity as the legislative body of the City of Redwood City, adopt a resolution authorizing the investment of monies in the State of California Local Agency Investment Fund for the City of Redwood City and rescinding Resolution No. 15290; and

2. By motion, City Council, in its capacity as the governing body of the City of Redwood City Public Financing Authority, adopt a resolution authorizing the investment of monies in the State of California Local Agency Investment Fund for the City of Redwood City Public Financing Authority and rescinding Resolution No. PFA 13-04.

CEQA:
Negative Declaration

7.G. Agreement with West Coast Code Consultants, Inc. for on-call professional building services (304)

Recommendation:

By motion, approve and authorize the City Manager to execute one-year Agreement for on-call professional building services with West Coast Code Consultants, Inc. for the not-to-exceed amount of \$2,300,000.

CEQA:
This is not a project under California Environmental Quality Act (CEQA)

7.H. Amendment No. 1 to agreement for Services with BKF Engineers, Inc. for design services for the Sanitary Sewer Pump Stations 8 & 9 Improvement Project (304)

Recommendation:

By motion, approve and authorize City Manager to execute Amendment No. 1 to the Agreement for Services with BKF Engineers, Inc. to provide additional services for the completion of design of Sanitary Sewer Pump Station 8 & 9 for a not-to-exceed amount of \$55,000 with the option for the City Manager or designee to authorize, if necessary, up to 10% contingency of the total contract amount for a total contract amount of \$388,204.

CEQA:
This is not a project under California Environmental Quality Act (CEQA)

7.I. Final acceptance of construction improvements for the development at 910 Woodside Road, release of associated bonds, and approval of the First Amendment to and Assignment and Assumption of Landscape Maintenance Agreement with 910 Woodside Road, LLC (304)

Recommendation:

1. By motion, accept the construction improvements for the development at 910 Woodside Road and authorize release of the bonds in accordance with the Subdivision

Improvement Agreement; and

2. By motion, approve and authorize the City Manager to execute a First Amendment to and Assignment and Assumption of the Landscape Maintenance Agreement with 910 Woodside, LLC.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

7.J. Cooperative Service Agreement between the City of Redwood City and United States Department of Agriculture, Animal and Plant Health Inspection Service, Wildlife Services for Levee Predator Management (304)

Recommendation:

By motion, approve and authorize each of the following three actions:

1. Approve and authorize the City Manager to execute the Cooperative Service Agreement (Cooperative Services Agreement) between the City of Redwood City and United States Department of Agriculture (USDA), Animal and Plant Health Inspection Service (APHIS), Wildlife Services covering the time period September 1, 2023 to August 31, 2028, for an amount not to exceed the annually approved amount specified in the Work and Financial Plan.
2. Approve and authorize the City Manager to execute Work and Financial Plan between the City of Redwood City and USDA, APHIS, Wildlife Services covering the time period September 1, 2023, through August 31, 2024, for a not to exceed amount of \$63,550.
3. Authorize the City Manager to execute future Work and Financial Plans between the City and USDA, APHIS, Wildlife Services in connection with the Cooperative Services Agreement for a total amount not to exceed \$400,000.

CEQA:

The work that is anticipated by the CSA and WFP are required mitigation measures identified for the regulatory permitting of the 1997 Levee Improvement Project.

7.K. Response to 2022-2023 San Mateo County Grand Jury Report titled, “Accessory Dwelling Units: Affordable Housing’s Panacea or Prevarication?” (302)

Recommendation:

By motion, approve the letter responding to the San Mateo County Civil Grand Jury Report titled “Accessory Dwelling Units: Affordable Housing’s Panacea or Prevarication?” and authorize the Mayor to sign and send the letter to the San Mateo County Civil Grand Jury.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

7.L. Public Service Easement Deed and Agreement for the development at 101 Westpoint Harbor Drive by Westpoint Harbor LLC (304)

Recommendation:

By motion, approve and authorize the City Manager to execute a Public Service Easement Deed and Agreement with Westpoint Harbor LLC.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

7.M. Reject all bids for Sanitary Sewer Pump Station 8 & 9 Improvements Project (304)

Recommendation:

By motion, reject all bids and authorize staff to re-bid the Sanitary Sewer Pump Station 8 & 9 Improvements Project at a later date.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

7.N. Amendment No. 3 to the agreement with Hinderliter, de Llamas & Associates to continue to provide subject matter expertise and technical support on cannabis management services (304)

Recommendation:

By motion, approve and authorize the City Manager to execute Amendment No. 3 to Agreement for Services with Hinderliter, de Llamas & Associates (HdL Companies) covering the time period July 21, 2023 to July 20, 2024 for a not-to-exceed amount of \$124,000 for continued subject matter expertise and technical support on cannabis management services , and authorize the City Manager to extend the Agreement for two additional one-year terms, through July 20, 2026, for a total contract amount of \$244,000.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

7.O. Purchase of Emergency Vehicle Preemption Equipment from Global Traffic Technologies (304)

Recommendation:

By motion, determine that due to Global Traffic Technologies' compatibility with existing City equipment, there is only one reasonable and practical source for the required equipment, and the contract may be awarded without a competitive bidding

process; and approve and authorize the City Manager to negotiate and execute the master purchase agreement with Global Traffic Technologies in an amount not to exceed \$300,000 over a three year term. (Requires 5/7 vote).

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

7.P. Amendment No. 1 to agreement with Redwood City Police Activities League (PAL) to implement the “Purposeful Action, Create and Engage” (PACE) Program for Transitional Age Youth (304)

Recommendation:

By motion, approve and authorize the City Manager to execute Amendment no. 1 to the Agreement for Services with the Redwood City Police Activities League (PAL) to manage the “Purposeful Action, Create and Engage” (PACE) Program for Transitional Age Youth, covering the time period September 15, 2023 through June 15, 2024, for a not-to-exceed amount of \$325,000, resulting in a total contract amount of \$675,000.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

7.Q. Purchase of replacements for the Redwood City Police Department Mobile Data Computer (MDC) system in all patrol vehicles (304)

Recommendation:

By motion, approve and authorize the City Manager to execute an agreement with Stommel, Inc. d.b.a. LEHR Auto to purchase thirty-two (32) all-in-one Mobile Data Computer (MDC) Systems in the amount of \$186,365.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

**7.R. Resolution authorizing South Bayside Waste Management Authority to acquire real property located at 1245 San Carlos Avenue, Unit E, San Carlos, California, to relocate its administrative office for cost efficiency and to increase community education event opportunities (609)
Reso 16175 (0085)**

Recommendation:

Adopt a resolution approving South Bayside Waste Management Authority's (SBWMA) acquisition of real property located at 1245 San Carlos Avenue, Suite E, San Carlos, California, to be utilized as the administrative offices for SBWMA.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

- 7.S. Agreement with Prudential Overall Supply, Inc., in an amount not to exceed \$150,000, for the supply of rental uniforms, products, and related services, promoting the City's professional image and allowing easier identification of City staff during emergency events (304)**

Recommendation:

By motion, determine that due to nature of the products and support services, competitive bidding is not likely to serve the best interests of the City and the contract may be awarded without a competitive bidding process, and approve and authorize the City Manager to execute a five-year agreement for services through 2028 with Prudential Overall Supply, Inc. for the supply of rental uniforms, products, and related services in an amount not to exceed \$150,000 (requires 5 affirmative votes).

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

- 7.T. Agreement with Underground Republic Water Works, Inc. for various materials to effectively maintain and repair water and sewer utility systems (304)**

Recommendation:

By motion, approve and authorize the City Manager to execute a Master Purchase Agreement to supply water and sewer utility system materials with Underground Republic Water Works, Inc. for a one-year term through 2024 in an amount not to exceed \$540,000, including City Manager authority to extend the agreement for three additional two-year terms through 2030, for a total not to exceed contract amount of \$4,396,685.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

- 7.U. Purchase of four Ford Super Duty trucks from Towne Motor Company dba Towne Ford Sales in the amount of \$316,135 to replace end of life equipment (304)**

Recommendation:

By motion, approve and authorize the City Manager or their designee to execute the purchase of four Ford Super Duty trucks in the amount of \$316,135 from Towne Motor Company dba Towne Ford Sales of Redwood City, CA.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

- 7.V. Waive first reading and introduce ordinance amending Chapter 20, article VII, section 20.165 of the Redwood City Municipal Code relating to temporary parking meter permits to allow fees to be set by City Council resolution; no changes made to fee amounts (301)**

Recommendation:

Waive the first reading and introduce an ordinance amending chapter 20, article VII, section 20.165 of the Redwood City Municipal Code relating to temporary parking meter permits to authorize that fees be set by City Council resolution.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

- 7.W. Waive second reading and adopt ordinance amending Chapters 37 and 37A of the Municipal Code to adopt licensing and security requirements for retail establishments selling firearms or ammunition; and ordinance amending Section 31.12 of Article 31 of the Zoning Ordinance and adding Article 58 to the Zoning Ordinance to require a conditional use permit for firearms and ammunition retail sale use and to establish locational restrictions on such uses (301)**

Ord 2527 (0009)

Ord 1130-389 (0010)

Recommendation:

1. Waive second reading and adopt an ordinance amending Chapters 37 and 37A of the Municipal Code to adopt licensing and security requirements for retail establishments selling firearms or ammunition; and
2. Waive second reading and adopt an ordinance amending Section 31.12 of Article 31 of the Zoning Ordinance and adding Article 58 to the Zoning Ordinance to require a conditional use permit for firearms and ammunition retail sale use and to establish locational restrictions on such uses.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

- 7.X. Approve July 24, 2023 and August 21, 2023 City Council Minutes (301)**
- 7.Y. Approve claims and checks from August 28, 2023 to September 11, 2023 and the usual and necessary payments through September 11, 2023 (303)**

8. PUBLIC HEARINGS - None

9. STAFF REPORTS

9.A. Actions related to Redwood City's Anti-Displacement Strategy

(205)

Interim Assistant City Manager Patrick Heisinger introduced the item, and Management Analyst Victor Gaitan gave a presentation.

The following members of the public spoke:

- Greg Evans
- Stacy Engel Bogurn
- J.R. Rodine
- Albert Engel
- Katie Goetz
- Deacon Lauren McCombs
- Nancy Nagel
- Martha Beetley
- Jon Rose
- Magdalena Lara
- Amelia Garibay
- Emily Morris
- Carter Pohl
- Cathy Baird
- Clara Jaeckel
- Ernestina Colin
- Penny Nixon
- Vikas Maturi
- Trinidad Villagomez
- Sara Mendosa
- Constantine Kipnis
- Beatriz Aviña
- Reverend Tovis Page
- Diego Zargo
- Victor Herrera
- Alison Madden
- Fernando Peña
- Angelina Soldatos
- John Mendez
- Luz Morales
- Rhovy Antonio
- Jennifer L
- Dan Pan
- Mark Mollineaux

- Jenny Michel
- Jordan Grimes
- Michelle Trejo-Saldivar
- Paul Beaudreau
- GTL
- Call-in user

Recommendation:

By motion:

1. Receive an update regarding research associated with potential Anti-Harassment policy and Right to Return for renovation-related evictions, in response to prior City Council direction;
2. Direct staff to investigate the process of identifying a dedicated partner to provide tenant/landlord assistance and anti-harassment services on behalf of the City (including education, mediation, and tenant/landlord relationships) and return to the City Council with more information and recommendations in winter 2024;
3. Direct staff to investigate the possibility of adding provisions within the Just Cause Eviction policy amendments to the City’s Relocation Assistance Ordinance to provide right-to-return remedies to tenants impacted by renovations to their unit and return to the City Council in winter 2024 with more information and recommendations;
4. Direct staff to monitor the legislature regarding bills that are currently under consideration and provide updates to the City Council; and
5. Direct staff to advance the policies that have already been approved as part of the Anti-Displacement Strategy (“ADS”), most notably, the Minimum Lease Terms and Relocation Assistance Ordinances, prior to adding additional tasks to the ADS.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

Motion and second, Eakin and Howard, to:

By motion:

- 1. Receive an update regarding research associated with potential Anti-Harassment policy and Right to Return for renovation-related evictions, in response to prior City Council direction;**
- 2. Direct staff to investigate the process of identifying a dedicated partner to provide tenant/landlord assistance and anti-harassment services on behalf of the City (including education, mediation, and tenant/landlord relationships) and return to the City Council with more information and recommendations in winter 2024;**
- 3. Direct staff to investigate the possibility of adding provisions within the Just Cause Eviction policy amendments to the City’s Relocation Assistance Ordinance to provide right-to-return remedies to tenants impacted by renovations to their unit and return to the City Council in winter 2024 with more information and recommendations;**
- 4. Direct staff to monitor the legislature regarding bills that are currently under**

consideration and provide updates to the City Council; and

5. Direct staff to advance the policies that have already been approved as part of the Anti-Displacement Strategy (“ADS”), most notably, the Minimum Lease Terms and Relocation Assistance Ordinances, prior to adding additional tasks to the ADS.

The motion passes 5-2 with Council Member Sturken and Vice Mayor Espinoza-Garnica opposed.

- 9.B. Side Letter between City of Redwood City and the bargaining unit represented by the Redwood City Police Supervisors’ Association (RCPSA) regarding restructuring Industrial Disability Retirement (IDR) retiree health benefits in order to reduce city costs (304)

Human Resources Director Michelle Katsuyoshi gave a presentation.

There was no public comment.

Recommendation:

By motion, approve Side Letter between City of Redwood City and the bargaining unit represented by the Redwood City Police Supervisors’ Association (RCPSA) regarding Industrial Disability Retirement (IDR) retiree health benefits.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

Motion and second, Aguirre and Espinoza-Garnica, to approve Side Letter between City of Redwood City and the bargaining unit represented by the Redwood City Police Supervisors’ Association (RCPSA) regarding Industrial Disability Retirement (IDR) retiree health benefits, passed unanimously by roll call vote.

10. MATTERS OF COUNCIL INTEREST

- 10.A. Designate Voting Delegate and Alternate to the League of California Cities (LCC) Annual Conference September 20-22, 2023

Council Member Aguirre nominated Mayor Gee as the Voting Delegate, and Council Member Sturken as the Voting Delegate Alternate.

- 10.B. City Council Member Report of Conferences and Meetings Attended

Vice Mayor Espinoza-Garnica reported on the August 9 Housing Our People Effectively (HOPE) Interagency Council (IAC) meeting.

10.C. City Council Committee Reports

A. Personnel Sub-Committee

Vice Mayor Espinoza-Garnica gave an update.

10.D. City Manager (Oral) Update

City Manager Melissa Stevenson Diaz gave an update on the following:

- Notice of Funding Availability for \$8M to support creation of affordable housing in Redwood City
- Recycled water fill station now open at Public Works Services Corp Yard (1400 Broadway), Monday - Friday 7am-9pm, and Saturday - Sunday 7am-5pm, application and training required
- Tickets on sale for Oktoberfest event taking place September 20-24

Council Member Aguirre announced the Fiestas Patrias celebration taking place on September 17 at Courthouse Square.

11. ADJOURNMENT – Mayor Gee adjourned the meeting at 10:00 p.m.

Respectfully submitted.



Yessika Castro, CMC, CPMC
Interim City Clerk

Approved at the September 11, 2023 City Council meeting.