

MAYOR JEFF GEE
VICE MAYOR LISSETTE ESPINOZA-GARNICA
COUNCIL MEMBER ALICIA C. AGUIRRE
COUNCIL MEMBER KAIA EAKIN
COUNCIL MEMBER DIANE HOWARD
COUNCIL MEMBER ELMER MARTINEZ SABALLOS
COUNCIL MEMBER CHRIS STURKEN

MINUTES

1017 MIDDLEFIELD ROAD
REDWOOD CITY, CA

JOINT CITY COUNCIL/
SUCCESSOR AGENCY/
PUBLIC FINANCE AUTHORITY
REGULAR MEETING AGENDA
Monday, December 18, 2023, 6:00 PM

1. **CALL TO ORDER** – Mayor Gee called the meeting to order at 6:04 p.m.
2. **ROLL CALL** – Council Members Aguirre, Eakin, Howard, Martinez Saballos, Sturken, Vice Mayor Espinoza-Garnica and Mayor Gee were present.

Staff present: City Manager Melissa Stevenson Diaz, City Attorney Veronica Ramirez, and City Clerk Yessika Castro.

3. **PLEDGE OF ALLEGIANCE** – Council Member Howard led the pledge of allegiance.
4. **PRESENTATIONS/ACKNOWLEDGEMENTS**

- 4.A. **Casa Circulo Cultural presentation of Presidential Volunteer Recognitions**
Casa Circulo's founder Verónica Escámez presented the Presidential Volunteer Recognition awards to Claire Yu and Connie Guerrero. Mayor Gee presented certificates of recognition to Claire Yu and Connie Guerrero.
- 4.B. **Presentation by American Chinese International Cultural Exchange Council (ACICEC)**
Gladys Soto gave an overview on the recent trip to sister city Zhuhai, China.
- 4.C. **Police Advisory Committee oral presentation**
Administrative Services Director and Assistant City Manager Michelle Poché Flaherty, Police Advisory Committee Chair Jim Hartnett and Vice Chair Roczana Enriquez, and Chief of Police Kristina Bell gave a presentation.

5. PUBLIC COMMENT ON THE CONSENT CALENDAR, MATTERS OF COUNCIL INTEREST AND ON ITEMS NOT ON THE AGENDA

Mayor Gee stated that as over 400 identical emails were received on the topic of agendizing a resolution calling for a ceasefire in Palestine, the City Clerk will only read one comment during the meeting. All comments will be made part of the final meeting record.

The following members of the public provided comments:

- Ali Ahmad
- Mohammad Ali
- Siddharth Patel
- Laksh Bhasin
- Spencer
- Alex
- Joe Khirralah
- Sema Shami
- Brandon Henriquez
- Zach Klieman
- Sarahi Espinoza
- Marcelene Luna
- Mishal Riaz
- Mary Bernier
- Zahra Murtaza
- Dina Wahbe
- Bridget West
- Rona Gundrum
- Ken Dulaney
- Chris Robell

6. CONSENT CALENDAR

Mayor Gee stated that item 6K will be continued to the January 22 City Council meeting.

Council Member Eakin stated that she is recused from voting on item 6C due to the location of her home, and item 6I due to her place of employment.

Vice Mayor Espinoza-Garnica pulled item 6G for further discussion.

Motion and second, Aguirre and Howard, to approve all items on the Consent Calendar, except for items 6C, 6I and 6G, passed unanimously by electronic vote.

Motion and second, Espinoza-Garnica and Howard, to approve items 6C and 6I, passed 6-0-1 by electronic vote, with Council Member Eakin recused.

Motion and second, Espinoza-Garnica and Howard, to approve item 6G, passed unanimously by electronic vote.

**6.A. Annual self-insured assessment for the City's workers' compensation program
Reso 16192 (304)**

Recommendation:

Adopt a resolution authorizing the City Manager to pay the State of California Department of Industrial Relations FY 2023-24 assessment for administering the State of California's workers' compensation program in an amount not to exceed \$167,083.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

**6.B. Approve settlement of Redwood City Police Officers Association grievance regarding total compensation survey, and amendments to the City of Redwood City Classification and Salary and Wage Plan to update salary range adjustments for classifications of Police Officer Trainee, Police Officer, Police Officer-Advanced, Police Sergeant, Police Sergeant-Advanced, Police Lieutenant, Police Lieutenant-Advanced and Police Captain
Reso 16193 (303)**

Recommendation:

1. By motion, approve Settlement Agreement and General Release between the City of Redwood City and the Redwood City Police Officers Association resolving the Association's grievance re: total compensation survey; and
2. Adopt a resolution amending the City of Redwood City's Classification and Wage and Salary Plan to adjust salary ranges for employees represented by the Redwood City Police Officers Association, employees represented by the Police Supervisors Association, the executive management classification of Police Captain, and the non-represented classification of Police Officer Trainee.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

**6.C. Second Amendment to the Landscape Maintenance Agreement for the development at 910 Woodside Road
(304)**

Recommendation:

By motion, approve and authorize the City Manager to execute a Second Amendment to the Landscape Maintenance Agreement with 910 Woodside, LLC.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

6.D. Final acceptance of Maple Street Shelter Hazardous Materials Remediation Project (304)

Recommendation:

By motion, accept the Maple Street Shelter Hazardous Materials Remediation Project, and authorize the release of bonds and retention according to City procedures.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

6.E. Agreement with Pacific Pyramid Group, Inc. dba Days Inn to provide rooms for participants in the City's Hotel Respite Program (304)

Recommendation:

By motion, determine that due to the nature of the services, a competitive bidding process is not likely to serve the best interests of the City, and approve and authorize the City Manager to execute an agreement with Pacific Pyramid Group, Inc. dba Days Inn (Days Inn) for a not to exceed amount of \$200,000 to provide hotel accommodations for participants the City's grant-funded Hotel Respite Program (requires 5/7 vote).

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

6.F. Agreement for Services with Escartiz Studios for the Jardin de Niños Park Expansion Project art installation (304)

Recommendation:

By motion, determine that due to the unique and durable artistic elements for the custom-made portico structure from a Redwood City based artist skilled in such work, that an Agreement for Services with Escartiz Studios for the Jardin de Niños Park Expansion Project Art Installation Project be approved in the amount of \$80,000 (requires 5/7 vote).

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

6.G. Amendment to agreement with Axon Enterprise Inc., body-worn camera equipment and software, to add auditing software (304)

Recommendation:

By motion, determine that due to the nature of the services, a competitive bidding process is not likely to serve the best interests of the City and the contract amendment

may be awarded without a competitive bidding process, approve and authorize the City Manager to execute Amendment No. 1 to Purchase Agreement for Goods, Commodities and Services with Axon Enterprises, Inc. for body-worn camera equipment and software covering the time period December 1, 2020 to November 30, 2025, to increase the not-to-exceed amount by \$20,520 to add auditing software, for a total not-to-exceed amount of \$633,125 (requires 5/7 vote).

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

6.H. Agreement for Services with HF&H Consultants, LLC to conduct a solid waste franchise fee study (304)

Recommendation:

By motion, determine that due to the nature of services, a competitive bidding process is not likely to serve the best interest of the City, and approve and authorize the City Manager to execute an Agreement for Services to conduct a solid waste franchise fee study with HF&H Consultants, LLC in an amount not to exceed \$100,000 (requires 5/7 vote).

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

6.I. Purchase of six Ford F-150 Lightnings, one Ford Escape Hybrid, and one Ford F-250 Super Duty truck from Nicholas K. Corporation dba The Ford Store San Leandro in the amount of \$450,318 to replace end of life equipment, furthering the City's climate action goal and supporting the EVFirst! Policy (304)

Recommendation:

By motion, approve and authorize the City Manager or their designee to execute the purchase of six Ford F-150 Lightnings, one Ford Escape Hybrid, and one Ford F-250 Super Duty truck from Nicholas K. Corporation dba The Ford Store San Leandro of San Leandro, CA in the amount of \$450,318.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

6.J. Resolution to phase in the adopted electric vehicle charging fee for City-owned charging stations to promote reduction of greenhouse emissions

Reso 16194 (301)

Recommendation:

Adopt a resolution phasing in the adopted electric vehicle charging fee.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

- 6.K. Waive first reading and introduce an ordinance to amend Section 5.1 of Article 1 of Chapter 5 of the Redwood City Municipal Code to adopt by reference the Animal Control Ordinance of San Mateo County Consisting of Chapter 6.04 of Title 6 of the Code of Ordinances of the County of San Mateo; and Article VII (Penalty) of Chapter 5 of the Redwood City Municipal Code to establish penalties for violations of the Animal Control Ordinance** **Continued to the January 22, 2024 City Council meeting**

Recommendation:

1. Waive the first reading and introduce an Ordinance amending Section 5.1 of Article I of Chapter 5 of the Redwood City Municipal Code to adopt by reference the Animal Control Ordinance of San Mateo County consisting of Chapter 6.04 of Title 6 of the Code of Ordinances of the County of San Mateo; and Article VII (Penalty) of Chapter 5 of the Redwood City Municipal Code to establish penalties for violations of the Animal Control Ordinance; and
2. Set a Public Hearing on the second reading and adoption of the ordinance on January 22, 2024.

CEQA:

This activity is not a project under California Environmental Quality Act (CEQA) as defined in CEQA Guidelines, section 15378, because it has no potential for resulting in either a direct or reasonably foreseeable indirect physical change in the environment. In the event the activity is found to be a project under CEQA, it is subject to the CEQA exemption contained in CEQA Guidelines section 15061(b)(3) because it can be seen with certainty to have no possibility of a significant effect on the environment.

- 6.L. Waive second reading and adopt an ordinance amending Article II (Water Service and Facility Charges) and Article IV (Water Fund) of Chapter 38 of the Redwood City Municipal Code, updating the City's water service charges, amending Resolution No. 14648 and rescinding Resolution No. 15446** **Ord 2531 (305)**

Recommendation:

Waive second reading and adopt an ordinance amending Article II (Water Service and Facility Charges) and Article IV (Water Fund) of Chapter 38 of the Redwood City Municipal Code, updating the City's water service charges, amending Resolution No. 14648 and Rescinding Resolution No. 15446 (requires 5/7 vote).

CEQA:

This activity is not a project under California Environmental Quality Act (CEQA) Guidelines section 15378(b)(4) because the City is setting maximum rates for water

utility service to be charged to fund ongoing operation and maintenance activities of the Water Enterprise of the City, and as such, the action involves a funding mechanism or fiscal activity within the meaning of the CEQA Guidelines. The activity is also exempt from CEQA as there is no possibility for causing a significant effect on the environment, per CEQA Guideline Section 15061(b)(3). No specific water projects are associated with this Ordinance. The Ordinance is policy-oriented and would create a funding mechanism for the development of future water facilities. When and if specific water projects are developed and proposed for implementation, the environmental impacts of such facilities would be evaluated in accordance with CEQA and City practice.

6.M. Approve December 4, 2023 City Council Minutes (301)

6.N. Approve claims and checks from December 18, 2023 to January 8, 2024 and the usual and necessary payments through January 8, 2024 (303)

7. PUBLIC HEARINGS - None

8. STAFF REPORTS

8.A. Accept annual report from the Redwood City Improvement Association (RCIA) Reso 16195 (205)

Interim Assistant City Manager Patrick Heisinger introduced the item, and RCIA's Executive Director Amy Buckmaster and Project Manager Felicia Basques gave a presentation.

There was no public comment.

Recommendation:

Adopt a resolution accepting the Redwood City Improvement Association annual report and financial statement for Fiscal Year 2021-2022 from the Redwood City Improvement Association and authorizing the Redwood City Improvement Association to implement the services identified in the Management District Plan.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

Motion and second, Aguirre and Sturken, to accept the Redwood City Improvement Association annual report and financial statement for Fiscal Year 2021-2022 from the Redwood City Improvement Association and authorizing the Redwood City Improvement Association to implement the services identified in the Management District Plan, passed unanimously by electronic vote.

9. MATTERS OF COUNCIL INTEREST

9.A. City Council Member Report of Meetings and Conferences Attended

Vice Mayor Espinoza-Garnica reported on the LGBTQ Victory Institute conference in Washington, D.C on November 30 – December 2.

Mayor Gee reported on the December 15 Council of Cities dinner, hosted by the Town of Colma. Council Members Eakin and Howard were also in attendance.

9.B. City Council Committee Reports

A. Ad Hoc Committee on American Legion Project – Council Member Sturken gave an update.

B. 2x2x2 (Belmont, Redwood City & Belmont-Redwood Shores School District) – Council Member Martinez Saballos gave an update.

9.C. City Manager (Oral) Update – City Manager Melissa Stevenson Diaz reported on the following:

- A recent press release regarding the City’s storm preparedness activities
- Holiday events taking place in Redwood City over the next two weeks, including daily light shows and tree display
- City administrative offices will be closed December 23, 2023 – January 1, 2024
- Grand opening of the National Fitness Campaign’s fitness center

10. ADJOURNMENT – Mayor Gee adjourned the meeting at 8:27 p.m.

Respectfully submitted,



Yessika Castro, CMC, CPMC
City Clerk

Approved at the January 8, 2024 City Council meeting.