

MAYOR JEFF GEE
VICE MAYOR LISSETTE ESPINOZA-GARNICA
COUNCIL MEMBER ALICIA C. AGUIRRE
COUNCIL MEMBER KAIA EAKIN
COUNCIL MEMBER DIANE HOWARD
COUNCIL MEMBER ELMER MARTINEZ SABALLOS
COUNCIL MEMBER CHRIS STURKEN

APPROVED MINUTES

1017 MIDDLEFIELD ROAD
REDWOOD CITY, CA

JOINT CITY COUNCIL/
SUCCESSOR AGENCY/
PUBLIC FINANCE AUTHORITY
REGULAR MEETING AGENDA
Monday, September 11, 2023, 6:00 PM

1. CALL TO ORDER

- 2. ROLL CALL** – All Council Members were present. Council Members Howard and Martinez Saballos participated remotely via Zoom.

Staff present: City Manager Melissa Stevenson Diaz, City Attorney Veronica Ramirez, and Interim City Clerk Yessika Castro.

- 3. PLEDGE OF ALLEGIANCE** – Council Member Aguirre led the pledge of allegiance.

4. AB 2449 REQUESTS AND CONSIDERATIONS FOR MEETING PARTICIPATION BY TELECONFERENCE DUE TO JUST CAUSE OR EMERGENCY CIRCUMSTANCES

Council Member Martinez Saballos requested to participate in the meeting remotely due to just cause.

5. PRESENTATIONS/ACKNOWLEDGEMENTS

5.A. Proclamation recognizing National Suicide Prevention Month

San Mateo County Behavioral Health Commissioner and Redwood City Chief of Police Kristina Bell accepted the proclamation.

5.B. Proclamation recognizing Welcoming Week and Welcoming Star Award presented to Tito Alvarez and Familias Unidas

Sequoia Union High School District Board Members Crystal Leach, Carrie DuBois and Rich Ginn accepted the proclamation. Redwood City Together representative Ella Gray and Redwood City Equity and Inclusion Fellow Gabriella Morales presented the Welcoming Star Awards to Tito Alvarez and Familias Unidas.

5.C. Proclamation recognizing National Hispanic Heritage Month

Latino Community Council of Redwood City members Connie Guerrero and Arnoldo Arreola accepted the proclamation.

6. PUBLIC COMMENT ON THE CONSENT CALENDAR, MATTERS OF COUNCIL INTEREST AND ITEMS NOT ON THE AGENDA

The following members of the public spoke:

- Taylor Pope
- Karvin Dassanayake
- Adrian Brandt

7. CONSENT CALENDAR

Council Member Sturken requested to pull item 7D for further discussion.

Motion and second, Aguirre and Espinoza-Garnica, to approve all items on the Consent Calendar, except for 7D, passed unanimously by roll call vote.

Motion and second, Sturken and Espinoza-Garnica, to approve item 7D, with additional direction to staff to follow up on the San Mateo County Sheriff's Office's portal as well as the City's reporting mechanism MyRWC, passed unanimously by roll call vote.

7.A. Annual display of the Mexican National flag for the Fiestas Patrias celebration during National Hispanic Heritage Month (301) Reso 16176 (0093)

Recommendation:

Adopt a resolution of the City Council of the City of Redwood City authorizing the display of the Mexican National flag for the Fiestas Patrias celebration during National Hispanic Heritage Month.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

7.B. Application to the Local Agency Formation Commission (LAFCo) for Extension of Water Service to 715 Vernal Way (APN 068-053-240) (304) Reso 16177 (0090)

Recommendation:

Adopt a resolution authorizing application to the Local Agency Formation Commission (LAFCo) requesting approval for extension of water services to 715 Vernal Way (APN 068-053-240) outside jurisdictional boundaries pursuant to Government Code Section 56133.

CEQA:

Categorically Exempt - Class 3. New construction or conversion of small structures

7.C. Final Acceptance - Veterans Memorial Offsite Traffic Calming – Package One Project (304)

Recommendation:

By motion, accept the Veterans Memorial Offsite Traffic Calming – Package One Project, and authorize the release of bonds and retention according to City procedures.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

7.D. Response to San Mateo County Grand Jury Report: “Bike Safety in San Mateo County; Making Bicycling Safer in the County” (302)

Recommendation:

By motion, approve letter responding to San Mateo County Civil Grand Jury Report titled “Bike Safety in San Mateo County; Making Bicycling Safer in the County” and authorize the Mayor to execute and transmit the letter.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

7.E. Notification of the exigent use of military equipment (drone) not approved for use by Redwood City Police Department’s Military Equipment Use Policy during police activity on August 10, 2023 (301)

Recommendation:

Receive notification of the exigent use of unapproved military equipment during police activity on August 10, 2023, as required by Police Department Military Equipment Use Policy Section 703.9.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

7.F. Approve Live Performance Agreement between the City of Redwood City and Zoppé Circus and related resolution establishing a temporary time limit on parking spaces in the Library parking lots (304) Reso 16178 (0092)

Recommendation:

1. By motion, determine that due to the nature of the services, a competitive bidding

process is not likely to serve the best interests of the City and the contract may be awarded without a competitive bidding process, and approve and authorize the City Manager to execute the Live Performance Agreement between the City of Redwood City and Zoppé Circus in an amount not to exceed \$383,000 (requires 5/7 vote); and 2. Adopt a resolution of the City Council of the City of Redwood City establishing a temporary one-hour time limit on the use of parking spaces in Library Lots A, B, and C.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

7.G. Award Main Library Boiler Replacement Project to Bay City Boiler and Engineering Company, Incorporated to replace inoperable equipment required to ensure proper heating of the Redwood City Downtown Library (304)

Recommendation:

By motion, approve and authorize the City Manager to execute the contract documents and award the standard form contract for the Downtown Library Boiler Replacement Project to Bay City Boiler and Engineering Company, Incorporated of Hayward, CA for their responsive and responsible low total bid of \$208,410; and authorize the City Manager or their designee to increase the contract amount, if necessary, up to 10% of the amount awarded in an amount not to exceed \$20,841 for a total amount of \$229,251.

CEQA:

Categorically Exempt - Class 1. Existing Facilities

7.H. Agreement with Pump Repair Service Co. for annual storm pump maintenance and repair services to ensure functionality and readiness of storm pump operations for their intended use (304)

Recommendation:

By motion, approve and authorize the City Manager to execute a one-year agreement for services with Pump Repair Service Co. in an amount not to exceed \$250,000, including City Manager authority to extend the Agreement for three additional two-year terms through 2030, for a total contract amount not to exceed \$1,750,000 for storm pump maintenance and repair services.

CEQA:

Categorically Exempt - Class 1. Existing Facilities

- 7.I. Waive second reading and adopt ordinance amending Chapter 20, article VII, section 20.165 of the Redwood City Municipal Code relating to temporary parking meter permits to allow fees to be set by City Council resolution; no changes made to fee amounts (301) Ord 2528 (0013)**

Recommendation:

Waive the second reading and adopt an ordinance amending chapter 20, article VII, section 20.165 of the Redwood City Municipal Code relating to temporary parking meter permits to authorize that fees be set by City Council resolution.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

- 7.J. Approve August 26, 2023 and August 28, 2023 City Council Minutes (301)**

- 7.K. Approve claims and checks from September 11, 2023 to October 2, 2023 and the usual and necessary payments through October 2, 2023 (303)**

8. BOARDS, COMMISSIONS AND COMMITTEES WORK PLANS

- 8.A. Planning Commission Work Plan for FY 2023-2024 and FY 2024-2025 (209)**

Planning Commission Chair Rick Hunter and Vice Chair Filip Crnogorac gave a presentation.

There was no public comment.

Recommendation:

By motion, approve the proposed Planning Commission Work Plan for FY 2023-2024 and FY 2024-2025.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

Motion and second, Aguirre and Sturken, to approve the proposed Planning Commission Work Plan for FY 2023-2024 and FY 2024-2025, passed unanimously by roll call vote.

- 8.B. Senior Affairs Commission Work Plan for FY 2023-2024 and FY 2024-2025 (209)**

Senior Affairs Commission Chair Hal Draeger and staff liaison Bruce Utecht gave a presentation.

There was no public comment.

Recommendation:

By motion, approve the Senior Affairs Commission Work Plan for Fiscal Year FY 2023-2024 and FY 2024-2025.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

Motion and second, Espinoza-Garnica and Sturken, to approve the Senior Affairs Commission Work Plan for Fiscal Year FY 2023-2024 and FY 2024-2025, passed unanimously by roll call vote.

9. PUBLIC HEARINGS - None

10. STUDY SESSIONS

10.A. Vision Zero Program Progress Report Study Session

Transportation Manager Jessica Manzi gave a presentation.

The following members of the public spoke:

- Isabella Chu
- Mac Hart
- Dylan Finch
- Taylor Pope
- Marcelene Luna

Recommendation:

Receive an update on Vision Zero activities; no formal action will occur at this meeting.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

A Study Session was held. No formal action was taken.

11. STAFF REPORTS

- 11.A. Receive draft Automated License Plate Reader (ALPR) policy, receive public comment on the ALPR program in accordance with Civil Code § 1798.90.55(a), and approve purchase of 25 Flock Group, Inc. ALPR cameras for the City of Redwood City with a three-year service contract from Flock (304)**

Redwood City Police Lieutenant Junsun Lee and Sergeant Jeff Boyce gave a presentation.

The following members of the public spoke:

- Clara Jaeckel
- Stephen J
- John Smith
- Tyler
- Community Member
- Sue Nix

Recommendation:

1. Receive Redwood City Police Department's Draft Automated License Plate Readers Policy and public comment on proposed Automated License Plate Reader program; and
2. By motion, approve and authorize the City Manager to execute an agreement to purchase 25 Automated License Plate Reader cameras from Flock Group, Inc. with installation and a three-year service agreement, covering the time period September 2023 to September 2026 for a not-to-exceed amount of \$243,750.00.

CEQA:

Categorically Exempt - Class 1. Existing Facilities

At 10:55 p.m., motion and second, Sturken and Espinoza-Garnica, to extend the meeting to 11:30 p.m., passed 6-1 by roll call vote, with Council Member Aguirre opposed.

Motion and second, Sturken and Martinez Saballos, to approve the staff recommendation, with an amendment to include in the draft policy a required annual report, explicit procedures for analyzing camera data, and a list of prohibited camera activities. The motion was withdrawn by the motion maker, and no vote was taken.

Motion and second, Howard and Martinez Saballos:

1. Receive Redwood City Police Department's Draft Automated License Plate Readers Policy and public comment on proposed Automated License Plate Reader program; and
2. Approve and authorize the City Manager to execute an agreement to purchase 25 Automated License Plate Reader cameras from Flock Group, Inc. with installation and a three-year service agreement, covering the time period September 2023 to September 2026 for a not-to-exceed amount of \$243,750.

The motion passed 6-1 with Council Member Sturken opposed.

11.B. Waive first reading and introduce an Ordinance revising the City’s Municipal Code Chapter 8A (Bingo Games) to comply with state law and provide for local regulations on bingo games in Redwood City (301)

City Manager Melissa Stevenson Diaz gave a presentation.

The following members of the public spoke:

- Muneerah Crawford
- Richard Pierce
- George Smith

Recommendation:

Waive first reading and introduce an ordinance of the City of Redwood City amending Chapter 8A (Bingo Games) of the Redwood City Municipal Code regarding Bingo Permits.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

Motion and second, Eakin and Howard, to waive first reading and introduce an ordinance of the City of Redwood City amending Chapter 8A (Bingo Games) of the Redwood City Municipal Code regarding Bingo Permits, passed unanimously by roll call vote.

12. MATTERS OF COUNCIL INTEREST

12.A. City Council Member Report of Conferences and Meetings Attended

12.B. City Council Committee Reports

A. Finance/Audit Sub-Committee

Council Member Eakin gave an update.

B. Climate Action Sub-Committee

Council Member Sturken gave an update.

C. 101/84 Project Ad Hoc Committee

Mayor Gee gave an update.

12.C. City Manager (Oral) Update

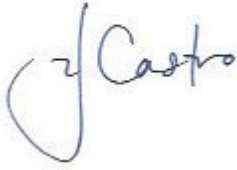
City Manager Melissa Stevenson Diaz reported on upcoming park safety community meetings scheduled for September 19 (English) in-person, September 26 (Spanish) in-

person, and October 19 virtually via Zoom. She also announced upcoming weekend closures on Highway 101 southbound between Whipple and Brittan Avenues from September 29 through October 2, and northbound between October 13 through October 16.

Motion and second, Sturken and Espinoza-Garnica, to extend the meeting to 11:32 p.m., passed 6-1 with Councilmember Aguirre opposed.

13. **ADJOURNMENT** – Mayor Gee read a biography on Michael Fernandez and adjourned the meeting in his memory at 11:32 p.m.

Respectfully submitted.

A handwritten signature in blue ink that reads "Y Castro". The signature is stylized with a large, looping initial "Y" and a cursive "Castro".

Yessika Castro, CMC, CPMC
Interim City Clerk

Approved at the October 2, 2023 City Council meeting.