

MAYOR JEFF GEE  
VICE MAYOR LISSETTE ESPINOZA-GARNICA  
COUNCIL MEMBER ALICIA C. AGUIRRE  
COUNCIL MEMBER KAIA EAKIN  
COUNCIL MEMBER DIANE HOWARD  
COUNCIL MEMBER ELMER MARTINEZ SABALLOS  
COUNCIL MEMBER CHRIS STURKEN

APPROVED MINUTES

1017 MIDDLEFIELD ROAD  
REDWOOD CITY, CA

JOINT CITY COUNCIL/  
SUCCESSOR AGENCY/  
PUBLIC FINANCE AUTHORITY  
REGULAR MEETING AGENDA  
Monday, November 13, 2023, 6:00 PM

1. **CALL TO ORDER** – Vice Mayor Espinoza-Garnica called the meeting to order at 6:00 p.m.
2. **ROLL CALL** – Council Members Aguirre, Eakin, Howard, Martinez Saballos, and Sturken were present. Mayor Gee was absent.

Staff present: City Manager Melissa Stevenson Diaz, City Attorney Veronica Ramirez, and City Clerk Yessika Castro.

3. **PLEDGE OF ALLEGIANCE** – Council Member Sturken led the pledge of allegiance.
4. **CLOSED SESSION**

There was no public comment.

The City Council convened a Closed Session at 6:03 p.m. to discuss the following:

**4.A. Closed Session regarding Threat to Public Services or Facilities pursuant to Gov. Code § 54957(a)**

Consultation with: Mike Liang, IT Manager

At 7:08 p.m., the City Council reconvened the regular meeting.

There was no reportable action.

**5. PRESENTATIONS/ACKNOWLEDGEMENTS**

**5.A. Proclamation recognizing United Against Hate Week**

Sequoia Dream Club students Elizabeth Romero De La Rosa and Fabian Acevedo accepted the proclamation.

**6. PUBLIC COMMENT ON THE CONSENT CALENDAR, MATTERS OF COUNCIL INTEREST AND ON ITEMS NOT ON THE AGENDA**

The following members of the public provided comments:

- Brendan Casey
- Ignacio Nacho Martinez

**7. CONSENT CALENDAR**

**Motion and second, Aguirre and Howard, to approve all items on the Consent Calendar, passed 6-0-1 with Mayor Gee absent.**

**7.A. Investment Report for period ending September 30, 2023 (501)**

Recommendation:

By motion, approve the City's Investment Report for the period ending September 30, 2023.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

**7.B. Approval of Repayment Agreement between William Tyler Wolfe and the City of Redwood City for overpayment of compensation (304)**

Recommendation:

By motion, approve and authorize the City Manager to execute Repayment Agreement between William Tyler Wolfe and the City of Redwood City and Agreement between the City of Redwood City and Redwood City Police Officers Association.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

**7.C. Amendment No. 1 to agreement for legal services with Shute Mihaly & Weinberger LLP (304)**

Recommendation:

By motion, approve and authorize the City Attorney to execute Amendment No. 1 to

the agreement for legal services with Shute Mihaly & Weinberger LLP.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

**7.D. Amendment No. 12 to the Sanitary Sewage Treatment Capacity Rights and Services (Town of Woodside) Agreement (304) Reso 16186 (0104)**

Recommendation:

Adopt a resolution approving amendment No. 12 to the Sanitary Sewage Treatment Capacity Rights and Services (Town of Woodside) Agreement and authorizing the City Manager to execute said amendment.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

**7.E. Application to the Local Agency Formation Commission (LAFCo) for extension of water service to 909 Hillcrest Drive (APN 058-265-020) (304) Reso 16187 (0103)**

Recommendation:

Adopt a resolution authorizing application to the Local Agency Formation Commission (LAFCo) requesting approval for extension of water services to 909 Hillcrest Drive (APN 058-265-020) outside jurisdictional boundaries pursuant to Government Code Section 56133.

CEQA:

Categorically Exempt - Class 3. New construction or conversion of small structures

**7.F. Agreement with BKF Engineers for the design for the Price Tract Pump Station Improvement Project to enhance flood protection for developed commercial, industrial, and residential areas in and near downtown Redwood City (304)**

Recommendation:

By motion, approve and authorize the City Manager to execute the Agreement for Services with BKF Engineers for design and civil engineering consulting services for the Price Tract Pump Station Improvement Project in not-to-exceed the amount of \$1,321,923 with the option for the City Manager or the City Manager's designees to authorize, if necessary, up to 10% (\$132,193) contingency, for a total not-to-exceed amount of \$1,454,116.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

**7.G. Reject all bids for Sanitary Sewer Pump Station 8 and 9 Improvements Project (304)**

Recommendation:

By motion, reject all bids and authorize staff to re-advertise the Sanitary Sewer Pump Station 8 and 9 Improvements Project at a later date.

CEQA:

This activity of rejecting all bids is not a project under California Environmental Quality Act (CEQA). In any event, this project would meet the CEQA exemption criteria as set forth in CEQA Guidelines Section 15302 (Class 2(c), Replacement or Reconstruction).

**7.H. Amendment No. 1 to agreement with O'Dell Engineering for additional time and scope for Phase II services for construction document design and construction administration services for the Hoover Park Renovation Project (304)**

Recommendation:

By motion, determine that due to the nature of the services, a competitive bidding process is not likely to serve the best interests of the City and the contract amendment may be awarded without a competitive bidding process, and approve and authorize the City Manager to execute Amendment No. 1 to the Hoover Park Master Plan Agreement with O'Dell Engineering for additional time and scope for Phase II services for construction document design and construction administration services for the Hoover Park Renovation Project in the amount of \$470,000 for a total agreement amount of \$684,640.

CEQA:

This activity is not a project under California Environmental Quality Act (CEQA) as defined in CEQA Guidelines, section 15378, because it has no potential for resulting in either a direct or reasonably foreseeable indirect physical change in the environment. The initial review for the project notes no evidence of recognized environmental concerns (RECs) were found in the project area.

**7.I. Approve October 23, 2023 City Council Minutes (301)**

**7.J. Approve claims and checks from November 13, 2023 to November 27, 2023 and the usual and necessary payments through November 27, 2023 (303)**

**8. PUBLIC HEARINGS**

**8.A. Tax Equity and Fiscal Responsibility Act (TEFRA) hearing on issuance of tax-exempt bonds for the 353 Main Street Family Apartments (454) Reso 16188 (0105)**

Assistant City Manager Patrick Heisinger gave a presentation.

There was no public comment.

Recommendation:

1. Conduct a TEFRA hearing in consideration of the issuance of Tax-Exempt Bonds by the California Statewide Communities Development Authority to provide financing for the acquisition, construction, improvement, and equipping of a 125-unit multifamily rental housing project generally known as 353 Main Street Family Apartments; and
2. Adopt a resolution approving the issuance of Tax-Exempt Bonds by the California Statewide Communities Development Authority not to exceed \$70,000,000, for the benefit of 353 Main Street Family Apartments, L.P., to provide financing for the acquisition, construction, improvement, and equipping of 353 Main Street Family Apartments and certain other matters related thereto.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

**Motion and second, Sturken and Martinez Saballos, to adopt a resolution approving the issuance of Tax-Exempt Bonds by the California Statewide Communities Development Authority not to exceed \$70,000,000, for the benefit of 353 Main Street Family Apartments, L.P., to provide financing for the acquisition, construction, improvement, and equipping of 353 Main Street Family Apartments and certain other matters related thereto, passed 6-0-1 with Mayor Gee absent.**

**9. STAFF REPORTS**

**9.A. Exception to Public Employees' Pension Reform Act 180-day waiting period to hire retired annuitants to perform Senior Accountant duties (901)  
Reso 16189 (0106)  
Reso 16190 (0107)**

Assistant City Manager and Administrative Services Director Michelle Pochè Flaherty gave a presentation.

There was no public comment.

Recommendation:

1. Adopt a resolution for 180-day wait period exception and appointing Araceli Harris as Retired Annuitant Extra Help Senior Accountant; and
2. Adopt a resolution for 180-day wait period exception and appointing Carolyne Kerans as Retired Annuitant Extra Help Senior Accountant.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

**Motion and second, Howard and Aguirre, to:**

- 1. Adopt a resolution for 180-day wait period exception and appointing Araceli Harris as Retired Annuitant Extra Help Senior Accountant; and**
  - 2. Adopt a resolution for 180-day wait period exception and appointing Carolyne Kerans as Retired Annuitant Extra Help Senior Accountant.**
- The motion passed 6-0-1 with Mayor Gee absent.**

**9.B. Receive a summary update on the Caltrain Grade Separation Study including a review of the alternatives and select a preferred alternative for further study (702)**

San Mateo County Transportation Authority Project Delivery Director and former Redwood City Transportation Manager Jessica Manzi gave a presentation.

The following members of the public provided comments:

- Lori Low
- Taylor Pope
- Adina Levin
- Jim Gernand

Recommendation:

1. Receive a summary update on the Caltrain Grade Separation Study and provide any additional guidance and direction; and
2. By motion, select Alternative 1A for further study (preliminary engineering and environmental review) and direct staff to proceed with project development.

CEQA:

This activity is not a project under California Environmental Quality Act (CEQA) as defined in CEQA Guidelines, section 15378, because completing a feasibility study has no potential for resulting in either a direct or reasonably foreseeable indirect physical change in the environment. Future phases of this Project will include the environmental review.

**Motion and second, Martinez Saballos and Sturken, to select Alternative 1A for further study (preliminary engineering and environmental review) and direct staff to proceed with project development, passed 6-0-1 with Mayor Gee absent.**

**10. MATTERS OF COUNCIL INTEREST**

**10.A. City Council Member Report of Conferences Attended**

Council Member Eakin reported on the October 18 City/County Association of Governments (C/CAG) Resource Management Climate Protection Committee meeting.

Council Member Howard encouraged the community to watch the Zoppè Family Circus in Redwood City through November 26.

Vice Mayor Espinoza-Garnica reported on the November 9-10 California Work & Family Coalition panels.

**10.B. City Council Committee Reports**

- A. Ad Hoc Committee on 1125 Arguello Project** – Council Member Aguirre gave an update.
- B. Ad Hoc Committee on 101/84 Project** – Council Member Martinez Saballos gave an update.
- C. Ad Hoc Committee on American Legion Project** – Council Member Sturken gave an update.

**10.C. City Manager (Oral) Update – City Manager Melissa Stevenson Diaz reported on the following:**

- Redwood City’s storm preparedness efforts
- Information regarding the proposed water rate increases available on social media, and through community meetings on November 14 and 15 in both English and Spanish
- City administrative offices will be closed for the Thanksgiving holiday on Thursday, November 23 and Friday, November 24

**11. ADJOURNMENT** – Vice Mayor Espinoza-Garnica adjourned the meeting at 8:37 p.m.

Respectfully submitted,

A handwritten signature in blue ink that reads "Yessika Castro". The signature is written in a cursive style with a large initial "Y" and "C".

Yessika Castro, CMC, CPMC  
City Clerk

Approved at the November 27, 2023 City Council meeting.