

MAYOR JEFF GEE  
VICE MAYOR LISSETTE ESPINOZA-GARNICA  
COUNCIL MEMBER ALICIA C. AGUIRRE  
COUNCIL MEMBER KAIA EAKIN  
COUNCIL MEMBER DIANE HOWARD  
COUNCIL MEMBER ELMER MARTINEZ SABALLOS  
COUNCIL MEMBER CHRIS STURKEN

APPROVED MINUTES  
  
1017 MIDDLEFIELD ROAD  
REDWOOD CITY, CA

JOINT CITY COUNCIL/  
SUCCESSOR AGENCY/  
PUBLIC FINANCE AUTHORITY  
REGULAR MEETING AGENDA  
Monday, October 23, 2023, 6:00 PM

- 1. **CALL TO ORDER** – Mayor Gee called the meeting to order at 6:00 p.m.
- 2. **ROLL CALL** – All Council Members were present.

Staff present: City Manager Melissa Stevenson Diaz, City Attorney Veronica Ramirez, Interim City Clerk Yessika Castro.

- 3. **PLEDGE OF ALLEGIANCE** – Council Member Martinez Saballos led the pledge of allegiance.
- 4. **CLOSED SESSION**

There was no public comment.

The City Council convened a Closed Session at 6:04 p.m. to discuss the following:

**4.A. Closed session regarding labor negotiations pursuant to California Government Code Section 54957.6, and existing litigation pursuant to California Government Code Section 54956.9 (d)(1)**

1. CONFERENCE WITH LABOR NEGOTIATORS

Closed session regarding labor negotiations pursuant to California Government Code Section 54957.6:

City’s Negotiators: Kelly Tuffo, Liebert Cassidy Whitmore  
Michelle Katsuyoshi, Human Resources Director

Employee Organizations: Executive Management  
Redwood City Management Employees Association

2. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

Closed session regarding litigation that has been initiated formally pursuant to paragraph (1) of subdivision (d) of California Government Code Section 54956.9:

Name of Cases: *Francesca Fambrough, et al. v. City of Redwood City, San Mateo County Superior Court Case No. 17CIV05387*

*Tania Sole v. City of Redwood City, et al., San Mateo County Superior Court Case No. 17CIV04898*

*Unlawful Detainer Proceedings, San Mateo County Superior Court Case No. 18UDL00809; 18UDL00903*

*Hannig Environmental Research Organization (HERO) v. City of Redwood City, et al., San Mateo County Superior Court Case No. 23CIV03421*

At 7:42 p.m., the City Council reconvened the regular meeting.

**City Attorney Veronica Ramirez reported the following action:**

**Regarding existing litigation, the City Council unanimously approved two written settlement agreements – one with Tania Sole, and a second with John Chambers – that resolve litigation and claims between the city and both Tania Sole and John Chambers, relative to the Docktown Marina and Docktown Plan. Tania Sole and John Chambers have each agreed to the settlement prior to the Closed Session, that upon the City Council’s vote approving the settlements, the city has taken final reportable action.**

**Principal terms of the settlement agreements are as follows:**

- **The city will pay John Chambers \$190,000 for Docktown-related compensation. There will be mutual release of claims including dismissal of actions. John Chambers will vacate Docktown by November 27, 2023.**
- **The city will pay Tania Sole \$190,000 for Docktown-related compensation and \$8,000 in attorney fees with mutual release of claims including dismissal of actions. Tania Sole will vacate Docktown within 14 days of settlement.**

**5. PRESENTATIONS/ACKNOWLEDGEMENTS**

**5.A. Presentation by Carolyn Hoskins on the Domini Hoskins Black History Museum**

Carolyn Hoskins gave an overview of the Domini Hoskins Black History Museum which is planned to have permanent residence in Redwood City.

**6. PUBLIC COMMENT ON THE CONSENT CALENDAR, MATTERS OF COUNCIL INTEREST AND ITEMS NOT ON THE AGENDA**

The following members of the public provided comments:

- John Thivierge
- Kimberly Gopar and Abel Chavez
- Steven Howard
- Kathy Miller
- Penny and George Erickson
- Ingrid Kerstan

**7. CONSENT CALENDAR**

Mayor Gee stated that due to his parent company being affiliated with the contractor, he will be recused from voting on item 7B.

**Motion and second, Howard and Martinez Saballos, to approve the Consent Calendar, except item 7B, passed unanimously by electronic vote.**

**Motion and second, Martinez Saballos and Eakin, to approve item 7B, passed 6-0-1 with Mayor Gee recused.**

**7.A. Side Letter between City of Redwood City and the Service Employees International Union (SEIU) Local 521 regarding registration and employee discount for child-based recreation programs (304)**

Recommendation:

By motion, approve Side Letter between City of Redwood City and the Service Employees International Union (SEIU) Local 521 regarding registration and employee discount for child-based recreation programs.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

**7.B. Final acceptance of construction improvements for the development at 1304 El Camino Real and release of associated bonds (304)**

Recommendation:

By motion, accept the construction improvements for the development at 1304 El Camino Real and authorize release of the bonds in accordance with the Subdivision Improvement Agreement.

CEQA:

This activity is not a project under California Environmental Quality Act (CEQA) as defined in CEQA Guidelines, section 15378, because it has no potential for resulting in either a direct or reasonably foreseeable indirect physical change in the environment.

**7.C. Loan agreement, parcel map and associated agreements for the Broadway Plaza development by SI XX, LLC (304) Reso 16183 (0102)**

Recommendation:

1. Adopt a resolution approving an appropriation amendment to increase the Affordable Housing Impact Fee Fund expenditure budget by \$20,000 using available fund balance; and approving and authorizing the City Manager to execute a \$20,000 Loan Agreement and all related documents with SI 78, LLC, or a limited partnership or special purpose entity controlled or managed by SI 78, LLC and to take all actions necessary to complete this transaction;
2. By motion, approve Parcel Map 2019-009 for the Broadway Plaza development at 1401 Broadway;
3. By motion, approve and authorize the City Manager to execute a Subdivision Improvement Agreement with SI XX, LLC, subject to any minor, clarifying and conforming changes approved by the City Attorney;
4. By motion, approve and authorize the City Manager to execute a Landscape Maintenance Agreement with SI XX, LLC, subject to any minor, clarifying and conforming changes approved by the City Attorney;
5. By motion, approve and authorize the City Manager to execute a Stormwater Treatment Measures Maintenance Agreement with SI XX, LLC, subject to any minor, clarifying and conforming changes approved by the City Attorney;
6. By motion, approve and authorize the City Manager to execute an Easement and Maintenance Agreement with SI XX, LLC, subject to any minor, clarifying and conforming changes approved by the City Attorney;
7. By motion, approve and authorize the City Manager to execute a Housing Affordability Agreement with SI XX, LLC and SI 78, LLC subject to any minor, clarifying and conforming changes approved by the City Attorney, and to take all actions necessary to carry out the Housing Affordability Agreement; and
8. By motion, approve and authorize the City Manager to execute Agreements Regarding Improvements in Right-Of-Way, Waiver, Release and Hold Harmless SI XX, LLC, subject to any minor, clarifying and conforming changes approved by the City Attorney.

CEQA:

Environmental Impact Report

- 7.D. Waive second reading and adopt an ordinance to update certain fees and charges for the City Manager's Office, Community Development and Transportation, Fire, Library, Parks, Recreation, and Community Services, Police, Public Works, and Special Events (301) Ord 2530 (0015)**

Recommendation:

Waive second reading and adopt Uncodified Ordinance updating and adopting certain fees for the City Manager's Office, Community Development and Transportation, Fire, Library, Parks, Recreation, and Community Services, Police, Public Works, and Special Events.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

- 7.E. Approve October 9, 2023 City Council Minutes (301)**

- 7.F. Approve claims and checks from October 23, 2023 to November 13, 2023 and the usual and necessary payments through November 13, 2023 (303)**

**8. BOARDS, COMMISSIONS AND COMMITTEES WORK PLANS**

- 8.A. Library Board Work Plan for FY 2023-24 and FY 2024-25 (209)**

Library Director Derek Wolfgram introduced the item, and Library Board Chair Anne Callery gave a presentation.

There was no public comment.

Recommendation:

By motion, approve the proposed Library Board Work Plan for FY 2023-24 and FY 2024-25.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

**Motion and second, Espinoza-Garnica and Martinez Saballos, to approve the proposed Library Board Work Plan for FY 2023-24 and FY 2024-25, passed unanimously by electronic vote.**

**9. PUBLIC HEARINGS - None**

## 10. STUDY SESSIONS

### 10.A. Update on Homelessness Initiatives Work Plan

Homeless and Human Services Manager Teri Chin gave a presentation.

The following members of the public provided comments:

- Clara Jaeckel

Recommendation:

Hold a study session and provide individual Council Member input to staff on the ongoing implementation of the City's Homelessness Initiatives Work Plan. No formal action will occur at this meeting.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

A Study Session was held. No formal action was taken.

## 11. STAFF REPORTS

### 11.A. Compensation adjustments for the City Manager and City Attorney, and amendments to the City's Classification and Wage and Salary Plan to update the salary ranges to incorporate the compensation adjustments for the City Manager and City Attorney (905)

Human Resources Director Michelle Katsuyoshi gave a presentation.

The following members of the public provided comments:

- John Thivierge
- Gerd S
- Kevin Thorpe
- Steven Howard
- Chris Robell
- Lisa Miller
- Laura Haberlin
- Kendra Bronstein
- Donna Cohen
- Elise Dixon
- Anonymous
- Julie Pardini
- Molly Tinney
- L Miller

- Christopher Keane
- Todd Freeman
- Alicia Kabelac
- Steve Sanders

Recommendation:

1. Adopt a resolution approving and authorizing the Mayor to execute the sixth amendment to the employment agreement for the City Manager to provide for adjustment to salary, and amending the City’s Classification and Wage and Salary Plan to update the salary range to incorporate the compensation adjustments for the City Manager; and
2. Adopt a resolution approving and authorizing the Mayor to execute the fifth amendment to the employment agreement for the City Attorney to provide for adjustment to salary, and amending the City’s Classification and Wage and Salary Plan to update the salary range to incorporate the compensation adjustments for the City Attorney.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

**Motion and second, Aguirre and Espinoza-Garnica, to:**

- 1. Adopt a resolution approving and authorizing the Mayor to execute the sixth amendment to the employment agreement for the City Manager to provide for adjustment to salary, and amending the City’s Classification and Wage and Salary Plan to update the salary range to incorporate the compensation adjustments for the City Manager; and**
- 2. Adopt a resolution approving and authorizing the Mayor to execute the fifth amendment to the employment agreement for the City Attorney to provide for adjustment to salary, and amending the City’s Classification and Wage and Salary Plan to update the salary range to incorporate the compensation adjustments for the City Attorney.**

The motion passed unanimously by electronic vote.

**12. MATTERS OF COUNCIL INTEREST**

**12.A. City Council Member Report of Conferences Attended**

**12.B. City Council Committee Reports**

**A. Finance/Audit Sub-Committee**

Council Member Eakin gave an update.

**B. Utilities Sub-Committee**

Vice Mayor Espinoza-Garnica gave an update.

Mayor Gee reported the formation of an Ad Hoc Committee to provide input to staff on a potential development agreement for the American Legion project.

**12.C. City Manager (Oral) Update**

City Manager Melissa Stevenson Diaz reported on the following:

- Property manuals mailed to property owners along Cordilleras Creek regarding creek maintenance and responsibility
- United Against Hate Week and related events through the Redwood City Public Library
- Upcoming agenda items for the November 13 (Caltrain grade separation study) and November 27 City Council meetings (police and fire studies implementation and revenue generation options)

**13. ADJOURNMENT** – Mayor Gee adjourned the meeting at 10:59 p.m.

Respectfully submitted,



Yessika Castro, CMC, CPMC  
City Clerk

Approved at the November 13, 2023 City Council meeting.