

MAYOR JEFF GEE
VICE MAYOR LISSETTE ESPINOZA-GARNICA
COUNCIL MEMBER ALICIA C. AGUIRRE
COUNCIL MEMBER KAIA EAKIN
COUNCIL MEMBER DIANE HOWARD
COUNCIL MEMBER ELMER MARTINEZ SABALLOS
COUNCIL MEMBER CHRIS STURKEN

APPROVED MINUTES

1017 MIDDLEFIELD ROAD
REDWOOD CITY, CA

JOINT CITY COUNCIL/
SUCCESSOR AGENCY/
PUBLIC FINANCE AUTHORITY
REGULAR MEETING
Monday, April 1, 2024 6:00 PM

1. **CALL TO ORDER** - Mayor Gee called the meeting to order at 6:00 p.m.
2. **ROLL CALL** - Council Members Aguirre, Eakin, Howard, Martinez Saballos, Sturken, Vice Mayor Espinoza-Garnica and Mayor Gee were present.

Staff present: City Manager Melissa Stevenson Diaz, Senior Assistant City Attorney Eleonor Ignacio, and City Clerk Yessika Castro.

3. **PLEDGE OF ALLEGIANCE** - Council Member Aguirre led the pledge of allegiance.
4. **CLOSED SESSION**

There was no public comment.

At 6:07 p.m., the City Council convened a Closed Session to discussing the following:

4.A. Closed session regarding labor negotiations pursuant to California Government Code Section 54957.6

1. CONFERENCE WITH LABOR NEGOTIATORS

Closed session regarding labor negotiations pursuant to California Government Code Section 54957.6:

At 7:00 p.m., the City Council reconvened the regular meeting. There was no reportable action.

5. PRESENTATIONS/ACKNOWLEDGEMENTS

5.A. Presentation by Sequoia Healthcare District

Sequoia Healthcare District Board Members Ivan Martinez and Bill Fong, and CEO Pamela Kurtzman gave a presentation.

5.B. Presentation by MidPeninsula Regional Open Space District

MipPeninsula Regional Open Space District Board Members Margaret MacNiven and Zoe Kersteen-Tucker, and Governmental Affairs Program Manager Joshua Hugg gave a presentation.

6. PUBLIC COMMENT ON THE CONSENT CALENDAR, MATTERS OF COUNCIL INTEREST AND ITEMS NOT ON THE AGENDA

The following member of the public provided comments:

- Pam Swint

7. CONSENT CALENDAR

Council Member Howard requested to pull item 7C for further discussion.

Motion and second, Aguirre and Howard, to approve all items on the Consent Calendar, except item 7C, passed unanimously by electronic vote, and by voice vote from Mayor Gee.

Motion and second, Howard and Espinoza-Garnica, to approve item 7C, passed unanimously by electronic vote, and by voice vote from Mayor Gee.

7.A. Award Easter Bowl and Glenloch Tanks Seismic Improvement and Roof Repair Project (304)

Recommendation:

By motion, approve and authorize the City Manager to execute the standard form construction contract documents and award a contract for the Easter Bowl and Glenloch Tanks Seismic Improvement and Roof Repair Project to the lowest responsive and responsible bidder Euro Style Management of Sacramento for their low bid of \$1,727,000; and authorize the City Manager or the City Manager's designee to increase the contract amount, if necessary, up to 10% of the amount awarded for a total amount not to exceed \$1,899,700.

CEQA:

Categorically Exempt - Class 1. Existing Facilities

7.B. Technology Service Agreement with Buildingeye, Inc. (Buildingeye) to provide

residents and businesses access to building permits and planning application information through Buildingeye's AgencyCounter online platform (304)

Recommendation:

By motion, determine that due to the Buildingeye AgencyCounter online platform's compatibility with the existing City programs, equipment, and systems, there is only one reasonable and practical source for the desired service, and the contract may be awarded without a competitive bidding process; and approve and authorize the City Manager to execute the Technology Service Agreement with Buildingeye in the amount of \$98,350 for a period of four years, October 2022, through October 2026. (Requires 5/7 vote)

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

7.C. Resolution approving and adopting certain exemptions to the Impact Fee Program for Accessory Dwelling Units (ADUs), bedroom additions, and childcare facilities as directed by City Council on February 26, 2024 Reso 16210 (501)

Recommendation:

Adopt a resolution granting certain exemptions to the Impact Fee Program for Accessory Dwelling Units (ADUs), bedroom additions, and Childcare Facilities for three years as directed by City Council on February 26, 2024.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

7.D. Amendment No. 1 to Agreement with Pacific Pyramid Group, Inc. dba Days Inn to provide rooms for participants in the City's Hotel Respite Program (304)

Recommendation:

By motion, approve and authorize the City Manager to execute Amendment No. 1 to the agreement with Pacific Pyramid Group, Inc. dba Days Inn (Days Inn) increasing the not-to-exceed amount by \$100,000, to provide hotel accommodations for participants in the City's Hotel Respite Program, and authorize the City Manager to amend the agreement to provide for three additional advanced payments in an amount not to exceed \$100,000 per extension term, for a total not to exceed contract amount of \$600,000.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

7.E. Revocable License Agreement with the Redwood City Kiwanis Club for the location of a Farmers' Market on Arguello Street at Bradford Street for a term of three years with two one-year extensions (304)

Recommendation:

By motion, authorize the City Manager to execute a Revocable License Agreement with the Kiwanis Club to operate a farmers' market in the vicinity of Arguello and Bradford Streets for a term of three years, with two one-year extensions.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

7.F. Agreement with Teri Black & Company, LLC for executive recruitment services (304)

Recommendation:

By motion, approve and authorize the City Manager to execute a three-year agreement for executive recruitment services with Teri Black & Company, LLC, in an amount not to exceed \$250,000, including City Manager authority to extend the agreement for two additional one-year terms, for a total not-to-exceed contract price of \$450,000.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

7.G. Agreement with Liebert Cassidy Whitmore to provide labor negotiation services (304)

Recommendation:

By motion, approve and authorize the City Manager to execute an agreement with Liebert Cassidy Whitmore ("LCW") for labor negotiation services covering the time period from April 1, 2024 to March 31, 2027 for a not-to-exceed amount of \$350,000, and authorize the City Manager to extend the agreement for an additional two-year term in the amount not to exceed \$250,000, through March 31, 2029 for a total contract amount of \$600,000.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

7.H. Authorization of payment to Silicon Valley Clean Water (SVCW) for emergency sewer rehabilitation lining on City's 48-inch gravity pipeline (304)

Recommendation:

By motion, approve the City Manager's emergency action and determine repair of sewer collection system infrastructure near 1581 Maple Street was necessary to respond to the

emergency, and authorize payment to SVCW for the repairs in an amount not to exceed \$800,000.

CEQA:

Categorically Exempt - Class 2. Replacement or reconstruction

7.I. Final acceptance of the Main Library Boiler Replacement Project (304)

Recommendation:

By motion, accept the Main Library Boiler Replacement Project at 1044 Middlefield Road, and authorize the release of bonds and retention according to City procedures.

CEQA:

Categorically Exempt - Class 1. Existing Facilities

7.J. Approval of two Settlement Agreements - (1) with Jed Humphries to resolve litigation entitled Fambrough et al. v. City of Redwood City (17CIV05387) and City of Redwood City v. Behrend, et al. (18UDL00809) and (2) with Mark Behrend to resolve litigation entitled City of Redwood City v. Behrend, et al. (18UDL00809) (303)

Recommendation:

1. By motion, approve Settlement Agreement between Jed Humphries and the City of Redwood City attached as Attachment A; and
2. By motion, approve Settlement Agreement between Mark Behrend and the City of Redwood City attached as Attachment B.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

7.K. Approve March 11, 2024 and March 18, 2024 City Council Minutes (301)

7.L. Approve claims and checks from April 1, 2024 to April 15, 2024 and the usual and necessary payments through April 15, 2024 (303)

8. PUBLIC HEARINGS

8.A. Proposed increase to sewer service charges and a sewer enterprise fund reserve policy (401)

Public Works Services Director Terence Kyaw introduced the item, and Public Works Superintendent Robin Kim gave the presentation.

Mayor Gee opened the public hearing.

There was no public comment.

Mayor Gee closed the public hearing.

City Clerk Yessika Castro confirmed there was not a majority protest against the proposed rates.

Recommendation:

1. Hold a Public Hearing on proposed increase to sewer service charges, and if written protests are not made by a majority of the affected parcels, waive the first reading and introduce ordinance amending Section 27.100 (Sewer Service Charges) of Article IX (Fees and Charges) of Chapter 27 of the Redwood City Municipal Code, updating the City's sewer service charges, and adopting a sewer enterprise fund reserve policy (requires 5/7 vote); and
2. Direct staff to continue to promote the City's Utility Rate Assistance Program and the recently increased benefit amounts available to those who qualify.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

Motion and second, Martinez Saballos and Sturken, to:

- 1. Hold a Public Hearing on proposed increase to sewer service charges, and if written protests are not made by a majority of the affected parcels, waive the first reading and introduce ordinance amending Section 27.100 (Sewer Service Charges) of Article IX (Fees and Charges) of Chapter 27 of the Redwood City Municipal Code, updating the City's sewer service charges, and adopting a sewer enterprise fund reserve policy (requires 5/7 vote); and**
- 2. Direct staff to continue to promote the City's Utility Rate Assistance Program and the recently increased benefit amounts available to those who qualify.**

The motion passed unanimously by electronic vote, and by voice vote from Mayor Gee.

9. STAFF REPORTS

9.A. **Review Community Survey results informing City Service Priorities and direct staff to further research the feasibility of asking voters to consider changing the City's Business License Tax to a gross receipts model and suspend further research on the feasibility of asking voters to consider a Real Property Transfer Tax on the November 2024 Ballot (301)**

Deputy City Manager Jennifer Yamaguma introduced the item, and consultants Brandon Barnett from Polco and Brian Godbe from Godbe Research gave a presentation.

The following member of the public provided comments:

- Tye Tyson

City Clerk Yessika Castro stated that 152 public comments were received via email, and will be made part of the final meeting record.

Recommendation:

1. Review Community Satisfaction Survey Results;
2. Review Independent Public Opinion Survey Results; and
3. Direct staff to further research the feasibility of asking voters to consider changing the City's Business License Tax to a gross receipts model as the only Redwood City-specific revenue measure on the November 2024 ballot and suspend further research on the feasibility of asking voters to consider a real property transfer tax on the November 2024 ballot.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

Motion and second, Espinoza-Garnica and Eakin to:

- 1. Review Community Satisfaction Survey Results; and**
- 2. Review Independent Public Opinion Survey Results; and**
- 3. Direct staff to further research the feasibility of asking voters to consider changing the City's Business License Tax to a gross receipts model as the only Redwood City-specific revenue measure on the November 2024 ballot and suspend further research on the feasibility of asking voters to consider a real property transfer tax on the November 2024 ballot.**

The motion passed 6-1 by electronic vote, with Mayor Gee opposed.

10. STUDY SESSIONS

10.A. Fiscal Year 2024-25 Capital Improvement Program (CIP) and five-year Capital Improvement Program (CIP) Study Session (501)

Assistant City Manager Michelle Poché Flaherty, Parks, Recreation and Community Services Director Chris Beth, Public Works Services Director Terence Kyaw, and Acting City Engineer James O’Connell gave a presentation.

There was no public comment.

At 10:58 p.m., motion and second, Howard and Sturken, to extend the meeting to 11:30 p.m., passed unanimously by voice vote.

Recommendation:

Receive information on the proposed Fiscal Year 2024-25 CIP and the Five-Year CIP, which covers Fiscal Years 2024-25 to 2028-29, and provide individual Council Member feedback. No formal action will be taken by the City Council.

CEQA:

This is not a project under California Environmental Quality Act (CEQA)

A Study Session was held. No formal Council action was taken.

11. MATTERS OF COUNCIL INTEREST

Mayor Gee announced that the Board, Commission and Committee (BCC) recruitment was still open, and that applications will be accepted through April 30.

At 11:28 p.m., motion and second, Howard and Eakin, to extend the meeting to 11:35 p.m., passed unanimously by voice vote.

11.A. City Council Member Report of Conferences Attended - None

11.B. City Council Committee Reports

- A. Utilities Subcommittee Meeting** - Council Member Eakin gave an update.
- B. 2x2x2 (City of RWC/RCSD/SUHSD)** - Council Member Eakin gave an update.
- C. Transportation/Mobility Sub-Committee Meeting** - Council Member Eakin gave an update.

D. **Equity & Social Justice Sub-Committee Meeting** - Council Member Howard gave an update.

E. **101/84 Project Ad Hoc Committee Meeting** - Council Member Martinez Saballos gave an update.

11.C. City Manager (Oral) Update – City Manager Melissa Stevenson Diaz reported on an emergency procurement authorization to replace the lobby doors and control equipment at the Police department.

12. ADJOURNMENT – Mayor Gee adjourned the meeting at 11:32 p.m.

Respectfully submitted.



Yessika Castro, CMC, CPMC
City Clerk

Approved at the April 15, 2024 City Council meeting.