

MAYOR JEFF GEE
VICE MAYOR LISSETTE ESPINOZA-GARNICA
COUNCIL MEMBER ALICIA C. AGUIRRE
COUNCIL MEMBER KAIA EAKIN
COUNCIL MEMBER DIANE HOWARD
COUNCIL MEMBER ELMER MARTINEZ SABALLOS
COUNCIL MEMBER CHRIS STURKEN

MINUTES

1017 MIDDLEFIELD ROAD
REDWOOD CITY, CA

JOINT CITY COUNCIL/
SUCCESSOR AGENCY/
PUBLIC FINANCE AUTHORITY
REGULAR MEETING AGENDA
Monday, February 26, 2024 6:00 PM

1. **CALL TO ORDER** – Mayor Gee called the meeting to order at 6:00 p.m.
2. **ROLL CALL** – Council Members Eakin, Howard, Martinez Saballos, Sturken, Vice Mayor Espinoza-Garnica and Mayor Gee were present. Council Member Aguirre was absent.

Staff present: City Manager Melissa Stevenson Diaz, City Attorney Veronica Ramirez, and City Clerk Yessika Castro.

3. **PLEDGE OF ALLEGIANCE** – Mayor Gee led the pledge of allegiance.
4. **CLOSED SESSION**

There was no public comment.

AT 6:05 p.m., the City Council convened a Closed Session to discussing the following:

- 4.A. **Closed Session regarding anticipated litigation pursuant to paragraph (2) of subdivision (d) of California Government Code Section 54956.9**

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of California Government Code Section 54956.9: 1 case

At 6:43 p.m., the City Council reconvened the regular meeting. There was no reportable action.

5. PRESENTATIONS/ACKNOWLEDGEMENTS

5.A. Recognition of Boys & Girls Club Youth of the Year winners

Boys & Girls Club Redwood City Leadership Director Leslie Hernandez and Mayor Gee presented certificates to the 2024 Youth of the Year winners to Makasini Broussard, Nicole Calderon, Johanna Castillo, Gicelle Contreras, Alitssa Espinal and Sarahi Perez.

6. PUBLIC COMMENT ON THE CONSENT CALENDAR, MATTERS OF COUNCIL INTEREST AND ITEMS NOT ON THE AGENDA

The following members of the public provided comments:

- Alice Robinson
- Sema Shami
- Mishal Riaz
- America Yamaguchi
- Brandon H.
- Nam Le
- John Hawat
- Zach Klieman
- Jackson Peterson
- Marcelene Luna
- Valerie Robinson
- Rona Gundrum
- Kennedy Materne
- Chris Robell

7. CONSENT CALENDAR

Motion and second, Espinoza-Garnica and Howard, to approve all items on the Consent Calendar, passed 6-0-1 by electronic vote with Council Member Aguirre absent.

7.A. Investment Report for the period ending December 31, 2023 (501)

Recommendation:

By motion, approve the City's Investment Report for the period ending December 31, 2023.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

7.B. Amendments to agreements with Strategic Economics, Inc. and Economic and Planning Systems, Inc. for on-call primarily developer-funded services beyond staff capacity and expertise (304)

Recommendation:

1. By motion, approve and authorize the City Manager to execute Amendment No. 1 to the on-call services agreements with Strategic Economics, Inc. for a not-to-exceed amount of \$150,000 and an extension of one-year to existing contract for a total contract amount of \$400,000; and
2. By motion, approve and authorize the City Manager to execute Amendment No. 1 to the on-call services agreement with Economic and Planning Systems (EPS), Inc. for a not-to-exceed amount of \$195,000 for a total contract amount of \$295,000.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

7.C. Amendment No. 4 to Agreement for Services with ELS Architecture and Urban Design for construction administration services for the Veterans Memorial Building/Senior Center-YMCA Project, for extended time and services due to construction delays (304)

Recommendation:

By motion, approve and authorize the City Manager to execute Amendment No. 4 to the Agreement for Services with ELS Architecture and Urban Design for construction administration services for a not-to-exceed amount of \$429,670, for a total-not-to-exceed amount of \$9,244,426.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

7.D. Application for Prohousing Incentive Pilot Program funds (304) Reso 16205

Recommendation:

Adopt a resolution authorizing application for, and receipt of, Prohousing Incentive Pilot Program funds.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

7.E. Amendment No. 2 to Agreement for Services with Economic and Planning Systems, Inc. for on-call and specialized services beyond staff capacity and expertise (304)

Recommendation:

By motion, approve and authorize the City Manager to execute Amendment No. 2 with Economic and Planning Systems, Inc. (EPS) in an amount not to exceed \$40,000, for a total contract amount not to exceed \$125,500.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

7.F. Approve February 12, 2024 City Council Minutes (301)

7.G. Approve claims and checks from February 26, 2024 to March 11, 2024 and the usual and necessary payments through March 11, 2024 (303)

8. PUBLIC HEARINGS

8.A. Approve 2024 solid waste collection rates for regular and unscheduled services provided by Recology San Mateo County (803) Reso 16206

Public Works Services Director Terence Kyaw introduced the item, and Public Works Superintendent Adrian Lee gave a presentation.

Mayor Gee opened the public hearing.

The following members of the public provided comments:

- Chris Robell

Mayor Gee closed the public hearing.

City Clerk Yessika Castro confirmed there was not a majority protest against the proposed rates.

Recommendation:

1. Hold a public hearing on proposed increases to solid waste collection rates and if written protests are not made by a majority of the affected parcels, adopt a resolution approving 2024 solid waste collection rates (requires 5/7 vote); and
2. Direct staff to continue to promote the City's Utility Rate Assistance Program and the recently increased benefit amounts available to those who qualify.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

Motion and second, Espinoza-Garnica and Martinez Saballos, to:

- 1. Hold a public hearing on proposed increases to solid waste collection rates and if written protests are not made by a majority of the affected parcels, adopt a resolution approving 2024 solid waste collection rates (requires 5/7 vote); and**
- 2. Direct staff to continue to promote the City's Utility Rate Assistance Program and the recently increased benefit amounts available to those who qualify.**

The motion passed 6-0-1 by electronic vote with Council Member Aguirre absent.

9. STAFF REPORTS

9.A. Aggregate Fee Burden Analysis for impact fees and certain development fees and policy recommendations regarding impact fees (501)

City Manager Melissa Stevenson Diaz introduced the item, and Community Development Director Jeff Schwob and consultant Ashleigh Kanat from EPS gave a presentation.

The following members of the public provided comments:

- Leo McArdle
- Bob Mendelsohn
- Chester Palesoo, Sr.
- George W. Smith
- Kevin Guibara
- Veronica Klein
- Mark Manning

Recommendation:

1. Receive presentation on Aggregate Fee Burden Analysis comprising of impact fees and certain development fees; and
2. Provide policy direction regarding any impact fee reductions and direct staff to return with an implementing resolution.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

Motion and second, Sturken and Martinez Saballos, to:

- 1. Receive presentation on Aggregate Fee Burden Analysis comprising of impact fees and certain development fees; and**
- 2. Provide policy direction regarding any impact fee reductions and direct staff to return with an implementing resolution for the first five staff recommended items, and to further study the pipeline project option with the following parameters:**
 - **Projects submitted prior to the park impact fee update, with community facilities;**
 - **Reinstatement to the park impact fee at the time of project submittal; and**

- **50% discount of the new park impact fee.**

The motion passed 6-0-1 by electronic vote, with Council Member Aguirre absent.

9.B. Fiscal Year 2022-23 year-end budget update, mid-year update on Fiscal Year 2023-24 goals, Fiscal Year 2023-24 mid-year budget amendments, and proposed framework for development of the Fiscal Year 2024-25 Recommended Budget (501) Reso 16207

City Manager Melissa Stevenson Diaz gave an update.

The following members of the public provided comment:

- Chris Robell

At 10:58 p.m., motion and second, Howard and Espinoza-Garnica, to extend the meeting to 11:15 p.m., passes 6-0-1 by voice vote, with Council Member Aguirre absent.

At 11:14 p.m., motion and second, Howard and Espinoza-Garnica, to extend the meeting to 11:30 p.m., passes 6-0-1 by voice vote, with Council Member Aguirre absent.

Recommendation:

1. Accept an update on the FY 2022-23 year-end operating results;
2. Accept a mid-year update on FY 2023-24 goals;
3. Adopt a resolution appropriating and transferring certain funds for specified purposes to conform the budgeted amounts to actual revenues or expenditures for transactions that have occurred or are anticipated to occur during FY 2023-24;
4. Accept an economic update and the Preliminary 2024 Ten-Year General Fund Budget Forecast
5. Provide direction on the recommended framework for the development of the FY 2024-25 Recommended Budget; and
6. By motion, approve the dates for City Council action on the FY 2024-25 budget as set forth in this staff report, including establishing June 10, 2024 as the date on which the City Manager shall present a proposed budget to the City Council.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

Motion and second, Espinoza-Garnica and Martinez Saballos, to:

- 1. Accept an update on the FY 2022-23 year-end operating results;**
- 2. Accept a mid-year update on FY 2023-24 goals;**
- 3. Adopt a resolution appropriating and transferring certain funds for specified purposes to conform the budgeted amounts to actual revenues or expenditures for transactions that have occurred or are anticipated to occur during FY 2023-24;**

4. Accept an economic update and the Preliminary 2024 Ten-Year General Fund Budget Forecast
 5. Provide direction on the recommended framework for the development of the FY 2024-25 Recommended Budget; and
 6. By motion, approve the dates for City Council action on the FY 2024-25 budget as set forth in this staff report, including establishing June 10, 2024 as the date on which the City Manager shall present a proposed budget to the City Council.
- The motion passed 6-0-1 by electronic vote, with Council Member Aguirre absent.

10. MATTERS OF COUNCIL INTEREST

Mayor Gee announced the opening of the Boards, Commissions and Committees (BCC) recruitment on March 1 to fill a total of 30 vacancies.

10.A. City Council Member Report of Conferences Attended – None

10.B. City Council Committee Reports

- A. **Governance Subcommittee Meeting** – Vice Mayor Espinoza-Garnica gave an update.
- B. **Ad Hoc Committee on 101/84 Project** – Mayor Gee gave an update.

10.C. City Manager (Oral) Update – None

- 11. ADJOURNMENT** – Council Member Eakin read a biography on Margaret “Peggy” Ellen Clifford and adjourned the meeting in her memory at 11:28 p.m.

Respectfully submitted,



Yessika Castro, CMC, CPMC
City Clerk

Approved at the March 11, 2024 City Council Meeting.