

RESOLUTION NO. 16219

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF REDWOOD CITY APPROPRIATING AND TRANSFERRING CERTAIN FUNDS FOR SPECIFIED PURPOSES TO CONFORM THE BUDGETED AMOUNTS TO ACTUAL REVENUES OR EXPENDITURES FOR TRANSACTIONS THAT HAVE OCCURRED OR ARE ANTICIPATED TO OCCUR DURING FY 2023-24

WHEREAS, during the course of a fiscal year, the City Council may take actions that change or modify the City’s existing and approved budgets; and

WHEREAS, grants and revenue are received during the course of the fiscal year which were not anticipated when the City’s budgets were first approved; and

WHEREAS, appropriations need to be established in order for staff to utilize grants and revenues received; and

WHEREAS, generally, twice a year staff will present appropriation changes to the City Council for approval; and

WHEREAS, staff has presented written documentation, which is attached hereto as Exhibits “A” and “B” which sets forth in particularity the changes in revenues and the changes in expenditures.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF REDWOOD CITY AS FOLLOWS:

1. The recitals set forth above are true and correct and are hereby incorporated by this reference as if fully set forth in their entirety.

2. The following stated amounts, as set forth in full in Exhibits “A” and “B” which are attached hereto and made a part hereof, are hereby appropriated and transferred for specific purposes to conform the budgeted amounts to actual revenues or expenditures approved for transactions, which have occurred during fiscal year 2023-2024:

Summary of Recommended Budget Changes by Fund Type			
	Revenues	Expenditures	Net Change in Fund Balance
	\$	\$	
General Fund	\$ 7,101,489	\$ 1,984,234	\$ 5,117,255
Special Revenue Fund	\$ (5,523,566)	\$ 4,592,298	\$ (10,115,864)
Capital Projects Fund	\$ (450,000)	\$ 336,209	\$ (786,209)
Enterprise Funds	\$ -	\$ 2,374,273	\$ (2,374,273)
Internal Services Fund	\$ -	\$ 1,363,475	\$ (1,363,475)
Total Revisions	\$ 1,127,923	\$ 10,650,489	\$ (9,522,566)

This Council does hereby establish as the appropriation revisions for Fiscal Year 2023-2024.

3. The resolution shall be effective upon the date of its adoption.

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Exhibit A

CITY OF REDWOOD CITY FY 2023-24

Changes in Revenues

June 24, 2024

General Fund

A-1	Administrative Services	Year-End Budget Amendment for Revenue Services	1,923,048
A-2	City Manager	Increase revenue and expenditure budgets for a grant received for the Purposeful, Action, Creation and Engagement (PACE) Program.	148,200
A-3	Fire	Increase revenue related to Fire Services for San Carlos (\$2.79 million) and other Fire Services	3,577,241
A-4	Parks, Recreation & Community Services	Appropriate revenue for the Almanac Holiday Fund grant for Information and Referral Program at the Fair	66,000
A-5	Parks, Recreation & Community Services	Appropriate revenue from two year grant from Chan Zuckerberg Initiatives (CZI) for general support of the Fair Oaks Community Center as a Core Agency	200,000
A-6	Parks, Recreation & Community Services	Increase recreation revenue and expenditure budgets to reflect updated projections based on year-to-date	950,000
A-7	Parks, Recreation & Community Services	Increase Special Events revenue budget to reflect actuals	237,000
Total General Fund			7,101,489

Special Revenue Funds

A-9	Community Development & Transportation	Recognize revenue and expenditures related to 101/84 Developer payment in FY24.	3,062,050
A-10	Community Development & Transportation	Decreasing program income revenue projections to reflect actuals.	(8,585,616)
Total Special Revenue Funds			(5,523,566)

Capital Project Funds

A-11	Parks, Recreation & Community Services	Decrease Park Impact Fee Revenue budget to reflect actuals.	(450,000)
Total Capital Projects Funds			(450,000)

Enterprise Funds

A-12	Public Works	Move Capacity Fee Fund Balance to newly created designated fund.	-
A-13	Public Works	Move FY24 revenue budget to newly created Water and Sewer Capacity Fee funds.	-
Total Enterprise Funds			-

Total Revenue Changes	1,127,923
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Exhibit B

CITY OF REDWOOD CITY FY 2022-23

Changes in Expenditures

June 24, 2024

General Fund

B-1	City Attorney	Transfer of salary savings to fund contractual services.	8,791
B-2	Community Development & Transportation	Increase budget for credit card banking fees to recognize the increase costs associated with credit card charges.	118,585
B-3	Community Development & Transportation	Increase Utility account to reflect actual expenditures in utilities for FY24.	50,010
B-4	City Manager	Increase consultant expenditure budget for employee surveys completed in April 2024.	10,000
B-5	City Manager	Net Zero proposal moving \$28,500 from consultant services in program 61255 (Anti-Displacement Strategy) to consultant services in program 66319 (Housing Admin). This is to pay for the EPS fiscal impact report.	-
B-6	City Manager	The communications teams provides communication services to Silicon Valley Clean Water. We're offsetting the expected revenue this fiscal year.	13,200
B-7	Fire	Increase professional services budget to continue outsourcing CERT coordinator.	21,650
B-8	Fire	Increase Fire inspection and plan check review budget supported by permit fees collected for these services.	940,000
B-9	Fire	Increase professional services budget for onetime expenses for the San Carlos Contract Negotiations and the Station 9 Rodent Infestation.	63,028
B-10	Fire	Increase PPE budget for normal replacement purchases from a five year cycle.	150,000
B-11	Fire	Increase operating budget by appropriating grant funds received for the Junior Fire Academy	15,000
B-12	Fire	Increase Utility account to reflect actual expenditures in utilities for FY24.	85,300
B-13	Police	Transfer \$400,000 of unspent employee costs budget to offset the cost of the "Auto-Cite" devices.	-
B-14	Police	Reallocate \$270,000 in regular salary savings to cover these unanticipated legal expenses	-
B-15	Police	Re-allocate unspent regular wages salary savings to cover additional overtime costs.	-
B-16	Police	Reallocate \$68,000 in regular salary savings to cover the costs of the new equipment.	-

B-17	Parks, Recreation & Community Services	Transfer unspent casual labor budget to help fund Phase I of the Fair Oaks Kitchen remodel.	(65,000)
B-18	Parks, Recreation & Community Services	Appropriate expenditure budget for the Almanac Holiday Fund grant for Information and Referral Program at the Fair Oaks Community Center.	35,000
B-19	Parks, Recreation & Community Services	Appropriate budget for the increase of professional services budget for construction administration services for the Veterans Memorial Building/Senior Center-YMCA Project	429,670
B-20	Parks, Recreation & Community Services	Increase recreation revenue and expenditure budgets to reflect updated projections based on year-to-date actuals.	314,000
B-21	Parks, Recreation & Community Services	Increase Special Events revenue budget to reflect actuals.	215,000
B-22	Non-Departmental	Re-allocating One-Time Special Funds	(420,000)
Total General Fund			1,984,234

Special Revenue Funds

B-23	Community Development & Transportation	Recognize revenue and expenditures related to 101/84 Developer payment in FY24.	3,062,050
B-24	Community Development & Transportation	Increase the Cost Recovery Contracts and Cost Recovery Deposits budgets to account for a \$1.4 million contract for Cost Recovery work associated with the Redwood Life project.	1,400,000
B-25	Community Development & Transportation	Net-zero budget adjustments to move money for spending on grant funded projects for Douglas and Bradford Pump Stations.	-
B-26	Community Development & Transportation	Net Zero proposal moving \$44,500 of PIP funds for admin out of the housing preservation program number (66458) to the housing admin program (66319). Per the grant funds, 5% (\$445,000) of the total grant (\$890,000) can be used for admin.	-
B-27	Public Works	Increase expenditure budget to account for increases in PG&E electrical costs for streetlights and traffic signals.	150,000
B-28	Public Works	Transfer the remaining expenditure budgets for all programs within fund 217 to fund 220.	(19,752)
Total Special Revenue Funds			4,592,298

Capital Projects Funds

B-29	City Attorney	Transfer of salary savings to fund contractual services.	(8,791)
B-30	Community Development & Transportation	Make various net-zero budget adjustments to move money for spending on grant funded projects for Douglas and Bradford Pump Stations	-
B-31	Parks, Recreation & Community Services	Transfer unspent casual labor budget to help fund Phase I of the Fair Oaks Kitchen remodel.	65,000
B-32	Public Works	Re-allocating One-Time Special Funds	280,000
Total Capital Projects Funds			336,209

Enterprise Funds

B-33	Administrative Services	Increase expenditure budget for advance member agency contribution to Silicon Valley Clean Water towards a debt coverage reserve in the amount of \$1,380,000.	1,380,000
B-34	Community Development & Transportation	Increase Contract Labor Account by \$120,000 to reflect the salary cost for the Contract Transportation Management Analyst, funded by Parking Fund balance (Fund 681).	120,000
B-35	Community Development & Transportation	Move Capacity Fee Fund Balance to newly created designated fund.	915,801
B-36	Public Works	Transfer the amount of \$41,528.88 from Water Fund operating budget to the Equipment Services Fund for purchase of one Nissan Leaf.	(41,529)
Total Enterprise Funds			2,374,272

Internal Services Funds

B-48	Administrative Services	Appropriate funds for costs related to claims and legal fees that were unbudgeted.	856,946
B-49	Public Works	Increase expenditure budget to account for projected increases in the cost of supplies and services.	175,000
B-50	Public Works	Increase expenditure budget to account for projected increases in the cost of supplies and services.	150,000
B-51	Public Works	Transfer the amount of \$41,528.88 from Water Fund operating budget to the Equipment Services Fund for purchase of one Nissan Leaf.	41,529
B-52	Non-Departmental	Re-allocating One-Time Special Funds	140,000
Total Internal Services Funds			1,363,475

Total Expenditure Changes	10,650,489
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Passed and adopted by the Council of the City of Redwood City at a
Joint City Council/Successor Agency Board/Public Financing Authority Meeting

thereof held on the 24th day of June 2024 by the following votes:

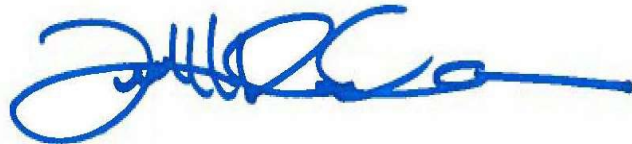
AYES: Aguirre, Eakin, Howard, Martinez Saballos, Sturken, Vice
Mayor Espinoza-Garnica and Mayor Gee

NOES: None

ABSENT: None

ABSTAINED: None

RECUSED: None



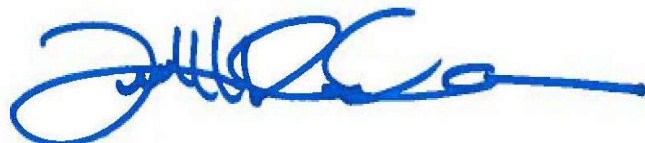
Jeff Gee
Mayor of the City of Redwood City

Attest:



Yessika Castro, CMC, CPMC
City Clerk of Redwood City

I hereby approve the foregoing resolution this
25th day of June 2024.



Jeff Gee
Mayor of the City of Redwood City