

RESOLUTION NO. 16207

A RESOLUTION OF THE CITY COUNCIL OF REDWOOD CITY APPROPRIATING AND TRANSFERRING CERTAIN FUNDS FOR SPECIFIED PURPOSES TO CONFORM THE BUDGETED AMOUNTS TO ACTUAL REVENUES OR EXPENDITURES FOR TRANSACTIONS THAT HAVE OCCURRED OR ARE ANTICIPATED TO OCCUR DURING FY 2023-24.

WHEREAS, during the course of a fiscal year, the City Council may take actions that change or modify the City's existing and approved budgets; and

WHEREAS, grants and revenue are received during the course of the fiscal year which were not anticipated when the City's budgets were first approved; and

WHEREAS, appropriations need to be established in order for staff to utilize grants and revenues received; and

WHEREAS, generally, twice a year staff will present appropriation changes to the City Council for approval; and

WHEREAS, staff has presented written documentation, which is attached hereto as Exhibits "A" and "B" which sets forth in particularity the changes in revenues and the changes in expenditures.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF REDWOOD CITY AS FOLLOWS:

1. The recitals set forth above are true and correct and are hereby incorporated by this reference as if fully set forth in their entirety.

2. The following stated amounts, as set forth in full in Exhibits "A" and "B" which are attached hereto and made a part hereof, are hereby appropriated and transferred for specific purposes to conform the budgeted amounts to actual revenues or expenditures approved for transactions, which have occurred during fiscal year 2023-2024:

Summary of Recommended Budget Changes by Fund Type			
	<u>Revenues</u>	<u>Expenditures</u>	<u>Net Change in Fund Balance</u>
	\$	\$	\$
General Fund	(7,815,004)	4,907,142	(12,722,146)
Special Revenue Funds	2,270,435	2,131,449	138,986
Capital Projects Funds	(404,624)	16,080	(420,704)
Enterprise Funds	122,464	70,689	51,775
Internal Services Funds	-	1,672,264	(1,672,264)
Total Revisions	(5,826,729)	8,797,624	(14,624,353)

This Council does hereby establish as the appropriation revisions for Fiscal Year 2023-2024.

3. The resolution shall be effective upon the date of its adoption.

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Exhibit "A"

CITY OF REDWOOD CITY FY 2023-24

Changes in Revenues

February 26, 2024

General Fund

A-1	Administrative Services	Reduce revenue budget as the City will not receive anymore ARPA funds.	(9,241,531.00)
A-2	City Manager	Increase revenue budget for a DEI grant received to fund a contract employee.	80,230.00
A-3	Library	Increase revenue budget for the Lego Saga Grant.	30,417.00
A-4	Library	Increase revenue budget for the Summer Learning Challenge grant.	13,539.00
A-5	Library	Increase revenue budget for the Zip Book Grant.	4,160.00
A-6	Library	Increase revenue budget for the Beinvenidos Grant.	37,800.00
A-7	Library	Increase revenue budget as appropriate for customer donations to youth services.	5,000.00
A-8	Library	Increase revenue budget from the Peninsula Library System reimbursement grant for Untied Against Hate programming	9,989.00
A-9	Library	Decrease revenue budget for the Sensory Storytime grant.	(8,205.00)
A-10	Library	Increase revenue budget for the Makerspace reimbursement funding from the Library Foundation.	9,700.00
A-11	Library	Increase revenue budget for Project Read Grants received.	398,009.00
A-12	Parks, Recreation & Community Services	Increase revenue budgets for the After School Program Grants received.	589,302.00
A-13	Parks, Recreation & Community Services	Increase revenue budget for increased enrollment in the After School Sports program.	40,000.00
A-14	Parks, Recreation & Community Services	Increase revenue to recognize payments received from a development agreement to fund a contract Landscape Gardener position.	96,000.00
A-15	Parks, Recreation & Community Services	Increase revenue budget for the Sunlight Giving grant to support the Information and Referral Program at Fair Oaks Community Center.	75,000.00
A-16	Police	Increase revenue budget for unclaimed currency.	45,586.00
Total General Fund			\$ (7,815,004.00)

Special Revenue Funds

A-17	City Manager	Adjust Housing related revenue budgets to align with updated projections based on year-to-date actuals.	(411,853.00)
A-18	Community Development & Transportation	Increase revenue budget for the El Camino Real Corridor Safety Project grant received.	300,000.00

Exhibit "B"

CITY OF REDWOOD CITY FY 2022-23

Changes in Expenditures

February 26, 2024

General Fund

B-1	Administrative Services	Increase expenditure budget to cover the annual software license fees to properly administer business license tax.	15,000.00
B-2	City Manager	Increase consultant expenditure budget for community engagement expenses.	103,184.00
B-3	City Manager	Increase professional development expenditure budget for memberships, dues, subscriptions, and conferences.	4,700.00
B-4	City Manager	Appropriate expenditure budget for a DEI grant received to fund a contract employee.	80,230.00
B-5	City Manager	Transfer existing funds to appropriate expenditure budgets for the Hotel Respite Program, Dignity on Wheels, and Downtown Streets Team.	-
B-6	Community Development & Transportation	Increase professional development budget for the Building Division.	12,189.00
B-7	Community Development & Transportation	Increase the GIS supplies and services training budget.	10,000.00
B-8	Community Development & Transportation	Increase the Building Division's supplies and services budget for AI ChatBox system implementation for the City's permitting website.	12,000.00
B-9	Community Development & Transportation	Increase the consultant services budget that will support CDT's administration and maintenance of Residential Design Standards and Guidelines and relevant activities funded by the General Plan Maintenance fees.	42,900.00
B-10	Fire	Increase employee costs expenditure budget for overtime resulting from disability and long term leaves/FMLA.	2,158,244.00
B-11	Fire	Increase overtime expenditure budget to fund a six-month pilot program, approved by Council 11/27/2023, as recommended in the Standards of Cover Report.	1,101,022.00
B-12	Fire	Increase expenditure budget for the Fire Prevention training, equipment, and a reorganizational study.	36,740.00
B-13	Library	Increase expenditure budget for the Lego Saga Grant	30,417.00
B-14	Library	Increase expenditure budget for the Summer Learning Challenge grant.	13,539.00
B-15	Library	Increase expenditure budget for Zip Book Grant.	4,160.00
B-16	Library	Increase expenditure budget for the Beinvenidos Grant.	37,800.00
B-17	Library	Increase expenditure budget as appropriate for customer donations to youth services.	5,000.00
B-18	Library	Increase expenditure budget from the Peninsula Library System reimbursement grant for Untied Against Hate programming.	9,989.00

B-19	Library	Increase expenditure budget for the Makerspace reimbursement funding from the Library Foundation.	9,700.00
B-20	Library	Increase expenditure budgets for Project Read Grants received.	523,009.00
B-21	Parks, Recreation & Community Services	Increase expenditure budgets for the After School Program Grants received.	250,085.00
B-22	Parks, Recreation & Community Services	Increase revenue budget for increased enrollment in the After School Sports program.	25,000.00
B-23	Parks, Recreation & Community Services	Increase expenditure budget for a contract Landscape Gardener position funded by a three year development agreement.	96,000.00
B-24	Parks, Recreation & Community Services	Increase expenditure budget for the Almanac Holiday Fund grant received to support the Information and Referral Program at Fair Oaks Community Center.	31,000.00
B-25	Parks, Recreation & Community Services	Increase expenditure budget for an additional full-time contract Human Services Specialist from the County of San Mateo Core Services Contract for the Information and Referral Program at Fair Oaks Community Center.	82,482.00
B-26	Parks, Recreation & Community Services	Increase expenditure budget for the Grove Foundation Grant for Information and Referral at the Fair Oaks Community Center.	30,000.00
B-27	Parks, Recreation & Community Services	Increase expenditure budgets for the Sunlight Giving grant for the Information and Referral Program at Fair Oaks Community Center	75,000.00
B-28	Parks, Recreation & Community Services	Increase expenditure budget for the SVCF/Hurlbut Johnson Fund grant received for the Information and Referral Program at Fair Oaks Community Center.	6,000.00
B-29	Police	Transfer unspent employee cost budget to various costs related to Department operations including consulting services, uniform purchases and other expenses.	-
B-30	Police	Transfer unspent employee costs budget to costs related to the purchase of hardware (Cellebrite) and software (GrayKey) necessary for cell phone forensic analysis.	-
B-31	Police	Increase the supplies and services expenditure budget for the Officer Wellness and Mental Health grant funds received.	56,167.00
B-32	Police	Transfer unspent funds from employee cost budget to cover the increased expense of crossing guard services.	-
B-33	Police	Transfer unspent employee costs created by these vacancies to cover overtime for existing employees.	-
B-34	Police	Transfer unspent employee costs budget created by vacant positions to cover increased consultant services related to background and recruiting costs.	-
B-35	Police	Increase expenditure budget for unclaimed currency.	45,586.00

Total General Fund

\$ 4,907,143.00

Special Revenue Funds

B-36	City Manager	Adjust Housing related expenditures to align with updated projections based on year-to-date actuals.	(113,617.00)
B-37	City Manager	Increase expenditure budget for real estate transaction costs, including legal, staff, and consultants, for the 1580 Maple	50,000.00
B-38	City Manager	Decrease RDA Low-Moderate Income Housing Funds budget per RDA yearly regulations.	(203,270.00)
B-39	Community Development & Transportation	Increase expenditure budget for the RM Regional Stormwater Capture Project grant funds received.	404,624.00
B-40	Community Development & Transportation	Increase expenditure budget for the Roosevelt Traffic Calming project grant funds received.	422,041.00
B-41	Community Development & Transportation	Transfer grant expenditure budget to new permanent Roosevelt Traffic Calming Program where actual expenditure will be incurred.	-
B-42	Parks & Rec	Increase expenditure and revenue budgets for grant funds received for the Fair Oaks School Turf Field & Light Replacement	1,400,000.00
B-43	Public Works	Increase gas and electric expenditure budget to account for increases in PG&E electrical costs for streetlights and traffic signals.	150,000.00
B-44	Public Works	Transfer the expenditure budget from fund 217 to the newly established Seaport Centre/Seaport Plaza Community Facilities District No. 2020-1 fund 220.	21,671.00
Total Special Revenue Funds			\$ 2,131,449.00

Capital Projects Funds

B-45	Parks, Recreation & Community Services	Transfer various CIP expenditure budgets from delayed projects to current projects. The department did not receive any CIP funding this year and recommends moving funds temporarily to support current projects which need additional funding.	-
B-46	Public Works	Increase contract employee expenditure budget to support private tree service needs.	16,080.00
Total Capital Projects Funds			\$ 16,080.00

Enterprise Funds

B-47	Public Works	Increase expenditure budget to retain outside legal services related to utility rates and fees.	20,000.00
B-48	Public Works	Increase expenditure budget for wastewater treatment and disposal costs adopted by Silicon Valley Clean Water.	50,689.00
Total Enterprise Funds			\$ 70,689.00

Internal Services Funds

B-49	Administrative Services	Use Fund balance to increase budget for outside legal fees and claims.	1,672,264.00
Total Internal Services Funds			\$ 1,672,264.00

Total Expenditure Changes 8,797,625.00

Passed and adopted by the Council of the City of Redwood City at a
Joint City Council/Successor Agency Board/Public Financing Authority Meeting
thereof held on the 26th day of February 2024 by the following votes:

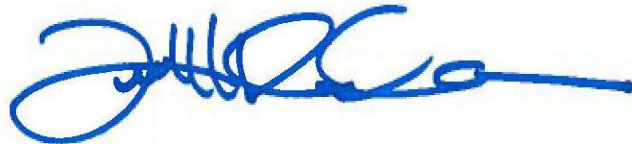
AYES: Eakin, Howard, Martinez Saballos, Sturken, Vice Mayor
Espinoza-Garnica and Mayor Gee

NOES: None

ABSENT: Aguirre

ABSTAINED: None

RECUSED: None



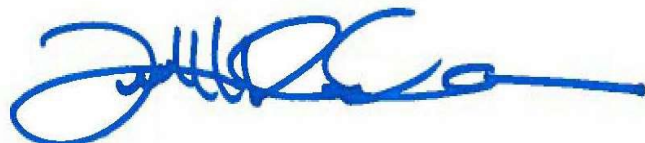
Jeff Gee
Mayor of the City of Redwood City

Attest:



Yessika Castro, CMC, CPMC
City Clerk of Redwood City

I hereby approve the foregoing resolution this
27th day of February 2024.



Jeff Gee
Mayor of the City of Redwood City